



2022
APPROVED
BUDGET



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INTRODUCTION





2021-2022 Proposed Budget Message

Enclosed is the 2021-22 proposed budget for your review. This is an opportunistic budget designed to focus on continuing a forward progression through service offerings and capital projects while preparing Sweet Home for future fiscal and operational challenges.

A budget is an estimation of revenues and expenditures. The recipe for these estimates requires part science, part art, and part use of a crystal ball. A budget is also a guide with which long-lasting decisions are made and therefore requires that estimates are generally within an acceptable range to ensure the resources exist to back the requirements of these decisions. Three of the last four years, the City has successfully forecasted revenues in the General Fund within 1%. Last year, fiscal year 2020, General Fund revenues were 1.4% higher than budgeted. We are particularly excited about this given the international pandemic that ravaged the global economy and threatened to upend the last quarter of the City's fiscal year. Couple this with the oddities of this current fiscal year (2021) in which we are experiencing fewer delinquent utility accounts but near record unemployment, and you can see nothing seems to be what one would expect amid the worst pandemic since the early 1900s.

Normal practice has been to look for and identify local, state, and national trends; try to understand the impact that any new legislation may have upon our community and then utilize state budget forecasts to derive our revenue figures. When constructing a municipal budget, often the immediately prior year is the best bellwether for future predictions. With COVID-19, this standard theory went out the window forever branding the 2021 fiscal year with an asterisk. 2021 is an outlier in many ways and while it should not be ignored, it is not as strong as an indicator as the fiscal years preceding it. With constantly changing state projections and economic forecasts, a crystal ball may prove to be the best tool we have to forecast this budget.

REVENUES

Overall revenue is increasing 4.3%, or \$1.5 million, across all the City's operation and capital funds with utility revenues increasing 3.1% and property taxes increasing 13.7%. Reductions in planned grants and other revenues contributes to the near flat revenue budget in this proposal which is something to be concerned about in the long-term since personnel costs increase annually with the cost of materials and services needed to operate an efficient and effective municipal organization. Additional revenue streams and cost-cutting measures, such as the step to refinance existing debt, will be necessary to ensure long-term stability and success. Additional information on the refinancing, which will save utility rate payers over \$760k through 2035, can be found in the debt section of this document.

Most of our revenues are from utility fees and property taxes. Utility revenues are a consistent, monthly source of revenue and have remained surprisingly stable throughout the pandemic. The City has proposed holding water and sewer utility rates at their existing amounts while proposing an increase in the storm water utility. Property taxes on the other hand, are much more volatile. During the 2021 fiscal year, property tax valuations were significantly higher than anticipated but also came in later than anticipated causing some concern regarding actual receipts for the year. Ultimately, tax payments rebounded in late-November and the City's projected receipts are 8.8% (\$365k) higher than anticipated. With property values up another 7% annually through January 2021 and assessed values slated to climb the constitutionally limited 3% (more information contained in the "Revenue Sources" under "Budget Overview"), this proposed budget includes an increase of 13.7% (\$559k) in property tax revenue over the 2021 adopted budget. This increase also includes a reduction of the compression, down to 13%, which was near 35% just four years ago.

EXPENSES

We are pitching an ambitious capital plan with funding for 14 projects totaling \$7.8 million. The largest of these, the start of construction at the Wastewater Treatment Plant is expected to begin in the second half of this fiscal year. Currently, the project is projected to cost \$30 million including design and build. The City continues to work

toward securing outside funding to help finance the project. We also anticipate several street improvement projects using funds available from the state of Oregon's Department of Transportation, and we will continue to make improvements at Sankey Park.

The Police and Library Levies are projected to be very healthy at the end of the 2022 fiscal year with four- and six-months beginning fund balance in our five-year projections. This proposal also includes a significant transfer from the Library fund to a capital reserve fund to set aside funds for either an upgrade to the existing facilities or to leverage for grants to build a new building. At the end of 2022, this proposal leaves the Library capital reserve with nearly \$400k which could be used to garner additional assistance from the state, grantors and/or private donors.

As discussed in the personnel summary, this proposal adds an employee in the executive department for Information Technology services to better support the organization and serve our needs, especially in the Police Department which operates a 24-hour dispatch and law enforcement program along with the Library which needs support on weekends. Additional personnel changes have been made in this proposal as well and are outlined in the personnel summary found within these pages.

Thank you all for your time. Thank you for the opportunity to serve you.



Ray Towry
City Manager

Approved Changes from Proposed Budget

The Budget Committee met on April 22nd to receive the Budget Message from the City Manager and met May 6th and May 13th to discuss and approve the City budget. The following adjustments were made by the Budget Committee prior to approving the budget.

Account	Proposed	Approved	Variance
State Gas Tax			
Revenues:			
575-009-335-015 (State Gas Tax)	\$722,943	\$733,922	\$10,979
Expenses:			
Water Operations (Fund 500)			
500-009-433-622 (Electricity)	\$71,000	\$7,000	-\$64,000
Water Capital (Fund 502)			
502-009-433-730 (Projects & Improvements)	\$237,500	\$300,000	\$62,500
Water Depreciation (Fund 503)			
503-009-433-730 (Projects & Improvements)	\$808,500	\$821,000	\$12,500
Total Expense Adjustments	\$1,117,000	\$1,128,000	\$11,000
Net Adjustments to Fund Balances			-\$21



Mission, Vision and Council Goals

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the value assets available, we will be responsive to the community while planning and preparing for the future.

Vision Statement

WE, as City Council, have been entrusted to make decisions that do the most good, for the most people, for the longest period of time to enhance the quality of life for our community.

WE ASPIRE to make Sweet Home a community people find desirable to live in.

WE ASPIRE to have an effective and efficient local government.

WE ASPIRE to provide viable and sustainable infrastructure.

WE ASPIRE to provide viable and sustainable essential services.

WE ASPIRE to create an economically strong environment in which businesses and community members prosper.

Council Goals

Goal #1 - Infrastructure

- Develop specific steps for implementation of the adopted master plans.
 - Water
 - Sewer
 - Streets
 - Parks
 - Property
- Increase community awareness of infrastructure needs and appropriate planning documents.
 - Water
 - Sewer
 - Streets
 - Parks
 - Property

Goal #2 - Be an effective and efficient government

- Update and streamline processes.
- Develop continuity in planning and permitting process.
- Invest in long-term staff stability and training.
- Develop transparency in all communications.
- Continue to implement strong financial "best" practices.
- Employ sound technology to maximize efficiency.

Goal #3 - Essential Services

- Increase access to quality healthcare services in Sweet Home.
 - Memory Care
 - Senior Assisted Living
 - Physical Therapy
 - Urgent Care
 - Mental/Behavioral Health
- Improve community safety, police, community design, etc.
- Develop partnerships with regional services and work to connect them with the appropriate members of the public.

Goal #4 - Economic Strength

- Implement vitalization programs.
- Lead community economic development efforts.
- Develop economic opportunities with regional partners.
- Develop a downtown streetscape plan.

Goal #5 - Image Building

- Develop a strategic marketing plan



- Internal messaging
 - Positivity
- External messaging
 - Positivity
- Recruitment
 - Remote workers
 - Businesses
- Branding
 - Universal partnerships
 - Unique resources
 - Safe/Healthy Environment
 - Affordable
 - Community support

City Overview



The City of Sweet Home, approximately six and a half square miles, is the third largest city in Linn county and is located at the east end of the county. The city lies at the foot of the Cascade Mountains, next to the pristine Santiam River and near Foster and Green Peter Reservoirs.

Located in the Mid-Willamette Valley, Sweet Home offers close proximity to major urban areas for commuters and shoppers; Portland is 100 miles away, Salem is 50 miles away as is Eugene, and Albany is 25 miles away.

Operating under the provisions of its own Charter and applicable state law, Sweet Home has a Council/Manager form of government. The City Council consists of seven members elected by the citizens of Sweet Home to serve overlapping terms of two and four years. The Mayor is elected by the Council members to serve for a term of two years. The current Mayor is Greg Mahler, a Sweet Home native.

The City of Sweet Home provides municipal services including police protection, emergency dispatch services, street construction and maintenance, library services, building and planning, zoning and general administration.

For the 2022 fiscal year, the city will once again assume control of its water and wastewater treatment plants and also maintains the water distribution and sewer collection system throughout the city.

History of the City

Settlers first arrived in the Sweet Home Valley in 1851. Early settlers shared the valley with the friendly Santiam band of the Kalapuyan tribe. The camas plant and antlered game were plentiful. The Native Americans occupied this part of Eastern Linn County until 1922 when Indian Lize, the last remaining member of the Kalapuyan tribe died.

This historic town began with two other names: the upper part of town was nicknamed Mossville, the lower part was called Buck Head. According to historians, Sweet Home was later named after the lovely green "Sweet Home Valley." The winding clear water of the South Santiam River finds its way through the edge of the city where high, tree covered mountains tower over the small community.

In 1893, Sweet Home became an incorporated city in Linn County, Oregon. A tollgate was built a few miles east of town, charging travelers wanting to cross over the Cascade Range. As recently as 1878, Sweet Home consisted of only four-square blocks, totaling 32 lots. Almost overnight, because of the demand of lumber created by the defense program of the 1940s, the "sleepy little village" was transformed into a pulsing boomtown with logging operations starting throughout the area. A second



“shot in the arm” was given to the community in 1962 when construction work began on nearby Green Peter Dam and continued as construction began on the Foster Dam in 1966. Instead of Sweet Home being hidden away by itself, as it was for 80 years, it now became the gateway to recreation and industrial activities in eastern Linn County.

During the 1980s, Sweet Home experienced a major decline in population and industry as environmental issues forced the closure of sawmills and logging operations. During these tough times, the community banded together and rode through the changes, eventually turning the tide of recession into a wave of progression. Throughout the 1990s, using grant dollars provided by the Federal government, Sweet Home’s downtown corridor was revitalized, small businesses were encouraged to come to Sweet Home, and assisted living facilities were built to accommodate a retiring community.

Today



Today Sweet Home offers a unique and very livable location for families who prefer the small-town lifestyle. It provides the best of two worlds – far enough off the I-5 corridor to be a comfortable rural community, yet close enough for quick trips to metropolitan areas. Individuals from Sweet Home pride themselves on their self-sufficiency and community cooperation. Yet the residents from this beautiful area can drive less than sixty miles to access two major universities, two metropolitan areas with all of their cultural and shopping opportunities, the state capitol and endless recreational opportunities.

Sweet Home attracts visitors year-round to its undeveloped, hidden beauty. In winter, the snowcapped Cascade Mountains boast both downhill and cross-country skiing. There is excellent deer and elk hunting in the fall. During the spring and summer, water sport enthusiasts enjoy sailing and water skiing on Green

Peter and Foster Lakes. Visitors enjoy fishing on Foster Lake and campers and hikers use the many available parks and campgrounds around the area.

A stop at the remarkable East Linn Museum is a must for all visitors. The building and surrounding grounds house generations of artifacts that depict the many phases of Sweet Home’s rich heritage. Axes, mauls and cross-cut saws are surviving reminders of early logging methods.

The Weddle Covered Bridge, a community restoration project that adjoins historic Sankey Park, is not only a favorite location for weddings, anniversary parties, music and dances, but also the background for the annual Oregon Jamboree. The Northwest’s premier three-day country music and camping festival, the Oregon Jamboree more than doubles the population of Sweet Home for three days in August with more than 25 shows and a whole lot of fun.

Community Profile

Sweet Home has an estimated 9,340 residents. It is the third largest city in Linn County and the 66th largest in the state of Oregon. The City encompasses 6.5 square miles and is 537 feet above sea level. The largest employer in Sweet Home is the Sweet Home School District with over 300 full-time equivalent employees. The City of Sweet Home employs 66 people, including six City Councilors, one Mayor, one contracted Municipal Court Judge, and one contracted City Attorney.

Year founded	1851
Date of incorporation	February 10, 1893
Form of government	Council / Manager
Total Assessed Value/Real Market Value of property	\$516,452,718.00 / \$820,690,733

2020 Community Statistics

Community & Economic Development:

Building inspections	1,521
Building valuations	\$15,074,659
Code compliance cases cleared	352
Commercial Exterior Improvement Program grants funded	7
Planning actions	44
Sankey Park phase two project hours	1,054

Police Protections:

Calls for service	8,272
Communications dispatchers	5
Sworn police officers	15
Traffic stops	1,056

Library:

Materials circulated	26,598
Programs hosted	20
Registered library patrons	2,141
Resource sharing savings (thru regional collaboration)	8,207

Streets:

Leaves collected	1,130 cubic yards
Miles of city streets	44
Miles of state highways	5.6
Street sweeping miles	2,086
Potholes fixed	670

Sewage Collection:

Miles of sanitary sewer	49.4
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Water Distribution:

Miles of water lines	54
Number of residential and commercial hookups	3,400
Water leaks fixed	120

Parks:

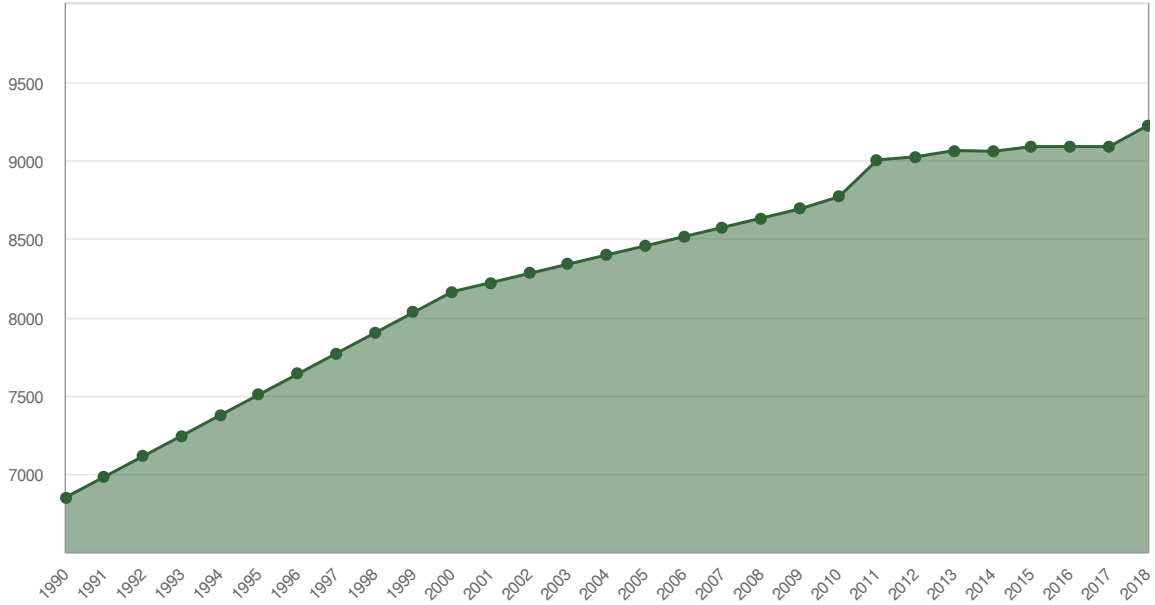
Number of city parks	5
Size of park lands	336 acres
Number of time parks mowed	117
Parks bathroom and garbage services	597 visits



Population Overview

TOTAL POPULATION **9,225** → **+1.6% vs. 2017**

Growth Rank
102 OUT OF **240**
Municipalities in Oregon



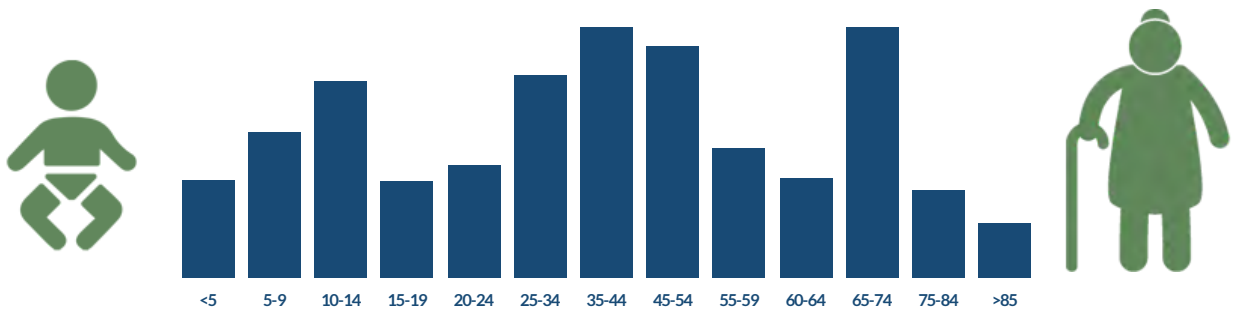
* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census



DAYTIME POPULATION
8,864

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

POPULATION BY AGE GROUP

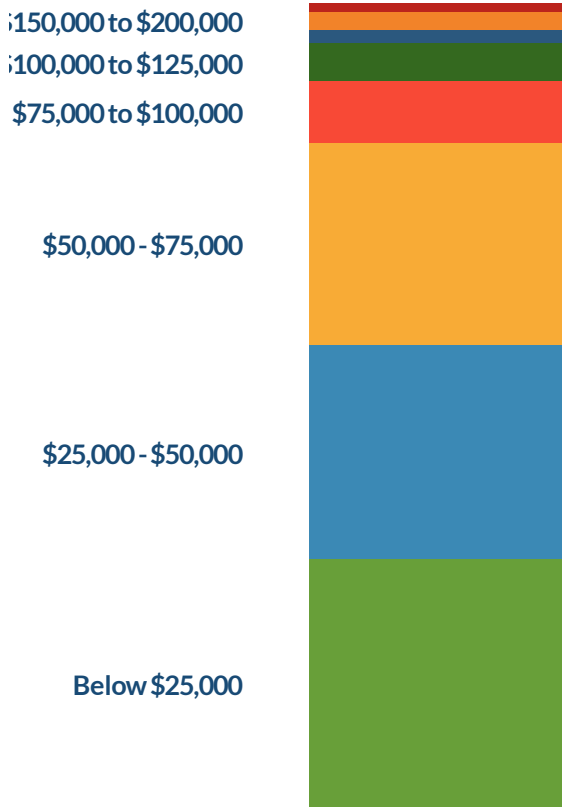


Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.

HOUSEHOLD INCOME



ABOVE \$200,000
.9%
▼ **84%** LOWER THAN STATE AVERAGE

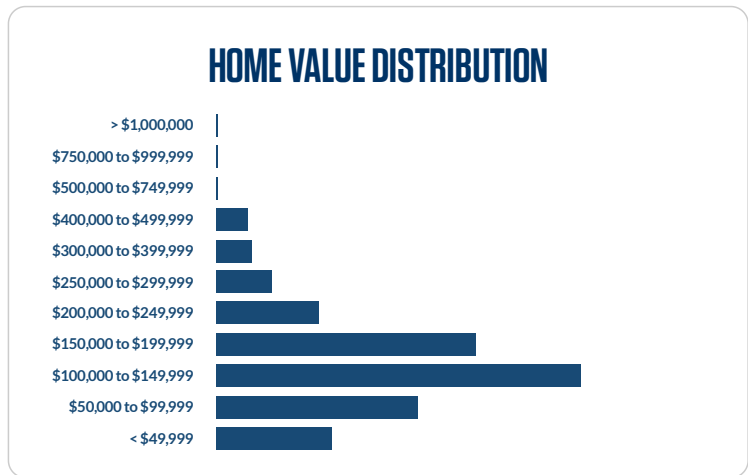
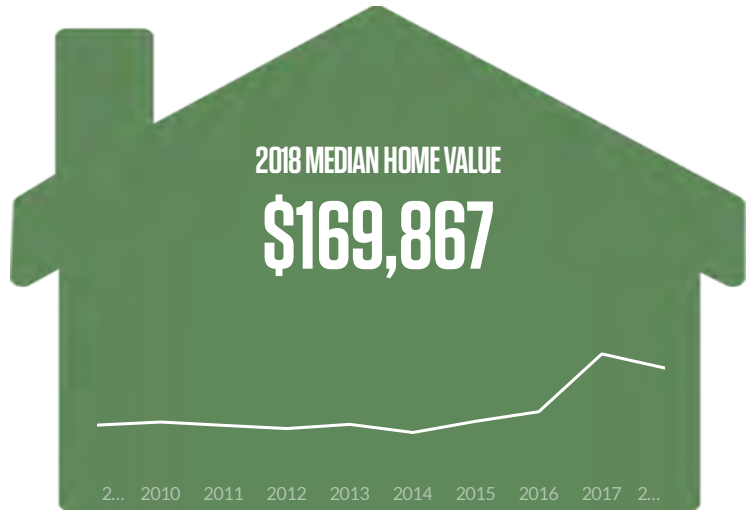
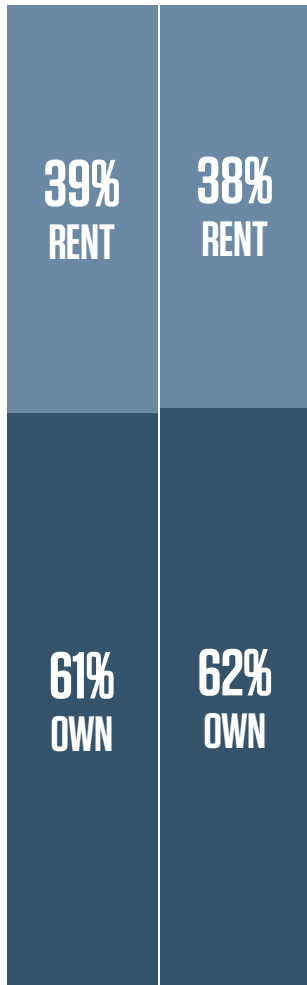
MEDIAN INCOME
\$37,474
▼ **37%** LOWER THAN STATE AVERAGE

BELOW \$25,000
31%
▲ **57%** HIGHER THAN STATE AVERAGE

Housing Overview

HOME OWNERS VS RENTERS

Sweet Home State Avg.



* Data Source: 2018 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

Budget Committee

The Budget Committee is the financial planning board of the city. It consists of the governing body (City Council) plus an equal number of local voters (citizen members of the Budget Committee) appointed by the Council. The City of Sweet Home has 14 Budget Committee positions, with the votes of all members equal. State law (ORS 294.336) mandates a budget committee for all Oregon local governments.

Appointive members of a budget committee serve for terms of three years. The terms must be staggered as near as practical. The Budget Committee reviews the proposed budget submitted by the City Budget Officer. In Sweet Home, this is the City Manager. The committee may approve the proposed budget intact or change part or all of it prior to final approval. After notices and publications are filed according to state law, the budget is forwarded to the City Council for one final Public Hearing and formal adoption prior to June 30. The fiscal powers of the Budget Committee are:

- Specify and approve the amount of tax revenue or tax rate for all funds.
- Establish the maximum total expenditures for each fund.
- Approve the total taxes for the local government as an amount or rate.
- Approve the proposed budget and forward it on to the City Council for adoption.

2021 Budget Committee

City Council Members

Greg Mahler, Mayor
Susan Coleman
Diane Gerson, President Pro Tem
Lisa Gourley
Dylan Richards
Angelita Sanchez
Dave Trask

Citizen Members

Robert Briana
Derek Dix
Kenneth Hamlin
David Lowman
Gerritt Schaffer
Vacant
Vacant

Administrative Staff

Ray Towry, City Manager
Blair Larsen, Community & Economic Development Director
Jeff Lynn, Chief of Police
Brandon Neish, Finance Director
Greg Springman, Public Works Director
Vacant, Library Services Director



Budgeting

Budgeting in Oregon

A budget as defined by Oregon Revised Statutes (ORS), is a financial plan containing estimates of revenues and expenditures for a given period or purpose. Local governments in Oregon operate on a fiscal year that begins July 1 and ends the following June 30. Budgeting requires local governments to evaluate plans and priorities in light of the financial resources available to meet those needs. In Oregon, a budget is necessary to justify the need for a given rate and amount of property taxes.

Oregon's local governments are highly regulated and controlled by ORS. The state's local budget law is set out in ORS 294.305 to 294.520, and 294.555 and 294.565. Oregon local budget law has four major purposes:

- Establish standard procedures
- Outline programs and services and the fiscal policy to carry them out
- Provide methods of estimating revenues, expenditures and proposed levies
- Encourage citizen involvement in budget formulation before budget adoption

Budgeting in Sweet Home

Budget Adoption

The City of Sweet Home prepares and adopts a budget in accordance with its City Charter and ORS 294.305 through 294.565. These statutes provide legal standards for preparing, presenting, adopting, implementing and monitoring the budget. The budget format for the 2018-2019 fiscal year was changed to allow for easier review and understanding. The budget is presented by department and consists of some consolidation of account codes to give the City greater flexibility in an ever-changing environment. Over-expenditures in any major category (department OR, for non-departmental, personnel, materials and services, capital, etc.) are prohibited and unexpended budget appropriations lapse at the end of the fiscal year.

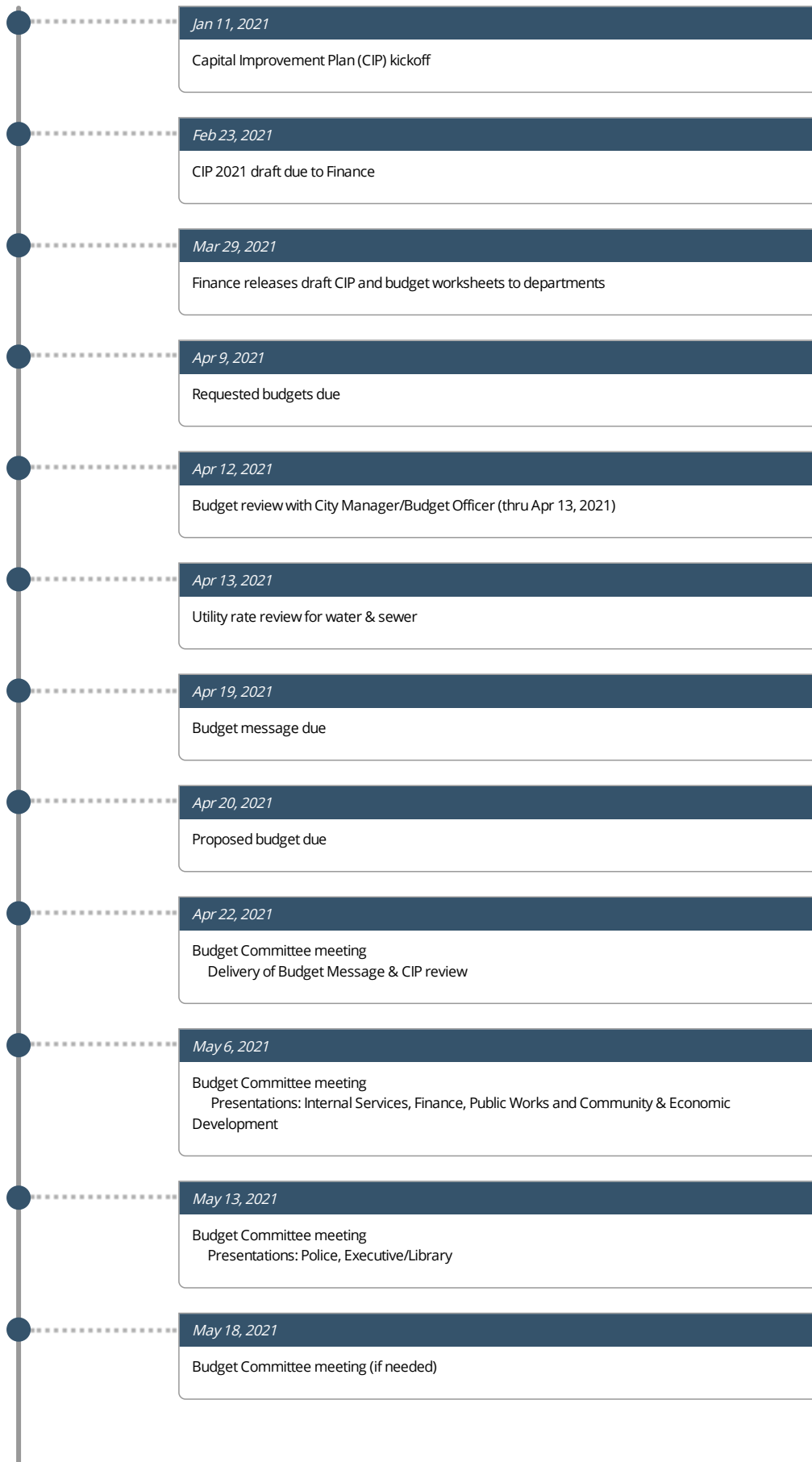
The City Manager is the Budget Officer and has responsibility for management of the overall City budget and maintaining budgetary control at the approved appropriation level. Ongoing review and monitoring of revenues and expenditures is performed by the Finance Department and the appropriate operating departments. Under the City's expenditure limitation, total expenditures cannot exceed the final appropriation once the budget is adopted.

