

**SWEET HOME CITY COUNCIL  
MEETING MINUTES**

November 12, 2019

Mayor Mahler called the meeting to order at 6:30 p.m. in the Sweet Home City Hall. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Public Works Director Greg Springman, Finance Director Brandon Neish, Police Chief Jeff Lynn, Community and Economic Development Director Blair Larsen, Library Services Director Rose Peda, Engineer Technician Trish Rice, Utilities Manager Steven Haney, and Administrative Assistant Julie Fisher

Visitors Registered to Speak: Vince Adams

Media: Sean Morgan, The New Era

<b>Roll Call:</b>	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Nash	P
	Councilor Goble	P	Councilor Trask	P
	Councilor Gourley	AB		

**Motion to excuse Councilor Gourley (Gerson/Trask) Motion passed with 6 Ayes and 1 Absent (Gourley)**

**Consent Agenda:** **Motion was made to approve the Consent Agenda as submitted (Trask/Coleman) Motion passed with 6 Ayes, 0 Opposed, 1 Absent (Gourley)**

Items on the consent agenda are as follows:

Approval of Minutes: October 22, 2019 Council Minutes  
October 30, 2019 City Council ES  
October 30, 2019 City Council WS

**Recognition of Visitors & Hearing  
of Petition:**

Vince Adams  
809 Mountain View Rd  
Sweet Home, OR 97386

Vince Adams spoke of his displeasure of the ATV Ordinance which was recently approved by Council. He also spoke regarding the Exclusion Zone, concerned those excluded will be forced into the nearby residential zones.

**Old Business:**

Discussion Only – WEFTEC Trip  
Update and Project Schedule  
Presentation

Trish Rice, Engineer Tech and Steven Haney, Utilities Manager attended a conference in Chicago with Murraysmith. Their focus was to learn about technology, equipment options and related maintenance considerations for the upcoming Wastewater Treatment Plant project. They presented what they saw and heard during their investigative trip.

Discussion Only – Intro to System  
Development Charges/ Timeline

Preston VanMeter with Murraysmith presented Council with information to consider regarding System Development Charges (SDC). Sweet Home is historically low in their SDC charges.

Components of SDCs were reviewed as well as how SDCs are calculated. A timeframe was presented for updating the SDC including a 90-day notice of the Public Hearing for SDC rate adoption occurring approximately June 9, 2020. Murraysmith will return to the Council during the November 26<sup>th</sup> Council meeting for adoption of the timeline to update the SDCs.

Request for Council Action – Adopt  
2020 Capital Improvement Plan

City Manager Towry introduced the Capitol Improvement Plan as a necessary plan helpful to determine how to budget, priority of work and aids in securing funding. The CIP is a guideline and reviewed annually.

**Motion to approve the 2020 Capital Improvement Plan as presented (Goble/Coleman) Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

Information Only – Utility  
Management – Letter to Jacobs

City Manager Towry presented for information only, a letter to Jacobs regarding continuation of their contract.

Discussion Only – Jacobs Annual  
Report – Brian Helliwell Regional  
Managers & Efrain Rodriguez

Jacobs presented their Annual Report and City of Sweet Home and Jacobs 2019 Partnership Highlights.

Information Only – Community Court  
Update

Chief Lynn gave an update on Community Court. Chief Lynn has been building a base of service providers who would be willing to be a part of the problem-solving efforts. Court staff will be visiting a Community Court in Eugene. The first Community Court date has been set for January.

Request for Council Action –  
Enhanced Law Enforcement  
Ordinance

City Manager Towry gave a brief history of the Enhanced Law Enforcement Ordinance. Public input has been heard, including from business owners, and a work session has been held. City Manager apologized for the unexpected addition of #24 under list of offenses which now includes “possession of alcoholic beverages in public places.” Council could choose to omit #24 if a motion was made.

**Motion to move Ordinance No 7 for 2019 as presented to first reading (Trask/Coleman) Motion passed with 5 Ayes, 1 Opposed (Nash) and 1 Absent (Gourley)**

Request for Council Action – 9<sup>th</sup>  
Avenue Purchase and Sale  
Agreement

City Manager Towry introduced the Purchase and Sale Agreement for property located at 1730 9<sup>th</sup> Avenue, 13S01E31 by Anthony Lee Larson and Michelle Lee Tack Larson for the purchase price of \$220,000.00.

**Motion to authorize the City Manager, Ray Towry, to sign the Purchase and Sale Agreement, complete the sale and sign the title for 1730 9<sup>th</sup> Avenue. (Trask/Goble)**

**Roll Call Vote:**

<b>Councilor Gerson</b>	Aye
<b>Councilor Goble</b>	Aye
<b>Councilor Gourley</b>	Absent
<b>Mayor Mahler</b>	Aye
<b>Councilor Nash</b>	Aye
<b>Councilor Trask</b>	Aye

**Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

**New Business:**

Request for Council Action –  
Appointment to the Budget  
Committee

**Motion to appoint Lisa Willson to the Sweet Home Budget Committee for a three-year term to expire December 31, 2021 (Gerson/Trask) 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

Request for Council Action –  
Appointment to the Charter Review  
Committee

**Motion to appoint Lisa Willson to the Sweet Home Charter Review Committee (Trask/Gerson) 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

Request for Council Action –  
Updates to Personnel Policy Section  
4(c)

City Manager Towry introduced the additional language regarding Holidays and Floating Holidays to match language in the CBA.

