



**City of Sweet Home  
Parks Board**  
City Hall  
Conference Room  
1140 12<sup>th</sup> Ave.,  
Sweet Home, OR 97386

## Park Board Minutes

July 18, 2017

**Call to Order** at 8:30am

**Attendance:** Chairperson Angela Clegg, Nancy Patton, Mariann Biteman, Councilor Dave Trask

**Visitors:**

**Staff:** Public Works Director Greg Springman, Planning Assistant Katie Wilcox

**Absent:**

**Approval of the June 19th Minutes**

**Welcoming and Introductions / Ideas and Proposals**

Discussion ensued about Sankey Park Upgrades and Beautification.

Questions Included: Is the Dahlenburg Bridge proposed to be moved, or another bridge? Is there a sprinkler system at Sankey Park?

Ideas included: Fixing the existing sprinklers, reinstalling the playground equipment that has been removed once the new playground area is created, enhancing the green areas with seeding and maintenance. Postpone painting the Dahlenburg Bridge until after it is moved and installed at the New City Hall site and reallocating those funds to the Sankey Park improvements.

Discussion ensued about the 2017-2018 Capital Outlay. Katie Wilcox explained the Capital Outlay and the Detail of 2017-2018 Capital Improvement Plan (CIS) Purchases. She explains how the funds are broken down and itemized for projected improvements based on their recommendations. She explained where the priority projects were in the plan and that they have had funds allocated and are approved to move forward. She explained the difference between the Parks Department Fund and the Parks and Recreation Fund and why one needs to go to Council for approval while the other is already approved, as long as it correlates with the CIP. Dave explained that he had set up a meeting with the Energy Trust of Oregon to discuss funding opportunities. The group discussed the importance of considering the future maintenance needed from proposed improvements and the staffing needs for that maintenance. The group discussed looking into spending the donated funds on the trail enhancement and a bridge to span Ames Creek from Sankey to the Community Center. Questions Included: General questions around how to read the Capital Outlay and the Detail of 2017-2018 Capital Improvement Plan (CIS) Purchases.

Ideas included: The reallocation of funds for painting the Dahlenburg Bridge to the Sankey Park irrigation system. Greg suggested he review Capital Outlay and the Detail of 2017-2018 Capital

Improvement Plan (CIS) Purchases and come back to the Park Board to review the priorities of the board and move forward. Greg, Joe and Katie are to hold a meeting to plan lighting project. Greg suggested moving forward on beautification as well as making improvements one piece at a time. Look into modular pre-fabricated bridges that can be installed on site to span Ames Creek. Work with the South Santiam Watershed council to move forward on the bank erosion and placement of the bridge in the Riparian Area.

Concerns Included: Safety issues, and moving forward on Capital Improvement projects. That the decided priorities for the bathroom and lighting upgrades at Sankey were not addressed in the CIS.

Discussion ensued about the hand rail and steps at Northside Park.

Questions Included: Can railroad ties be used as steps. Why is there a “porta potty” at the park if there are working bathrooms?

Ideas Included: Create footings with compacted soil for steps. Move forward on building railing.

Concerns included: Safety Issues and ADA accessibility. Redo bathrooms to become single use and to accommodate ADA access.

Discussion ensued about the duties of the Park Board. Katie recapped on the completion of the capital development program for the next fiscal year. She continued explaining that they outline the recreation programs to be carried on by the city’s Recreation Department for the next fiscal year and have recommended an operating budget to carry out the recreation program as outlined. She asked the board if they wanted to consider passive recreation programs for next year that could increase the use of the parks. They group briefly reviewed the recommendations and goals of the Master Plan.

Questions Included: Are we following our Master Plan and moving forward towards the goals.

Ideas Included: Review the Parks Master Plan.

Concerns included: Is the Park Board and the proposed CIS following the Master Plan

**Next Regular Parks Board Meeting – August 21, 2017 @ 8:30AM**