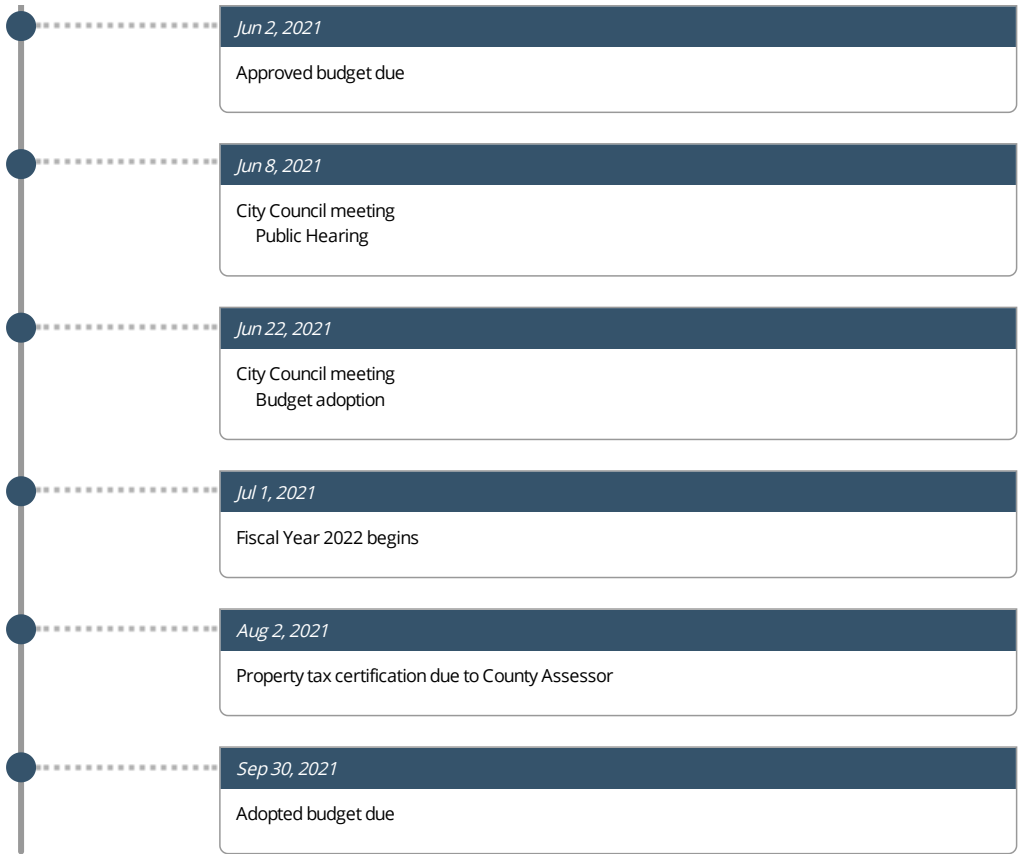
Budget Amendments

Supplemental budgets are adopted through the similar process used for the regular budget (including the use of public hearings but excluding Citizen's Budget Committee meetings) and shall not extend beyond the end of the year during which they are submitted. Supplemental budgets cannot be used to authorize a tax levy.

By transferring appropriations, the City usually has enough flexibility to carry out the programs prescribed in its adopted budget. There will be times, however, when an adopted budget has no authority to make certain expenditures or when revenues are received for which the City has no prior knowledge. In those cases, it is possible to use a supplemental budget to authorize expenditures and/or appropriate additional revenues in the current fiscal year.

Budget Timeline





Budget Basis

All of the funds are budgeted using the modified accrual basis of accounting in accordance with budgetary accounting practices. In modified accrual, revenues are recognized when they become measurable and available. Measurable means that the dollar value of the revenue is known. Available means that it is collectable within the current period, or soon after the end of the current period to pay off liabilities of the current period.

Significant revenues that are considered to be measurable and available under the modified accrual basis of accounting are property taxes, franchise fees and assessment lien installments received within approximately 60 of the end of the fiscal year. Expenditures are recognized when the liability is incurred, except for the interest on general long-term obligations which is recorded when due.

Audit Basis

The audit, as reported in the Comprehensive Annual Financial Report, accounts for the City's finances on the basis of generally accepted accounting principles (GAAP). GAAP is defined as conventions, rules and procedures necessary to describe accepted accounting practice at a particular time.

The modified accrual basis of accounting, a GAAP-approved method, is also used in the audit for all funds except the Proprietary Funds (i.e. water, wastewater and storm water). The audit uses the accrual method of accounting for the Proprietary Funds. The financial report shows all the city's funds on both a budgetary and GAAP basis for comparison purposes.

CITY OF SWEET HOME, OREGON

ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2020



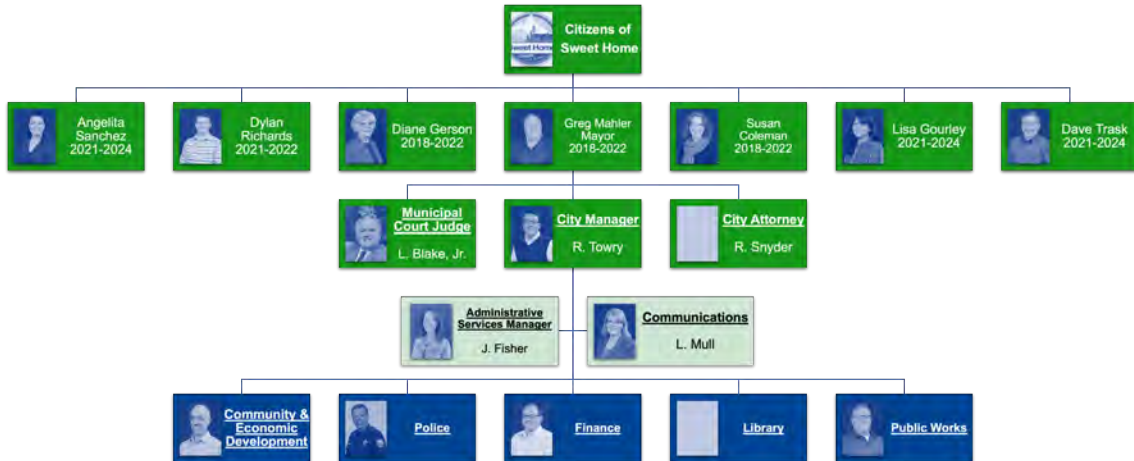
BRANDON NEISH, FINANCE DIRECTOR

Prepared by:

The Finance Department
City of Sweet Home, Oregon

Organization Chart

The City of Sweet Home operates under a Council-Manager form of government. The City's estimated 9,415 residents are the electors who chose seven members of their own to serve on the City Council. Council's responsibility is to consider and enact appropriate legislation to protect the health, safety and welfare of the city, adopt the annual budget and establish broad, general policies for the conduct of the city government. Among other duties, the City Council also maintains the hiring authority for the City Manager, City Attorney and the Municipal Court Judge.



Fund Structure

The City of Sweet Home budget is organized internally on the basis of funds, or account groups, and is considered a separate accounting entity. While the budget is completed based on the various funds, the budget is displayed by department for the purposes of this document. The operations of each fund are accounted for with a separate set of self-balancing accounts. The various funds used by Sweet Home are grouped by two types: governmental and proprietary funds.

Governmental funds finance most of the City's functions and include the General Fund, Special Revenue, Debt Service and Capital Project funds. Proprietary funds are used to account for the City's activities that are similar to those often found in the private sector.

In the 2021-2022 approved budget, the City of Sweet Home has budgeted for revenues and expenditures in 25 funds.



FUND	FUND #	PURPOSE	REVENUE
General Fund			
General Fund	100	The General Fund is used to account for all financial resources except for those to be accounted for in another fund. Municipal Court, Community & Economic Development, and Parks are departments within the General Fund.	Receives revenues from property tax, interest, transfers from other funds, licenses, permits, state sources, contracts for services, municipal court fines, grants, leases, rents, refunds and donations.
Special Revenue Funds			
Public Safety Levy	200	The Public Safety Levy Fund is used to account for Police and Dispatch services.	The primary source of revenues for this fund is from a five-year local option levy.
Library Services Levy	201	The Library Levy Fund is used to operate Library services.	The primary source of revenues for this fund is from a five-year local option levy.
Internal Service Fund	290	The Internal Service is used to account for the services provided internally to support the functions of the government. This includes the Executive Department, Finance and portions of Public Works.	Revenue is received in the form of reimbursements for services rendered from various funds across the organization. The fund also receives franchise fees and specific fee revenue for services offered by the Finance Department.
Community Center Operations	300	This fund was established to pay for utilities and maintenance related to the operations of the Senior Center and Boys & Girls Club in the community center.	Revenues are received as reimbursements from the Senior Center and Boys & Girls Club each month as billed by the City.
General Obligation Bond	401	This fund accounts for revenues from property tax payments to pay for the debt service on the Police/Emergency Dispatch Building constructed in 2000. The Bonds were called in and paid in 2010-2011 and remaining funds are receipted from time to time from past due tax payments.	The only source of revenue for this fund is back-paid property taxes dating from the early 2000s.
Special Assessments	455	This fund was created in 1978 when 237 assessments were levied against properties who benefited from the Foster-Midway sewer project.	Assessment payments are recognized in this fund and transferred to the General Fund.
Parks & Recreation Program	457	This fund began with the construction of the skate park to help fund projects or improvements in Sweet Home parks.	Donations received on water bills and directly from people to support park improvements are kept in this account.
State Gas Tax	575	The State Gas Tax Fund accounts for the maintenance and operation of the City's streets.	The primary sources of revenue are state shared highway funds generated by a tax on fuel sales in the state of Oregon.
Path Program	585	This fund is used for path/sidewalk development within the City.	The majority of this fund's revenue comes from a working capital carryover with ten percent of the state gasoline tax money transferred in.
Weddle Bridge	753	This fund is used for the preservation of Weddle Bridge in Sankey Park.	Funds have been transferred from the General Fund in the past and donations directly for the bridge are recognized in this fund.
Special Events	754	Special events for fundraisers for parks or nonprofits in Sweet Home are recognized in this fund.	Sponsorships and registrations for special events are posted in this fund. Council has also transferred funds to help support these events.
Public Transit Grant	755	This fund is used as a pass-through for grant funds received by the City for the Senior Center to operate the bus service in Sweet Home.	The funds are received from the state of Oregon and sent directly to the Senior Center.
Economic & Community Development	760	The Budget Committee renamed the Housing Rehabilitation Fund in order to use old repaid loans that have been sitting inactive for years.	Receives revenues from repayment of housing rehabilitation funds originally provided through federal programs which will be used for Economic Development projects.
Reserve Funds			
Project/Equipment Reserve	202	This fund is used to accumulate funds for future equipment purchases and projects specific to departments.	The revenue in this fund comes from inter-fund transfers from other funds within the City.
Building Reserve	310	The Building Reserve Fund is used to accumulate funds for future capital expenditures related to city-owned buildings and property.	The primary source of revenue is transfers from other operating funds.
Water System Development (SDC) Reserve	501	The SDC reserve is used to accumulate funds for future water system development costs.	The primary sources of revenue comes from water system development charges paid by contractors and property owners.
Wastewater System Development (SDC) Reserve	551	The SDC reserve is used to accumulate funds for future sewer system development costs.	The primary sources of revenue comes from sewer system development charges paid by contractors and property owners.



Storm Water System Development (SDC) Reserve	561	The SDC reserve is used to accumulate funds for future storm water system development costs.	The primary source of revenue for this fund would normally come from storm water system development charges but since there are no fees presently, any revenue recognized in this fund would be transfers in from the storm water operations fund.
Enterprise Funds			
Water	500	The Water Fund accounts for the resources and expenses related to the supply, treatment and distribution of water.	The primary source of revenue is user fees.
Wastewater	550	The Wastewater Fund accounts for the resources and expenses related to the supply, treatment and collection of sewage.	The primary source of revenue is user fees.
Storm Water	560	The Storm Water Fund accounts for the resources and expenses related to the maintenance of the City's storm water system.	The primary source of revenue is user fees.
Capital Funds			
Street Maintenance Improvement	570	The Street Maintenance Improvement Fund is used to accumulate funds for future construction and maintenance of City streets.	The primary source of revenue is interest earned on money transferred to the City from Linn County in 1991-92 with a road transfer agreement.
Water Capital	502	Expenditures from this fund are used to build and improve the water treatment plant and water lines.	Revenues are from bond sales, state grants, loans, and transfers in from the Water Operating Fund.
Wastewater Capital	552	Expenditures from this fund are used to build and improve the wastewater treatment plant and collection lines.	Revenues are from bond sales, state grants, loans, and transfers in from the Wastewater Operating Fund.
Storm Water Capital	562	Expenditures from this fund are used to build and improve the storm water system.	Revenues are from bond sales, state grants, loans, and transfers in from the Storm Water Operating Fund.
Water Depreciation	503	This fund was developed after the 2000 rate study. This fund will be used for upgrades and replace of the current water system.	Transfers from the Water Operating Fund equal to the depreciation of assets in the audit are made annually.
Wastewater Depreciation	553	This fund was developed after the 2000 rate study. This fund will be used for upgrades and replace of the current water system.	Transfers from the Wastewater Operating Fund equal to the depreciation of assets in the audit are made annually.
Storm Water Depreciation	563	This fund is to be used for upgrades and maintenance of the current storm water system.	Revenues would be transfers from the Storm Water Operating Fund.

Department Structure

The City's accounting structure consists of account codes containing four sets of numbers separated by dashes. For example, 290-004-415-320 correlates to the Internal Services Fund, the Finance Department, Financial Administration and Professional Services. The structure includes the fund number - department code - program/division code - account code. This structure closely follows the Government Finance Officers' Association recommendations for account and classification codes for governmental accounting, auditing and financial reporting. Below is a list of the departments and their associated department code.

Department Name	Department Code
Intergovernmental (Non-departmental)	002
Executive	003
Finance	004
Municipal Court (a function of Finance)	005
Community & Economic Development	006
Police	007
Library	008
Public Works	009
Transfers and Contingencies	010

Separately, some departments have divisions under their umbrella that are given codes to distinguish the revenue and expenditure types. Below is a list of program/division codes or "classification codes."

Department Name	Classification	Classification Code
Intergovernmental (Non-departmental)	Intergovernmental expenditures	480
Executive	Executive	413
Finance	Financial administration	415
Municipal Court (a function of Finance)	Judicial	412
Community & Economic Development	Planning and zoning	419
	Economic development and assistance	465
Police	Public safety (police)	421
Library	Libraries	455
Public Works	Sewer treatment	332
	Water treatment	333
	Sanitation (sewer collection and disposal)	432
	Water distribution	433
	Highways and streets	431
	Storm water	434
Varies	Debt service	470
	Transfers in	391
	Transfers out	491

Financial Policy

The City's financial policy was adopted by the City Council in February 2011 and was last updated by the Council in January 2019.

General

1. The City organization intends to carry out the City Council's goals, objectives and policies through a service delivery system financed through its Operating and Capital Budgets.
2. The relationship between the Operating and Capital Budgets will be incorporated into the budget process. Funding for these budgets should be sufficient to provide municipal operating services and maintenance or enhancement of fixed assets needed to support public demand for City services.
3. The City will seek positive steps to improve the productivity of its programs and employees and will investigate ways to eliminate duplicative functions within the city government and between the City of Sweet Home and other public agencies in the community. Reviews of the efficiency and effectiveness of certain City services will be periodically undertaken when applicable. To help measure effectiveness and efficiencies, a reporting mechanism highlighting the service efforts and accomplishments of the City's major services should be developed.
4. Whenever feasible, government activities will be considered enterprises if so doing will increase efficiency of service delivery or recover the cost of providing the service from the benefiting entity by user fees.
5. Attempts to maintain adequate annual reserves for all known liabilities, including employee leave balances, will be encouraged.
6. Efforts will be coordinated with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support favorable legislation at the state and federal level.
7. The City may seek out, apply for, and effectively administer federal, state, and foundation grants-in-aid that address the City's current priorities and policy objectives.
8. The City will encourage and participate in economic development efforts to create job opportunities and strengthen the local economy.
9. The City will ensure that the appropriate retirement funds are adequately funded and operated for the exclusive benefit of the participants and their beneficiaries.

Revenues

1. The City of Sweet Home will, whenever possible, try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one source.
2. The City will follow an aggressive policy of collecting revenues.
3. When practical, the City will establish all user charge fees at a level related to the full costs (operating, direct, indirect and capital) of providing the service. The City will review fees/charges periodically and/or when required by Ordinance, law, or other.
4. The City will consider market rates and charges levied by other municipalities of similar size for like services in establishing rates, fees and charges as a "comparison" only.
5. Enterprise and Internal Service operations will strive to be self-supporting.

Expenditures

1. The City of Sweet Home shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balances accumulated through prior years.
2. The City shall take immediate corrective actions if at any time during the fiscal year expenditures and revenue re-estimates are such that an operating deficit is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases or use of contingencies. Expenditure deferrals into the following fiscal year, short-term loans, or use of one-time revenue sources to balance the budget shall be avoided if at all possible.
3. The City Manager may undertake periodic staff and third-party reviews of City programs for both efficiency and effectiveness. Public/Private Partnerships, Privatization, and/or contracting with other government agencies can be evaluated as alternatives to service delivery.
4. The City shall make every effort to maximize any discounts offered by creditors/vendors. Staff shall be encouraged to use competitive bidding to attain the best possible price on goods and services when feasible and not otherwise required by rule/law.

Contingencies/Fund Balances

The City is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted one-time expenditures.

1. General Fund:
 - Contingency, minimum of \$50,000 preferred
 - Ending Fund Balance, needs to cover four months of general operating services
 - Avoid borrowing from other funds
2. Police Operating Levy Fund:
 - Contingency, 3% of operating expenses
 - Ending Fund Balance, needs to cover four months of general operating services
 - Avoid borrowing from other funds
3. Library Operating Levy Fund:
 - Contingency, 3% of operating expenses
 - Ending Fund Balance, needs to cover four months of general operating services
 - Avoid borrowing from other funds
4. Depreciation/Capital Replacement Funds:
 - Continue to maintain equipment and building reserves
 - Create sufficient dollars to allow for replacement without major bond financing
 - Have an investment strategy to guarantee capital upgrades
5. Develop Community Priorities:
 - Determine what are mandated, essential and desired services
 - Utilize public input (i.e., surveys, radio, public meetings, neighborhood meetings)

All operating funds are encouraged to maintain a contingency

Fund Balance Definitions

GASB 54 defines fund balances for financial reporting to be classified as follows:

1. Non-spendable –Represents assets that are nonliquid (such as inventory) or legally or contractually required to be maintained intact (such as the principal amount of an endowment).
2. Restricted – When constraints are placed on the use of resources for a specific purpose by enabling legislation (legally enforceable), external parties or constitutional provisions.
3. Committed –When constraints are created by the governing body on how it will spend its resources. These are enacted via legislation, resolution or ordinance and are in place as of the end of the fiscal period. The constraints remain binding until formally rescinded or changed by the same method the constraints were created. The difference between Restricted and Committed is that under Committed, the governing body can remove constraints it has imposed upon itself.
4. Assigned –Designation of amounts by either the governing body or the staff (if authorized) to be used for a specific purpose narrower than the purpose of the fund.
5. Unassigned – The excess of total ending fund balance over nonspendable, restricted, committed and assigned amounts. Only the General Fund has an unassigned category since money remaining in any other fund is automatically designated or assigned to the purposes of that fund.

Authorization for Specific Members of Management to Assign Fund Balances

The Finance Director shall be responsible for monitoring and reporting the City's various reserves and fund balance categories. The City Manager/Budget Officer is directed to make recommendations to the Council on the use of reserve funds both as an element of the annual operating budget submission and as needed throughout the year. Annually, the City Manager/Budget Officer shall be responsible for identification of resource assignments within the proposed budget document.

Spending Priority for Fund Balances

When fund balances are available for use, it is the City's policy to follow GASB 54 requirements to use restricted balances first, committed balances, then assigned balances for purposes which they can be used for. The spendable unrestricted revenue amounts in the special revenue funds, capital projects funds and debt service funds are committed to be used for the purpose for which the fund was established.

Commitment of Fund Balance

Commitment of fund balance shall be done through adoption of a resolution by the City Council. Further commitments of fund balance may be modified or rescinded only through approval of the City Council via resolution.



Capital Improvement Plan (CIP)

1. The City will develop a multi-year plan for Capital improvements, update it annually and make all capital improvements in accordance with the plan.
2. The City will strive to maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs. The budget will provide for adequate maintenance and orderly replacement of capital assets from current revenues where possible.
3. Capital projects should conform to the following criteria:
 - will be part of an approved City plan;
 - will be part on an adopted maintenance and/or replacement schedule;
 - will minimize operating costs; and
 - will be selected according to the established Capital Improvement Plan.

The capital budget process works in conjunction with the regular operating budget process. CIP projects are flagged as funded or unfunded depending on whether or not the forecasted operating budget can support or fund the project. All funded CIP projects are included in the operating budget for the current budget year.

Capital Asset Management

1. City assets will be degraded, given away or allowed to deteriorate in accordance with SHMC Chapter 3.08.
2. New private development in the city that requires increased capacity or places increased demand on the community must purchase an equity asset share. This share is based on the development's proportionate share of the current replacement value of the existing assets required by the development including capacity expansion required to serve the new development.
3. To the extent allowed by law, system development charges will be designed to recapture from private development the full cost of community assets in place at the time of the development and the necessary expansion of those systems caused by increased demand on those assets.
4. The capitalization threshold used in determining if a given asset qualifies for capitalization is equal to that defined in the Oregon Accounting Manual (OAM) Number 15.60.10.
5. The Finance Department shall organize a physical count/inspection of all capital assets as of each fiscal year end, June 30.
6. Adequate insurance shall be maintained on all capital assets consistent with the results of the annual physical count/inspection.

GASB 34: The Government Accounting Standards Board (GASB) has required local governments to report infrastructure and depreciation on all capital assets. The City implemented these policies as of July 1, 2002.

Debt

1. The City will confine long-term borrowing to capital improvements.
2. The City will follow a policy of full disclosure on every financial report and bond prospectus.
3. General obligation debt will not be used for self-supporting enterprise activity.
4. The City will ensure that its debt margins are within the 3% TCV (true cash value) limitation as set forth in ORS 287.004.
5. The City will use voter-approved general obligation debt to fund general-purpose public improvements that cannot be financed from current revenues.

Investments

1. The City of Sweet Home's investment objectives are:
 - In compliance with all applicable statutes and legal provisions.
 - Preservation of capital and protection of principal.
 - Maintenance of sufficient liquidity to meet operating requirements.
 - Avoidance of imprudent credit, market and speculative risk.
 - Attainment of a market rate-of-return throughout all economic and fiscal cycles
2. Safekeeping shall be consistent with modern investment, banking and commercial practices and may include physical possession, book entry and automated recordation.
3. Except for funds requiring special handling (i.e. bond proceeds subject to arbitrage), investments other than with the Local Government Investment Pool and FDIC insured Market Link CDs not to exceed 7 year terms require the express approval of the City Administration and Finance Committee.

Diversification of the City's investment portfolio will be consistent with the percent limitations under (ORS 294.035 (i.e. 5%/35 maximums for corporate indebtedness) to include certain credit rating minimums.



Accounting, Auditing & Financial Reporting

1. The City will prepare and present regular reports that analyze, evaluate and forecast the City's financial performance and economic conditions.
2. When needed, the City will seek out the assistance of qualified financial advisors and consultants in the management and administration of the City's financial functions.
3. An independent audit will be performed annually.
4. The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined in the Governmental Accounting, Auditing and Financial Reporting (CAFR) publication.

BUDGET OVERVIEW



Introduction and Summary of Operating Budget

Introduction

This section of the budget document provides an overview of the financial information related to the operations of the City of Sweet Home for fiscal year 2021-2022 as well as information on longer-term financial planning considerations.

Summary of the Operating Budget

The approved budget for FY2021-22 is balanced per state law. The City's projected new revenue for the year is expected to be \$20.0 million. The expenditure budget includes \$20.5 million for operating expenses (which includes \$5.3 million in construction funds for the Wastewater Treatment Plant) and \$769k in non-operating expenditures for a total budget of \$21.3 million. While this leads to a spending deficit of \$1.3 million, the difference will be backfilled by a \$14.8 million beginning fund balance which is roughly equal to eight months of general operating expenses.

Consolidated Financial Summary for All Departments							
	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted Budget	2021-2022 Proposed Budget	2021-2022 Approved Budget	Δ from 20-21 Adopted	% Variance
Revenue							
Beginning Balance	\$11,030,377	\$11,111,803	\$13,062,436	\$14,756,424	\$14,756,424	\$1,693,988	13.0%
Property Taxes (current)	\$3,717,433	\$4,018,329	\$4,074,969	\$4,633,972	\$4,633,972	\$559,003	13.7%
Service Charges	\$1,486,748	\$1,352,035	\$1,297,660	\$1,412,380	\$1,412,380	\$114,720	8.8%
Grants, Gifts and Donations	\$1,098,120	\$1,204,943	\$9,023,621	\$7,288,608	\$7,299,587	-\$1,735,013	-19.2%
Internal Svc Reimbursement	\$0	\$0	\$1,307,074	\$1,498,188	\$1,498,188	\$191,114	14.6%
Utility Charges for Service	\$5,316,819	\$5,362,509	\$5,633,779	\$5,810,535	\$5,810,535	\$176,756	3.1%
All Other Revenues	\$495,531	\$340,077	\$378,878	\$886,033	\$886,033	\$507,155	133.9%
Total Revenues	\$23,145,028	\$23,389,696	\$34,778,417	\$36,286,140	\$36,297,119	\$1,518,702	4.4%
Expenditure by Category of Expense							
Personnel Services	\$5,042,257	\$5,406,268	\$5,637,517	\$6,533,658	\$6,533,658	\$896,141	15.9%
Materials & Supplies	\$3,396,629	\$3,619,423	\$5,198,202	\$5,655,316	\$5,655,316	\$457,114	8.8%
Capital Outlay	\$1,854,335	\$1,514,184	\$14,862,622	\$8,228,409	\$8,303,409	-\$6,559,213	-44.1%
Debt Service	\$1,337,724	\$1,480,738	\$1,336,723	\$768,958	\$768,958	-\$567,765	-42.5%
Transfers	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Contingencies	\$0	\$394,059	\$579,553	\$648,857	\$648,857	\$69,304	12.0%
Unappropriated Ending Fund Balance	\$11,514,083	\$11,369,084	\$7,163,799	\$14,450,942	\$14,414,203	\$7,250,404	101.2%
Total Expense & Fund Balance	\$23,145,028	\$23,783,756	\$34,958,416	\$36,286,140	\$36,324,401	\$1,365,985	3.9%

Revenue Summary

Revenue projections are the core of the budget process and are developed early in the process to provide parameters within which department requests are evaluated. The city conservatively projects revenues to minimize the impact of fluctuations in the economy and unexpected reductions in city revenue. In the past, market value has declined instead of increasing potentially reducing the tax revenue the city receives. In years when there is no decline, the conservative predictions allow the city to build reserves and fund much needed infrastructure projects.

