



PUBLIC MEETING NOTICE
per Oregon Revised Statute (ORS) 192.640

ORS 192.640(1) Regularly Scheduled Meetings
ORS 192.640(3) Special Meetings

CITY COUNCIL ADMINISTRATIVE, FINANCE & PROPERTY COMMITTEE

CITY COUNCIL: James Goble, Diane Gerson, Dave Trask
MEMBERS

MEETING DATE/TIME: January 17, 2018 at 2:30pm

MEETING LOCATION: City of Sweet Home – Conference Room
1140 12th Avenue
Sweet Home, Or 97386

TOPICS/AGENDA ITEMS:
1. Community Grants Applications Review

MEETING CONTACT: City of Sweet Home, City Manager's Office
jfisher@ci.sweet-home.or.us 541-367-8969

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Criteria Review

This is a public document

[illegible]



City of Sweet Home
Community Grants Program Application

	Applications Solicited	Grants Awarded
Funding Cycle 1	June 1 – June 30	July
Funding Cycle 2	December 1 – December 31	January
Special Opportunity	February 1- February 28, 2017	March 2017

(Recommended Request not to exceed \$500 for Special Opportunity for FY 16-17)

tax ID
501 C3/EIN 93-
079-7200

1. ORGANIZATION/AGENCY: The President Club
"Christmas in Sweet Home"
2. ADDRESS: 541-990-1487 (Patty)
3. PROJECT DIRECTOR: Nancy Patton DAYTIME PHONE: 541-409-4276 (NPP)
4. WEBSITE: Nancy address 3041 Foothills Drive E-MAIL: pattonprod@aol.com

5. PLEASE ATTACH A CURRENT COPY OF THE IRS AFFIRMATION OR DETERMINATION LETTER ISSUED TO YOUR ORGANIZATION.

* 6. PROJECT NAME: Kids Free Christmas Store

7. DATE PROJECT TO BEGIN: Dec. 2018 TO BE COMPLETED: Dec 2018

①
date
to be
determined

8. * TOTAL PROJECT BUDGET:

A. Amount Grant Funding Requested: \$ 500 (+)

B. Funds to be provided by Applicant: \$ 1,000 (+)

Sources of additional Project Funding"

<u>CH2 / jacob business</u>	\$ <u>250.</u>
<u>private donors</u>	\$ <u>200 - 400</u>
<u>other businesses</u>	\$ <u>800.</u>
<u>opportunity drawing</u>	\$ <u>200.</u>

9. SOURCE OF ORGANIZATION/AGENCY OPERATING FUNDS: funding from businesses/individual donors

10. WHAT IS YOUR ORGANIZATION/AGENCY ANNUAL BUDGET? \$1000 (+)

11. NARRATIVE DESCRIPTION OF PROJECT (**If additional room is needed attach a written narrative.**)

The Kids Free Christmas Store is a part of the

We have produced the kid store for 3 years now. We purchase gifts (for all ages), for kids 12-under to ^{ship} ~~purchase~~ for FREE for the people in the house where they live. This has grown yearly and I see it getting larger every year. (See attached)

City of Sweet Home
Community Grant Program

It is also an opportunity for the residents of Sweet Home to give and volunteer for the children of Sweet Home

12. ANY ADDITIONAL COMMENTS THAT SUPPORT THE NEED FOR PROJECT AND/OR PROJECTS MERIT AS AN EVENT OR ACTIVITY DESIGNED TO PROMOTE THE CITY OF SWEET HOME:

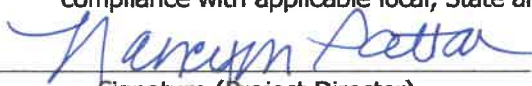
This event reaches out to children 12 under in Sweet Home ~~that~~ so they can give Christmas gifts to their family. Many kids do not have the opportunity. It is a blessing to do this

13. CERTIFICATION:

I/We certify the information contained in this application is complete, accurate, and fully discloses the scope and intent of our request for funding from the City of Sweet Home Community Grants Program. We agree to comply with the city's requests for information regarding the use of awarded funds and to provide access to accounting records related to these funds if requested.

We further acknowledge that any deviations from the uses described in the application will require us to submit a program amendment which will be reviewed and approved by the Administration and Finance Committee prior to receipt of any funds.

By signing this application, I/we accept and agree to be bound by the terms and conditions of Community Grants Program as administered by the City of Sweet Home in compliance with applicable local, State and Federal Law.


Signature (Project Director)


Date

RETURN APPLICATION TO:

City of Sweet Home
Community Grants Program
1140 12th Avenue
Sweet Home, Oregon 97386
Phone 541-367-8969

NO APPLICATIONS WILL BE ACCEPTED AFTER DEADLINE

For City Use Only:	
Date Received: _____	By: _____
Staff Review By: _____	Date: _____
Committee Review Date: _____	Action: _____
Council Review Date: _____	Action: _____



Photos courtesy of Nancy Patton
SHOPPERS line up outside the American Legion Hall Saturday for the Kids Store shopping event for children, who could select free gifts for loved ones.