**Motion to Approve Amendments to the Sweet Home Personnel Policies Section 4(c) Holidays and Floating Holidays (Coleman/Trask) 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

Request for Council Action – Mid  
Valley Prosperity Partnership  
Economic Strategy and Action Plan

Community and Economic Development Director Blair Larsen explained the partnership agreement with nearby communities working toward Economic Development. The agreement will come before Council during the November 26<sup>th</sup> meeting for adoption.

Discussion Only – Draft Transit  
Shelter Ordinance

City Manager Towry introduced the draft Transit Shelter Ordinance explaining local community members are concerned about undesirable activity happening in transit shelters. The ordinance is draft for consideration.

Request for Council Action –  
December 24<sup>th</sup> City Council Meeting  
Schedule

**Motion to cancel the December 24<sup>th</sup> City Council Meeting (Trask/Coleman) Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

Request for Council Action –  
Resolution No. 30 for 2019 –  
Authorizing Transfer of  
Appropriations

Finance Director Neish explained a need to adjust already allocated funds to cover over expenditures in the Executive Department General Fund and over expenditures in the Wastewater Fund relating to repair and maintenance costs.

**Motion to Adopt Resolution No. 30 for 2019 – A Resolution Authorizing Transfer of Appropriations (Goble/Coleman)**

<b>Roll Call Vote:</b>	
<b>Councilor Goble</b>	<b>Aye</b>
<b>Councilor Gourley</b>	<b>Absent</b>
<b>Mayor Mahler</b>	<b>Aye</b>
<b>Councilor Nash</b>	<b>Aye</b>
<b>Councilor Trask</b>	<b>Aye</b>
<b>Councilor Coleman</b>	<b>Aye</b>
<b>Councilor Gerson</b>	<b>Aye</b>

**Motion Passed with 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

Request for Council Action –  
Resolution No. 31 for 2019 –  
Authorizing Transfer of Funds to  
Cover Deficit

Finance Director Neish explained one fund that ended with a negative fund balance. The Community Center Fund pays for the utilities for Community Center and then gets reimbursed when utilities are paid.

**Motion to Adopt Resolution No. 31 for 2019 – A Resolution Authorizing Transfer of Funds to Cover Deficit (Trask/Gerson)**

<b>Roll Call Vote:</b>	
<b>Councilor Gourley</b>	<b>Absent</b>
<b>Mayor Mahler</b>	<b>Aye</b>
<b>Councilor Nash</b>	<b>Aye</b>
<b>Councilor Trask</b>	<b>Aye</b>
<b>Councilor Coleman</b>	<b>Aye</b>
<b>Councilor Gerson</b>	<b>Aye</b>
<b>Councilor Goble</b>	<b>No</b>

**Motion passed with 5 Ayes, 1 Opposed (Goble) and 1 Absent (Gourley)**

**Request for Council Action and  
First Reading of Ordinance Bills**

Ordinance No. 7 for 2019 – Sweet Home Ordinance Pertaining to Expulsion from Enhanced Law Enforcement Areas of the City of Sweet Home.

Chief Lynn read in its entirety Ordinance No. 7 for 2019 - Sweet Home Ordinance Pertaining to Expulsion from Enhanced Law Enforcement Areas of the City of Sweet Home.

**With no objection by Council Ordinance No. 7 for 2019 – Sweet Home Ordinance Pertaining to Expulsion from Enhanced Law Enforcement Areas of the City of Sweet Home will move to second reading on November 26, 2019**

**Second Reading:**

**None**

**Third and Final Reading of  
Ordinance Bills:**

**None**

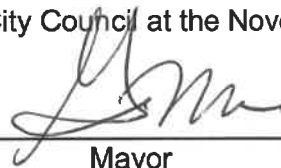
## Reports of Committees:

Administration & Finance/ Property Committee	Mayor Mahler reported the committee met to conduct interviews for the Budget Committee and Charter Review Committee.
Park & Tree Commission	No Report
Youth Advisory Council	No Report
Chamber of Commerce	Councilor Gerson reported the Chamber Board is working towards agreement on two policies.
Council of Governments (COG)	No Report
Area Commission on Transportation	No Report
Solid Waste Advisory Council (SWAC)	No Report
Ad Hoc Committee on Health	No Report
Legislative Committee	No Report

## Reports of City officials

Mayor's Report	No Report
City Manager's Report	City Manager Towry reported he will be out of the office Friday.
Department Directors Reports	Written reports were submitted by the following Departments: Public Works and Community and Economic Development. 2021 Budget Calendar is in the packet for review.
City Attorney	No Report.
Council Business for Good of the Order:	Showcase will take down the art in December and the new art show will go up January.
Adjournment:	With no further business the meeting adjourned at 8:47 pm.


The foregoing is a true copy of the proceedings of the City Council at the November 12, 2019 regular City Council Meeting.



11-26-19

Mayor

ATTEST:



26 Nov 2019

City Manager – Ex Officio City Recorder