



City of Sweet Home

Community and Economic Development Department- Building Program

3225 Main Street, Sweet Home OR 973686 541-367-7993 e-Permits: BuildingPermits.Oregon.gov

POST INSPECTION CARD ON WORKSITE – AT ALL TIMES

24-hour Advance notice Required on all Inspection Requests*

DEMOLITION PERMIT INSPECTION RECORD

Permit No. _____ **Site Address:** _____

Before commencing work, protection must be provided for pedestrians, as described in Chapter 33 of the State of Oregon Structural Specialty Code. If the demolition is adjacent to a public way, plans are required showing the proposed pedestrian protection. Care shall be taken not to create a hazard or an attractive nuisance that may attract children or others.

WATER/SEWER CAPPED:

Inspector _____ Date _____

UNDERGROUND/SEPTIC TANK
PUMPED, REMOVED, or FILLED:

Inspector _____ Date _____

WELL CAPPED or
DECOMMISSIONED:

Inspector _____ Date _____

BASEMENT FILLED:

Inspector _____ Date _____

DEMOLITION FINAL:

Inspector _____ Date _____

**CONTRACTOR IS EXPECTED TO NOTIFY THE BUILDING PROGRAM STAFF A
MINIMUM OF 48 HOURS IN ADVANCE OF REMOVAL OR DEMOLITION**

- 1) Contractor of record is responsible for the complete removal and completion of the required sewer, water, electrical and gas disconnect, **and**, all structural materials.
- 2) All debris removal must be accomplished within the scope of the Demolition Permit, unless prior arrangements have been approved by the City.
- 3) Private sewer lines connecting to the public sewer must be disconnected and capped within five (5) feet of the property line (based upon the 2019 OSSC, Ch.33, Section 3303.6), and, receive a City inspection/approval prior to the covering of the trench.
- 4) Water meters must be removed by the City of Sweet Home. The contractor is required to notify City staff a minimum of 24 hours in advance.
- 5) Private sewage disposal systems must be pumped out and removed or filled with sand or approved material and inspected by the Linn County Department of Environmental Services, 300 4th Ave. SW, Albany, OR 97321, 541-967-3821.
- 6) Private well systems must be well marked and capped or decommissioned as per the requirements of the State of Oregon Water Resources Department, 725 Summer St. NE, Suite A, Salem, OR 97301-1271, 503-986-0900; www.wrd.state.or.us
- 7) The City of Sweet Home will notify any applicant of any potential hazards regarding traffic and the safety of structure removal.
- 8) The contractor and the property owner will be responsible for any personal safety equipment requirements.
- 9) The Owner or Contractor must secure the site when no one is present.
- 10) Any request to remove structures through fire training exercises by burning structures will require **documented** approval from the City of Sweet Home Fire Chief.
- 11) In all cases, **DEMOLITION PERMITS ARE REQUIRED**. Inspections require 24-hour advance notice.
- 12) A final inspection of the site is required to verify that all building materials have been removed and that the utilities have been capped and/or removed.