



# CITY OF SWEET HOME CITY COUNCIL MINUTES

April 23, 2024, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

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## Call to Order & Pledge of Allegiance

The meeting was called to order at 6:30 PM.

## Roll Call

### PRESENT

Mayor Susan Coleman  
President Pro Tem Greg Mahler  
Councilor Lisa Gourley  
Councilor Dylan Richards  
Councilor Angelita Sanchez  
Councilor Josh Thorstad  
Councilor Dave Trask

### STAFF

Kelcey Young, City Manager  
Ryan Cummings, Police Captain  
Blair Larsen, Community & Economic Development Director  
Adam Leisinger, Communications Manager  
Jason Ogden, Police Chief  
Cecily Hope Pretty, Administrative Services Director  
Robert Snyder, City Attorney  
Greg Springman, Public Works Director

### MEDIA

Sarah Brown, Lebanon Local/New Era  
Shayla Escudero, Albany Democrat-Herald

### GUESTS

Calvin Ames, 1188 55th Avenue, Sweet Home, OR 97386  
Nick Tyler, Sweet Home Fire Chief, 1099 Long Street, Sweet Home, OR 97386

## Consent Agenda

Approval of Minutes:

- a) 2024-04-09 City Council Executive Session Minutes
- b) 2024-04-09 City Council Work Session Minutes
- c) 2024-04-09 City Council Meeting Minutes
- d) 2024-04-17 City Council Executive Session Minutes

Councilor Richards moved to approve the consent agenda. President Pro Tem Mahler seconded the motion. The motion carried unanimously.

## **Recognition of Visitors & Hearing of Petitions**

Calvin Ames requested additional time to address code compliance concerns. City Manager Young invited him to meet with her the following week to discuss collaborating on improvements moving forward.

### a) Information Only - Sweet Home Fire District Updates

Chief Tyler stated that the Sweet Home Fire District would soon be signing an agreement with the United States Forest Service to enhance the local wildland program. He noted that a partnership with the National Forest Foundation (NFF) supporting the agreement would allow for the hiring of several employees to provide control line work and improve wildfire response for the community.

## **New Business**

### a) Request for Council Action – City Attorney Contract Extension

City Manager Young stated that City Attorney Snyder offered to extend his retirement date until the City Council selected a new City Attorney and the proposed extension was to formalize the offer.

Councilor Gourley moved to approve the City Attorney contract extension. President Pro Tem Mahler seconded the motion. The motion carried unanimously.

### b) Resolution No. 8 for 2024 – Various “Stop” Signs

City Manager Young stated that the stop sign additions under consideration had been sent to the Public & Traffic Safety Committee and recommended for approval by the City Council by same. She noted that some locations City Council had initially identified were still under review.

Councilor Sanchez moved to approve Resolution No. 8 for 2024. Councilor Richards seconded the motion. The motion carried unanimously.

## **Reports of Committees**

Councilor Sanchez stated she recently met with the Family Assistance and Resource Center (FAC) Advisory Committee and was pleased to note that almost 30 clients had been housed following their stay at the facility.

## **Reports of City Officials**

### City Manager's Report

City Manager Young thanked staff and the Park & Tree Committee for their recent efforts leading to a successful Arbor Day and Kid to Park Day. She noted that there was a tentative Budget Committee meeting scheduled for May 29th. She highlighted that she filed a declaration of support for a proposed motion to intervene in a future Green Peter Reservoir drawdown.

City Manager Young stated that swings would be installed in Sankey Park before the summer. She noted that staff would host a community meeting on May 2nd to discuss a proposed park at 42nd Avenue and Osage Street. She highlighted that Sweet Home was currently the only municipality in Linn County to be compliant with the Department of Environmental Quality (DEQ) recycling requirement in 2024 and thanked Sweet Home Sanitation for their partnership in that success.

### Mayor's Report

No report was given.

## **Department Director Reports**

President Pro Tem Mahler asked of updates regarding the Traffic Safety Officer position. Chief Ogden replied that two officers would be graduating from the police academy in May so the position could be implemented fully once they were authorized to patrol independently.

## **Council Business for Good of the Order**

Councilor Sanchez wished the community a Happy Passover. She noted the upcoming primary election on May 21, 2024, and the final day to register to vote on April 30th.

**Adjournment**

There being no further discussion, the meeting was adjourned at 6:54 PM.

  
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Mayor

ATTEST:

  
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City Manager – Ex Officio City Recorder