Organizer: Record turnout for shopping day

The fourth annual Rocking Around the Christmas Tree, together with a Kids Store shopping event, drew about 100 participants this year, despite the wet weather, organizer Nancy Patton said.

In Rocking Around the Christmas Tree, participants visit local businesses and get "passports" stamped at each one, with a chance to win cash and other prizes. "Rocking" was moved back a week in an effort to increase participation, and it worked, she said.

"It went very well this year despite the rain," said Patton, who owns Trash to Treasure. "More people also participated than before."

Cash winners this year, during an after party at Cedar Shack Drive-In, were Debra Nickless, Jared Rachman and Anna Dean.

Participants also voted on the businesses for the best Christmas tree, lights on inside and outside. Those winners were: Best Christmas Tree - Spoleto's Italian Restaurant; Best Outdoor Lights - Cedar Shack; Best Indoor Lights - Downtown Restaurant and Lounge; and Best Window Display - Hippie Hollow. All received dinner for two from sponsor The Point Restaurant and movie passes from Rio Theater.

During the inaugural free Kids Store for children 12 and under to "shop" for family members, 220 gifts were given out.

Patton expressed thanks to the American Legion and said organizers plan to seek a "business sponsor, along with donations from the community, to make this an even bigger event."

1st year

YOUR COMMUNITY



Kids Free Christmas Store

Lexis Jones, 5, above left, and her sister Destiny, 7, exit Sweet Home Evangelical Church Saturday with their grandfather, Dean Jones, lugging a load of gifts the children got at the second annual Kids Free Christmas Store. Organizer Nancy Patton, of the Christmas in Sweet Home Committee, said 145 "shoppers" ranging from infants to 12-year-olds "shopped" for gifts for their families, taking home a total of 625 items. Twenty volunteers worked "nonstop" for four hours to help children shop, Patton said.



Red-shirted volunteers Richard Ingham, left, and Chris Layne help Doug Baxter, 10, foreground, and James Gardner, 6, shop. Below, volunteers Patti Almason, right, and Nancy Croft wrap gifts. "As with every new adventure, there are things to work out, but overall it was awesome," organizer Nancy Patton said. "Seeing children picking out gifts for a family member was wonderful." Patton thanked donors who contributed money and gifts for the event—last year she used her husband's Christmas bonus to buy gifts because there were no donors. She said she is seeking a storage space to stockpile gifts for next year. For information, stop by Trash to Treasure at 1023 Main St. or call (541) 818-0265.



GIFT STATISTICS for Kids Christmas Shopping Dec 10, 2016														
	Shopper Name	Shopper Age	ORN	TREE	0-3	4-6	7-12	Teen Boy	Teen Girl	Mom	Dad	GMA	GPA	TOTAL GIFTS
136	Mici	11			1					1	1	1	1	5
137	J.D.	8					1			1	1	1	1	5
138	Lillie	10					1			1	1	1	1	5
139	Cherish	8 mo.			1					1				2
140	Marissa	11	1							1	1			2
141	Skyler	12					3	1		1	1			6
142	Savanna	12					3	1		1	1			6
143	Adrian	10					3	1		1	1			6
144	McElheran Family					1	2			1	1			5
145	Bryson	2					2			1	1			4
TOTALS			73	20	47	60	108	36	29	131	122	58	34	625
Percent					8%	10%	17%	6%	5%	21%	20%	9%	5%	100%
Percentage of gifts by age group					34%			10%		55%				
					Ages 0 to 12			Teens		Parents / Grandparents				

12/11/201

GIFT STATISTICS for Kids Christmas Shopping Dec 9, 2017												
Ticket Number	Shopper Name	Shopper Age	0-3	4-6	7-12	Teen Boy	Teen Girl	Mom	Dad	GMA	GPA	TOTAL GIFTS
134	Toby	7	1		1			1	1			4
135	Bella	2	1		1			1	1			4
136	Elena	3		1				1				2
137	Molly	11				1	1	1	1			4
138	Zach	16 ?			1	1	1	1	1			5
139	Ellie	10	1		1		1			1		4
140	Joylynn	8	1		1		1			1		4
141	Madison	11				1		1	1			3
142	NO SHOPPING TICKET											0
143	Gabriel	8			1	1	1	1	1	1	1	7
144	Madyson	11			1		1	1	1			4
145	Rowan	7				1	2	1	1	1	1	7
TOTALS			70	53	133	38	47	130	122	83	61	737
Percent			9%	7%	18%	5%	6%	18%	17%	11%	8%	100%
Percentage of gifts by age group			35%			12%		54%				
			Ages 0 to 12			Teens		Parents / Grandparents				



She helps kids deliver good cheer

Nancy Patton, here in her Trash to Treasure store, has been involved in a variety of outreach activities in Sweet Home, but her latest, the Kids Free Christmas Store, has a special place in her heart, she says. To learn more about Patton and her efforts to give less-fortunate children a chance to give holiday gifts, see page 9.

Photo by Sean C. Morgan

www.sweethomenews.com

(541) 367-2135

Nancy Patton

From page 9

families, it just gets you right there (in the heart). But the other neat thing is the Police Department and the Fire Department gave me gifts. Both of them called me and that was a real blessing.