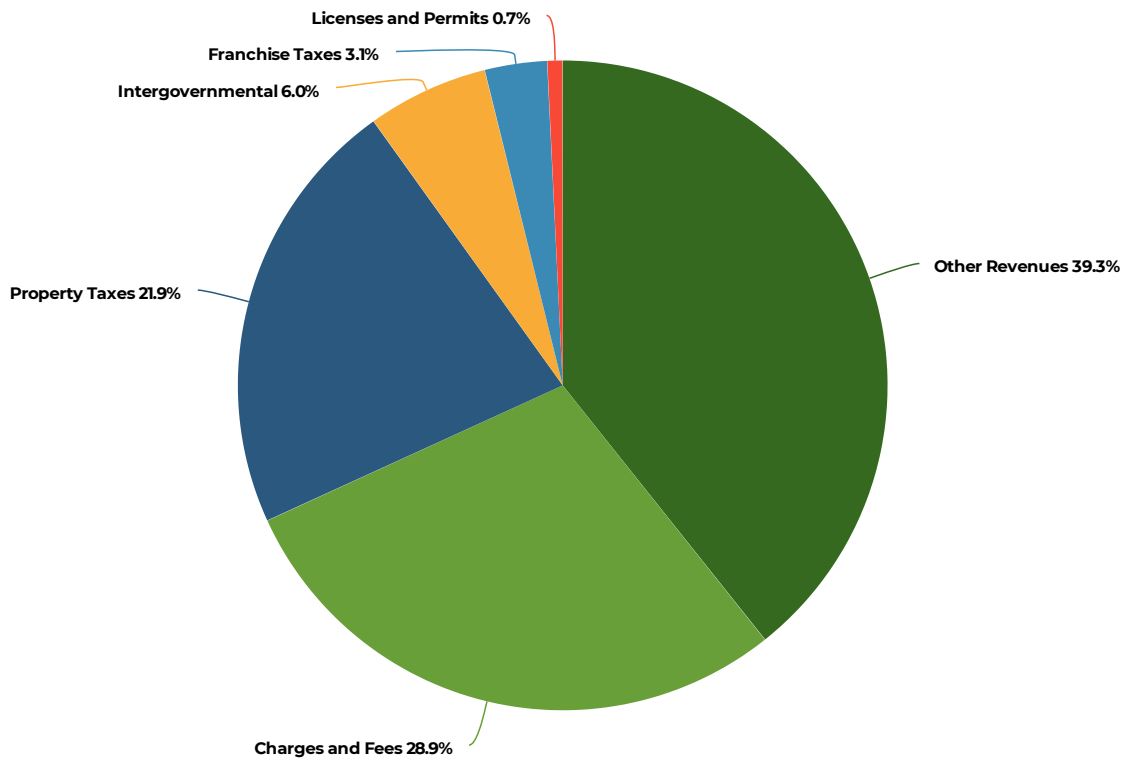
For the 2021-2022 budget, revenue has also been separated into the individual departments based on what is considered dedicated revenue. For example, the Municipal Court is responsible for the processing of all city and state law offenses committed within City-limits. The revenue generated from those responsibilities has been placed in the Court budget to adequately depict what resources are necessary to fully fund a department. In the case of Municipal Court, the revenue generated from dedicated revenues is not enough to fully fund department expenses which means that funding from non-departmental resources must be used to backfill.

Assumptions used in developing this year's revenue projection were based on a five-year trend (when possible) and include:

- Property tax: In the general fund, 3% assessed value increases on properties in Sweet Home and a 3% reduction in tax collections; the police and library funds are similar but include calculations for compression which are projected to fall to 13%.
- Changes to anticipated franchise revenue received based on historical trends.
- Changes in state revenue sharing based on revised state projections.
- No increase in water or wastewater (sewer) rates but a proposal to increase the storm water utility fee to \$3.00 per equivalent dwelling unit (EDU) to cover the costs of a much needed storm water master plan and begin to put away some capital funds for future projects.

Revenues for fiscal year 2021-2022 are not enough to completely balance the expenditures totaling \$21.3 million, of which \$5.3 million is slated for the beginning of construction and rehabilitation at the Wastewater Treatment Plant. As a result, the city expects to utilize beginning fund balances to offset the shortfall in generated revenue. Of the \$20.0 million in generated revenue, the largest portion (29.2%) comes from grants provided by the State of Oregon for the Wastewater Treatment Plant and the Federal Surface Transportation Block Grant for street work. Across the City's budget, the state contributes 34.7% of total revenues while citizens and customers contribute 61.7%.

New Revenue Sources



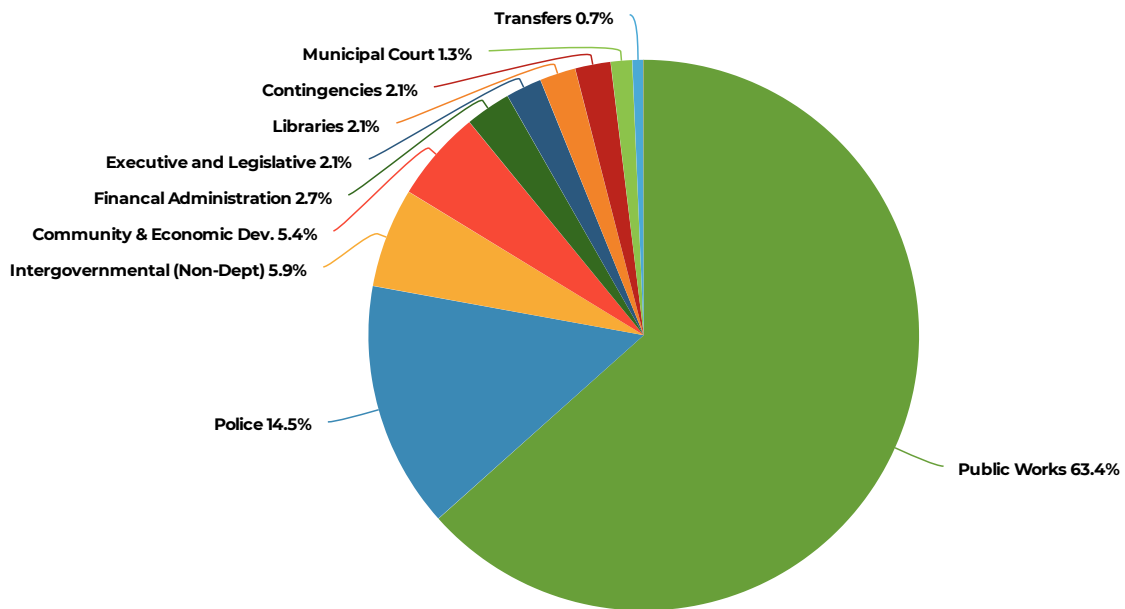
Expense Summary

Under Oregon Local Budget Law, the City has the authority to appropriate all revenue sources. The City of Sweet Home therefore prepares an annual budget and financial plan for all funds which mean that funds are appropriated. The only exception to this is unappropriated amounts set aside to carry funds over to the following budget year until tax money is received in the General Fund, Public Safety Levy and the Library Levy.

Congruent with Local Budget Law, the City has budgeted via the various funds [↗](#) however, for the purposes of displaying this budget, we have grouped the budget by department. The idea is to produce a more outcomes-based budget and to make the budget easier to review and find information quickly. Appropriations by department are depicted below.

Public Works, the largest department in the city organization both by staffing and total expenditures consumes just under two-thirds of the City's total expenses. The Police Department accounts for 14.5%. 69.1% of the staff within the city work between either Public Works or the Police Department, a major driver for the expenses outlined below.

Expenses by Department



Property Taxes

The City levies three tax amounts each year; a permanent rate for general operations, a local option levy for police services, and a local option levy for library services. Revenues from the permanent and local option tax rates are subject to Measure 5 compression by Oregon law. Under Measure 5, compression occurs when the general government tax rate for all taxing entities exceeding \$10 per \$1,000 of real market value (RMV). Each taxing entity's rate, beginning with the Local Option Levies, are proportionately reduced until the \$10 limit is met. This is done on a property-by-property basis. There are currently nine taxing entities sharing the \$10 tax rate.

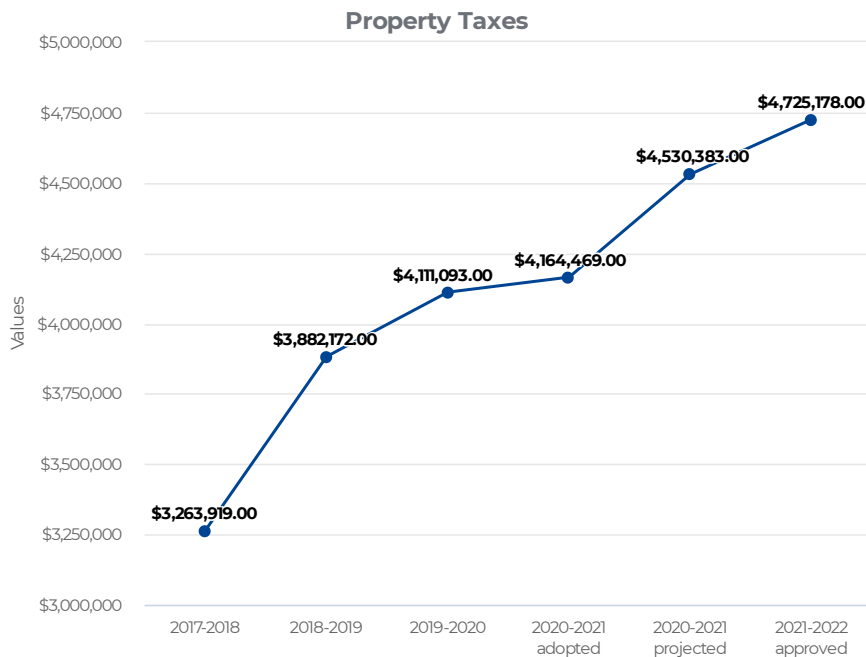
Use

The permanent rate for general operations is \$1.4157 per \$1,000 Assessed Value (AV) as determined by the Linn County Assessor's Office. This is the maximum amount the city can levy under the Oregon Constitution. Voter approval is needed to levy additional taxes. The local option levy for Police Services must be renewed by Sweet Home voters every five years. This is a temporary levy and was last approved by voters in November 2020 at a rate of \$7.85 per \$1,000 AV. These revenues are used for police services and includes the costs associated with managing a Police Department. For the 2022 fiscal year, no change was proposed for the levy rate in a bid to shore up the department's reserves for stability. The local option levy for Library Services is also renewed by Sweet Home voters every five years. This temporary levy was approved by voters in November 2020 with a rate of \$1.17 per \$1,000 AV. These revenues can only be used to fund library services and related functions.

Assumptions

The approved budget includes a 7.0% increase on the receipt of permanent tax revenue (from the current year adopted budget) and a 12.7% increase for the Public Safety and Library Services Levies. The increases are primarily due to the lower estimates used for the 2021 fiscal year budget with the onset of COVID-19. With near record unemployment, much of the twelve months looking forward from March 2020 had nothing historical to compare to (in documents) and assumption for the 2021 fiscal year included an increase in property tax defaults and late payments. By November 2020 (four months into the fiscal year), it was clear the defaults had not materialized resulting in the projected 8.8% increase from the adopted budget. In this budget, staff has returned to a standard 6% loss assumption (3% for discounts if paid by mid-November and 3% for delinquencies). Additionally, the assumption includes a reduction in compression from the 15% rate seen in 2021 to 13% in the approved budget as property values have continued to rise. As of March 2021, property values in Sweet Home and the surrounding areas had risen 17.1% in twelve months.

Property Taxes Received					
	General	Police Levy	Library Levy	Total	Change
2018-19 actual	\$668,719	\$2,797,786	\$415,667	\$3,882,172	15.8%
2019-20 actual	\$674,880	\$2,990,576	\$445,637	\$4,111,093	5.9%
2020-21 adopted	\$682,113	\$3,029,373	\$452,983	\$4,164,469	1.3%
2020-21 projected	\$708,241	\$3,325,814	\$496,328	\$4,530,383	10.2% (from 19-20 actual) 8.8% from adopted
2021-22 proposed	\$730,042	\$3,475,627	\$519,509	\$4,725,178	4.3% (from 20-21 projected)
2021-22 approved	\$730,042	\$3,475,627	\$519,509	\$4,725,178	0.0% (from 21-22 proposed)



Service Charges

Service charges consist of many line items in the Sweet Home budget. The budget lines that make up the service charges are defined by the Oregon LB-1, Notice of Budget Hearing form. It includes revenues from any charges the City imposes for services provided. This includes franchise fees, permitting and licensing fees and others. What is included in service charges on the LB-1 form but not in this budget document is utility revenue; funds received from customers for water and sewer usage and the storm water utility revenue.

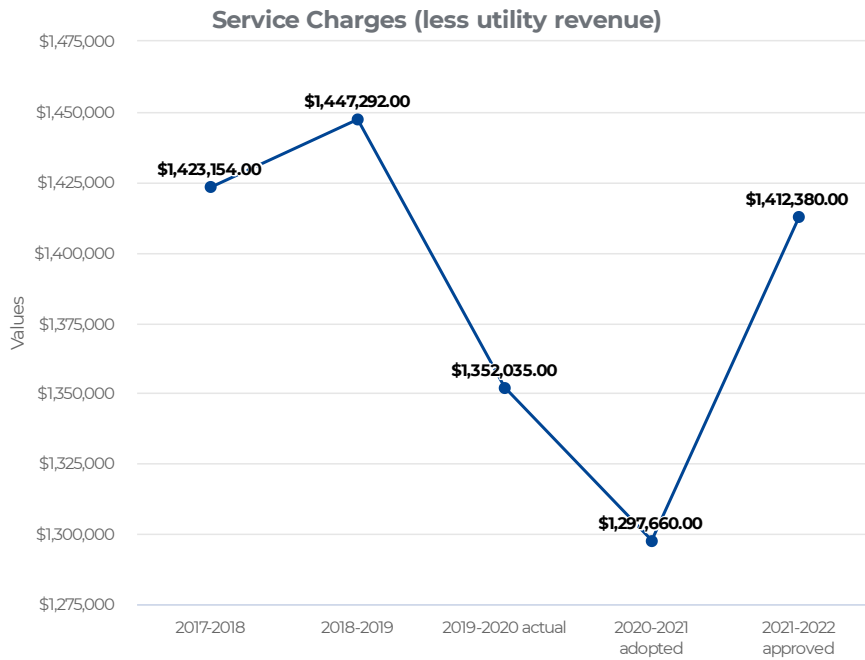
Uses

The broad net under which service charges fall includes revenue that is spread across many funds. For example, water connection fees are contained in fund 500 while franchise fees are collected in the general fund, fund 100. The revenue tagged as a service charge is unrestricted in all funds and can be spent on all operational needs.

Assumptions

The Budget Committee approved an 8.8% increase for the 2022 fiscal year due to increases in library fees, franchise fees, and system development charge revenue. In March 2021, the City Council voted to increase the City's extremely low system development charges in water and sewer. The increased fees are just over double the existing fees and new system development charges for parks, storm water and transportation were added as well. While the three new fees are harder to project, existing fee revenue was increased based on the prior years' actual with an escalator to account for the increased fees.

Service Charges Received			
	Revenues	Increase/(Decrease)	% change
2018-19 actual	\$1,447,292	\$63,981	4.6%
2019-20 actual	\$1,352,035	\$-95,257	-6.6%
2020-21 adopted	\$1,297,660	\$-54,375	-4.0%
2021-22 proposed	\$1,412,380	\$114,720	8.8%
2021-22 approved	\$1,412,380	-\$0-	0.0%



Gifts, Grants and Donations

The city receives funding by way of grants from State and Federal agencies along with contributions from individuals and businesses. The State of Oregon defines this line as revenues given to the city by others during the budget year including revenue sharing from the state.

The lion's share of this funding is grants and state revenue sharing. Revenue sharing is distributed to assist cities provide basic services and meet the community's needs. Historically, the state has shared revenue received from taxes on cigarette, liquor, gas and now, marijuana sales. Commonly called "sin taxes," these revenues are primarily proportioned out to cities based on population except for marijuana taxes which are proportioned out based upon licenses issued by the state. The state used a population of 9,415 to calculate the revenue Sweet Home can expect to receive.

Use

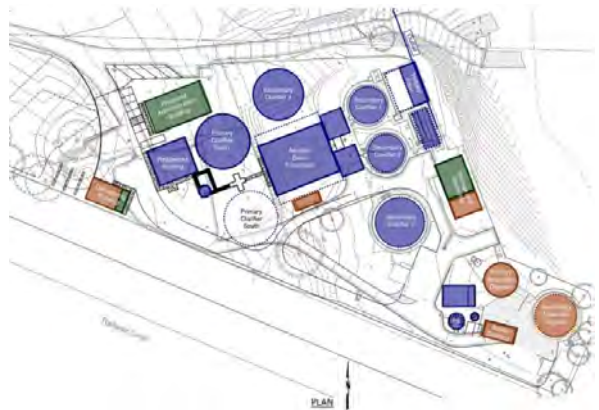
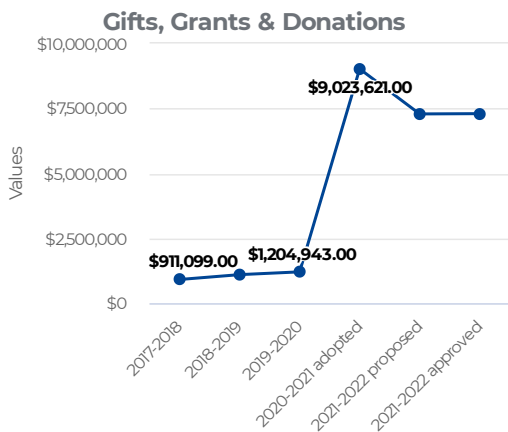
The city recognizes the cigarette taxes, liquor taxes, marijuana taxes and state revenue sharing revenues in the General Fund. There are no restrictions on these revenues. The gas tax revenue is recognized in the State Gas Tax Fund and is dedicated to street maintenance projects in Sweet Home.

Grants and donations received by various departments is generally restricted for certain uses. For example, the 2021-2022 approved budget includes \$5.3 million in expected receipts from the state of Oregon to aid in the construction of the rehabilitation project at the Wastewater Treatment Plant. The revenue has been budgeted in the Wastewater Depreciation fund where construction funds are budgeted to overhaul the plant. Donations received for parks projects are budgeted in the Parks & Recreation fund to continue the great work toward improving city parks.

Assumptions

A significant increase from prior fiscal years' receipts was budgeted in Gifts, Grants and Donations thanks in no small part to the contributions from the State of Oregon for the City's Wastewater Treatment Project. In total, approximately \$13.0 million has been dedicated to the City for this project in the form of both grants and loan forgiveness guarantees. This will significantly reduce the burden on the City and its utility customers in paying for the \$30 million plant renovation and set Sweet Home up for future successes. The approved budget also includes the Oregon Parks & Recreation Grant funds which the City applied for in April 2019 and was awarded in August 2019. The City received \$243k from this grant and will draw down \$134k in this fiscal year. The grant is funding projects in Sankey Park as part of its master plan.

Gifts, Grants and Donations			
	Revenues	Increase/(Decrease)	% change
2018-19 actual	\$1,098,120	\$187,021	20.5%
2019-20 actual	\$1,204,943	\$106,823	9.7%
2020-21 adopted	\$9,023,621	\$7,818,678	648.9%
2021-22 proposed	\$7,288,608	-\$1,735,013	-19.2% (from 2020-21 adopted)
2021-22 approved	\$7,299,587	\$10,979	.2% (from 2021-22 proposed)



Utility Revenues

The City produces and sells potable water for customers inside the city limits and for a few customers outside city limits. The city also levies a charge on each user for the city's sewage system having a sewer connection or otherwise discharging sewage, industrial waste or other liquids in the city's sewage system. In 2008, the city began collecting a storm water drainage utility fee that has not increased since its inception. The rates are based on a customer using 300 cubic feet initially before being charged a commodity per 100 cubic feet.

Uses

The revenue generated by water, wastewater and storm water fees are used to cover the cost of operations, administration, maintenance and replacement of the city's water treatment and distribution system, the wastewater collection and treatment system and preventive maintenance in the storm water system to minimize local flooding.

Structure

Water rate* - \$19.99 base charge + \$9.25 per 100 cubic feet (1 cubic foot = 7.48 gallons)

Wastewater rate - \$40.87 base charge + \$9.78 per 100 cubic feet

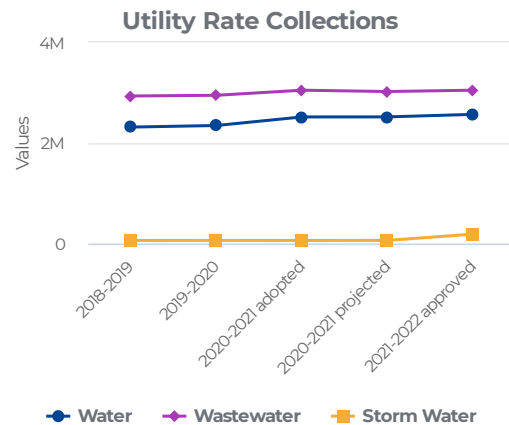
Storm water - \$3.00 per Equivalent Dwelling Unit (EDU)

* Rate for residential customer with ¾" meter (standard)

Assumptions

The City's biggest issue moving forward is funding a significant capital improvement plan with limited and diminishing resources. A balance must be struck between raising rates on consumers and incurring additional debt to cover large scale projects. The approved budget does not include a utility rate increase for both water and sewer fees but does contain a \$2 increase per month for the storm water utility fee. Approved by the City Council in May 2021, the additional \$2 per month increases receipts to \$189k annually providing enough breathing room to begin essential projects to comply with new Oregon Department of Environmental Quality mandates.

Utility Fee Revenue			
	Revenues	Increase/(Decrease)	% change
2018-2019 actual	\$5,316,819	\$470,122	9.7%
2019-2020 actual	\$5,362,509	\$45,690	0.9%
2020-2021 adopted	\$5,595,804	\$233,295	4.4%
2021-2022 proposed	\$5,810,535	\$214,731	3.8% (from 2020-21 adopted)
2021-2022 approved	\$5,810,535	\$ - 0 -	0.0%

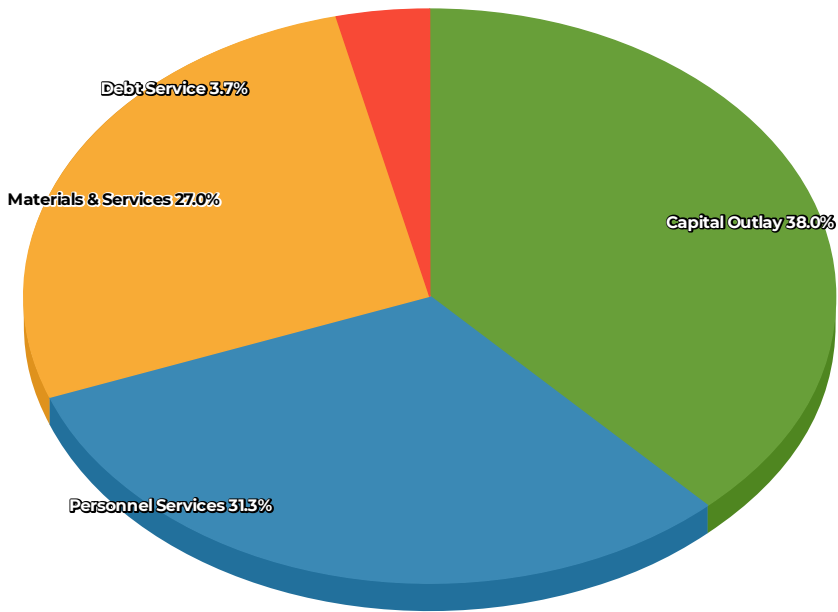


Appropriations by Classification

In addition to reviewing the budget by department, it is important to know how much of the budget is being spent on certain classifications of expenditure. The City budgets using six major classifications: personnel services, materials & services, capital outlay, transfers, debt service and contingencies.

The largest category of expenditures in the operating budget at 38.0% is dedicated to Capital Outlay. The capital budget typically consumes the largest piece of the appropriations' pie due to the price tag on equipment and infrastructure. Second to capital, personnel services, which consists of 31.3% of the total operating expenditures this year, is the largest cause for concern as wages and benefit costs continue to rise. For the 2021-2022 fiscal year, benefits and other requirements of the city for federal and state taxes total 52.9% of the total cost of labor. That means for every \$1 the city spends on wages, it will spend an addition \$.52 to cover other payroll expenses (OPE). OPE includes health/dental/vision insurance, Social Security, Medicare, retirement and workers' compensation benefits.

Where does the money go?



Personnel Services

The personnel services budget includes salaries and wages paid to full-time, part-time and contracted employees. Additionally, the benefits as described above are included as well. Personnel costs make up 30.7% of the City's total expenses and in some departments can account for over 70% of the department's total expenditures.

Department	Proposed expense	Approved expense	% of dept. expenditures
Non-Departmental	\$625,172	\$625,172	29.4%
Executive & Legislative	422,009	422,009	90.5%
Finance & Municipal Court	635,994	635,994	73.5%
Community & Economic Development	514,044	514,044	43.5%
Library	257,062	257,062	55.3%
Police Department	2,430,177	2,430,177	76.5%
Parks	198,969	198,969	38.1%
Water	710,543	710,543	21.4%
Wastewater	440,811	440,811	6.6%
Storm Water	41,016	41,016	24.2%
Streets	257,861	257,861	18.5%
Total Personnel Expense	\$6,533,658	\$6,533,658	32.0%

The city has two separate represented bargaining units. The American Federation of State, County and Municipal Employees (AFSCME) covers all the city's non-management, general employees working half-time or more in City Hall, Court, the Library and Public Works. The Sweet Home Police Employees Association (SHPEA) covers all non-management police officers and dispatchers in the Police Department. Non-represented (management) employees do not have a labor agreement.

Salaries are budgeted at the current pay level with step increases approved based on each employee's annual review date and the existing pay schedules, sans positions already at the top step. The City and SHPEA settled the last contract in December 2019 and will begin negotiations in earnest later in the 2022 fiscal year while the AFSCME contract will be re-negotiated during 2023. The SHPEA contract included a 3.0% cost of living adjustment (COLA) for fiscal year 2022 and those values are included in this budget along with additional compensation for certificate incentives, recognition of longevity, in-lieu of holiday pay, overtime, standby time and temporary duty assignments. The approved budget also contains funds to accommodate AFSCME COLAs in 2022 which will be tied to CPI-W for the previous 12 months from July 2020 to June 2021 and also includes funds for premium pays, overtime and temporary employees.

