

# SWEET HOME CITY COUNCIL MEETING MINUTES

February 26, 2019

Mayor Mahler called the meeting to order at 6:30 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Library Service Director Rose Peda, Public Works Director Greg Springman, Police Chief Jeff Lynn, Finance Director Brandon Neish, Joe Graybill, Community and Economic Development Interim, and Recording Secretary Julie Fisher.

Visitors Registered to Speak:

Media: Sean Morgan, The New Era

<b>Roll Call:</b>	Councilor Coleman	AB	Mayor Mahler	P
	Councilor Gerson	P	Councilor Nash	P
	Councilor Goble	P	Councilor Trask	P
	Councilor Gourley	P		

**Motion to approve Councilor Coleman's Absence (Gerson/Gourley) Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)**

**Consent Agenda:** Motion was made to approve the Consent Agenda as presented (Gerson/Gourley). Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)

Items on the consent agenda are as follows:

Approval of Minutes: February 12, 2019 Regular Meeting

**Recognition of Visitors & Hearing of Petition:** None

**Old Business:**

**SHOCASE** Councilor Diane Gerson representing SHOCASE (Sweet Home Oregon Collation of Artistic and Scholastic Enrichment) presented a vision for displays of local art and an Art Show in the New City Hall. Consensus of the Council was to move forward with the SHOCASE project.

**New Business:**

**Grove, Mueller and Swank P.C Audit Report** Kathy Wilson and Taylor Sheppard with Grove, Mueller and Swank P.C presented the Audit Report for the City of Sweet Home. They reported the City received a "Clean Opinion". They reviewed recommendations and gave an analysis of the City's funds.

**Request for Council Action –  
Resolution No. 7 for 2019 – Fee  
Schedule**

City Manager Towry introduced the Request to adopt the City of Sweet Home Fee Schedule that would incorporate all fees into one schedule. This will ensure all fees are subject to an annual review.

**Motion to approve Resolution No. 7 for 2019 – A Resolution to Set Public Information, Records, Research, Service and Miscellaneous Fees. (Goble/Trask)**

**Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)**

**Request for Council Action –  
Investment Policies Update**

Finance Director Neish introduced the Request for Council Action for an Investment Policy. The policy has been reviewed by the Oregon Short Term Fund Board which must approve all municipal investment policies.

**Motion to approve adopt the Investment Policy for the City of Sweet Home. (Gerson/Gourley). Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)**

**Request for Council Action – IGA  
Planning Services OCWCOG**

City Manager Towry introduced the Request for Council Action for an IGA to contract Planning Services with OCWCOG. The rates are very reasonable and by utilizing a contract planner, we will free up the Community and Economic Development Director to be able to spend more efforts on economic development and parks.

**Motion to approve the IGA between the City of Sweet Home and Oregon Cascades West Council of Governments for Planning Services. (Goble/Gerson).**

**Roll Call Vote:**

<b>Councilor Gourley</b>	<b>Aye</b>
<b>Mayor Mahler</b>	<b>Aye</b>
<b>Councilor Nash</b>	<b>Aye</b>
<b>Councilor Trask</b>	<b>Aye</b>
<b>Councilor Coleman</b>	<b>Absent</b>
<b>Councilor Gerson</b>	<b>Aye</b>
<b>Councilor Goble</b>	<b>Aye</b>

**Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)**

**Oregon Jamboree – Information  
Only**

The Council discussed information included in the Council Packet regarding the upcoming Oregon Jamboree Event.

**Request for Council Action and  
First Reading of Ordinance Bills:**

**Second Reading:**

None

<b>Third and Final Reading of Ordinance Bills:</b>	None
	None
<b>Mayor's Report</b>	Mayor Mahler announced the Police and Fire Banquet on March 9 <sup>th</sup> .
<b>City Manager's Report</b>	City Manager Towry reported a Social Media news push during the recent snow event.
<b>Department Directors Reports:</b>	
Finance Director	Finance Director Neish reported he would be out at the CIS conference Wednesday thru Friday.
Library Director	No Report
Community and Economic Development Director	CEDD Interim Joe Graybill gave a brief report.
Police Chief	Chief Lynn reported he would have information to the Council on Class 4 ATVs in March as well as the Downtown Traffic Management Plan.
Public Works	PWD Springman gave a report on crew's response to the snow event. Mayor Mahler commended the Public Works Crew for a job well done.
City Attorney	None
<b>Committee Reports:</b>	
Administration & Finance/Property Committee	Councilor Goble reported discussions on Bulk Water Rate and the City Manager's Contract.
Public/Traffic Safety	No Report.
Public Works	No Report
<b>City Boards/Committees:</b>	
Chamber of Commerce	No Report
Park & Tree Commission	Councilor Trask announced a donation letter will go out in the utility bills to help raise grant match funds.
Y.A.C.	Councilor Gourley reported Madelyn Neuschwander attended the State Police Facility and gave a report on School Safety from information gathered from the Gun Violence Summit she attended in Washington D.C.

Ad Hoc Committee  
Community Healthcare

Councilor Gourley reported the meeting scheduled for February 25, 2019 had been canceled due to weather.

Councilor Gourley reported a warming shelter at the Sweet Home Lutheran Church lost power during the recent power outages. They are also in need of donations of coffee, soup and granola bars.

Regional Boards/Committees:

Area Commission on Transportation (ACT) No Report

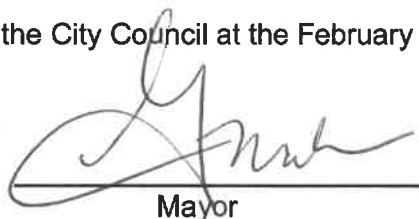
Council of Governments (COG) No Report

Solid Waste Advisory Council (SWAC) No Report

Council Business for Good of the Order: None

Adjournment: With no further business the meeting adjourned at 7:52 PM

The foregoing is a true copy of the proceedings of the City Council at the February 26, 2019 regular City Council Meeting.

 3-12-19  
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Mayor

ATTEST:

  
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City Manager – Ex Officio City Recorder