"I was expecting a little box; their whole van was packed with stuff. I will tell you this, if it wasn't for the police department and the fire department last year, we wouldn't have made it."

At least one contributor got a head start for this year's free store.

"This year, one of my vendors (at Trash to Treasure), a retired nurse, gave me \$600," Patton said.

This vendor had contributed before, but approached Patton early for this year's event.

"She came to me at the beginning of this year, she's a Christian, and she said, 'I just feel like I'm supposed to give you some money for that kids' store,'" Patton said. "When she handed me the check, I about had a heart attack."

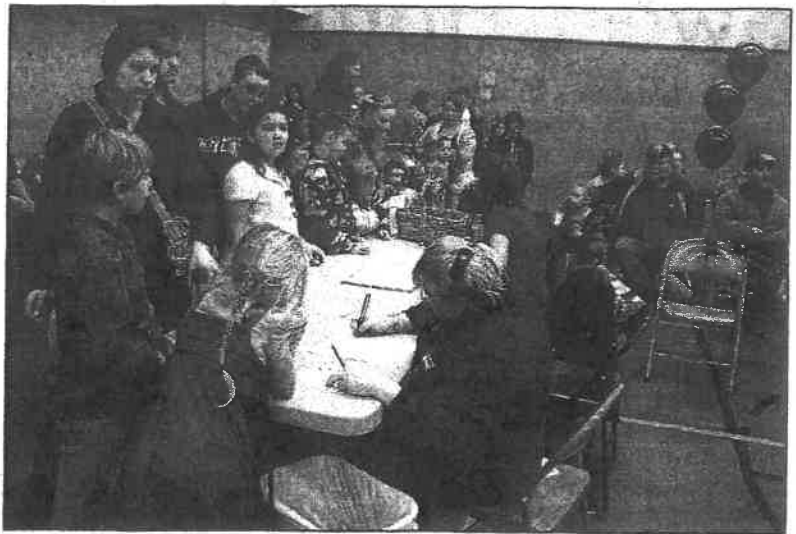
The store, which is held at Sweet Home Evangelical Church, is open to children 12 years old and younger.

Pastor Brian Hotrum lets the group use the church at no cost.

The first stop when a child visits the free store is the registration table, where he or she checks in and gets help filling out a card with their name and the members of their



A YOUNG LADY, with an older relative, heads for home after a turn at the Kids Free Christmas Store.



File Photos

YOUNG SHOPPERS sign in to participate in at last year's Kids Free Christmas Store.

household who they want to shop for.

While children wait their turns to shop, they are treated to cookies and hot chocolate. This year Dutch Bros. is donating the hot chocolate, Patton said.

Each child is paired with an adult personal shopper who helps him or her select gifts from the items, which are arranged by age group and gender. The last stop is a gift-wrapping station.

Last year they were short on items for babies and toddlers, Patton said.

"Of course, we're always short on the mom stuff," she added.

Donated items can have a value of \$10 or less but everything should be new.

"I want this to be a quality event," Patton said.

Even if a child does not have money, she wants him to be able to give gifts to his family members, she said.

"I want him to be really proud," Patton said, taking a few moments to wipe away tears. "It makes me cry, I'm sorry. (I want him to) be really proud that he can get his mom and dad something."

Patton said she and her husband have a heart for children. The couple is raising their 5-year-old great-grandson, Tyson. He will make an appearance at the shop too, dressed as Santa.

"It just means a lot to me, when you see those little kids in there and

how happy they are," Patton said. "I know that God has blessed our efforts because it is for children," Patton said. "Children mean a lot to him. I think the better we can take care of our children, the better society we're going to be."

WITH SENIOR CENTER NEWS & ACTIVITIES!

Longtime volunteer's latest focus is Kids Christmas shopping experience

By Audrey Caro
Of The New Era

Nancy Patton has volunteered in one way or another for most of her adult life.

Through the years, that's included work for churches, schools, children's sports teams, chambers of commerce and beauty pageants. She's enjoyed it all, she says, but it's when she talks about one of her most recent endeavors that she gets emotional.

Patton has been on the Sweet Home Beautification Committee for five years.

"Three years ago, (committee member) Bob Dahlenburg said 'We don't have enough things for kids,'" Patton said. "I already was doing the Rock Around the Christmas Tree (event) for the businesses, and so I just thought 'Well, why don't we do a free kids store?'"

Thus was born the Kids Free Christmas Store, which is in its third year (see page 17 for details).

That idea didn't include a blank check to fund the store, she said. She collected money to buy the gifts so local children could shop, at no cost, for Christmas presents for their family members.

The first year, about 94 children shopped at the free store.

Last year 167 children participated and about 600 gifts were given away.

Patton's husband Larry works for CH2M Hill, which has donated \$250 each year for the free store, she said.

All Star Auction, the Laura Gillott team, Wendt Melcher and O&M Tires also contribute, as well as Patton's store, Trash to Treasure. Last year she also got donations from the Police Department and Sweet Home Fire and Ambulance District.

"It's easy to get sponsors," Patton said. "You start talking about kids, you know, who want to shop for their



FREE RECRUITING

help us this Christmas season for our 3rd Annual Kids Christmas Store. Children under the age of 12 yrs shop FREE for their family!