Health insurance costs are budgeted with no increase over the 2020-2021 rates which came as a pleasant surprise to likely many municipalities across Oregon from CityCounty Insurance Services (CIS), the City's benefit conglomerate. Employees continue to pay 5% of the total premium costs. For general service employees and non-sworn police employees, the city continues to pay 12% of salary into an ICMA retirement account (15.7% for management employees). Sworn police officers are required by Oregon law to participate in PERS which currently sees a city contribution of 12.98% and 7.99% for PERS Tier 1 or 2 and OPSRP respectively. In addition, the city provides an additional 6% for each grouping. For the upcoming fiscal year, the PERS rates for Sweet Home are slated to increase 0.78% and 2.03% depending on the program the Officer is in. Over the next six to ten years, the Police Levy will incur steep cost increases as PERS rates are expected to climb approximately 5% of payroll in each biennium for the foreseeable future. The silver lining in this is that the city will not see cost increases like that of other cities as only 31% of our total retirement costs are associated with PERS (though this is increasing quickly; 2020 was 21%). Nonetheless, it is an issue for the city and the Budget Committee to remain aware of in the long-term.

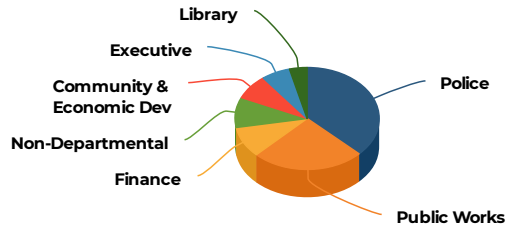
Staffing Levels

The 2021-2022 approved budget includes a total of 63.70 full-time equivalencies (FTE), up 8.0% from the 2020-2021 adopted budget of 59.00 FTE.

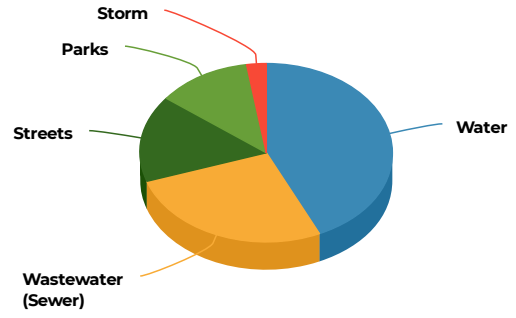
Staffing level changes within this budget include the addition of 5.0 FTEs for the Water and Wastewater Treatment Plants as the City moves to retake control and responsibility of the treatment operations. In the executive department, 1.0 FTE is being added to accommodate an Information Technology Services Manager, a big step for the City to bring IT services in-house after contracting with a third party. As services move to the Cloud and software becomes the way of the future, an in-house IT manager can mitigate problems and maintain networks at multiple City facilities while keeping things online, especially critical in an environment like the Police Department. Additional changes include moving the Communications position to full-time from .80 FTE, reducing the overall FTE of the Police Department from 22.50 to 22.00 FTE and restoring a position removed for the 2021 budget in the Water division as COVID impacts were originally unclear. What remains absent from this budget is the inclusion of an FTE originally filled in the Streets division in 2020 but was removed as attrition left a position vacant and funds from the state's gas taxes fell during COVID.

Salary costs have been combined into one-line item in a bid to allow the city to respond quickly to changing environments. A complete list of the budgeted positions that make up the combined salary ask can be found under "Personnel Summary" but is subject to change as the City focuses on achieving targeted outcomes and as new opportunities present themselves.

Personnel costs by department



Public Works personnel costs by division



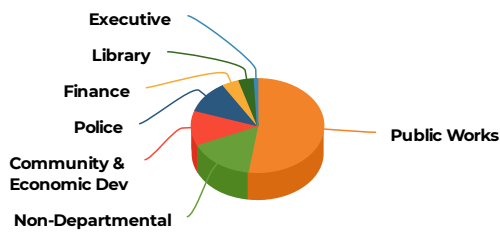
Materials & Supplies

The Materials & Service budgets within departments include costs for purchases such as:

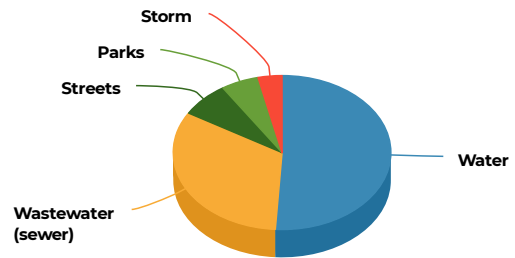
- Paper, office supplies, library books and small tools
- Contractual services such as janitorial, audit and consulting services
- Overhead charges such as electricity, telephone and natural gas
- Fuel and maintenance for vehicles and equipment
- Memberships and training expenses for City employees
- Minor building repairs
- Computer software and upgrades
- Memberships and subscriptions

Department	Proposed expense	Approved expense	% of dept. expenditures
Non-Departmental	\$894,422	\$894,422	41.8%
Executive & Legislative	44,264	44,264	9.5%
Finance & Municipal Court	229,558	229,558	26.5%
Community & Economic Development	666,396	666,396	56.5%
Library	207,686	207,686	44.7%
Police Department	622,438	622,438	19.6%
Parks	163,839	163,839	31.4%
Water	1,556,067	1,492,067	45.0%
Wastewater	953,528	953,528	14.2%
Storm Water	103,606	103,606	61.1%
Streets	213,512	213,512	15.3%
Total Materials & Services Expense	\$5,655,316	\$5,591,316	27.4%

Materials & Services by department



Public Works materials & services by division



Capital Outlay

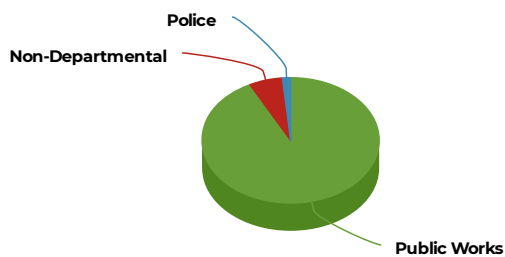
Capital expenditures include all anticipated expenditures for individual items with costs equal to or greater than \$5,000 and have a useful life of three or more years such as machinery, equipment or buildings. Capital expenditures may include:

- Purchase of land
- Purchase of buildings, major permanent structural alterations, installations of HVAC systems and fire protection systems
- Projects or improvements not associated with buildings such as fences, retaining walls, streets, curbs or drains
- Equipment and machinery such as drill presses, bobcats, recreation equipment, radios, etc.
- Vehicles such as police cars, trucks, buses or motorcycles

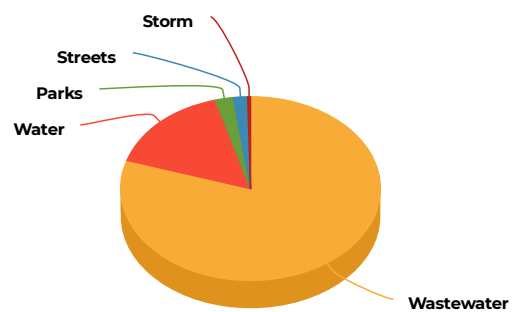
The 2021-2022 approved budget includes \$8.3 million for capital purchases and projects across three departments. This is a decrease of \$6.6 million from the prior year budget due primarily to the timing of construction at the Wastewater Treatment Plant. Originally slated to begin construction during the 2021 fiscal year, the schedule has been refined more as planning is continued and construction is now slated to begin in the spring of 2022. The 2021-2022 approved budget includes \$5.3 million in capital construction funds for the Wastewater Treatment Plant which, if excluded, would result in a capital budget totaling \$3.0 million, \$118k more than the 2021 fiscal year capital plan minus the WWTP project. A list of specific, approved capital equipment and projects can be found in the capital improvement section of this budget.

Department	Proposed expense	Approved expense	% of dept. expenditures
Non-Departmental	\$526,892	\$526,892	24.6%
Executive & Legislative	0	0	0.0%
Finance & Municipal Court	0	0	0.0%
Community & Economic Development	0	0	0.0%
Library	0	0	0.0%
Police Department	126,000	126,000	4.0%
Parks	159,017	159,017	30.5%
Water	1,046,000	1,121,000	33.8%
Wastewater	5,320,000	5,720,000	85.2%
Storm Water	25,000	25,000	14.7%
Streets	925,500	925,500	66.3%
Total Capital Expenses	\$8,128,409	\$8,303,409	39.8%

Capital expenses by department



Public Works capital expenses by division



Interfund Transfers

Transfers represent the movement of monies between funds within the organization. This is normally done to move money from the operating funds into other funds where they will be saved for future expenditures or used to complete capital projects. Some departments also make transfers into the Project/Equipment Reserve Fund to save for future projects or equipment purchases.

Debt Services

Debt services includes appropriations for all the City's long-term debt, including revenue bonds, general obligation bonds and other types of long-term financing such as loans from the state of Oregon. Per City policy, the City's legal debt limit is 3% of real market value (RMV) within the City. Based on the current market value of \$820,690,733, the City's debt authority is \$24.6 million. Additional information on existing debt can be found under the debt section.

Contingencies

Contingency appropriations are budgeted to allow the City to deal with emergencies and may be used following approval of the City Council. If the City Council authorizes the use of contingency funds, the budget is transferred by resolution to the appropriate expenditure category. There will never be actual expenditures in the classification of contingencies.

All the City's operating funds are required to have a budgeted contingency amount per the City's Financial Policies. The City has also implemented a contingency requirement for all funds that have personnel expenses. This 2% contingency will cover any departures that occur mid-year as well as any accrued leave payouts and other situations.

Contingencies approved in the 2021-2022 budget are:

Fund	Amount
General	\$90,298
Internal Service	80,076
Police	268,918*
Library	19,084
Water	92,549
Wastewater	60,633
State Gas Tax	37,298
Total Contingencies Proposed	648,857
*The Police Department contingency includes one (1) full-time Detective position. Having the funding allocated in the contingency allows for the City Council to move the position to active status by resolution. The position cannot be filled unless authorized by the Council when funding is reserved in contingency accounts.	

Unappropriated and Reserved for Future Expenditures

The purpose of an unappropriated ending fund balance is to provide the local government with a cash or working capital balance with which to begin the fiscal year following the one for which the budget is being prepared. The City uses an unappropriated ending fund balance in the three funds that are tax supported to provide capital until tax revenues become available in November of each year. The unappropriated set aside is an amount that is enough to fund the cash requirements of these funds for the first four months of the fiscal year. A previous recommendation from the City's auditors has resulted in the City working to set aside six to twelve months of unappropriated ending fund balance to weather economic downturns and unforeseen expenditures. The City's approved budget for 2021-2022 contains funds with excess of six month reserves in the approved year but demonstrates that after five years, the funds will have enough to maintain a six-month reserve.

In the 2020-2021 budget, the following amounts have been approved as unappropriated reserves.

Fund	Budget	4 Months Requirement	Difference
General Fund	\$1,281,519	823,544	457,975
Public Safety Levy	2,202,698	1,149,178	1,053,520
Library Services	273,216	161,277	111,939



Personnel Changes

In the 2022 approved budget, one position is returned after reducing the water distribution workforce due to unknowns with the coronavirus. An additional FTE was added for IT services and changes within the Police Department reduced their overall FTE by .5. The largest part of the approved budget however, is the 5.0 FTE increase billed to the water and sewer treatment divisions as the City resumes full-control of its treatment facilities. In the Streets Maintenance Fund, a projected loss in state revenue receipts forced the loss of one budgeted FTE in 2021 and is maintained in 2022. Lastly, the addition of .20 FTE for the Communications Specialist makes the position full-time rounding out the 2022 proposed FTE changes. For position changes, staff proposed converting the Administrative Assistant in the City Manager's Office to an Administrative Services Manager with deputy clerk and HR responsibilities and the Police Department is converting a Sergeant position to a Captain. Both of these changes were approved by the City Council and the Budget Committee. The Finance Office also proposed reorganizing duties in the office which will result in the elevation of the Utility Billing Specialist II to an Accounting Technician who will handle Accounts Receivable which was approved in this budget.

Budgeted Positions



Position Title	2018-2019	2019-2020	2020-2021	2021-2022
City Manager's Office				
City Council	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	1.00	0.00
Administrative Services Manager	0.00	0.00	0.00	1.00
Information Technology Services Manager	0.00	0.00	0.00	1.00
Communications Officer	0.60	0.60	0.80	1.00
City Attorney	0.25	0.25	0.25	0.25
Finance				
Finance Director	1.00	0.90	0.90	0.90
Accounting Supervisor	1.00	1.00	1.00	0.00
Financial Services Manager	0.00	0.00	0.00	1.00
Accounting Technician	1.00	1.00	1.00	2.00
Utility Billing Specialist II	1.00	1.00	1.00	0.00
Municipal Court				
Finance Director	0.00	0.10	0.10	0.10
Court Administrator	1.00	1.00	1.00	1.00
Court Clerk II	1.20	1.20	1.20	1.20
Municipal Court Judge	0.25	0.25	0.25	0.25
Community & Economic Development				
Community & Economic Development Director	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00
Staff Engineer	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00
Building Inspector	1.00	0.00	0.00	0.00
Code Compliance Officer	1.00	1.00	1.00	1.00
Project Assistant	0.00	0.40	0.00	0.00
Police				
Police Chief	1.00	1.00	1.00	1.00
Captain	0.00	0.00	0.00	1.00
Communications Commander	1.00	1.00	1.00	1.00
Sergeant	4.00	4.00	4.00	2.00
Police Officer	9.00	9.00	9.00	9.00
Detective	1.00	1.00	1.00	1.00
School Resource Officer	1.00	1.00	1.00	1.00
Dispatcher	5.00	5.50	5.50	5.00
Community Services Officer	0.40	0.50	1.00	1.00
Library				
Library Director	1.00	1.00	1.00	1.00
Library Assistant	2.00	2.00	2.00	2.00
Public Works				
Public Works Director	1.00	1.00	1.00	1.00
Operations Manager	1.00	1.00	1.00	1.00
Utilities Manager	0.00	0.00	1.00	1.00
PW Administrative Assistant	1.00	1.00	1.00	1.00
PW Secretary	0.00	0.00	0.00	0.00
Engineering Technician II	1.00	1.00	1.00	1.00
Engineering Technician I	0.00	0.00	0.00	0.00
Parks Crew Leader	1.00	1.00	1.00	1.00
Streets Crew Leader	1.00	1.00	1.00	1.00
Distribution Crew Leader	1.00	1.00	1.00	1.00
Collections Crew Leader	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	2.00
Plant Operator III	0.00	0.00	0.00	2.00
Plant Operator II	0.00	0.00	0.00	2.00
Municipal Maintenance Worker	8.00	8.00	7.00	7.00
Total FTE	58.70	58.70	59.00	63.70



DEPARTMENTS



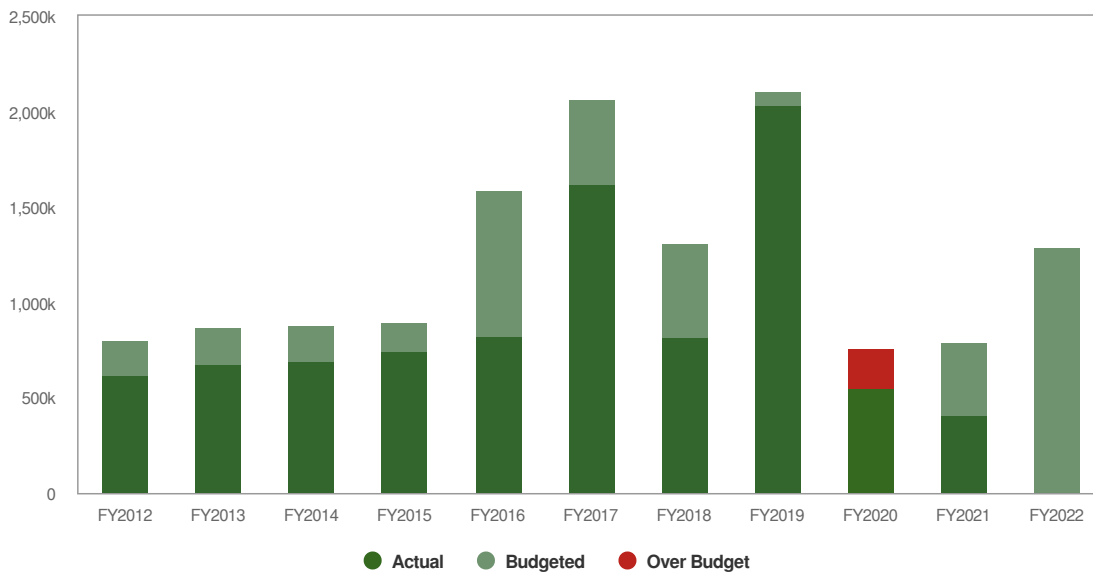
Non-Departmental

This “department” is used for city-wide expenditures, which would be difficult to charge to individual departments. Items such as the City’s Communications Specialist, labor relations and the City Attorney’s retainer are contained in this budget. Additionally, this budget includes funding for tourism programs and streetlights among other essential functions of the city government.

Expenditures Summary

\$1,287,997 **\$490,269**
 (61.46% vs. prior year)

Non-Departmental Proposed and Historical Budget vs. Actual

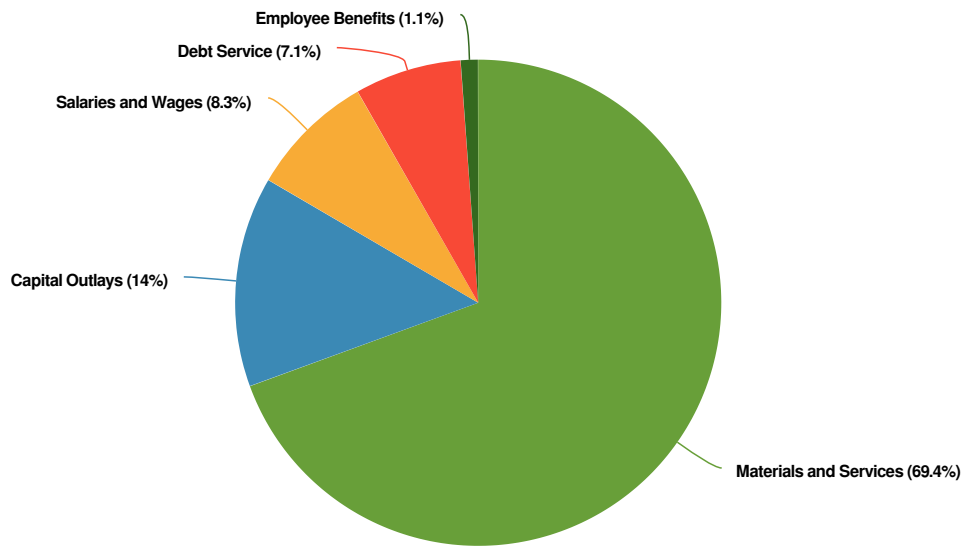


Several changes were made to the non-departmental budget for the 2022 fiscal year. First, the FTE for the City’s Communications Specialist position was increased from .8 FTE (32 hours per week) to full-time. Due to the demands of the position, the additional hours are essential to ensuring that residents and businesses have access to vital information from their government when they need it. Given the events of the past year (COVID, wildfires and more), the criticality of this position amongst City staff has become more apparent.

Included in this proposal is \$180k in capital funding for use at City Hall. \$150k of this funding is set aside to purchase an emergency generator. When City Hall was renovated in 2019, the electrical drops were added for a future generator to be added. With City Hall’s status as a community building and its potential to serve as an Emergency Operations Center during a disaster, the generator will ensure there is power to continue critical operations. The remaining \$30k is proposed to renovate City Hall by adding new office space to incorporate the IT Services Manager and meet other needs that have arisen since moving into the facility in August of 2019.

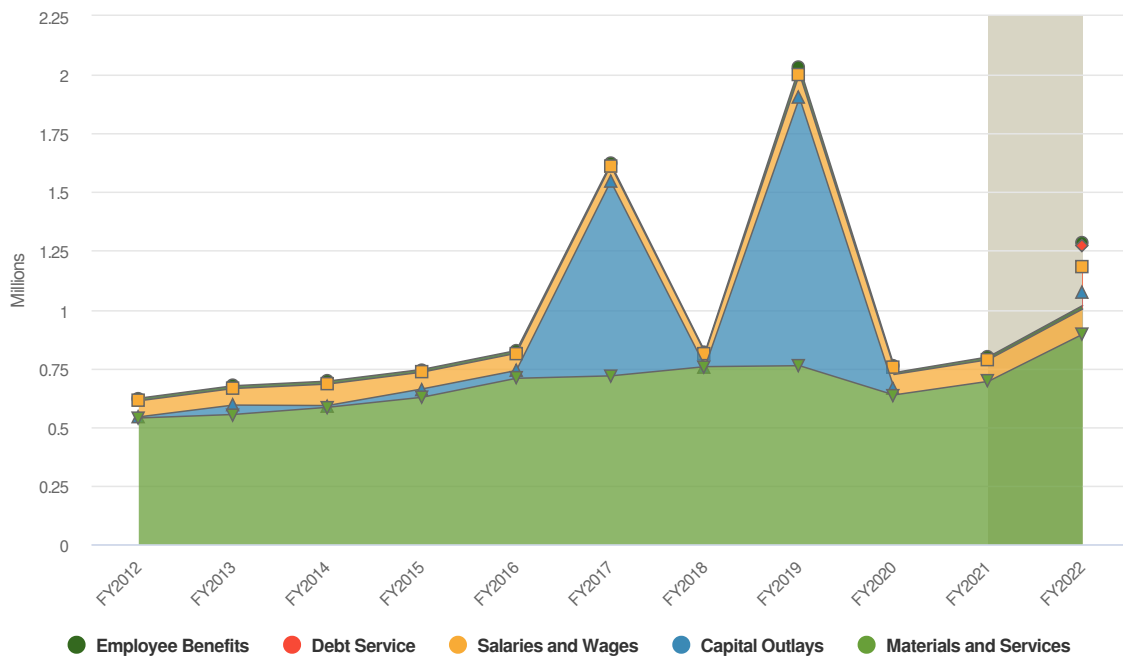
Expenditures by Expense Type

Budgeted Expenditures by Expense Type



The largest component of the non-departmental expenditures is Materials & Services which covers organization-wide expenses as described above. The personnel expenditures in non-departmental include the costs for the Communications Specialist and the City Attorney.

Budgeted and Historical Expenditures by Expense Type

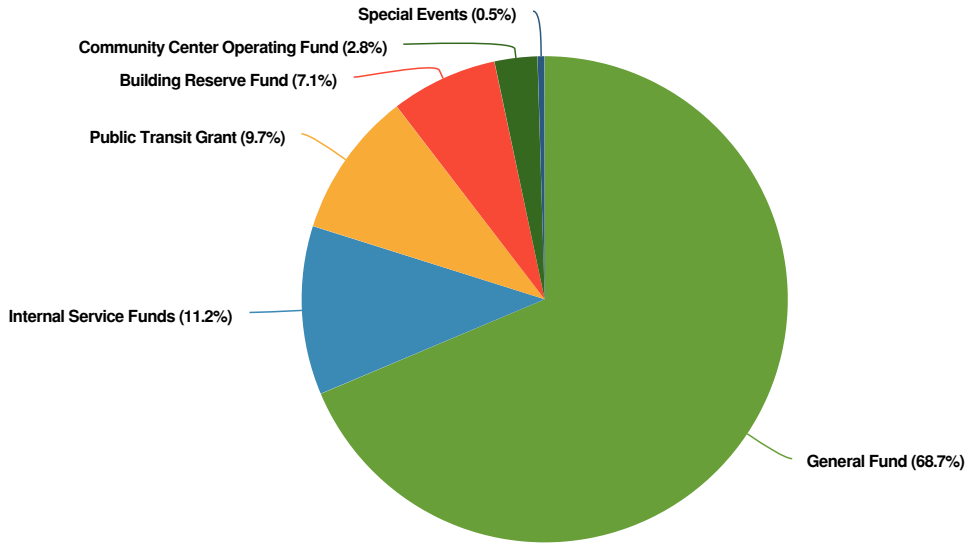


Grey background indicates budgeted figures.

Previous expenses classified as capital outlays include the 2017 purchase of the land at 3225 Main Street from the United States Forest Service and the subsequent remodel costs which converted the former USFS building to the City's new City Hall.

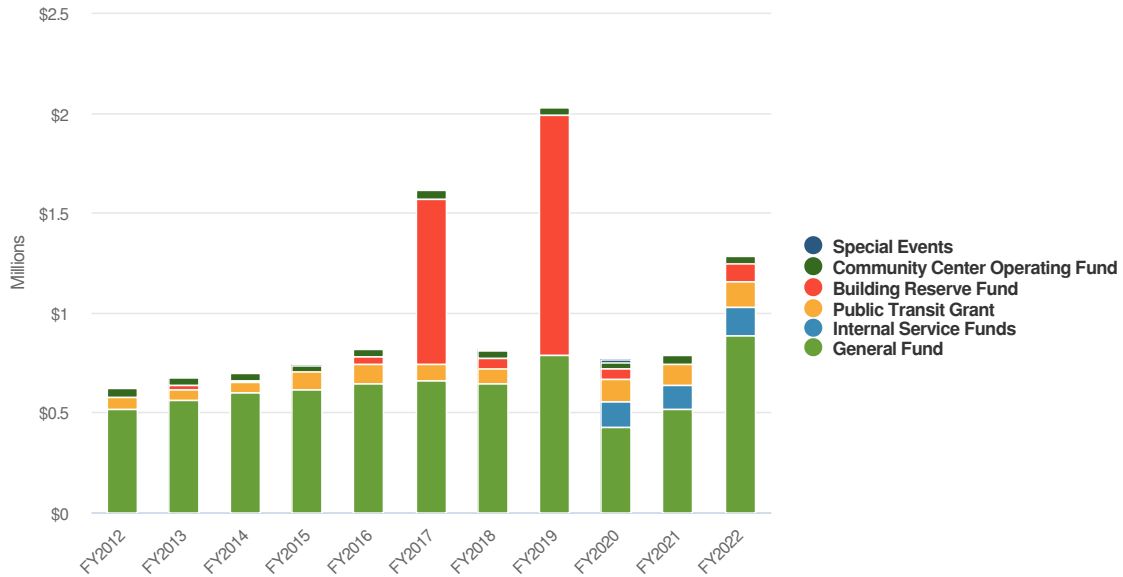
Expenditures by Fund

2022 Expenditures by Fund



The General Fund contains the lions share of the non-departmental expenditures as the expenditures are generally discretionary in nature but serve to enhance the overall organization rather than just a single department. For example, membership fees for the Oregon Cascades West Council of Governments and the League of Oregon Cities are budgeted in the General Fund as these memberships benefit Police, administrative functions, Library Services and more. Funding for the electricity to power the City's streetlights (owned by Pacific Power) is also budgeted in the General Fund as is support for the Linn Shuttle program and the local Meals on Wheels.

