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**City of Sweet Home**

**Parks Board**

City Hall

Annex Building

1140 12th Ave.,

Sweet Home, OR 97386

**Park Board Minutes**

November 21, 2016

**Call to Order** at 8:30am

**Attendance**: Chairperson Angela Clegg, Nancy Patton, Mariann Biteman, Councilor Dave Trask

**Visitors**: None

**Staff**: Planning Assistant Katie Wilcox, Public Works Director Mike Adams

**Absent**: None

**Welcoming and Introductions**

The group went through introductions around the table.

**The Dahlenburg Bridge**

Mike Adams proposed moving the Dahlenburg Bridge to eliminate destructive and negative activity and salvage it before it gets destroyed. He proposed it be removed and put on a trailer so that it may be put in parades or similar functions to raise awareness and funds for the care, placement and preservation of the bridge.

**Sankey Park Concept Plan**

Mike Adams handed out the final copies of the Sankey Park Concept Plan. Katie Wilcox had requested the raw data from the community outreach events. The group agreed that it was very well developed.

**December Meeting and 2017 Capitol and Recreation Program**

Mike Adams explained that the code designates the next meetings should be to decide on recommendations for Capitol and Recreation Program.

**Park Board Members**

The Board discussed recruiting new members. They discussed the incorporation of the YAC (Youth Advisory Committee). They discussed the combination of the Tree Commission with the Park Board. They discussed quarterly meetings together and separate monthly “work session” meetings. Mike Adams mentioned that it is important to look at what the Municipal Code calls for as far as requirements and responsibilities of each board and cleaning up the language in that code.

**Sankey Park Lighting**

Katie Wilcox presented different design options for lighting in the park. They discussed renewable energy options. They discussed location and mounting options. Katie explained certain areas may require code compliance and lighting requirements. They discussed reviewing the Sankey Park Concept plan and moving forward on a lighting design for the park. They discussed the importance of moving forward.

**Approval of Minutes**

Angela Clegg moved to approve and adopt the Minutes from the October 17th Park Board meeting. All agreed.

**Next Regular Parks Board Meeting – December 12, 2017 @ 8:30AM**