1 of **NEW unwrapped gifts** (under \$10) for all ages

& any gender, baby through senior adult.

Please drop off before **Saturday, December 9th.**

Unwrapped Gifts Drop Off Zones:

- Santiam Discount Variety Store
- Sweet Home Evangelical Church
- Sweet Home Chamber of Commerce
- Foster Lake Mall

Info: 541-409-4276

Sweet Home Holiday Events

Christmas Tree Lighting
November 30th 6:30pm
at Clover Park
Hot cocoa & coffee

Singing Christmas Tree
Dec 1st & 2nd at 7:30pm
Dec 3rd at 3pm
Sweet Home High School
Auditorium

Life-Size Lighted Christmas Cards
Displayed throughout town.
Dec 1st through 31st

Christmas Parade (on Long Street)
Saturday Dec 2nd 11am

Linn Co. Museum
Open 1st 3 weekends in December 1-4pm
Hot beverages & cookies

Dec 9th & 16th 5-7pm
Carriage Rides & Carolling
and Live Nativity
at Linn Co. Museum

Kids Christmas Store Saturday Dec 9th 10am-4pm

Kids Shop FREE for their family! Free gift wrapping, hot chocolate & cookies.
at Evangelical Church, Long Street.

Kids Free Christmas Store

The third annual Kids Free Christmas Store, 10 a.m. to 4 p.m., Saturday, Dec. 9, at Sweet Home Evangelical Church, 1347 Long St.

Children 12 and under will be able to select gifts, at no cost, for members of their family. Individuals and businesses contribute cash to purchase or items for the store. Children will be helped shopping and then have their gift wrapped. They will then take the presents home and put under the tree. Hot chocolate and cookies will be provided for the children as they wait to shop.

Donations of unwrapped and new gifts, under \$10, for any age and gender, tissue and gift bags will be accepted through Thursday, Dec. 7. Items may be dropped off at Santiam Variety Discount Store in the Safeway shopping center, Trash to Treasure at 1023 Main St., the Sweet Home Chamber of Commerce on Main Street, or the Evangelical Church on Long Street.

Volunteer help is needed. For more information or to volunteer, contact Nancy Patton at (541) 409-4276. For a fuller story on the Christmas Store, see page 9.

Kids Christmas Free Store

The Committee for Christmas in Sweet Home is collecting gifts for its third annual Kids Christmas Free Store.

The event will take place from 10 a.m. to 4 p.m. Saturday, Dec. 9, at the Evangelical Church gym, 1347 Long St.

Children 12 and under will be able to select gifts, at no cost, for members of their family. Individuals and businesses contribute cash to purchase or items for the store. Children will be helped shopping and then have their gift wrapped. They will then take the presents home and put under the tree. Hot chocolate and cookies will be provided for the children as they wait to shop.

Donations of unwrapped and new gifts, under \$10, for any age and gender, tissue and gift bags

Santiam Variety Discount Store the Safeway shopping center, Trash to Treasure at 1023 Main St., Sweet Home Chamber of Commerce on Main Street, or the Evangelical Church on Long Street.

Volunteer help is needed. For more information or to volunteer, contact Nancy Patton at (541) 4276.

3rd Annual Kid's FREE Christmas Store

Saturday, December 9th • 10-4pm
at Evangelical Church Gym • 1347 Long Street

Sweet Home Kids 12 & under Shop Free for Family!

Sponsored By: Christmas in Sweet Home Committee

Trash to Treasure • CH2M - All Star Auction House

Wendy Melcher Heritage NW

Laura Gillett Team/Keller Williams

Paints, Tires & Auto Service • Oregon Jambores

Info: 541-409-4276

Light up Clover Park
Tree Lighting & Christmas Cards
Hot Chocolate and Coffee



Christmas Cards downtown!

Life size, lighted Christmas
cards designed and painted
by over 20 local artists
and groups!
Dec. 1 - New Year's Day

Events at the East Linn Museum:

Holiday music played by local artists
most event nights & hot beverages served.
Museum Open Fri.-Sat 1-4pm First 3 Weekends

December 9th & 16th

Live Nativity
5 p.m. - 7 p.m.

Give a gift of canned food for SHEM

Carriage Rides
5 p.m. - 7 p.m.
Join us for caroling

3rd Annual
Kids Free
Christmas Store
December 9th - 10 a.m. - 4 p.m.
Evangelical Church 1347 Long St.
FREE store for Sweet Home children
12 and under to shop for their family.
Free Gift Wrapping, Cookies, Hot Chocolate

Kids Store is sponsored by
O&M Point & Tires & Service, CH2M, All Star Auction,
Laura Gilhott-Keller Williams Real Estate,
Wendi Melcher-Heritage NW Real Estate,
Oregon Janitors, Evangelical Church
and Trash To Treasure.

541-409-4276

TREES FOR SCHOLARSHIPS

14th Annual Decorated Tree Auction
& Dinner Buffet

Saturday, Dec 2nd.
Silent Auction and Social 5:30 p.m.
Live Auction 7:30pm

Admission \$20

Sweet Home High School Cafeteria | 1641 Long Street
Public Viewing of Trees - Saturday noon - 2:00pm

RSVP to Sharismith@lauragillott.com or call
541-409-4019

Proceeds provide scholarships
for SHHS graduates.