Budgeted and Historical 2022 Expenditures by Fund



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
General Fund					
Salaries and Wages					
Staff Pay	100-002-480-110	\$44,306.46	\$0.00		\$0.00
City Attorney	100-002-480-112	\$56,993.04	\$0.00		\$0.00
Total Salaries and Wages:		\$101,299.50	\$0.00		\$0.00
Employee Benefits					
Group Insurance	100-002-480-210	\$17,252.65	\$0.00		\$0.00
FICA/Medicare	100-002-480-220	\$7,709.48	\$0.00		\$0.00
Retirement	100-002-480-230	\$5,325.00	\$0.00		\$0.00
Unemployment Contribution	100-002-480-250	\$68.16	\$0.00		\$0.00
Workers' Compensation	100-002-480-260	\$27.74	\$0.00		\$0.00
Total Employee Benefits:		\$30,383.03	\$0.00		\$0.00
Capital Outlays					
Buildings	100-002-480-720	\$0.00	\$709.00		\$30,000.00
Machinery	100-002-480-741	\$0.00	\$6,716.66		\$150,000.00
Total Capital Outlays:		\$0.00	\$7,425.66		\$180,000.00
Materials and Services					
Overtime	100-002-480-130	\$68.66	\$0.00		\$0.00
Memberships/Dues	100-002-480-310	\$17,207.54	\$18,137.65	\$11,448.00	\$18,600.00
Subscriptions	100-002-480-311	\$58.07	\$1,792.00	\$0.00	\$0.00
Professional Services	100-002-480-320	\$33,861.02	\$19,498.96	\$42,000.00	\$70,500.00
Labor Relations	100-002-480-321	\$50,311.40	\$8,742.11		\$8,000.00
Auditing	100-002-480-331	\$18,800.00	\$9,960.00		\$0.00
Lien Search	100-002-480-333	\$5,853.00	\$0.00		\$0.00
Technical Services	100-002-480-340	\$19,764.75	\$6,015.45	\$0.00	\$15,000.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Codification of Ordinance	100-002-480-341	\$1,731.90	\$0.00		\$0.00
Custodial Services	100-002-480-423	\$7,067.17	\$6,437.66	\$0.00	\$7,000.00
Equipment Repair & Maintenance	100-002-480-430	\$1,910.50	\$117.88	\$0.00	\$0.00
Building Repair & Maintenance	100-002-480-431	\$15,221.83	\$17,761.10	\$7,000.00	\$20,000.00
Grounds Maintenance	100-002-480-432	\$423.50	\$3,964.43	\$0.00	\$2,000.00
Insurance	100-002-480-520	\$167,361.49	\$58,700.19	\$61,417.00	\$38,362.00
Advertising	100-002-480-540	\$21.90	\$3,781.00	\$0.00	\$2,000.00
Tourism	100-002-480-541	\$20,000.00	\$10,000.00	\$15,000.00	\$15,000.00
Training/Travel	100-002-480-580	\$2,388.11	\$1,330.82	\$0.00	\$0.00
Office Supplies	100-002-480-610	\$621.58	\$3,107.89	\$0.00	\$0.00
Cleaning Supplies	100-002-480-611	\$622.07	\$1,327.48	\$8,500.00	\$0.00
Operating Supplies	100-002-480-612	\$231.92	\$1,026.99	\$0.00	\$8,000.00
Tools & Small Equipment	100-002-480-614	\$565.18	\$6,144.44		\$0.00
Bank Expense	100-002-480-615	\$58,342.41	\$45.03		\$0.00
Furniture	100-002-480-617	\$0.00	\$17,112.05		\$0.00
Postage	100-002-480-618	\$0.00	\$7.35		\$0.00
Computers	100-002-480-619	\$4,061.37	\$6,600.00		\$8,000.00
Natural Gas	100-002-480-621	\$0.00	\$1,039.57	\$0.00	\$0.00
Electricity	100-002-480-622	\$182,477.95	\$181,834.23	\$185,000.00	\$182,000.00
Phone	100-002-480-623	\$1,981.67	\$1,978.39	\$0.00	\$0.00
TV/Internet	100-002-480-624	\$0.00	\$7,491.02	\$0.00	\$8,000.00
Food & Beverage	100-002-480-630	\$145.50	\$724.62	\$5,000.00	\$5,000.00
Special Events	100-002-480-803	\$733.03	\$506.77	\$0.00	\$10,000.00
Safety Incentive Program	100-002-480-805	\$3,975.00	\$845.35	\$5,000.00	\$5,000.00
Elderly Nutrition	100-002-480-806	\$1,200.00	\$0.00	\$1,210.00	\$1,210.00
Senior Center	100-002-480-807	\$30,095.00	\$22,200.00	\$22,200.00	\$22,200.00
Community Grants	100-002-480-808	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Economic Development	100-002-480-810	\$2,738.21	\$270.99		\$0.00
Administrative Svc Chrgs	100-002-480-812	\$0.00	\$0.00	\$49,026.00	\$134,324.00
Finance Svc Chrgs	100-002-480-813	\$0.00	\$0.00	\$101,601.00	\$119,133.00
Total Materials and Services:		\$654,841.73	\$423,501.42	\$519,402.00	\$704,329.00
Total General Fund:		\$786,524.26	\$430,927.08	\$519,402.00	\$884,329.00
Internal Service Funds					
Salaries and Wages					
Staff Pay	290-002-480-110	\$0.00	\$30,304.99	\$35,232.00	\$50,364.00
City Attorney	290-002-480-112	\$0.00	\$56,993.04	\$56,994.00	\$56,994.00
Total Salaries and Wages:		\$0.00	\$87,298.03	\$92,226.00	\$107,358.00
Employee Benefits					
Group Insurance	290-002-480-210	\$0.00	\$792.54	\$300.00	\$300.00
FICA/Medicare	290-002-480-220	\$0.00	\$6,679.51	\$7,056.00	\$8,215.00
Retirement	290-002-480-230	\$0.00	\$32.58	\$4,228.00	\$6,044.00
Unemployment Contribution	290-002-480-250	\$0.00	\$21.67	\$92.00	\$106.00
Workers' Compensation	290-002-480-260	\$0.00	\$117.20	\$127.00	\$145.00
Total Employee Benefits:		\$0.00	\$7,643.50	\$11,803.00	\$14,810.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Materials and Services					
Memberships/Dues	290-002-480-310		\$6,933.28		\$0.00
Subscriptions	290-002-480-311	\$0.00	\$1,287.00		\$0.00
Professional Services	290-002-480-320	\$0.00	\$1,478.41	\$0.00	\$3,255.00
Labor Relations	290-002-480-321	\$0.00	\$247.51		\$0.00
Technical Services	290-002-480-340	\$0.00	\$9,751.01	\$11,208.00	\$13,208.00
Codification of Ordinance	290-002-480-341	\$0.00	\$4,144.15	\$5,000.00	\$5,000.00
Advertising	290-002-480-540	\$0.00	\$1,000.00		\$0.00
Office Supplies	290-002-480-610	\$0.00	\$1,069.04	\$300.00	\$300.00
Furniture	290-002-480-617		\$1,284.98		\$0.00
Phone	290-002-480-623	\$0.00	\$554.61	\$630.00	\$630.00
Food & Beverage	290-002-480-630	\$0.00	\$481.58		\$0.00
Books & Periodicals	290-002-480-640	\$0.00	\$115.00		\$0.00
Safety Incentive Program	290-002-480-805		\$100.00		\$0.00
Total Materials and Services:			\$28,446.57	\$17,138.00	\$22,393.00
Total Internal Service Funds:		\$0.00	\$123,388.10	\$121,167.00	\$144,561.00
Community Center Operating Fund					
Materials and Services					
Professional Services	300-002-480-320	\$1,178.50	\$1,887.50	\$0.00	\$0.00
Equipment Repair & Maintenance	300-002-480-430	\$1,347.13	\$650.00	\$5,000.00	\$5,000.00
Building Repair & Maintenance	300-002-480-431	\$5,677.90	\$2,852.04	\$250.00	\$4,500.00
Cleaning Supplies	300-002-480-611	\$312.00	\$69.00		\$0.00
Operating Supplies	300-002-480-612	\$863.39	\$185.00		\$0.00
Utilities	300-002-480-620	\$0.00	\$0.00	\$40,780.00	\$0.00
Natural Gas	300-002-480-621	\$7,125.98	\$7,134.67	\$0.00	\$7,200.00
Electricity	300-002-480-622	\$21,064.57	\$19,906.76	\$0.00	\$20,000.00
Total Materials and Services:		\$37,569.47	\$32,684.97	\$46,030.00	\$36,700.00
Total Community Center Operating Fund:		\$37,569.47	\$32,684.97	\$46,030.00	\$36,700.00
Building Reserve Fund					
Capital Outlays					
Construction	310-002-480-731	\$1,131,726.26	\$5,513.38		\$0.00
Machinery	310-002-480-741	\$10,000.00	\$18,830.27		\$0.00
Total Capital Outlays:		\$1,141,726.26	\$24,343.65		\$0.00
Debt Service					
Debt Service - Principal	310-002-470-801				\$76,421.29
Debt Service - Interest	310-002-470-802				\$14,985.72
Total Debt Service:					\$91,407.01
Materials and Services					
Professional Services	310-002-480-320	\$49,599.18	\$2,416.99		\$0.00
Technical Services	310-002-480-340	\$0.00	\$6,339.39		\$0.00
Building Repair & Maintenance	310-002-480-431	\$945.21	\$3,478.18		\$0.00
Office Supplies	310-002-480-610	\$399.00	\$0.00		\$0.00
Operating Supplies	310-002-480-612	\$1,644.55	\$0.00		\$0.00
Tools & Small Equipment	310-002-480-614	\$84.99	\$2,199.96		\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Furniture	310-002-480-617		\$10,154.56		\$0.00
Computers	310-002-480-619	\$11,160.00	\$845.00		\$0.00
Total Materials and Services:		\$63,832.93	\$25,434.08		\$0.00
Total Building Reserve Fund:		\$1,205,559.19	\$49,777.73		\$91,407.01
Special Events					
Materials and Services					
Professional Services	754-002-480-320	\$795.00	\$0.00		\$0.00
Advertising	754-002-480-540	\$129.60	\$0.00		\$0.00
Furniture	754-002-480-617	\$299.94	\$0.00		\$0.00
Special Events	754-002-480-803	\$2,942.93	\$8,961.61	\$9,100.00	\$6,000.00
Total Materials and Services:		\$4,167.47	\$8,961.61	\$9,100.00	\$6,000.00
Total Special Events:		\$4,167.47	\$8,961.61	\$9,100.00	\$6,000.00
Public Transit Grant					
Materials and Services					
Grant Expense	755-002-480-809	\$0.00	\$116,733.00	\$102,029.00	\$125,000.00
Total Materials and Services:		\$0.00	\$116,733.00	\$102,029.00	\$125,000.00
Total Public Transit Grant:		\$0.00	\$116,733.00	\$102,029.00	\$125,000.00
Total:		\$2,033,820.39	\$762,472.49	\$797,728.00	\$1,287,997.01

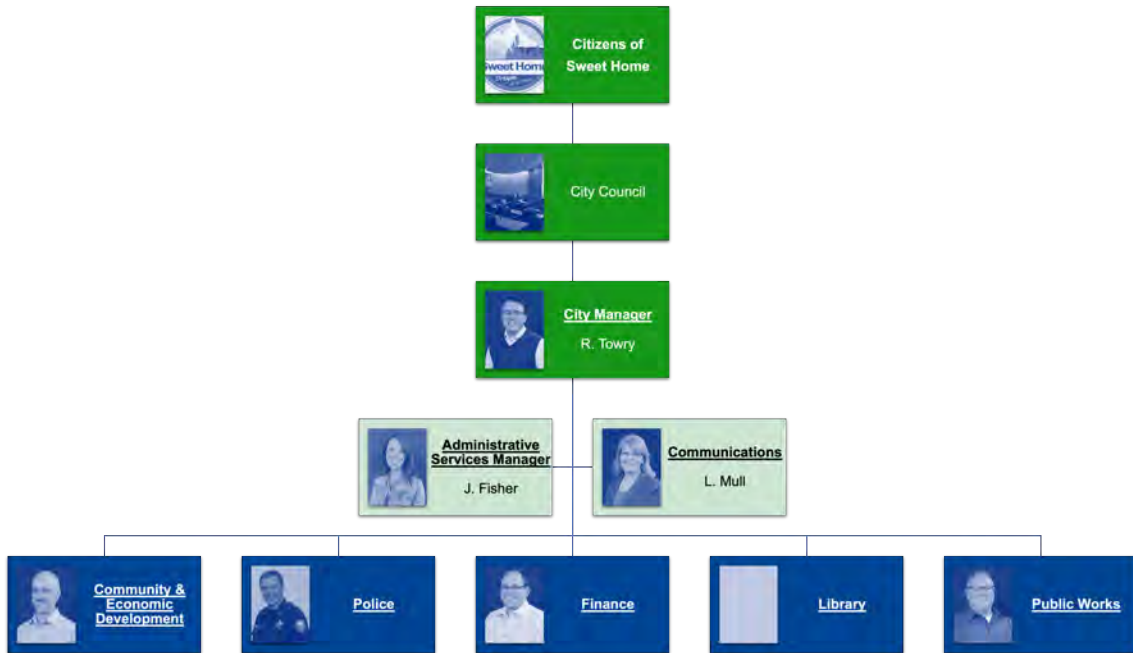
Executive and Legislative



Ray Towry
City Manager

The Executive department includes the City Council and the City Manager's Office. The City Council is the governing body for the City of Sweet Home and consists of six Councilors elected at-large across the city and one Mayor who is elected as a Councilor by the citizens and selected by the Council to serve for a two-year term. The City Manager manages the day-to-day operations of the organization. The Manager is responsible for all personnel, risk management, purchasing and property management as well as overseeing the work plans of all city departments in conformance with the vision, goals and objectives established by the City Council.

Organizational Chart

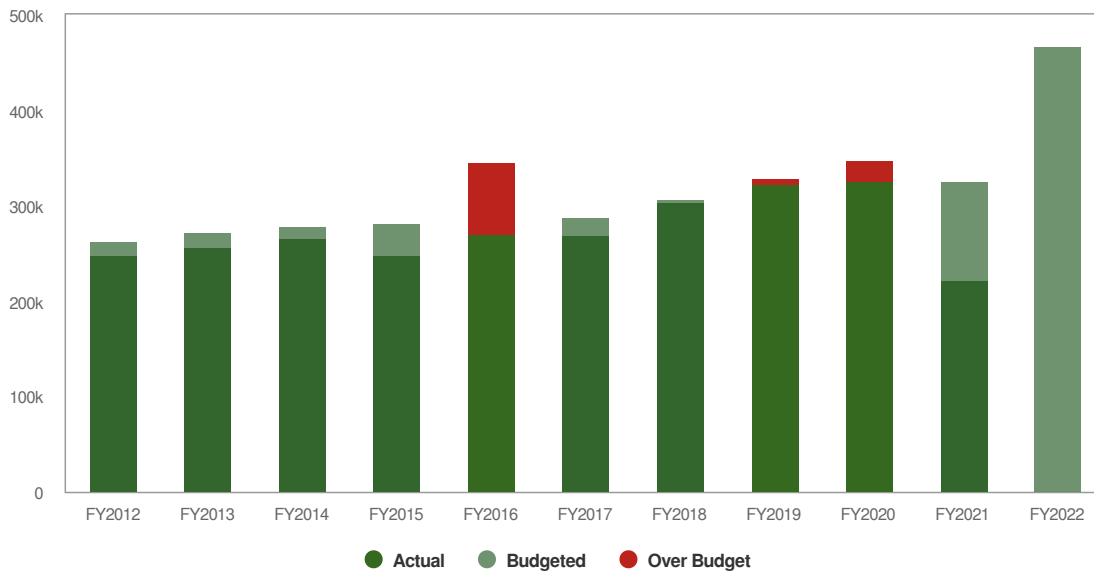


Expenditures Summary

The primary expenditures for the Executive and Legislative department are personnel. 4.0 FTE function within this department and includes the City Manager, an Administrative Services Manager, Information Technology Services Manager and the City Council. A small materials budget accompanies the staff to provide training, office supplies and materials necessary to discharge the duties of their positions.

\$466,273 **\$141,561**
(43.6% vs. prior year)

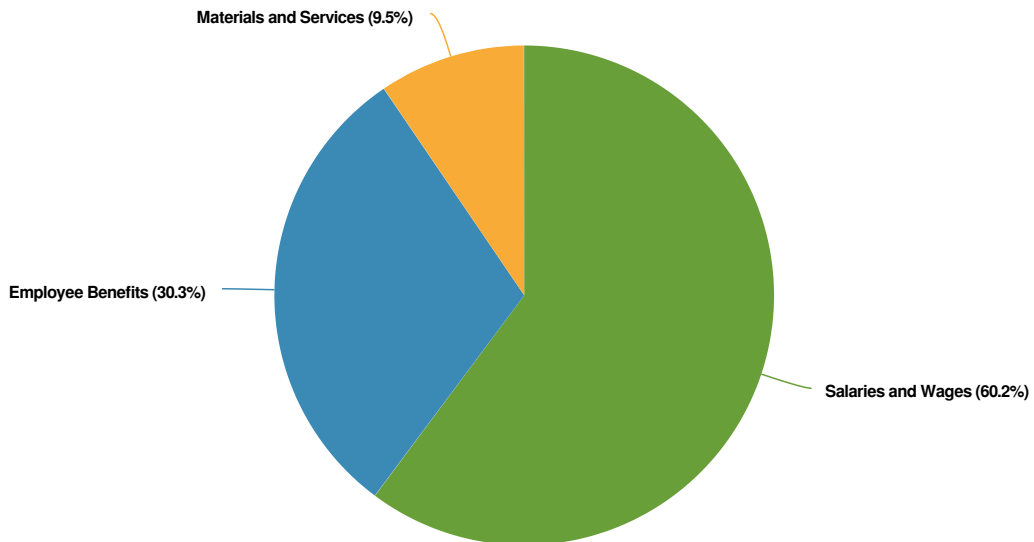
Executive and Legislative Proposed and Historical Budget vs. Actual



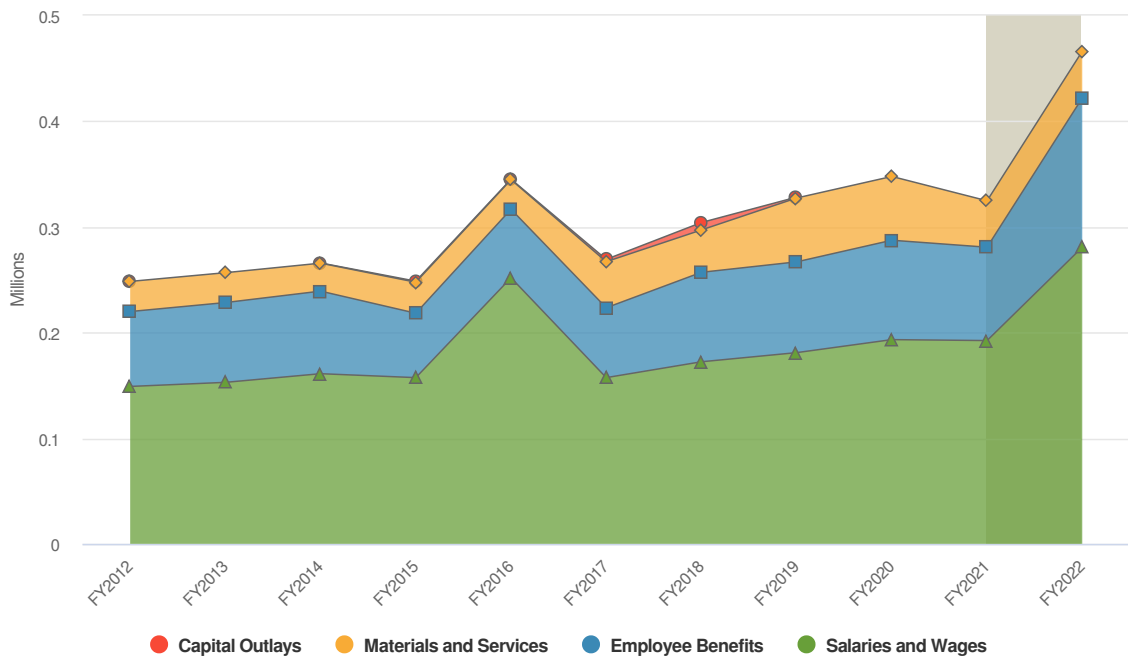
The increase in the Executive & Legislative Proposed Budget is due to the addition of the Information Technology Services Manager. As the City has grown and technology has changed drastically, the City Council and staff believed that hiring a full-time person to aid our 24/7 operations in some departments was necessary. The IT Services Manager adds approximately \$120k to the Executive budget with offsetting reductions throughout the various City funds in technical services line item.

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



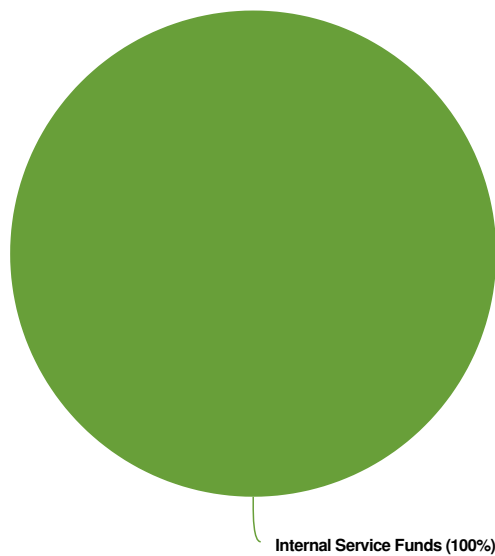
Budgeted and Historical Expenditures by Expense Type



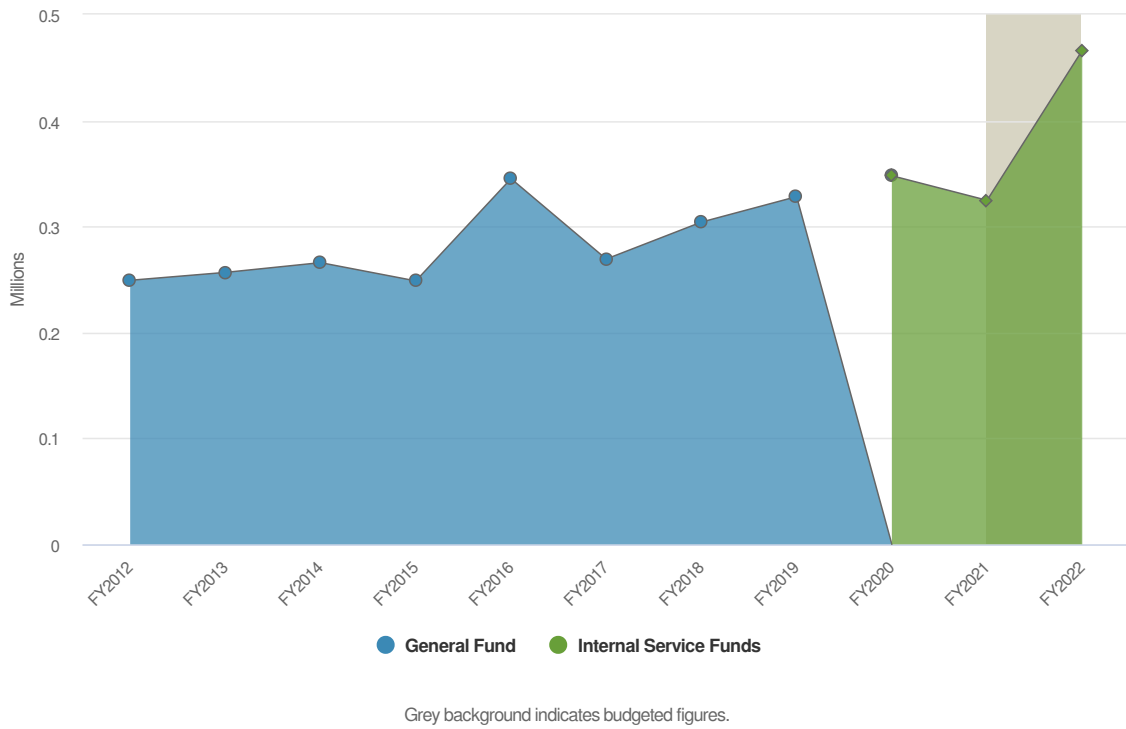
Grey background indicates budgeted figures.

Expenditures by Fund

2022 Expenditures by Fund



Budgeted and Historical 2022 Expenditures by Fund



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
General Fund					
Salaries and Wages					
Staff Pay	100-003-413-110	\$174,552.96	\$0.00		\$0.00
Council Pay	100-003-413-111	\$6,420.00	\$0.00	\$0.00	\$0.00
Total Salaries and Wages:		\$180,972.96	\$0.00	\$0.00	\$0.00
Employee Benefits					
FICA/MEDICARE	100-001-411-220	\$0.00	-\$11.48		\$0.00
Group Insurance	100-003-413-210	\$44,194.29	\$0.00		\$0.00
FICA/Medicare	100-003-413-220	\$13,765.65	\$0.00	\$0.00	\$0.00
Retirement	100-003-413-230	\$27,690.66	\$0.00		\$0.00
Unemployment Contribution	100-003-413-250	\$236.20	\$0.00		\$0.00
Workers' Compensation	100-003-413-260	\$41.15	\$0.00		\$0.00
Total Employee Benefits:		\$85,927.95	-\$11.48		\$0.00
Capital Outlays					
Machinery	100-003-413-741	\$814.97	\$0.00		\$0.00
Total Capital Outlays:		\$814.97	\$0.00		\$0.00
Materials and Services					
CITY COUNCIL EXP. ALLOW.	100-001-411-311	\$0.00	-\$150.00		\$0.00
Overtime	100-003-413-130	\$1,820.88	\$0.00		\$0.00
Memberships/Dues	100-003-413-310	\$2,269.82	\$0.00	\$0.00	\$0.00
Subscriptions	100-003-413-311	\$1,877.35	\$0.00		\$0.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Professional Services	100-003-413-320	\$5,445.14	\$0.00		\$0.00
Technical Services	100-003-413-340	\$3,683.85	\$0.00		\$0.00
Equipment Repair & Maintenance	100-003-413-430	\$154.04	\$0.00		\$0.00
Building Rental	100-003-413-441	\$150.00	\$0.00		\$0.00
Equipment/Vehicle Rental	100-003-413-442	\$3,704.82	\$0.00		\$0.00
Advertising	100-003-413-540	\$2,248.59	\$0.00		\$0.00
Duplicating & Printing	100-003-413-550	\$2,899.23	\$0.00		\$0.00
Training/Travel	100-003-413-580	\$12,049.06	\$0.00		\$0.00
Office Supplies	100-003-413-610	\$3,419.46	\$0.00		\$0.00
Cleaning Supplies	100-003-413-611	\$10.93	\$0.00		\$0.00
Operating Supplies	100-003-413-612	\$2,977.56	\$0.00		\$0.00
Uniforms/Clothing	100-003-413-613	\$972.38	\$0.00		\$0.00
Tools & Small Equipment	100-003-413-614	\$11.97	\$0.00		\$0.00
Furniture	100-003-413-617	\$201.43	\$0.00		\$0.00
Postage	100-003-413-618	\$714.21	\$0.00		\$0.00
Computers	100-003-413-619	\$2,630.18	\$0.00		\$0.00
Natural Gas	100-003-413-621	\$181.36	\$0.00		\$0.00
Electricity	100-003-413-622	\$2,514.52	\$0.00		\$0.00
Phone	100-003-413-623	\$3,407.55	\$0.00		\$0.00
TV/Internet	100-003-413-624	\$1,045.27	\$0.00		\$0.00
Gasoline/Fuel	100-003-413-626	\$449.96	\$0.00		\$0.00
Food & Beverage	100-003-413-630	\$2,137.07	\$0.00		\$0.00
Special Events	100-003-413-803	\$2,989.13	\$0.00		\$0.00
Community Grants	100-003-413-808	\$500.00	\$0.00		\$0.00
Total Materials and Services:		\$60,465.76	-\$150.00	\$0.00	\$0.00
Total General Fund:		\$328,181.64	-\$161.48	\$0.00	\$0.00
Internal Service Funds					
Salaries and Wages					
Staff Pay	290-003-413-110	\$0.00	\$186,721.63	\$185,973.00	\$197,086.00
Council Pay	290-003-413-111	\$0.00	\$6,570.00	\$6,420.00	\$6,420.00
Staff Pay	290-003-481-110				\$77,220.00
Total Salaries and Wages:			\$193,291.63	\$192,393.00	\$280,726.00
Employee Benefits					
Group Insurance	290-003-413-210	\$0.00	\$49,758.18	\$44,501.00	\$50,718.00
FICA/Medicare	290-003-413-220	\$0.00	\$14,587.65	\$14,222.00	\$15,568.00
Retirement	290-003-413-230	\$0.00	\$29,471.01	\$29,199.00	\$30,944.00
Unemployment Contribution	290-003-413-250	\$0.00	\$48.95	\$192.00	\$205.00
Workers' Compensation	290-003-413-260	\$0.00	\$238.56	\$255.00	\$265.00
Group Insurance	290-003-481-210				\$25,368.00
FICA/Medicare	290-003-481-220				\$5,910.00
Retirement	290-003-481-230				\$12,124.00
Unemployment Contribution	290-003-481-250				\$77.00
Workers' Compensation	290-003-481-260				\$104.00
Total Employee Benefits:			\$94,104.35	\$88,369.00	\$141,283.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Materials and Services					
Overtime	290-003-413-130	\$0.00	\$892.01		\$0.00
Memberships/Dues	290-003-413-310	\$0.00	\$3,095.12	\$8,400.00	\$4,000.00
Subscriptions	290-003-413-311	\$0.00	\$448.80	\$0.00	\$500.00
Professional Services	290-003-413-320	\$0.00	\$6,288.36	\$1,500.00	\$5,214.00
Labor Relations	290-003-413-321	\$0.00	\$5,139.00		\$0.00
Technical Services	290-003-413-340	\$0.00	\$5,699.17	\$4,200.00	\$4,200.00
Codification of Ordinance	290-003-413-341	\$0.00	\$1,745.40		\$0.00
Equipment Repair & Maintenance	290-003-413-430	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Building Repair & Maintenance	290-003-413-431	\$0.00	\$24.00		\$0.00
Equipment/Vehicle Rental	290-003-413-442	\$0.00	\$2,567.62	\$0.00	\$0.00
Advertising	290-003-413-540	\$0.00	\$564.00		\$0.00
Duplicating & Printing	290-003-413-550	\$0.00	\$2,559.39	\$0.00	\$0.00
Training/Travel	290-003-413-580	\$0.00	\$5,439.09	\$12,000.00	\$12,000.00
Office Supplies	290-003-413-610	\$0.00	\$8,797.79	\$5,000.00	\$5,000.00
Cleaning Supplies	290-003-413-611	\$0.00	\$33.28		\$0.00
Operating Supplies	290-003-413-612	\$0.00	\$47.99	\$0.00	\$0.00
Uniforms/Clothing	290-003-413-613	\$0.00	\$0.00	\$250.00	\$250.00
Tools & Small Equipment	290-003-413-614	\$0.00	\$259.99		\$0.00
Furniture	290-003-413-617	\$0.00	\$4,410.93		\$0.00
Postage	290-003-413-618	\$0.00	\$398.90	\$0.00	\$500.00
Computers	290-003-413-619	\$0.00	\$3,048.00	\$0.00	\$0.00
UTILITIES	290-003-413-620	\$0.00	\$0.00	\$7,600.00	\$0.00
Natural Gas	290-003-413-621	\$0.00	\$19.60		\$150.00
Electricity	290-003-413-622	\$0.00	\$1,866.13	\$0.00	\$2,000.00
Phone	290-003-413-623	\$0.00	\$3,315.10	\$0.00	\$3,500.00
TV/Internet	290-003-413-624	\$0.00	\$673.04	\$0.00	\$1,000.00
Gasoline/Fuel	290-003-413-626	\$0.00	\$247.24	\$0.00	\$750.00
Food & Beverage	290-003-413-630	\$0.00	\$1,299.81	\$2,000.00	\$2,200.00
Books & Periodicals	290-003-413-640	\$0.00	\$32.46		\$0.00
Special Events	290-003-413-803	\$0.00	\$1,603.09	\$0.00	\$0.00
Total Materials and Services:			\$60,515.31	\$43,950.00	\$44,264.00
Total Internal Service Funds:			\$347,911.29	\$324,712.00	\$466,273.00
Total:		\$328,181.64	\$347,749.81	\$324,712.00	\$466,273.00

