



# CITY OF SWEET HOME CITY COUNCIL MINUTES

March 09, 2021, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## **Mission Statement**

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## **Meeting Information**

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit [live.sweethomeor.gov](https://live.sweethomeor.gov). If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call. Meeting ID 473 954 605#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting.

Cell phones should not be used in the Council Chambers by city staff or Council during this meeting for any reason, including text messages, emails, or phone calls. If a member of the public needs to utilize their cell phone for a call, please exit the Council Chambers.

## **Call to Order and Pledge of Allegiance**

The meeting was called to order at 6:30 PM.

Mayor Maher announced the passing of County Commissioner John Lindsey and asked for a Moment of Silence to honor the past commissioner.

## **Roll Call**

PRESENT

Mayor Mahler  
Councilor Gerson  
Councilor Trask  
Councilor Gourley  
Councilor Coleman

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

Councilor Sanchez  
Councilor Richards (Absent)

**STAFF**

City Manager Ray Towry  
Finance Director Brandon Neish  
Administrative Assistant Julie Fisher  
Communications Specialist Lagea Mull  
City Attorney Robert Snyder  
Public Works Director Greg Springman  
Community and Economic Development Director Blair Larsen  
Police Chief Jeff Lynn

**MEDIA**

Benny Westcott, The New Era

Motion to approve Councilor Richard's absence made by Councilor Trask, Seconded by President Pro Tem Gerson.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez

**Consent Agenda:**

- a) Request for Council Action – Appointment to the Charter Review Committee  
Motion to approve the consent agenda made by President Pro Tem Gerson, Seconded by Councilor Coleman.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez  
Absent: Councilor Richards

**Approval of Minutes:**

- a) 2021-02-23 City Council Meeting Minutes

**Recognition of Visitors and Hearing of Petitions:**

Josh Victor, 44004 Wiley Creek stated he owns 32 of the 58 properties in the Willow Street LID project and initiated the LID, obtaining all the signatures from the surrounding property owners. Cost were unknown at the time of initiation. He is in favor of the LID solutions and willing to forfeit any personal savings to his properties to lessen the burden on the neighbors.

**Old Business:**

None

**New Business:**

- a) Status update on City Engineer projects  
Preston VanMeter, Engineer of Record from West Yost Engineering . Updates on all current projects (6 task orders). Water Treatment Plant projects included hypochlorite conversion, and finish water pump and backwash pumping project, and a new standby generator in partnership with pacific power.  
Other projects included the AWA Risk and Resiliency Assessment, 2021 Street Overlay Projects, small diameter water main replacement, Sankey Park Bandstand rehabilitation, fluoride system evaluation, and a biosolids evaluation.

- b) Request for Council Action - Resolution No. 7 for 2021 - System Development Charge Methodology  
Motion to approve Resolution No. 7 for 2021- System Development Charge Methodology made by President Pro Tem Gerson, Seconded by Councilor Trask.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez  
Absent: Councilor Richards
- c) Request for Council Action - Resolution No. 8 for 2021- System Development Charge Capital Projects List  
Motion to approve Resolution No. 8 for 2021- System Development Charge Capital Project List made by President Pro Tem Gerson, Seconded by Councilor Coleman.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez  
Absent: Councilor Richards
- d) Request for Council Action - Resolution No. 9 for 2021 - System Development Charge Fee Schedule  
Discussion ensued regarding the Fee Schedule for System Development Charges. Council by consensus, directed staff to adjust the increases from a period of five years down to three years. Staff will return with Resolution No. 3 for 2021 with revisions.
- e) Request for Council Action - Resolution No. 10 for 2021 - Disposal of City Vehicles  
Motion to approve Resolution No. 10 for 2021 - Disposal of City Vehicles made by Councilor Coleman, Seconded by Councilor Trask.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez  
Absent: Councilor Richards

### **Ordinance Bills**

Request for Council Action and First Reading of Ordinance Bills

None

Second Reading of Ordinance Bills

None

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Ordinance No. 2 for 2021 - Ordinance No. 1294 - Sweet Home Ordinance Pertaining to System Development Fees (pg. 80)  
Ordinance No. 2 for 2021 - Ordinance No. 1294 - Sweet Home Ordinance Pertaining to System Development Fees was read for the third and final reading by title only.  
Motion to approve Ordinance No. 2 for 2021 - Ordinance No. 1294 was made by Councilor Coleman, Seconded by President Pro Tem Gerson.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez  
Absent: Councilor Richards

## **Reports of Committees:**

Administrative and Finance/Property

Park and Tree Committee

Library Advisory Board

Youth Advisory Council

Chamber of Commerce

Charter Review Committee

Council of Governments

Area Commission on Transportation

Solid Waste Advisory Council

Ad Hoc Committee on Health

Legislative Committee

## **Reports of City Officials:**

Mayor's Report

No Report

City Manager's Report

City Manager Ray Towry reported the Library Director position has been posted. The job description and recruitment announcement was reviewed by the State Librarian who stated the timing is good and the results from the levy will benefit the recruitment pool. The State Librarian also stated the wages and benefits are good and will aid the recruitment. City Manager Towry asked if any of the Councilors would like to participate in the interviews.

City Manager Towry gave an update on the Local Improvement District in the Willow Street neighborhood. He reported he and the Mayor met a concerned homeowner who spoke during the Public Hearing. Staff is working to make the LID more feasible for all parties.

## **Department Director's Reports (1st meeting of the Month)**

Library Services Director

Community and Economic Development Director

- a) Community and Economic Development Department - February 2021 (pg, 97)

A written report was included from the Community and Economic Development Department. There were no questions from Council.

Public Works Director

- a) Public Works Department Monthly Report of Activities - February 2021 (pg. 102)

A written report from Public Works was included in the packet. There were no questions from Council.

City Attorney

No Report

## **Council Business for Good of the Order**


Finance Director Neish reported shut off day is tomorrow.

- a) Revised Willamette Basin Mercury Total Maximum Daily Levels - DEQ Letter to Council (pg, 105)

A letter from DEQ was included in the packet. City Manager Towry stated staff is working to gain additional information regarding the letter and what it means to Sweet Home and will report back to Council.

**Adjournment**

The meeting adjourned at 7:56 PM

 3-23-21  
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Mayor

ATTEST:

  
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City Manager – Ex Officio City Recorder