City of Sweet Home Community Grants Program Application



	Applications Solicited	Grants Awarded
Funding Cycle 1	June 1 – June 30	July
Funding Cycle 2	December 1 – December 31	January
Special Opportunity	February 1- February 28, 2017	March 2017

(Recommended Request not to exceed \$500 for Special Opportunity for FY 16-17)

1. ORGANIZATION/AGENCY: United Way Of Linn County
2. ADDRESS: P.O. Box 905, Albany, Or 97321
3. PROJECT DIRECTOR: Larry Horton DAYTIME PHONE: 541-619-2683
4. WEBSITE: www.unitedwayoflinncounty.org E-MAIL: drlarry_horton@yahoo.com
5. PLEASE ATTACH A CURRENT COPY OF THE IRS AFFIRMATION OR DETERMINATION LETTER ISSUED TO YOUR ORGANIZATION. * See attachment
6. PROJECT NAME: Dolly Parton's Imagination Library
7. DATE PROJECT TO BEGIN: On-going TO BE COMPLETED: On-going
8. TOTAL PROJECT BUDGET: \$65,500
 - A. Amount Grant Funding Requested: \$ 500
 - B. Funds to be provided by Applicant: \$ 9,500

Sources of additional Project Funding"

Costal Farms & Ranch	\$10,000
Selmet	\$ 1,500
Albany Public Library	\$10,000
5 Rotary Clubs in Linn County	\$19,000
Oregon Community Foundation	\$15,000
9. SOURCE OF ORGANIZATION/AGENCY OPERATING FUNDS: Contributions
10. WHAT IS YOUR ORGANIZATION/AGENCY ANNUAL BUDGET? \$721,000

NARRATIVE DESCRIPTION OF PROJECT (If additional room is needed attach a written narrative.)

This project is an early literacy program that provides age appropriate books to children (ages birth to 5 years) once a month (until they enter kindergarten) at no cost to their families. The program has shown to build better readers and stronger families. Parents read to and with their children. Questions and activities at the end of the story are provided which greatly improves reading skills and parent/child interactions.

City of Sweet Home Community
Grant Program

11. ANY ADDITIONAL COMMENTS THAT SUPPORT THE NEED FOR PROJECT AND/OR PROJECTS MERIT AS AN EVENT OR ACTIVITY DESIGNED TO PROMOTE THE CITY OF SWEET HOME:

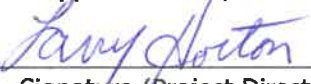
It is well known that businesses like to settle in communities that have a well-educated work force. Unfortunately, Sweet Home students are lagging behind state averages in reading and our high school dropout rate is higher than the state average. Research shows if children aren't reading by the end of third grade they are 85% more likely to dropout of school. This program can help solve the problem and help make Sweet Home more desirable to future families and future businesses.

12. CERTIFICATION:

I/We certify the information contained in this application is complete, accurate, and fully discloses the scope and intent of our request for funding from the City of Sweet Home Community Grants Program. We agree to comply with the city's requests for information regarding the use of awarded funds and to provide access to accounting records related to these funds if requested.

We further acknowledge that any deviations from the uses described in the application will require us to submit a program amendment which will be reviewed and approved by the Administration and Finance Committee prior to receipt of any funds.

By signing this application, I/we accept and agree to be bound by the terms and conditions of Community Grants Program as administered by the City of Sweet Home in compliance with applicable local, State and Federal Law.



Signature (Project Director)

12/18/17

Date

RETURN APPLICATION TO:

City of Sweet Home
Community Grants Program
1140 12th Avenue
Sweet Home, Oregon 97386
Phone 541-367-8969

NO APPLICATIONS WILL BE ACCEPTED AFTER DEADLINE

For City Use Only:	
Date Received: _____	By: _____
Staff Review By: _____	Date: _____
Committee Review Date:	Action: _____
Council Review Date:	Action: _____

Internal Revenue Service

Date: July 18, 2005

UNITED WAY OF LINN COUNTY
PO BOX 905
ALBANY OR 97321-0333

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

Ms Bradshaw #31-02167
Customer Service Representative

Toll Free Telephone Number:

8:30 a.m. to 5:30 p.m. ET
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

93-0470252

Dear Sir or Madam:

This is in response to your request of July 18, 2005, regarding your organization's tax-exempt status.