Community & Economic Development

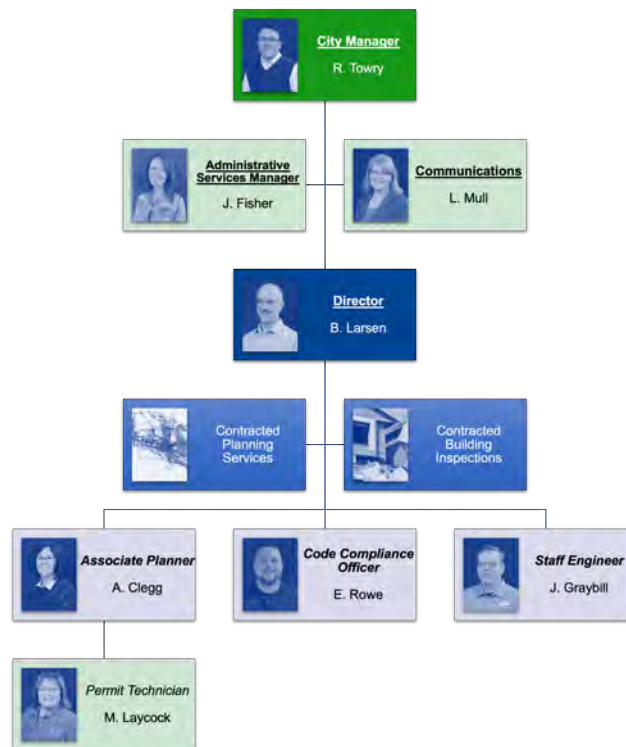


W. Blair Larsen
Director

The Community & Economic Development Department has the responsibility of facilitating the physical development of the City through creation and implementation of policies, standards and regulations designed to promote the health, safety and welfare of the citizens while protecting the rights and privileges of property owners.

Department Staffing

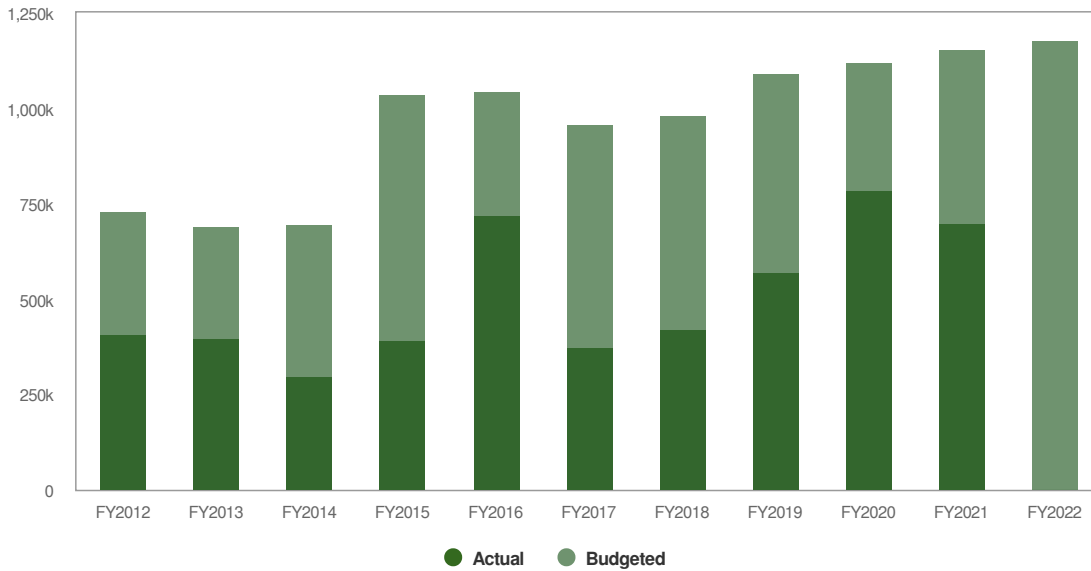
Division	Staffing	Purpose
Building	1.0	Responsible for ensuring public safety through the enforcement of federal, state, and local codes governing construction. Staff in this division reviews plans, issues building permits and performs inspections to ensure code compliance related to aspects of fire, life, safety, structural integrity, ADA compliance, plumbing, and HVAC systems. A contracted building inspector provides necessary inspection services in accordance with state and local building codes.
Code Compliance	1.0	The mission of Code Enforcement is to enforce the codes of the City in order to protect the health, safety and welfare of the community; and, where violations occur, to work with our citizens to achieve compliance through an efficient and fair process.
Engineering	1.0	The mission of the Engineering Division is to provide information, analysis, planning and engineering services in a professional, innovative, cost-effective manner while working in partnership with citizens, the City Council, City departments and external agencies to construct, maintain and enhance public works systems in an ever-changing environment.
Planning	1.0	The Planning Division is responsible for managing the City of Sweet Home Comprehensive Plan and Zoning Ordinance. The division also administers the City's codes for land divisions and property line adjustments. Planning staff provide support to the Planning Commission, Park & Tree Commission and All Hazard Mitigation Planning Committee.



Expenditures Summary

\$1,180,440 **\$24,522**
(2.12% vs. prior year)

Community & Economic Development Proposed and Historical Budget vs. Actual



The Community & Economic Development Department (CEDD) consists of funding for both community development and economic development. Community Development includes funds for the Building & Planning division, Engineering and Code Enforcement and Economic Development funds are set aside for the purpose of drawing and maintaining business and other economic opportunities in Sweet Home.

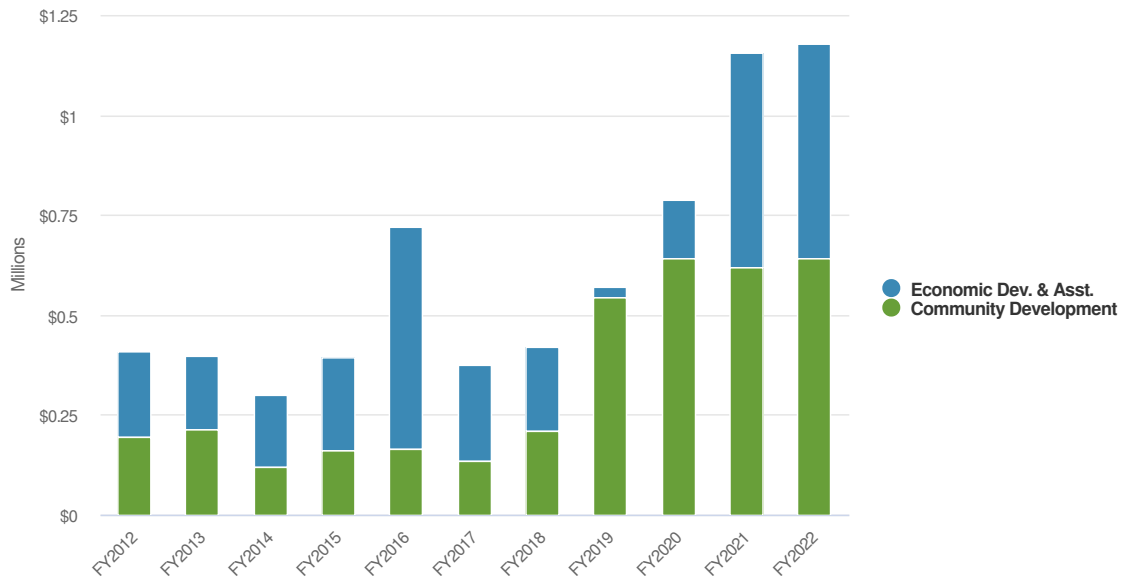
The City's 2022 approved budget for economic development includes \$75k for half of the CEDD Director's salary and benefits and nearly half a million for materials and services. As is common with economic development, "if at first you don't succeed, try, try again." The materials and services budget for economic development is used to fund projects such as the Commercial Exterior Improvement Program (CEIP) along with funds that are budgeted for "what if" scenarios. These unplanned expenditures often result in unspent funds when it comes to economic development as seen above. Below, the graph labeled "Sources of Economic Development Funding" highlights that a majority of the funds for economic development come from the Economic Development Fund, set aside for economic development opportunities with funds leftover from a prior housing rehabilitation project in the 1990s. Taxpayer funds pay solely for a portion of the Director's time in pursuing economic development opportunities for the City.

Expenditures by Function

Budgeted Expenditures by Function

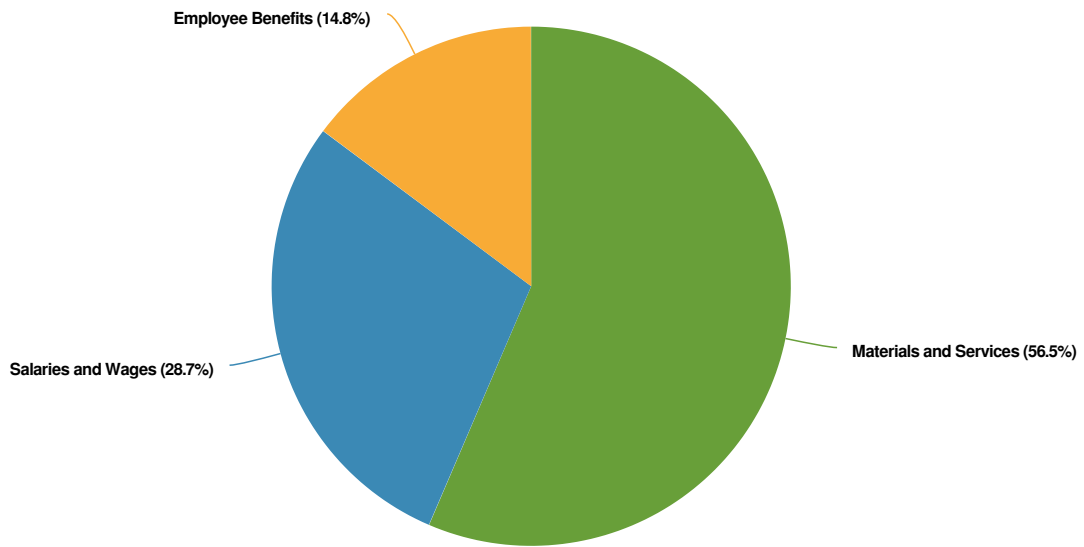


Budgeted and Historical Expenditures by Function

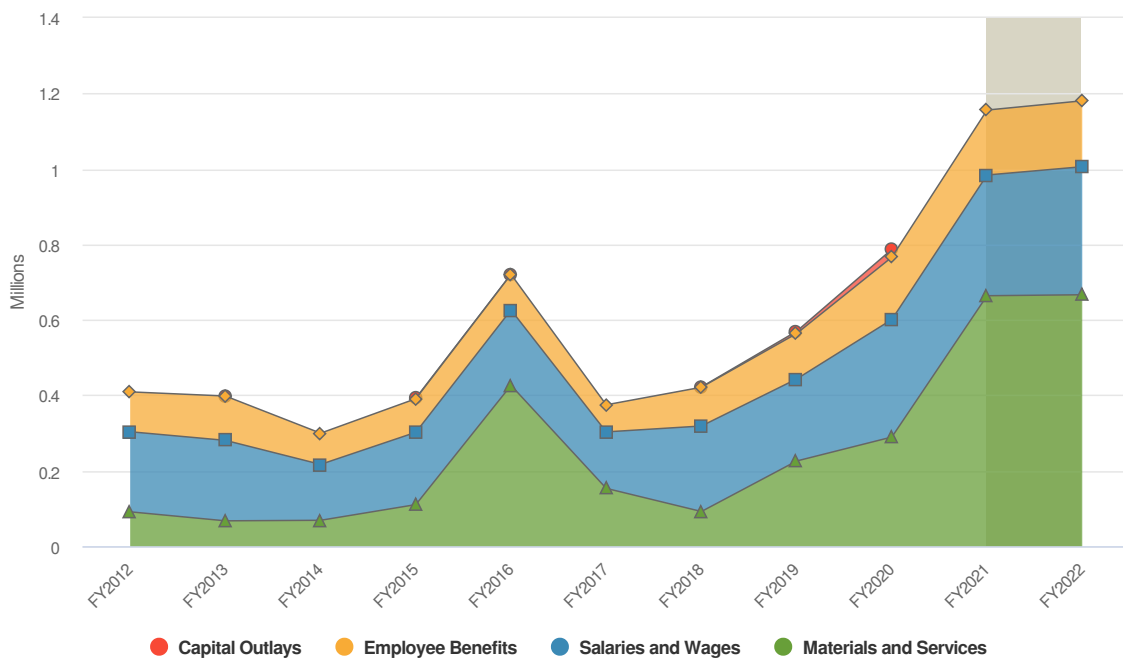


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



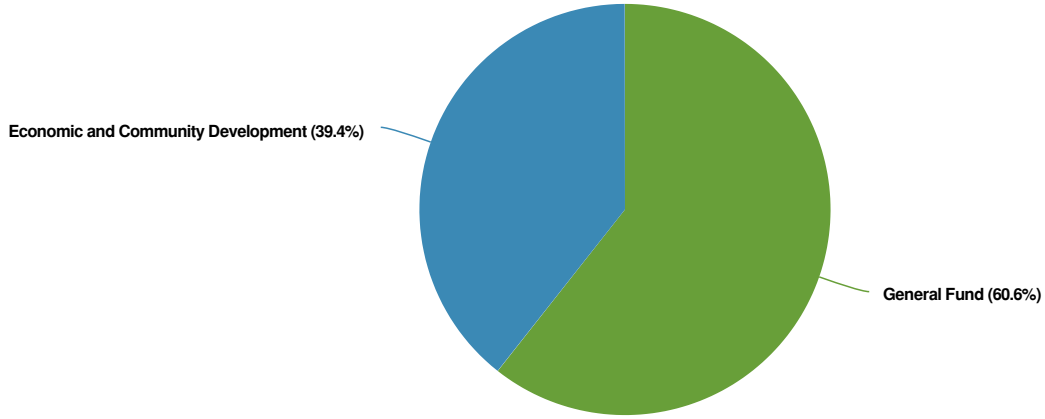
Budgeted and Historical Expenditures by Expense Type



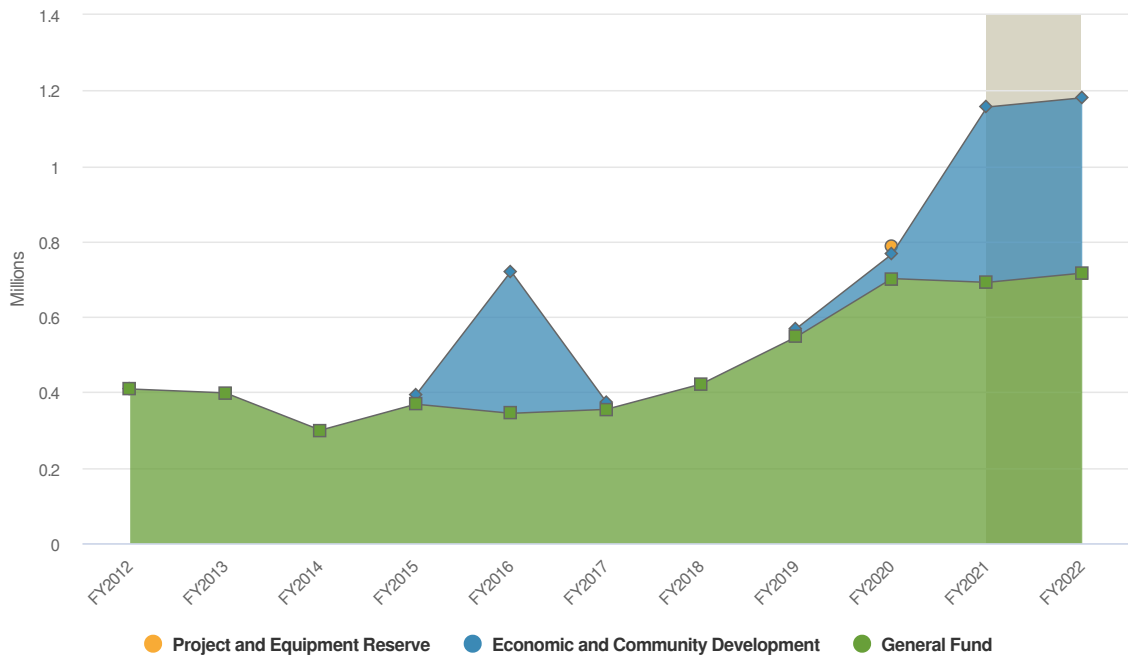
Grey background indicates budgeted figures.

Expenditures by Fund

2022 Expenditures by Fund



Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
General Fund					

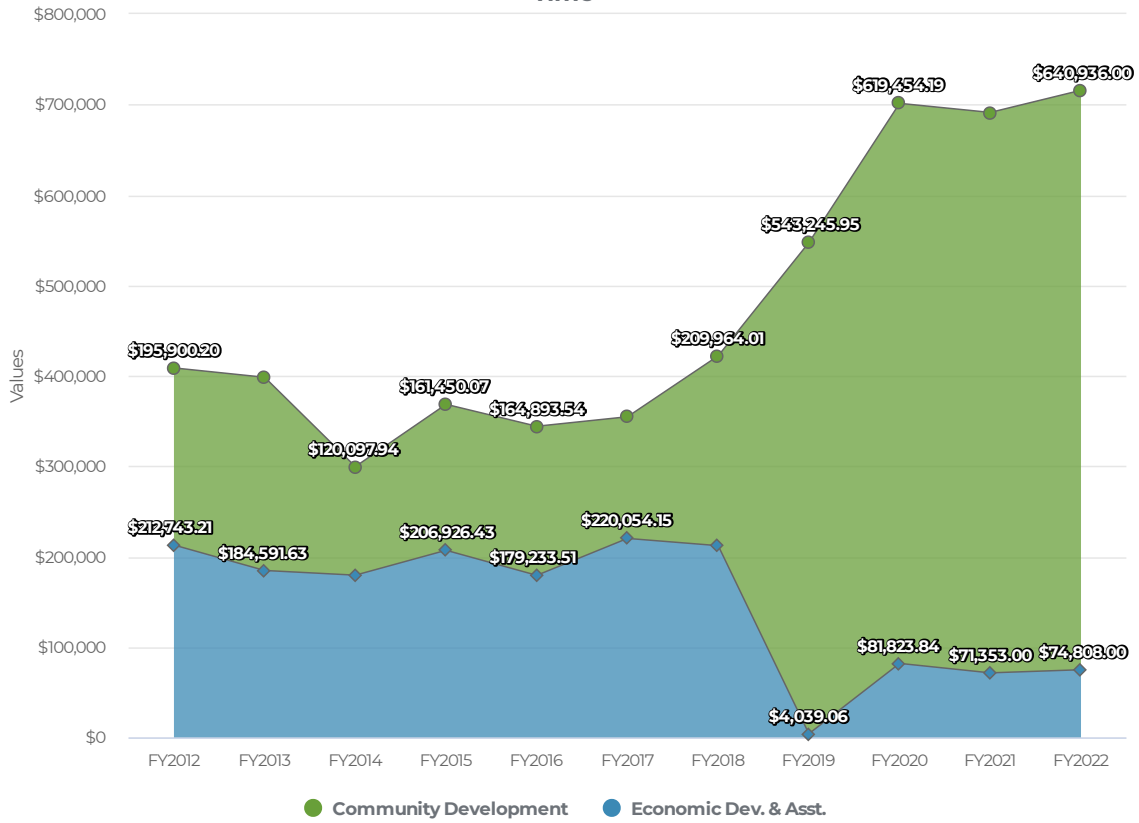


Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Salaries and Wages					
Staff Pay	100-006-419-110	\$215,418.61	\$265,718.29	\$272,884.00	\$289,130.00
Overtime	100-006-419-130	\$304.19	\$729.47	\$0.00	\$0.00
Staff Pay	100-006-465-110	\$1,686.00	\$45,061.80	\$47,098.00	\$50,214.00
Total Salaries and Wages:		\$217,408.80	\$311,509.56	\$319,982.00	\$339,344.00
Employee Benefits					
Group Insurance	100-006-419-210	\$69,819.80	\$81,741.90	\$84,735.00	\$83,314.00
FICA/Medicare	100-006-419-220	\$20,460.87	\$20,001.26	\$20,877.00	\$22,118.00
Retirement	100-006-419-230	\$28,730.46	\$38,146.37	\$39,378.00	\$41,659.00
Unemployment Contribution	100-006-419-250	\$355.21	\$98.69	\$273.00	\$292.00
Workers' Compensation	100-006-419-260	\$978.11	\$1,714.59	\$2,622.00	\$2,723.00
Group Insurance	100-006-465-210	\$0.00	\$12,960.08	\$13,045.00	\$12,750.00
FICA/Medicare	100-006-465-220	\$128.98	\$3,410.79	\$3,705.00	\$3,842.00
Retirement	100-006-465-230	\$0.00	\$7,059.34	\$7,394.00	\$7,884.00
Unemployment Contribution	100-006-465-250	\$0.00	\$11.77	\$47.00	\$50.00
Workers' Compensation	100-006-465-260	\$0.00	\$50.87	\$64.00	\$68.00
Total Employee Benefits:		\$120,473.43	\$165,195.66	\$172,140.00	\$174,700.00
Capital Outlays					
Machinery	100-006-419-741	\$5,945.64	\$0.00		\$0.00
Total Capital Outlays:		\$5,945.64	\$0.00		\$0.00
Materials and Services					
Temporary Employees	100-006-419-120	\$37,864.29	\$0.00		\$0.00
Memberships/Dues	100-006-419-310	\$897.50	\$1,437.41	\$0.00	\$1,500.00
Subscriptions	100-006-419-311	\$646.01	\$888.23	\$0.00	\$1,000.00
Professional Services	100-006-419-320	\$98,764.97	\$134,333.79	\$140,000.00	\$136,500.00
Labor Relations	100-006-419-321	\$0.00	\$117.00		\$0.00
Technical Services	100-006-419-340	\$10,413.41	\$10,252.20	\$12,000.00	\$10,000.00
Equipment Repair & Maintenance	100-006-419-430	\$0.00	\$350.00	\$3,000.00	\$0.00
Building Repair & Maintenance	100-006-419-431	\$0.00	\$37.98		\$0.00
Equipment/Vehicle Rental	100-006-419-442	\$2,297.36	\$5,581.14	\$0.00	\$0.00
Advertising	100-006-419-540	\$4,648.80	\$5,113.76	\$3,500.00	\$5,000.00
Duplicating & Printing	100-006-419-550	\$2,132.37	\$3,108.02	\$0.00	\$3,000.00
Training/Travel	100-006-419-580	\$2,628.40	\$3,189.80	\$4,000.00	\$4,000.00
Office Supplies	100-006-419-610	\$4,375.77	\$3,919.88	\$2,000.00	\$2,500.00
Cleaning Supplies	100-006-419-611	\$0.00	\$72.40		\$0.00
Operating Supplies	100-006-419-612	\$986.02	\$1,772.35	\$1,500.00	\$1,500.00
Uniforms/Clothing	100-006-419-613	\$562.25	\$584.05	\$400.00	\$500.00
Tools & Small Equipment	100-006-419-614	\$0.00	\$24.99	\$0.00	\$0.00
Furniture	100-006-419-617	\$272.96	\$10,213.86		\$0.00
Postage	100-006-419-618	\$980.79	\$695.73	\$2,000.00	\$1,000.00
Computers	100-006-419-619	\$9,853.43	\$5,715.50	\$1,000.00	\$1,200.00
Natural Gas	100-006-419-621	\$540.51	\$59.04		\$0.00
Electricity	100-006-419-622	\$6,452.41	\$4,889.41	\$6,500.00	\$6,500.00
Phone	100-006-419-623	\$7,530.12	\$7,069.07	\$8,500.00	\$8,500.00
TV/Internet	100-006-419-624	\$2,979.26	\$1,979.59	\$3,000.00	\$3,000.00

