



## City of Sweet Home

### Electronic Communication & Information Systems Policy Employee Consent Form

I have reviewed the City's Electronic Communication/Information Systems Policy. I understand that all electronic equipment, as well as all information transmitted received or stored in these systems, is the property of the City.

I also understand that such systems are to be used for job-related purposes, and that **I have no expectation of privacy in connection with the use of this equipment** or the information transmitted, received, or stored in such equipment/systems (included deleted items).

I further understand and agree not to use code, access a file or retrieve any stored communication unless authorized; and I acknowledge and consent to the City's accessing, monitoring, reviewing and disclosing my use of this equipment, including E-mail, voicemail and Internet usage.

I have been given a copy of this policy for future reference. I agree to abide by the Electronic Communication/Information Systems Policy as a condition of continued employment with the City.

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Signature of Employee

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Date