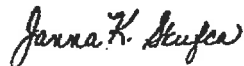
In June 1974 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services



City of Sweet Home
Community Grants Program Application

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Funding Cycle 2	December 1 – December 31	January
Special Opportunity	February 1- February 28, 2017	March 2017

(Recommended Request not to exceed \$500 for Special Opportunity for FY 16-17)

1. ORGANIZATION/AGENCY: Center Against Rape and Domestic Violence
2. ADDRESS: PO Box 914, Corvallis, OR 97339
3. PROJECT DIRECTOR: Jennifer Morris DAYTIME PHONE: (541) 758-0219 ext.302
4. WEBSITE: www.cardv.org E-MAIL: jennifer.morris@cardv.org
5. PLEASE ATTACH A CURRENT COPY OF THE IRS AFFIRMATION OR DETERMINATION LETTER ISSUED TO YOUR ORGANIZATION.
6. PROJECT NAME: Confidential and emergency shelter for Sweet Home residents experiencing sexual or domestic violence
7. DATE PROJECT TO BEGIN: February 1, 2018 TO BE COMPLETED: June 30, 2018
8. TOTAL PROJECT BUDGET:
 - A. Amount Grant Funding Requested: \$ 1,000
 - B. Funds to be provided by Applicant: \$ 491,500

Sources of additional Project Funding"

United Way Linn County	\$8,500
Federal and State Grants	\$255,000
Local Grants	\$ 85,000
Contributions	\$150,000
9. SOURCE OF ORGANIZATION/AGENCY OPERATING FUNDS: Federal grants, state grants, fundraising and private donations
10. WHAT IS YOUR ORGANIZATION/AGENCY ANNUAL BUDGET? \$1,217,859
11. NARRATIVE DESCRIPTION OF PROJECT (***If additional room is needed attach a written narrative.***)

See attached narrative.

City of Sweet Home
Community Grant Program

12. ANY ADDITIONAL COMMENTS THAT SUPPORT THE NEED FOR PROJECT AND/OR PROJECTS MERIT AS AN EVENT OR ACTIVITY DESIGNED TO PROMOTE THE CITY OF SWEET HOME:

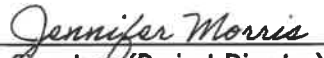
See attached additional comments.

13. CERTIFICATION:

I/We certify the information contained in this application is complete, accurate, and fully discloses the scope and intent of our request for funding from the City of Sweet Home Community Grants Program. We agree to comply with the city's requests for information regarding the use of awarded funds and to provide access to accounting records related to these funds if requested.

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By signing this application, I/we accept and agree to be bound by the terms and conditions of Community Grants Program as administered by the City of Sweet Home in compliance with applicable local, State and Federal Law.


Signature (Project Director)

12/28/2017
Date

RETURN APPLICATION TO:

City of Sweet Home
Community Grants Program
1140 12th Avenue
Sweet Home, Oregon 97386
Phone 541-367-8969

NO APPLICATIONS WILL BE ACCEPTED AFTER DEADLINE

For City Use Only:

Date Received: _____ **By:** _____

Staff Review By: _____ **Date:** _____

Committee Review Date: _____ **Action:** _____

Council Review Date: _____ **Action:** _____

11. Narrative description of project (if additional room is needed attach a written narrative.)

The Center Against Rape and Domestic Violence (CARDV) is a well-established 36 year old nonprofit organization providing unduplicated services to residents in Linn and Benton Counties. The mission of CARDV is two-fold: to provide services and support to those affected by sexual and domestic violence, and to provide education and leadership within the community to change the societal conditions that cultivate these forms of violence. CARDV services include a 24-hour crisis and support line, emergency and confidential shelter, crisis response, legal advocacy, medical support at the hospital and support groups.

The Sweet Home Community Grant would provide confidential and emergency shelter for Sweet Home residents who experience sexual or domestic violence. Last fiscal year 10 adults and 11 children from Sweet Home accessed CARDV's emergency shelter for a total of 351 bed nights. The average length of time in shelter for families and individuals was about 17 nights. The average cost for a family of four staying in shelter is approximately \$35.00 for a one-night stay. The \$1,000 grant would provide funding for approximately 29 nights in shelter.

CARDV's shelter is the only confidential and emergency shelter for residents in Linn and Benton Counties. Shelter provides survivors of sexual and domestic violence access to an immediate confidential location to stay, and is available to anyone who has experienced violence regardless of age, gender identity, sexual orientation, ability or religious affiliation. CARDV's shelter is the only confidential and emergency shelter available for women, men and children of all ages. The shelter is also the only confidential shelter program that supports survivors in their recently established recovery from substance abuse in Linn and Benton Counties.

12. Any additional comments that support the need for project and/or projects merit as an event or activity designed to promote the city of Sweet Home:

The goal of the emergency shelter program is to work with survivors to ensure they experience less violence, report a higher quality of life, gain social supports and less difficulty obtaining community resources.

Shelter provides a safe, confidential place for survivors and their family to stay. While in shelter, clients are provided with all food and household necessities and have immediate access to advocacy. Advocacy services include, assistance with medical and legal services, connecting with social services agencies, case management, referrals to community agencies for parenting support and one-on-one peer support. Additionally, CARDV provides transportation for clients who do not have their own transportation options.

Survivors of sexual and domestic violence access CARDV services through well-established partnerships with the Sweet Home Police, Linn County Sheriff, Samaritan Hospital and Clinics and Sweet Home schools. In addition to survivors accessing CARDV services through partnering agencies, the majority of referrals to CARDV services are made by friends and family members of the survivor. CARDV provides outreach and education in Sweet Home through participation in service club presentations, booths at resource fairs, presentations at the high schools and awareness displays throughout the community.