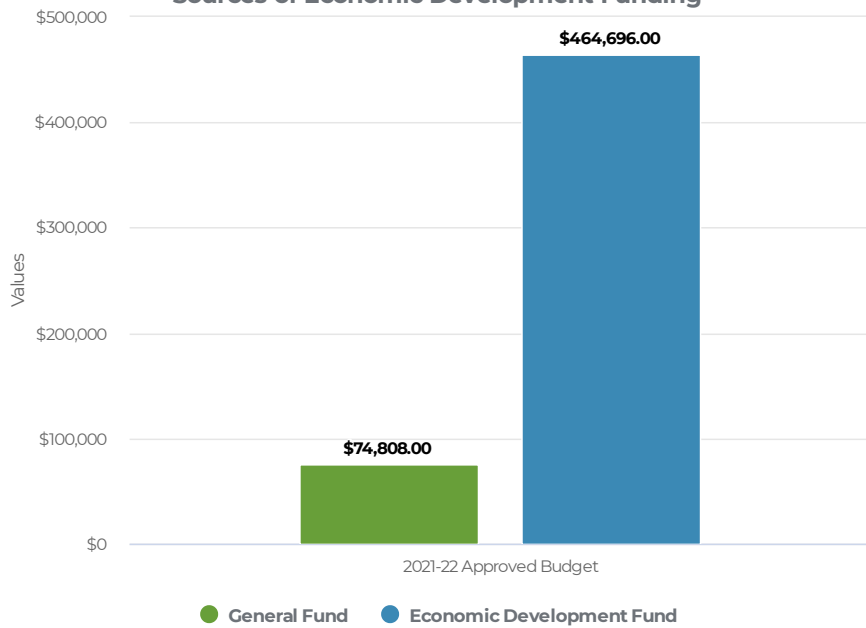


Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Gasoline/Fuel	100-006-419-626	\$1,403.75	\$370.52	\$1,700.00	\$1,000.00
Food & Beverage	100-006-419-630	\$573.59	\$114.38		\$0.00
Books & Periodicals	100-006-419-640	\$0.00	\$35.65	\$0.00	\$0.00
Special Events	100-006-419-803	\$4,429.09	\$8,177.87	\$10,000.00	\$15,000.00
Grant Expense	100-006-419-809	\$0.00	\$1,200.00	\$0.00	\$0.00
Memberships/Dues	100-006-465-310	\$15.00	\$0.00		\$0.00
Professional Services	100-006-465-320	\$0.00	\$5,142.32		\$0.00
Advertising	100-006-465-540	\$574.00	\$0.00		\$0.00
Training/Travel	100-006-465-580	\$0.00	\$329.55		\$0.00
Office Supplies	100-006-465-610	\$113.50	\$53.51		\$0.00
Furniture	100-006-465-617	\$1,512.90	\$456.39		\$0.00
Food & Beverage	100-006-465-630	\$8.68	\$162.66		\$0.00
Economic Development	100-006-465-810	\$0.00	\$7,124.76	\$0.00	\$0.00
Total Materials and Services:		\$203,457.14	\$224,572.81	\$199,100.00	\$201,700.00
Total General Fund:		\$547,285.01	\$701,278.03	\$691,222.00	\$715,744.00
Project and Equipment Reserve					
Capital Outlays					
Vehicles	202-006-419-742	\$0.00	\$20,917.48		\$0.00
Total Capital Outlays:		\$0.00	\$20,917.48		\$0.00
Total Project and Equipment Reserve:		\$0.00	\$20,917.48		\$0.00
Economic and Community Development					
Materials and Services					
Professional Services	760-006-465-320				\$30,000.00
CEIP	760-006-465-804	\$22,300.00	\$28,192.29	\$0.00	\$0.00
Grant Expense	760-006-465-809	\$0.00	\$36,500.00	\$0.00	\$0.00
Economic Development	760-006-465-810	\$0.00	\$0.00	\$464,696.00	\$434,696.00
Total Materials and Services:		\$22,300.00	\$64,692.29	\$464,696.00	\$464,696.00
Total Economic and Community Development:		\$22,300.00	\$64,692.29	\$464,696.00	\$464,696.00
Total:		\$569,585.01	\$786,887.80	\$1,155,918.00	\$1,180,440.00

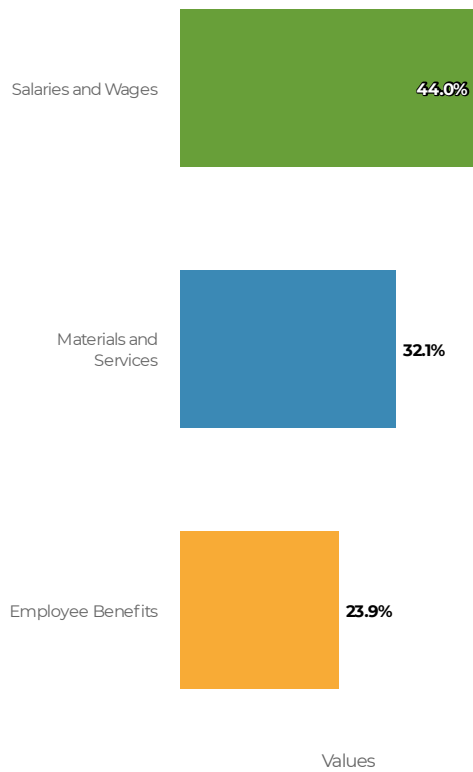
Community & Economic Development Historical and Budgeted Expenditures Over Time



Sources of Economic Development Funding



Community Development Expenses by Classification



Economic Development Expenses by Classification



Finance



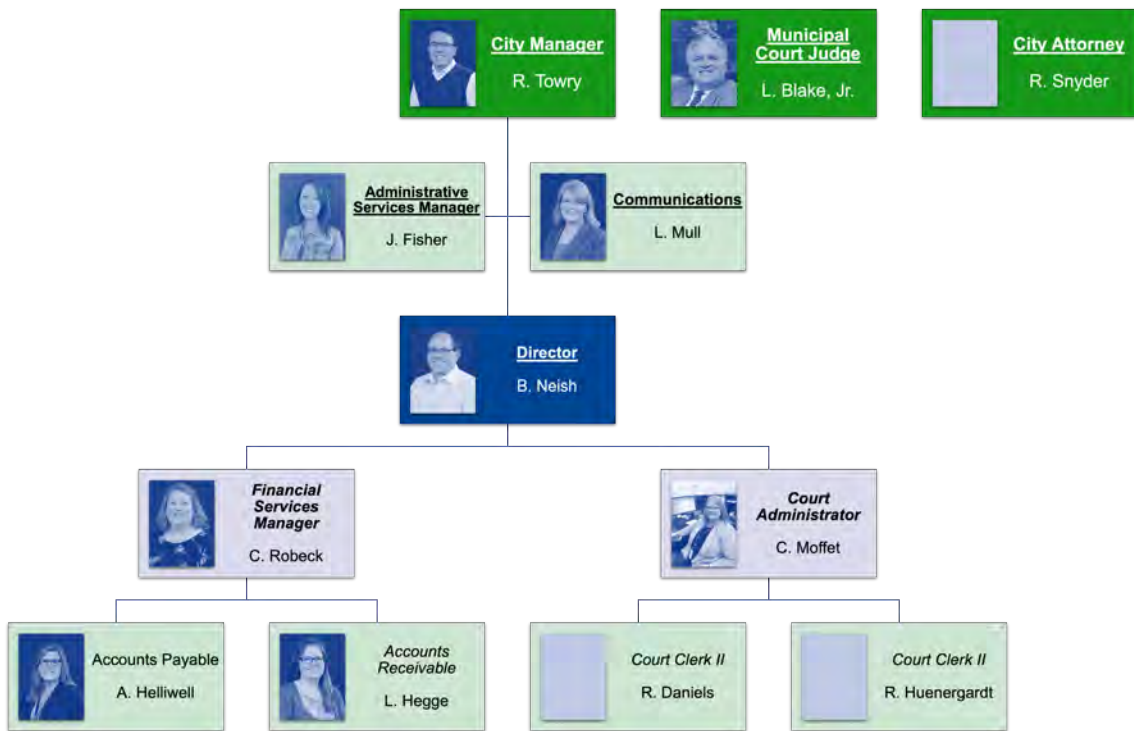
Brandon Neish
Director

The Finance Department is responsible for the fiscal management of the City of Sweet Home. This includes accounts payable, payroll, general accounting, preparing the annual budget and the city's annual audit. The Finance Department also administers the city's assessment docket, coordinates employee's benefits and maintains financial records relating to grants and contracts.

A part of the Finance Department, the Municipal Court division is responsible for the processing of citations and complaints issued by the Sweet Home Police Department, the City's Code Enforcer, the City Attorney and by private citizens within the City of Sweet Home. The Court processes over 3,000 court case per year and is a valuable cog in the efforts to promote the health, safety and welfare of the citizens.

Organizational Chart

The Finance Department umbrella includes Finance (accounting, payroll and budgeting) but also oversees Municipal Court. The Court division, managed by a full-time Court Administrator also includes two part-time Court Clerks. The City also has a Municipal Court Judge and a City Attorney, both answering to the City Council but providing essential functions to the Court.

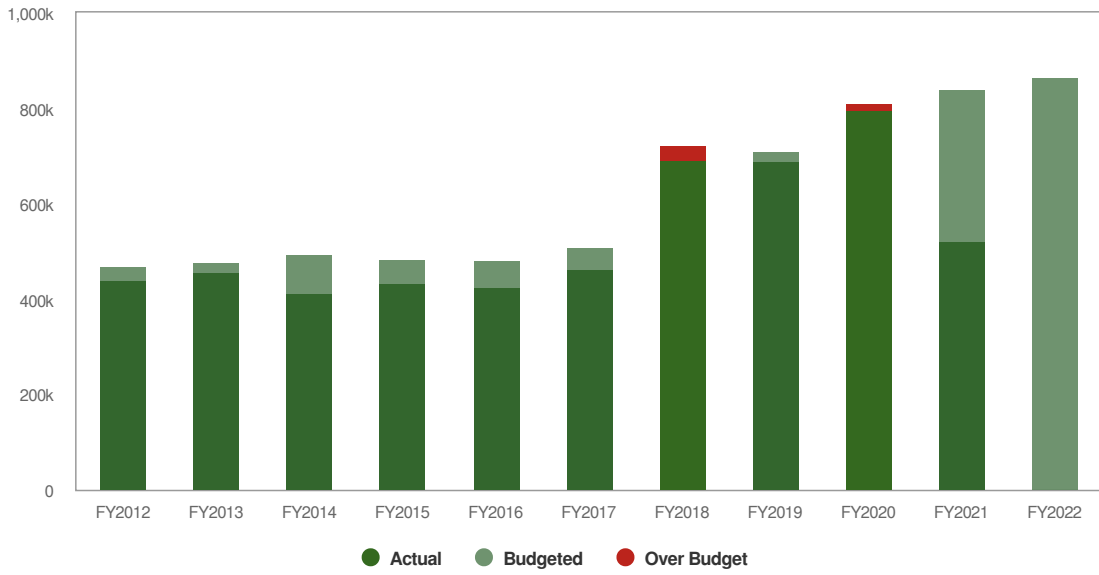


Expenditures Summary

In FY2018, the Finance Department added two staff members who were previously paid under Public Works. The functions of utility billing were reassigned to Finance and, to comply with auditor recommendations, the Utility Billing Supervisor morphed into the Accounting Supervisor position responsible for the day-to-day functions of the Finance Department including utility billing. For the 2022 approved budget, the only change in the Finance Department is elevating one position from a Utility Billing classification to an Accounting Technician to handle Accounts Receivable.

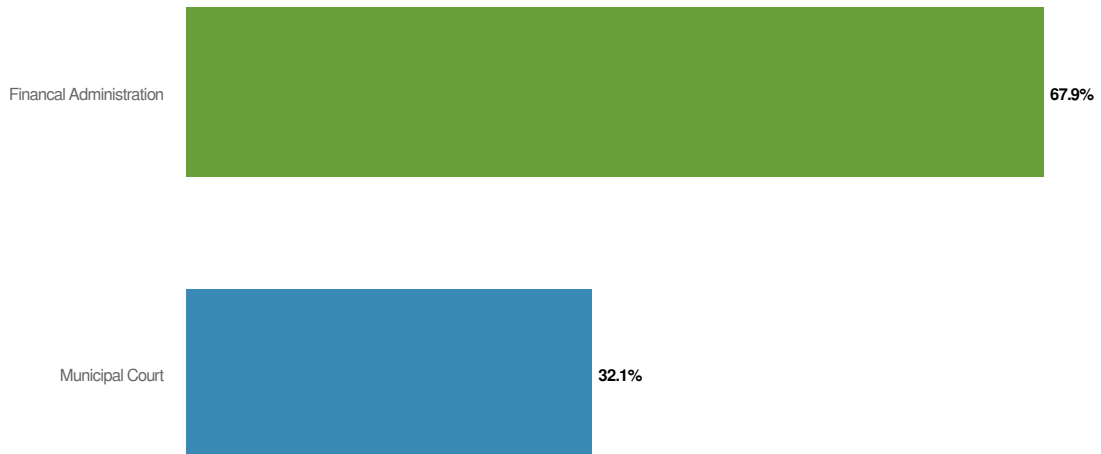
\$865,552 **\$27,143**
(3.24% vs. prior year)

Finance Proposed and Historical Budget vs. Actual

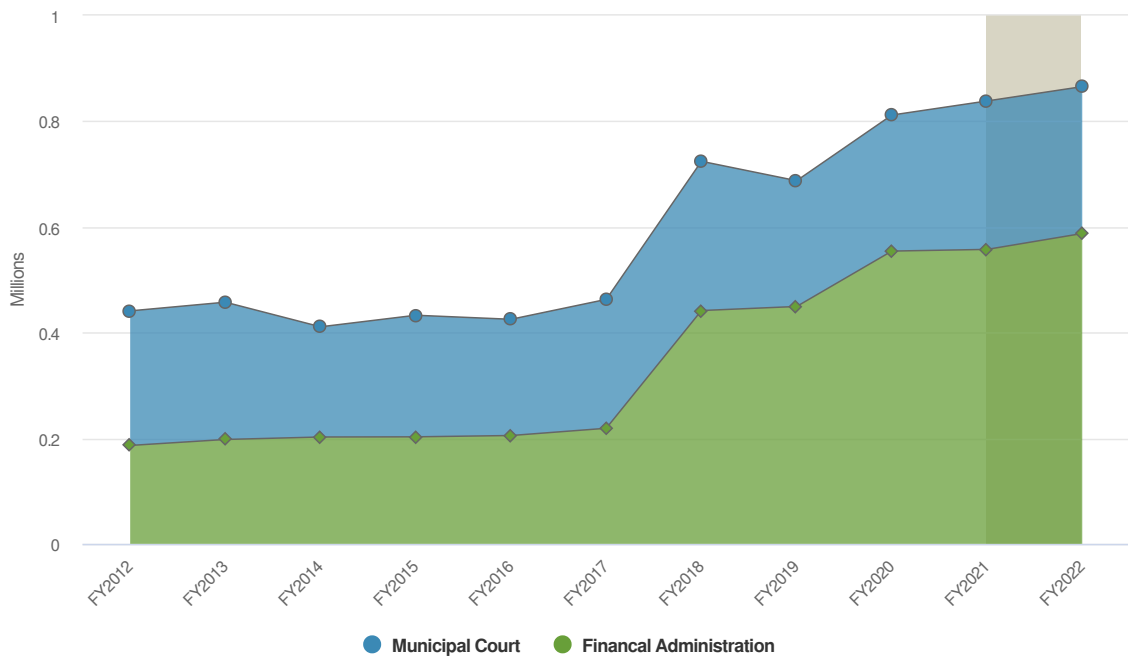


Expenditures by Function

Budgeted Expenditures by Function



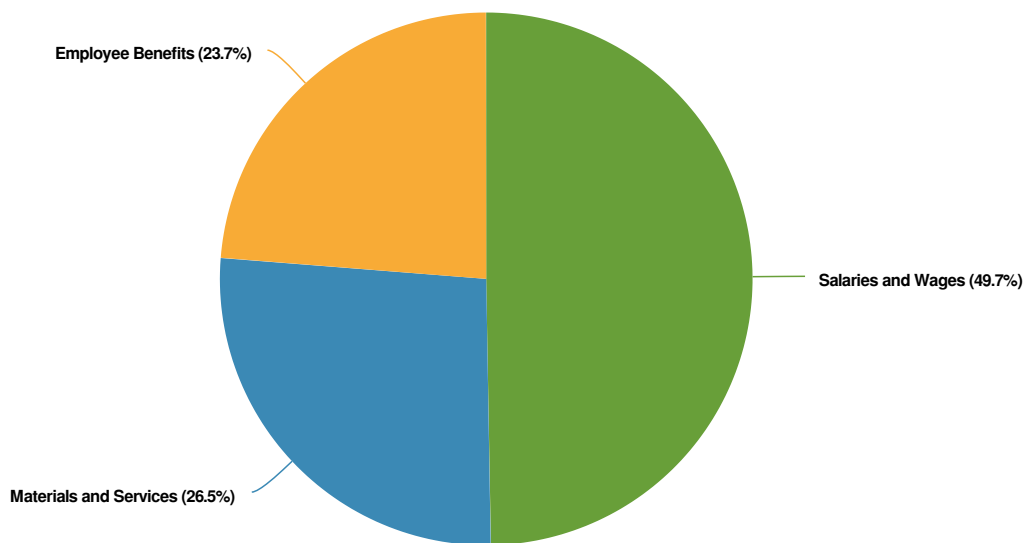
Budgeted and Historical Expenditures by Function



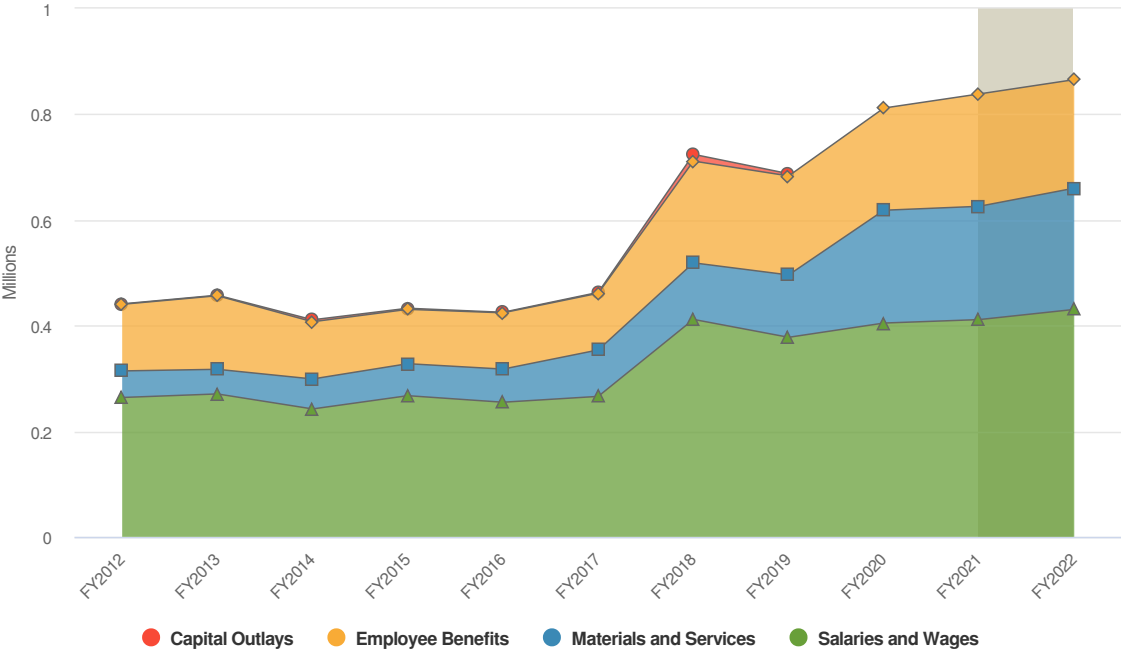
Grey background indicates budgeted figures.

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type

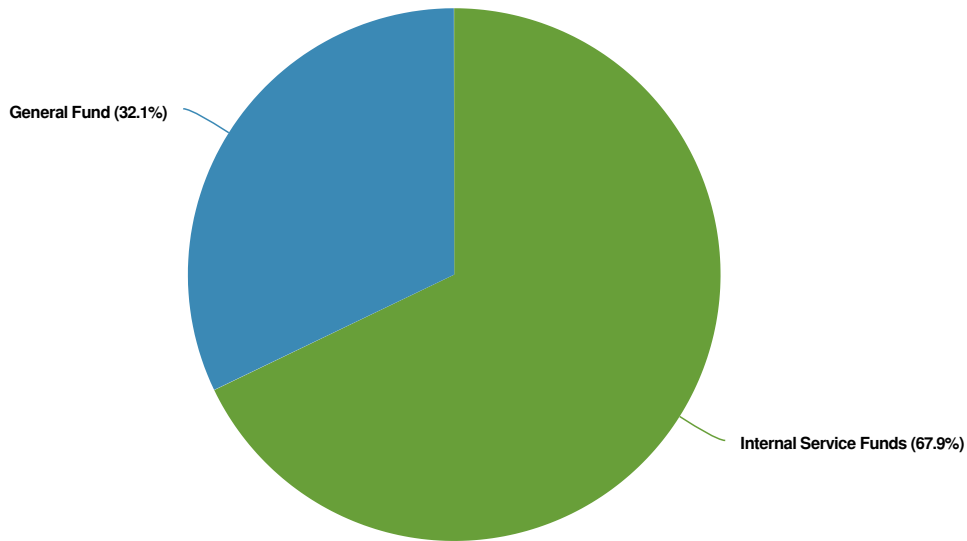


Grey background indicates budgeted figures.

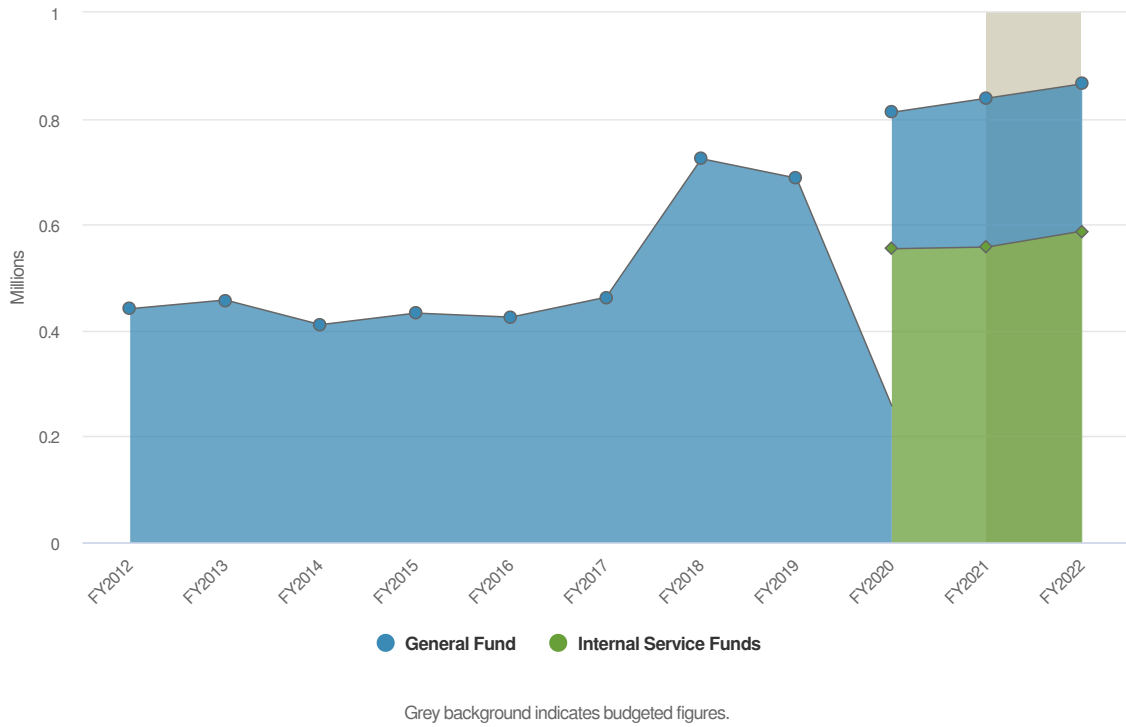
Expenditures by Fund

The Finance Department is part of the internal service fund while the General Fund houses Municipal Court. The various components of the Finance division's operations (not including Municipal Court expenditures) are split for the purpose of reimbursement from other departments for the services provided. For example, the Finance Department maintains utility billing for the City's utility services. Water, sewer and storm water operations are funded by user fees which are receipted and distributed by the Finance office. The department has one full-time employee dedicated to utility billing to support the billing and collection operations and an additional .85 FTE to support these functions. To cover the staff costs of these functions, the Water (Fund 500) and Wastewater (Fund 550) funds pay charges for service equal to the utility billing functions while the remaining expenditures covering payroll, accounting, budgeting and more are shared amongst all departments. For more information, visit the Internal Service Fund page (<https://city-sweet-home-or-budget-book.cleargov.com/fy22-approved-budget/2022/fund-summaries/internal-service-funds>).

