



**City of Sweet Home
Parks Board**
City Hall
Conference Room
1140 12th Ave.,
Sweet Home, OR 97386

Park Board Minutes

March 20, 2017

Call to Order at 8:30am

Attendance: Chairperson Angela Clegg, Mariann Biteman, Councilor Dave Trask

Visitors: Eric (Rick) Kopf

Staff: Planning Assistant Katie Wilcox, Public Works Director Mike Adams

Absent: Nancy Patton

Welcoming and Introductions / Ideas and Proposals

The group did introductions around the room.

Mariann had mentioned that she would be willing to close the gate to Sankey and lock it up at closing and opening of the park, if Mike Adams approved of it. Rick had mentioned that maintenance on the gate was on his to do list, and that there is an ordinance to keep people out of the park at night. Mariann explained that she calls but she hasn't seen any officers.

Rick explained that he went out there to catch the chickens at night, on his own time, and he noticed the light in the gazebo is fixed and working now. The group discussed their efforts to remove the chickens and roosters from the park.

The group discussed to choose four months to schedule their required four meetings per code, and to make sure there is a quorum at the December, March, June and September meetings. They decided the meetings in between they will still meet, but won't need to worry about a quorum. It was reiterated that there can be no decisions made without a quorum and would still be noticed as a public meeting.

The group discussed recruitment and how appointing new members has been put on hold until the legality of the combination of City boards and committees have been worked out.

Katie Wilcox explained that a group of students came in with a petition of signatures asking that we put a cover over the skate park for safety reasons.

2017 Capitol and Recreation Program

The group reviewed the 2017 Capitol and Recreation Program proposed budget. Mike Adams reviewed the line items. They discussed several large projects, such as the trails and bathrooms at Sankey, moving forward on Strawberry Park and more.

They discussed painting and removing the Dahlenburg Bridge at Sankey Park. They discussed the improvement, upkeep and maintenance of the BMX track at Sankey. Mike suggested that he can add some funds for this year, and spread the balance across future years, or a reserve fund to save for doing improvements in the future, if they would like to do so. The group decided that the proposed budget documents looked good and agreed that Mike could move forward. They discussed the donation toward the path systems and how important it is to move forward on that project. Mike asked the group if they had any changes, additions or concerns and reminded them that he can adjust this proposal as they see fit. They all agreed that the proposal looked good and expressed that their main concerns were seeing progress. They agreed that Mike should follow up with the finance director and move forward on finalizing the budget recommendations.

Next Regular Parks Board Meeting – April 17, 2017 @ 8:30AM