Internal Revenue Service
EP/EO Disclosure Desk
P.O. Box 2350 Los Angeles, CA 90053

CENTER AGAINST RAPE AND
DOMESTIC VIOLENCE
410 NW 5TH
CORVALLIS, OR 97330

Person to Contact:
F. Mirafior or L. Barragan
Telephone Number:
(213)894-4232
Refer Reply to:
91-785
Date: OCT 30 1990

RE: 93-0792125
CENTER AGAINST RAPE AND
DOMESTIC VIOLENCE

Gentlemen:

This is in response to your request for a determination letter of the above-named organization.

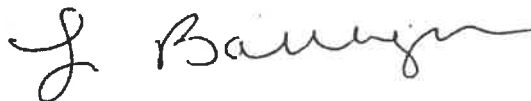
A review of our records indicates that the above-named organization was recognized to be exempt from Federal income tax in JULY, 1981, as an organization described in Internal Revenue Code section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in section 509(a) of the code, because it is an organization described in section 170(b)(1)(A)(vi).

This letter is to verify your exempt status and the fact that the determination letter issued on JULY, 1981 continues to be in effect.

If you are in need of further assistance, please feel free to contact me at the above address.

We appreciate your cooperation in this regard.

Sincerely,



Disclosure Assistant



**City of Sweet Home
Community Grants Program Application**

	Applications Solicited	Grants Awarded
Funding Cycle 1	June 1 – June 30	July
Funding Cycle 2	December 1 – December 31	January
Special Opportunity	February 1- February 28, 2017	March 2017

(Recommended Request not to exceed \$500 for Special Opportunity for FY 16-17)

1. ORGANIZATION/AGENCY: Friends of the Sweet Home Library
2. ADDRESS: 1200 Long Street / Sweet Home, OR 97386
3. PROJECT DIRECTOR: Jackie Dougherty DAYTIME PHONE: 541-405-2405
4. WEBSITE: none E-MAIL: coastcrazy@comcast.net
5. PLEASE ATTACH A CURRENT COPY OF THE IRS AFFIRMATION OR DETERMINATION LETTER ISSUED TO YOUR ORGANIZATION.
6. PROJECT NAME: Replacement of six shelving units for the Community Bookstore
7. DATE PROJECT TO BEGIN: February, 2018 TO BE COMPLETED: March, 2018
8. TOTAL PROJECT BUDGET: \$1,800.00
 - A. Amount Grant Funding Requested: \$ 450.00
 - B. Funds to be provided by Applicant: \$ 450.00
- Sources of additional "Project Funding"

\$ Roger's Fine Woodworking (in-kind)	\$500.00
\$ Siletz Tribal Charitable Contribution Fund	\$400.00
\$	
9. SOURCE OF ORGANIZATION/AGENCY OPERATING FUNDS:

The Friends of the Sweet Home Library operate the only used bookstore in the City of Sweet Home. The bookstore operates with volunteers 6 days a week for 6 hours per day. Monies raised from the sale of used books support programs such as the Summer Reading program and assist in purchasing new materials for all ages at the Sweet Home Public Library.
10. WHAT IS YOUR ORGANIZATION/AGENCY ANNUAL BUDGET? \$10,000

City of Sweet Home
Community Grant Program

11. NARRATIVE DESCRIPTION OF PROJECT (If additional room is needed attach a written narrative.)

There are six shelving units at the Community Bookstore made of pressboard that have been moved from the previous location to the current location on the corner of 12th and Long Street. The volunteers at the bookstore cautiously place donated books on these shelves fearing they will collapse from the weight of too many books. These shelving units will be replaced with wooden shelving constructed by Roger Campbell, a finish carpenter, who has generously reduced his hourly shop rate for this project. The new wooden shelves will increase the number of books the Friends can put out which in turn will increase the monies the Friends can provide to the Sweet Home Public Library and will eliminate the safety concerns for customers and volunteers.

12. ANY ADDITIONAL COMMENTS THAT SUPPORT THE NEED FOR PROJECT AND/OR PROJECTS MERIT AS AN EVENT OR ACTIVITY DESIGNED TO PROMOTE THE CITY OF SWEET HOME:

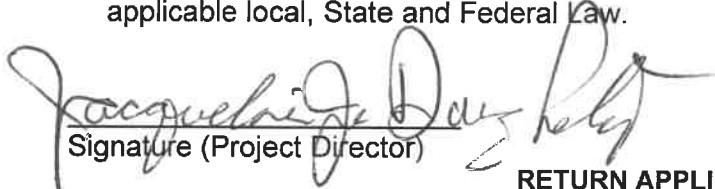
The Friends of the Sweet Home Library is a nonprofit group of volunteers whose purpose is to maintain an association of people interested in libraries; to focus public attention on the library, its programs, services and needs; to stimulate the use of the Library's resources and services; and promote the Library as a meeting place for people and ideas.

13. CERTIFICATION:

I/We certify the information contained in this application is complete, accurate, and fully discloses the scope and intent of our request for funding from the City of Sweet Home Community Grants Program. We agree to comply with the city's requests for information regarding the use of awarded funds and to provide access to accounting records related to these funds if requested.

We further acknowledge that any deviations from the uses described in the application will require us to submit a program amendment which will be reviewed and approved by the Administration and Finance Committee prior to receipt of any funds.

