

RESOLUTION NO. 7 FOR 2023

A RESOLUTION TO SET PUBLIC INFORMATION, RECORDS, RESEARCH, SERVICE AND MISCELLANEOUS FEES.

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish fees which are reflective of actual staff and material costs for copying reports, documents and other items specifically requested by the general public; and

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish fees which are reflective of actual staff and material costs for City Staff performing research and other miscellaneous tasks specifically requested by the general public; and

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish fees which are reflective of actual staff and material costs for City Staff providing certain services specifically requested by the general public; and

WHEREAS, the application of these fees shall not apply to City sponsored public information meetings or City initiated information distribution; and

WHEREAS, the City seeks to promote Economic Development in the community by encouraging community-wide events that will showcase the City and attract local citizens, investors, and tourists to participate and invest in the local economy; and

WHEREAS, the City Manager has the authority, by this resolution, to reduce or waive fees to individuals or organizations sponsoring community-wide events that serve an important purpose by promoting economic development.

NOW, THEREFORE, the City Council resolves that the following fees shown in Exhibit A are hereby established:

If items are not covered in this resolution, the City Manager is authorized to set a temporary fee until it can be approved by City Council. The City Manager is authorized to reduce or waive fees for economic development as stated above.

It has been determined that these rates and fees are classified as not being subject to Oregon Constitution, Article XI, Section 11b limitations.

This Resolution updates and replaces those fees set forth in Resolution No. 3 for 2021 that are the same fees therein.

This Resolution shall be effective July 1, 2023.

PASSED by the Council and approved by the Mayor, this 27th day of June, 2023.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder

**2023 City of Sweet Home
Fee Schedule - New Fees
Resolution No. 7 for 2023 - Exhibit A**

PUBLIC WORKS FEES	
PW Permit Fees	
Meter only in Subdivision Lots	\$350

**2023 City of Sweet Home
Fee Schedule - New Fees
Resolution No. 7 for 2022 - Exhibit A**

FINANCE DEPARTMENT	
Miscellaneous Service and Research Fees	
Municipal Lien Search Fee per Tax Lot	\$30.00
Utility Account Set Up Fee (non-refundable)	\$20.00

**2023 City of Sweet Home
Fee Schedule - New Fees
Resolution No. 7 for 2023 - Exhibit A**

POLICE DEPARTMENT FEES	
Alarm Permit	\$5 per year (fee waived for residential occupants over the age of 65)

**2023 City of Sweet Home
Fee Schedule - New Fees
Resolution No. 7 for 2023 - Exhibit A**

Park/Facility Use Processing Fees	
Community Garden Plots	\$35 Per Year
Camping Sites	Tent Sites \$30 RV Sites \$60 Per Day

**2023 City of Sweet Home
 Fee Schedule - New Fees
 Resolution No. 7 for 2023 - Exhibit A**

COMMUNITY DEVELOPMENT FEES	
Annexation & Rezone	\$1,500.00
Adjustments	\$350.00
Comprehensive Plan Amendment	\$1,500.00
Conditional Use (Public Hearing)	\$650.00
Site Development Review	\$75.00
Fence Permit	\$25.00
Home Occupation	\$200.00
Interpretations	\$75.00
Nonconforming Uses	\$650.00
Partition	\$350.00
Subdivision – Tentative & Final/ Planned Development	\$1000.00 + \$25.00 per lot
Vacation of Right of Way	\$1,500.00
Variance (Public Hearing)	\$650.00
Zone Map Amendment	\$1,500.00
Zone Text Amendment	\$1,500.00

**2023 City of Sweet Home
Fee Schedule - New Fees
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FACILITY RENTAL FEES				
Conference Rooms				
HOURLY FEES	Ames	Santiam	Wiley	Council Chambers
During Operating Hours				
Government & Non-Profit Groups				\$25/hr
Public Groups				\$30/hr
Private Groups				\$35/hr
During Hours of Closure				
Government & Non-Profit Groups				\$50/hr
Public Groups				\$60/hr
Private Groups				\$70/hr
EQUIPMENT RENTAL RATES				
AV/IT System				\$20
Tables and Chairs				Included
Keruig Coffee Machine & Pods (15 guest)				\$10
PA System				\$20
OTHER FEES AND DEPOSITS				
Non-Refundable Fee (After Hour Use)				\$50
Refundable Deposit for Non-profit, Govt & Public Groups				\$100
Refundable Deposit for Private Groups / Businesses				\$150
Refundable Key Deposit				\$200
Non-Refundable Cleaning Fee				<i>Included</i>

ADDITIONAL FACILITIES	
City Hall Fenced Parking Lot	\$5 per day or \$25 per month per vehicle, plus \$5 per month to swap an additional vehicle in the same space. No overnight camping or RV parking. Not for vehicle storage. Must provide a waiver of liability.
Library Parking Lot	\$5 per day or \$25 per month per vehicle, plus \$5 per month to swap an additional vehicle in the same space. No overnight camping or RV parking. Not for vehicle storage. Must provide a waiver of liability.