By signing this application, I/we accept and agree to be bound by the terms and conditions of Community Grants Program as administered by the City of Sweet Home in compliance with applicable local, State and Federal Law.


Signature (Project Director)

12-29-17
Date

RETURN APPLICATION TO:

City of Sweet Home
Community Grants Program
1140 12th Avenue
Sweet Home, Oregon 97386
Phone 541-367-8969

NO APPLICATIONS WILL BE ACCEPTED AFTER DEADLINE

For City Use Only:

Date Received: _____

By: _____

Staff Review By: _____

Date: _____

Committee Review Date: _____

Action: _____

Council Review Date: _____

Action: _____

City of Sweet Home
Community Grant Program

**CITY OF SWEET HOME COMMUNITY GRANTS PROGRAM
PROGRAM REIMBURSEMENT REQUEST FORM**

Applicant Name _____ Date of Request _____

Address _____ Request # _____

City/State Zip Code _____ ☐ Final Request

Attn: _____ Phone _____

Project: _____

Summary of request (attach receipts):

Comments:

CERTIFICATION:

I certify that to the best of my knowledge and belief, the billed costs and disbursement are in accordance with the approved project; the disbursements meet the intent of the City of Sweet Home Community Grant Program. I have included copies of all receipts for this request.

Applicant Signature _____ Date _____

Date _____ Date _____

CT-12**For Oregon Charities****Charitable Activities Section
Oregon Department of Justice**100 SW Market Street
Portland, OR 97201-5702Email: charitable.activities@doj.state.or.us
Website: http://www.doj.state.or.usVOICE (971) 673-1880
TTY (800) 735-2900
FAX (971) 673-1882

For Accounting Periods Beginning in:

2016**Section I. General Information**

1.

Registration #: 16876

Friends of the Sweet Home Library1101 13th Avenue
Sweet Home OR 97386

Phone: (541) 367-5007

Period Beginning: 1/1/2016

Fax:

Period Ending: 12/31/2016

Cross Through Incorrect Items and Correct Here:
(See instructions for change of name or accounting period.)

Registration #:

Organization Name:

Address:

City, State, Zip:

Phone:

Email:

Period Beginning: / /

Fax:

Period Ending: / /

Amended
Report?☐

2. Did a certified public accountant audit your financial records? - If yes, attach a copy of the auditor's report, financial statements, accompanying notes, schedules, or other documents supplementing the report or financial statements. ☐ Yes ☒ No
3. Is the organization a party to a contract involving person-to-person, advertising, vending machine or telephone fund-raising in Oregon? ☐ Yes ☒ No
If yes, write the name of the fund-raising firm(s) who conducts the campaign(s): _____
4. Has the organization or any of its officers, directors, trustees, or key employees ever signed a voluntary agreement with any government agency, such as a state attorney general, secretary of state, or local district attorney, or been a party to legal action in any court or administrative agency regarding charitable solicitation, administration, management, or fiduciary practices? If yes, attach explanation of each such agreement or action. See instructions. ☐ Yes ☒ No
5. During this reporting period, did the organization amend its articles of incorporation, bylaws, or trust documents, OR did the organization receive a determination letter from the Internal Revenue Service relating to its tax-exempt status? If yes, attach a copy of the amended document or letter. ☐ Yes ☒ No
6. Is the organization ceasing operations and is this the final report? (If yes, see instructions on how to close your registration.) ☐ Yes ☒ No
7. Provide contact information for the person responsible for retaining the organization's records.

Name	Position	Phone	Mailing Address & Email Address
Debra Roberts	treasurer	602 361-9343	43850 Lakeview Way Foster, OR 97345 debra.roberts823@gmail.com

8. List of Officers, Directors, Trustees and Key Employees - List each person who held one of these positions at any time during the year even if they did not receive compensation. Attach additional sheets if necessary. If an attached IRS form includes substantially the same compensation information, the phrase "See IRS Form" may be entered in lieu of completing that section. (Oregon law requires a minimum of three directors for nonprofit corporations.)

(A) Name, mailing address, daytime phone number and email address		(B) Title & average weekly hours devoted to position	(C) Compensation (enter \$0 if position unpaid)
Name:	Jackie Dougherty	President	
Address:			
Phone:	(541) 405-2405	3 hrs.	0
Email:	coastcrazy@comcast.net		
Name:	Joyce Farris	Vice President	
Address:			
Phone:	(541) 367-5315	2 hrs.	0
Email:	none		
Name:	Paul Ehrharn	Secretary	
Address:			
Phone:	(541) 466-5836	1 hr.	0
Email:	paul3ins@gmail.com		

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2016

Open to Public Inspection

A For the 2016 Calendar year, or tax year beginning 2016-01-01 and ending 2016-12-31

B Check if available

- ☐ Terminated for Business
- ☒ Gross receipts are normally \$50,000 or less

C Name of Organization: FRIENDS OF THE SWEET HOME

LIBRARY

1101 13th Avenue, Sewwt
Home, OR, US, 97386

D Employee Identification

Number 93-0875011

E Website:

F Name of Principal Officer: Debra Roberts

43850 Lakeview Way, Foster
OR, US, 97345

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.