2022 Expenditures by Fund



Budgeted and Historical 2022 Expenditures by Fund



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
General Fund					
Salaries and Wages					
Staff Pay	100-004-415-110	\$235,338.24	\$0.00	\$0.00	\$0.00
Staff Pay	100-005-412-110	\$90,941.66	\$112,290.77	\$116,864.00	\$123,220.00
Municipal Judge	100-005-412-113	\$51,425.04	\$51,425.04	\$51,425.00	\$51,425.00
Overtime	100-005-412-130	\$7.90	\$351.88		\$0.00
Total Salaries and Wages:		\$377,712.84	\$164,067.69	\$168,289.00	\$174,645.00
Employee Benefits					
Group Insurance	100-004-415-210	\$87,263.33	\$0.00		\$0.00
FICA/Medicare	100-004-415-220	\$17,667.19	\$0.00	\$0.00	\$0.00
Retirement	100-004-415-230	\$33,699.16	\$0.00	\$0.00	\$0.00
Unemployment Contribution	100-004-415-250	\$327.79	\$0.00	\$0.00	\$0.00
Workers' Compensation	100-004-415-260	\$52.14	\$0.00	\$0.00	\$0.00
Group Insurance	100-005-412-210	\$26,186.70	\$22,734.68	\$35,532.00	\$25,768.00
FICA/Medicare	100-005-412-220	\$10,725.10	\$12,285.86	\$12,877.00	\$13,360.00
Retirement	100-005-412-230	\$11,236.34	\$15,476.12	\$16,305.00	\$17,200.00
Unemployment Contribution	100-005-412-250	\$191.69	\$53.55	\$168.00	\$177.00
Workers' Compensation	100-005-412-260	\$61.42	\$158.65	\$232.00	\$235.00
Total Employee Benefits:		\$187,410.86	\$50,708.86	\$65,114.00	\$56,740.00
Capital Outlays					
Machinery	100-004-415-741	\$4,244.35	\$0.00		\$0.00
Total Capital Outlays:		\$4,244.35	\$0.00		\$0.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Materials and Services					
Memberships/Dues	100-004-415-310	\$744.00	\$0.00		\$0.00
Subscriptions	100-004-415-311	\$83.26	\$0.00		\$0.00
Professional Services	100-004-415-320	\$388.14	\$0.00		\$0.00
Auditing	100-004-415-331	\$17,269.00	\$0.00		\$0.00
Technical Services	100-004-415-340	\$25,303.46	\$0.00		\$0.00
Equipment Repair & Maintenance	100-004-415-430	\$71.91	\$0.00		\$0.00
Equipment/Vehicle Rental	100-004-415-442	\$1,830.74	\$0.00		\$0.00
Advertising	100-004-415-540	\$1,403.87	\$0.00		\$0.00
Duplicating & Printing	100-004-415-550	\$474.57	\$0.00		\$0.00
Training/Travel	100-004-415-580	\$3,395.66	\$0.00		\$0.00
Office Supplies	100-004-415-610	\$4,267.86	\$0.00		\$0.00
Operating Supplies	100-004-415-612	\$317.54	\$0.00		\$0.00
Uniforms/Clothing	100-004-415-613	\$393.25	\$0.00		\$0.00
Furniture	100-004-415-617	\$179.99	\$0.00		\$0.00
Postage	100-004-415-618	\$2,397.50	\$0.00		\$0.00
Computers	100-004-415-619	\$352.74	\$0.00		\$0.00
Natural Gas	100-004-415-621	\$361.26	\$0.00		\$0.00
Electricity	100-004-415-622	\$4,306.92	\$0.00		\$0.00
Phone	100-004-415-623	\$4,804.53	\$0.00		\$0.00
TV/Internet	100-004-415-624	\$1,933.94	\$0.00		\$0.00
Food & Beverage	100-004-415-630	\$465.85	\$0.00		\$0.00
Memberships/Dues	100-005-412-310	\$300.00	\$225.00	\$350.00	\$350.00
Professional Services	100-005-412-320	\$8,992.99	\$9,731.69	\$15,000.00	\$15,000.00
Technical Services	100-005-412-340	\$18,876.36	\$14,966.87	\$11,137.00	\$5,000.00
Custodial Services	100-005-412-423	\$0.00	\$568.75	\$0.00	\$0.00
Equipment Repair & Maintenance	100-005-412-430	\$0.00	\$0.00	\$6,000.00	\$6,000.00
Building Repair & Maintenance	100-005-412-431	\$0.00	\$0.00	\$1,500.00	\$1,000.00
Equipment/Vehicle Rental	100-005-412-442	\$2,008.27	\$1,979.82	\$0.00	\$2,000.00
Advertising	100-005-412-540	\$839.88	\$0.00		\$0.00
Duplicating & Printing	100-005-412-550	\$1,027.29	\$1,061.92	\$0.00	\$1,200.00
Training/Travel	100-005-412-580	\$1,359.10	\$971.13	\$2,000.00	\$2,000.00
Office Supplies	100-005-412-610	\$1,967.40	\$2,427.92	\$5,000.00	\$5,000.00
Operating Supplies	100-005-412-612	\$16.97	\$800.24	\$0.00	\$0.00
Uniforms/Clothing	100-005-412-613	\$226.32	\$119.55		\$0.00
Tools & Small Equipment	100-005-412-614	\$0.00	\$965.44		\$0.00
Bank Expense	100-005-412-615	\$825.67	\$0.00		\$0.00
Furniture	100-005-412-617	\$201.43	\$149.99		\$0.00
Postage	100-005-412-618	\$1,561.51	\$895.54	\$0.00	\$0.00
Computers	100-005-412-619	\$2,082.06	\$1,035.00		\$0.00
Natural Gas	100-005-412-621	\$2,770.50	\$496.82	\$2,771.00	\$2,500.00
Electricity	100-005-412-622	\$0.00	\$2,022.83	\$0.00	\$2,000.00
Phone	100-005-412-623	\$2,653.71	\$1,952.41	\$2,654.00	\$2,800.00
TV/Internet	100-005-412-624	\$1,196.40	\$1,661.16	\$1,196.00	\$1,800.00
Food & Beverage	100-005-412-630	\$12.53	\$111.86	\$0.00	\$0.00
Books & Periodicals	100-005-412-640	\$432.00	\$472.00		\$0.00
Senior Center	100-005-412-807	\$0.00	\$130.67		\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Total Materials and Services:		\$118,096.38	\$42,746.61	\$47,608.00	\$46,650.00
Total General Fund:		\$687,464.43	\$257,523.16	\$281,011.00	\$278,035.00
Internal Service Funds					
Salaries and Wages					
Staff Pay	290-004-415-110	\$0.00	\$240,627.92	\$242,933.00	\$255,854.00
Total Salaries and Wages:		\$0.00	\$240,627.92	\$242,933.00	\$255,854.00
Employee Benefits					
Group Insurance	290-004-415-210	\$0.00	\$90,106.21	\$93,775.00	\$92,154.00
FICA/Medicare	290-004-415-220	\$0.00	\$18,079.81	\$18,587.00	\$19,580.00
Retirement	290-004-415-230	\$0.00	\$34,197.93	\$34,657.00	\$36,424.00
Unemployment Contribution	290-004-415-250	\$0.00	\$88.34	\$243.00	\$252.00
Workers' Compensation	290-004-415-260	\$0.00	\$301.91	\$333.00	\$345.00
Total Employee Benefits:		\$0.00	\$142,774.20	\$147,595.00	\$148,755.00
Materials and Services					
Memberships/Dues	290-004-415-310	\$0.00	\$768.00	\$800.00	\$800.00
Subscriptions	290-004-415-311	\$0.00	\$19.00		\$0.00
Professional Services	290-004-415-320	\$0.00	\$5,848.32	\$0.00	\$0.00
Labor Relations	290-004-415-321	\$0.00	\$117.00		\$0.00
Auditing	290-004-415-331	\$0.00	\$39,604.85	\$40,000.00	\$41,200.00
Investment Services	290-004-415-332	\$0.00	\$0.00	\$10,000.00	\$10,500.00
Lien Search	290-004-415-333	\$0.00	\$5,270.00	\$6,000.00	\$6,000.00
Technical Services	290-004-415-340	\$0.00	\$37,643.19	\$35,870.00	\$40,000.00
Equipment/Vehicle Rental	290-004-415-442	\$0.00	\$1,807.45	\$0.00	\$1,850.00
Advertising	290-004-415-540	\$0.00	\$508.00		\$508.00
Duplicating & Printing	290-004-415-550	\$0.00	\$524.46	\$0.00	\$600.00
Training/Travel	290-004-415-580	\$0.00	\$4,007.68	\$6,000.00	\$6,000.00
Office Supplies	290-004-415-610	\$0.00	\$3,501.00	\$5,500.00	\$5,500.00
Cleaning Supplies	290-004-415-611	\$0.00	\$48.68		\$0.00
Operating Supplies	290-004-415-612	\$0.00	\$1,529.73		\$0.00
Uniforms/Clothing	290-004-415-613	\$0.00	\$38.25	\$200.00	\$200.00
Tools & Small Equipment	290-004-415-614	\$0.00	\$114.50	\$0.00	\$0.00
Bank Expense	290-004-415-615	\$0.00	\$55,546.43	\$55,000.00	\$56,100.00
Furniture	290-004-415-617	\$0.00	\$2,369.14		\$700.00
Postage	290-004-415-618	\$0.00	\$2,093.99	\$0.00	\$2,500.00
Computers	290-004-415-619	\$0.00	\$835.00		\$0.00
Utilities	290-004-415-620	\$0.00	\$0.00	\$7,500.00	\$0.00
Natural Gas	290-004-415-621	\$0.00	\$39.45		\$150.00
Electricity	290-004-415-622	\$0.00	\$3,266.13	\$0.00	\$4,000.00
Phone	290-004-415-623	\$0.00	\$3,886.43	\$0.00	\$4,500.00
TV/Internet	290-004-415-624	\$0.00	\$1,331.49	\$0.00	\$1,800.00
Gasoline/Fuel	290-004-415-626	\$0.00	\$26.10		\$0.00
Food & Beverage	290-004-415-630	\$0.00	\$59.09		\$0.00
Total Materials and Services:		\$0.00	\$170,803.36	\$166,870.00	\$182,908.00
Total Internal Service Funds:		\$0.00	\$554,205.48	\$557,398.00	\$587,517.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Total:		\$687,464.43	\$811,728.64	\$838,409.00	\$865,552.00

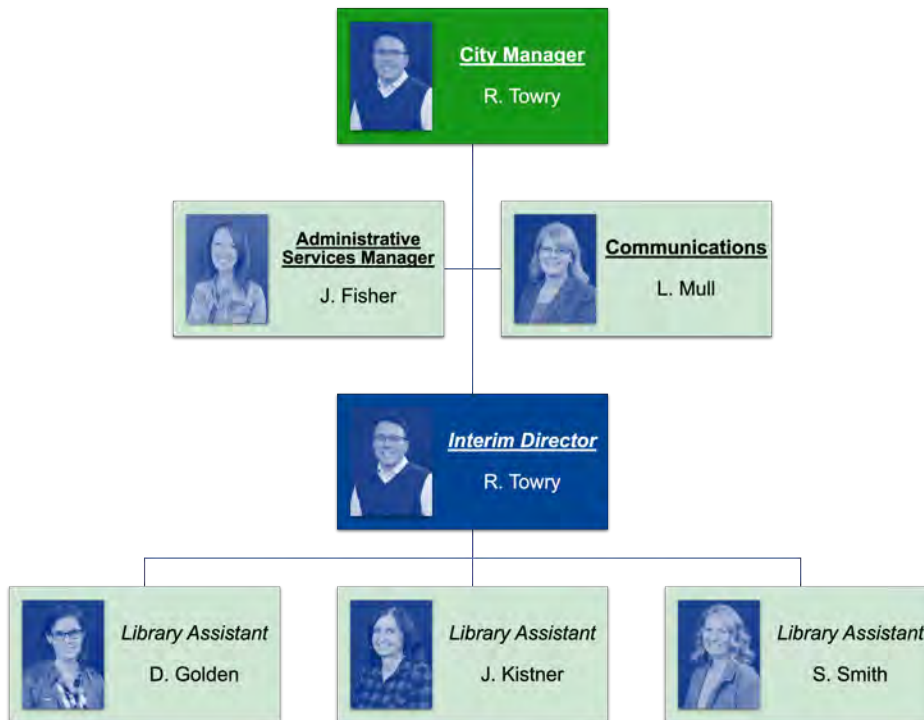
Library Services



Director

The mission of the Sweet Home Public Library is to obtain, organize and make available to all people of the community education, informational and recreational materials. The Sweet Home Public Library recently celebrated 75 years of service but it has not been the easiest years on record. Through economic ups and downs, the Library has adapted to survive and thrive to become the Library it is today. Prior to the coronavirus pandemic, nearly 3,500 patrons visited the Library and that does not include those from the community who come in to browse the offerings, make copies or utilize the various services offered.

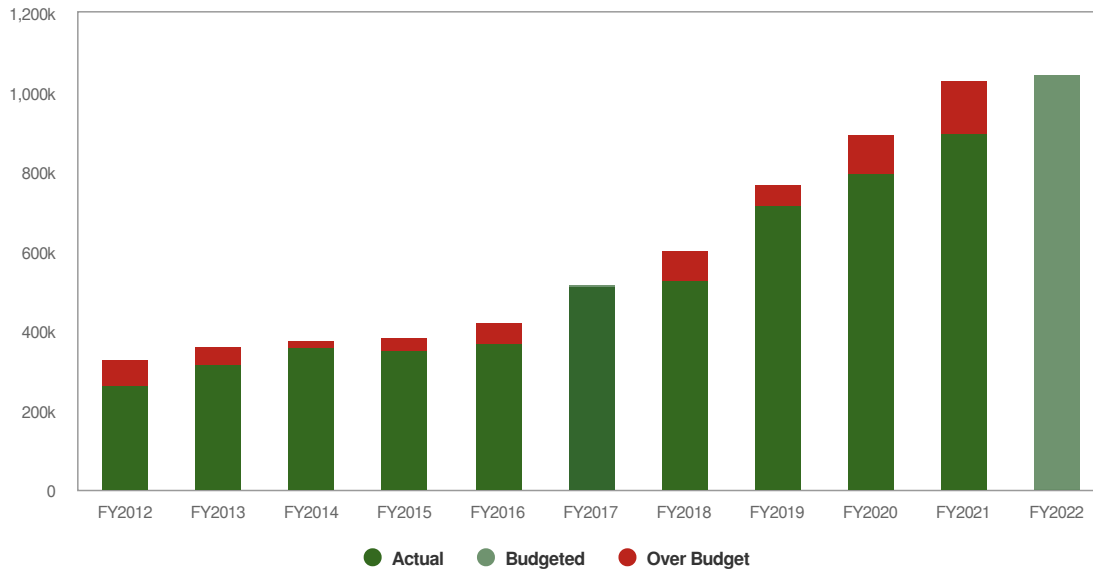
Organizational Chart



Revenues Summary

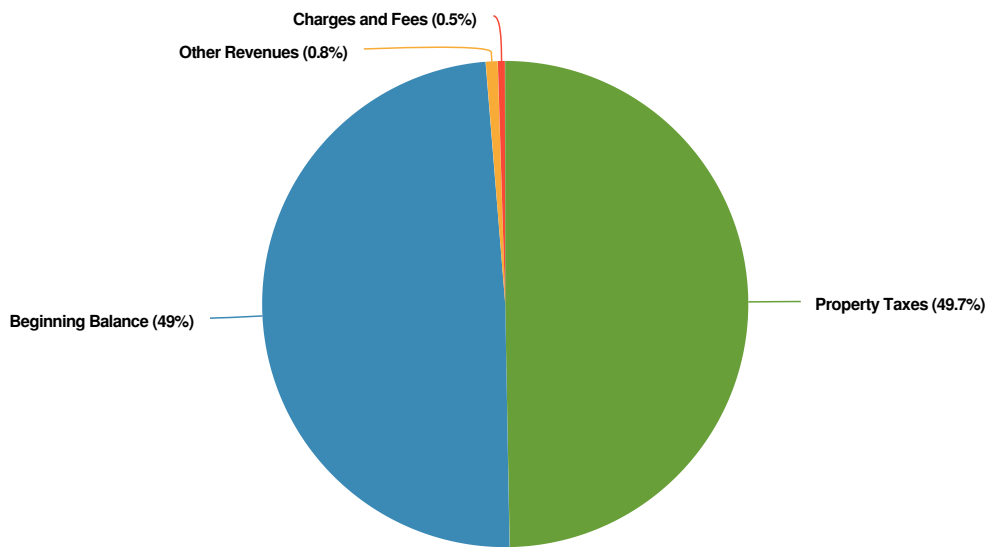
\$1,044,848 **\$145,803**
(16.22% vs. prior year)

Library Services Proposed and Historical Budget vs. Actual

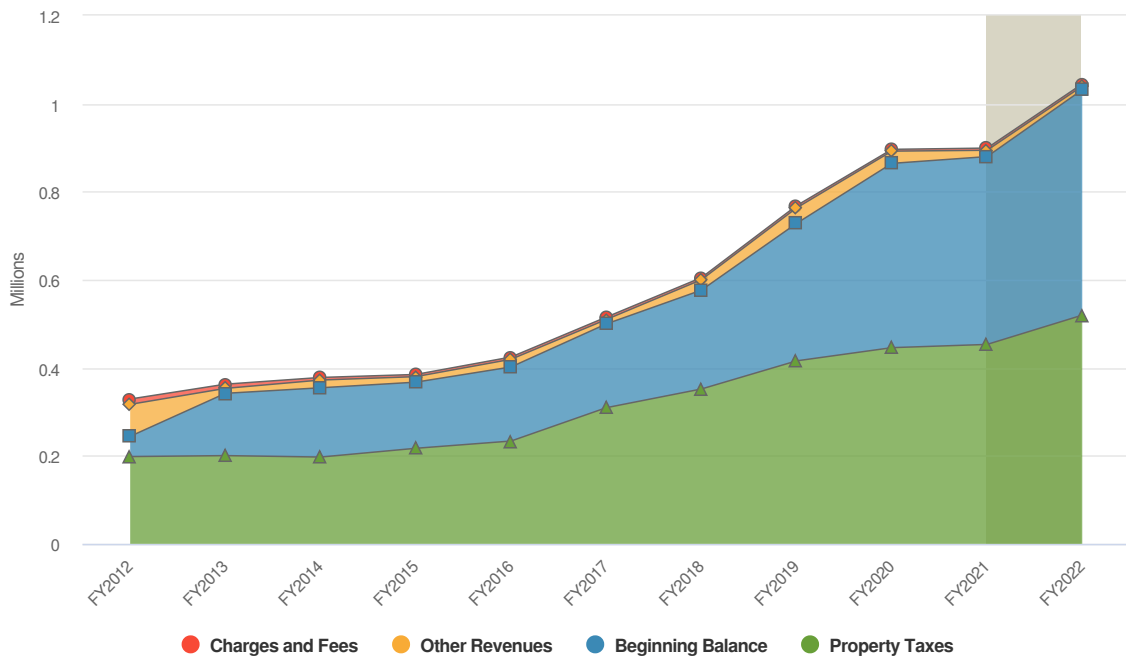


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source



Grey background indicates budgeted figures.

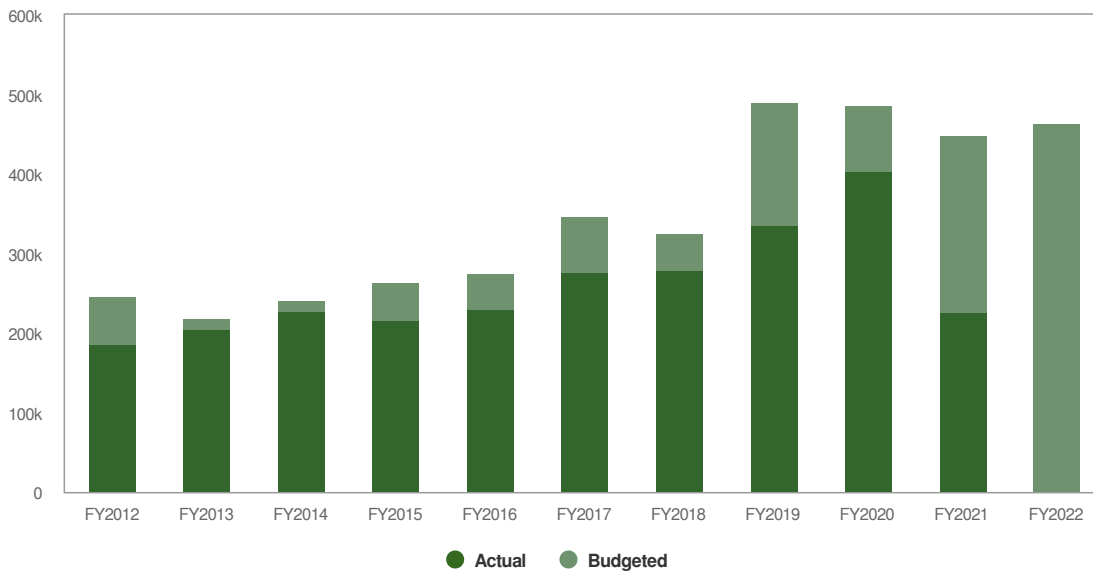
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEGINNING FUND BALANCE	201-000-300-000	\$312,451.44	\$418,655.49	\$426,726.00	\$511,976.00
Total Beginning Balance:		\$312,451.44	\$418,655.49	\$426,726.00	\$511,976.00
Other Revenues					
Misc. Operating Grants	201-008-330-030	\$15,417.15	\$15,625.00	\$0.00	\$0.00
Interest	201-008-361-010	\$9,263.64	\$6,867.32	\$9,356.00	\$5,363.00
Interest on Taxes	201-008-361-011	\$1,960.87	\$724.19	\$1,980.00	\$0.00
Donations	201-008-364-030	\$4,282.00	\$1,536.18	\$0.00	\$0.00
Miscellaneous Revenue	201-008-395-011	\$4,206.41	\$3,049.00	\$3,000.00	\$3,000.00
Total Other Revenues:		\$35,130.07	\$27,801.69	\$14,336.00	\$8,363.00
Property Taxes					
Current Property Taxes	201-008-311-010	\$400,461.03	\$435,883.88	\$442,558.00	\$508,979.00
Delinquent Prop. Taxes	201-008-319-010	\$15,206.05	\$9,753.01	\$10,425.00	\$10,530.00
Total Property Taxes:		\$415,667.08	\$445,636.89	\$452,983.00	\$519,509.00
Charges and Fees					
Library Fees	201-008-347-020	\$5,162.30	\$4,096.89	\$5,000.00	\$5,000.00
Total Charges and Fees:		\$5,162.30	\$4,096.89	\$5,000.00	\$5,000.00
Total Revenue Source:		\$768,410.89	\$896,190.96	\$899,045.00	\$1,044,848.00

Expenditures Summary

The Library department's budget for the coming year is essentially flat. An increase of 3.46% is budgeted in overall expenditures which covers personnel cost of living and other negotiated pay increases. The biggest change for the Library budget this year is the proposed transfer from the Library fund to a project reserve fund totaling \$287,800. Typically, the transfer from the Library to reserve is \$13k. Based on the available fund balance, an additional amount is being transferred in lieu of lowering the property tax rate to begin setting aside City funds for an eventual remodel or new build of the Library. To-date, architectural renderings and a community input-based needs assessment have been completed to determine the best way to move forward. The 2022 fiscal year should reveal more about the proposed plans and see the City and the community moving forward with a large-scale project.

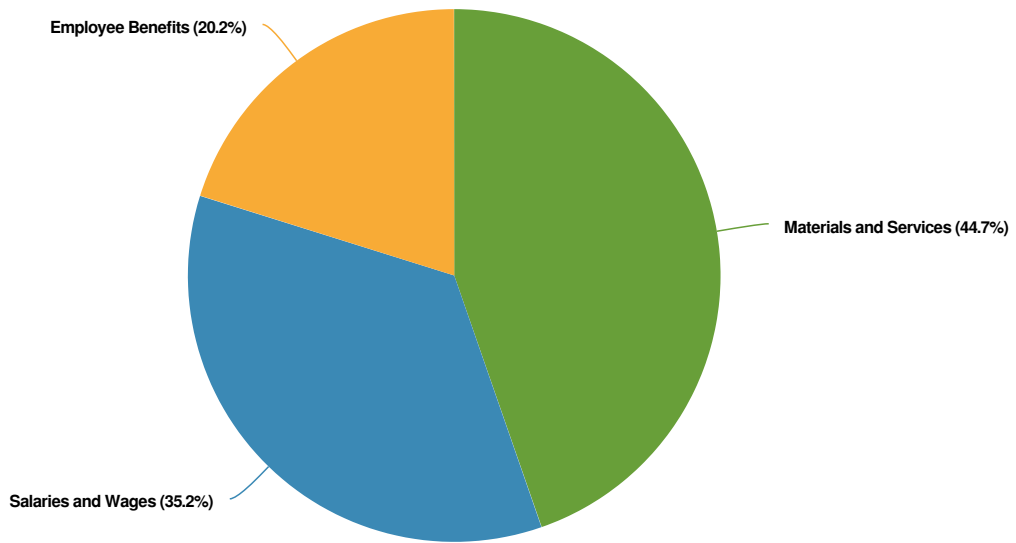
\$464,748 **\$15,545**
 (3.46% vs. prior year)

Library Services Proposed and Historical Budget vs. Actual

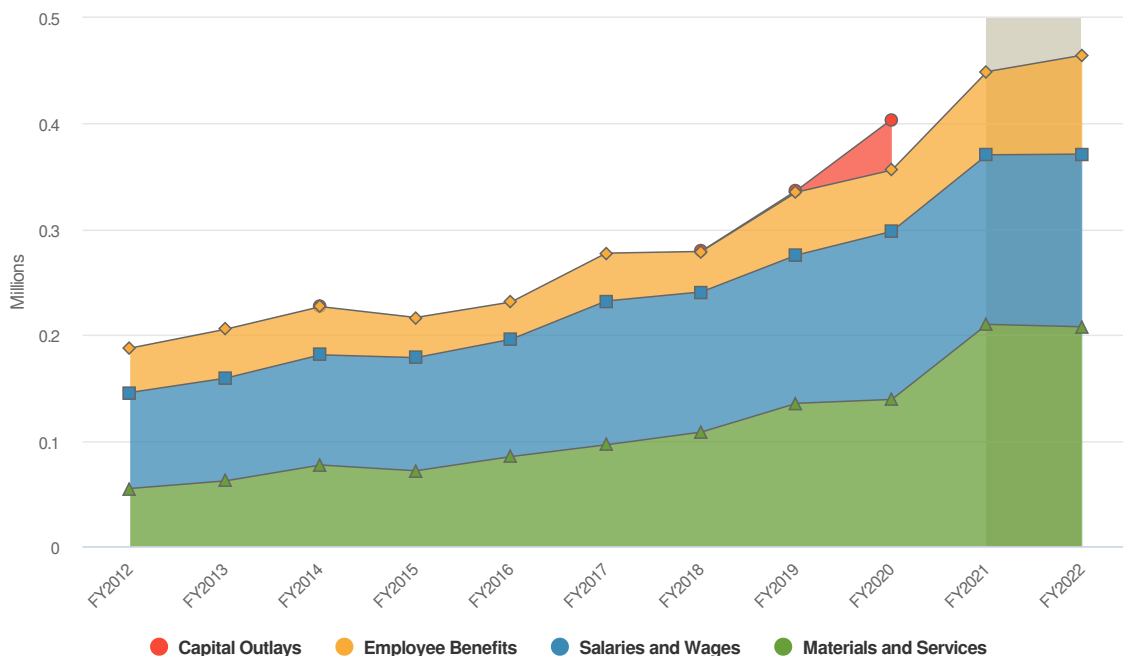


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



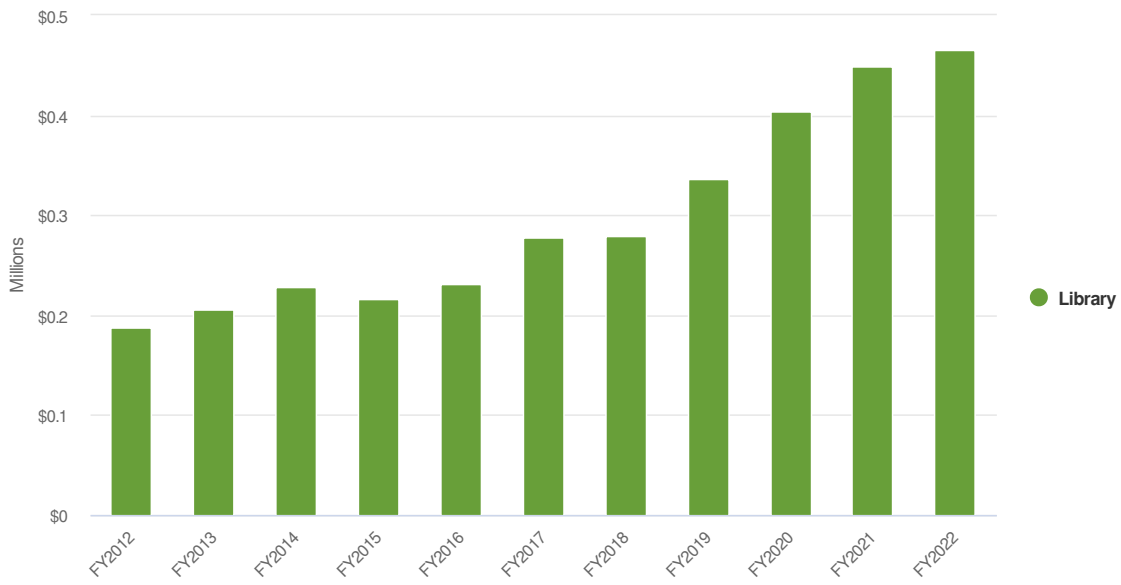
Grey background indicates budgeted figures.

In fiscal year 2020, the Library spent \$48k in capital expenditures to begin the process of reviewing its current facility to determine what the future should look like for the space which was constructed in 1969. A needs assessment was completed by an outside consultant who worked with various stakeholders on the Library space. The detailed analysis ultimately

determined that a new space was needed for the Library as renovating the current space would be cost prohibitive. This survey was completed during the 2019 calendar year. Initially during budget development for 2021, funds to continue the capital project, including a capital campaign, were budgeted. However, as the COVID-19 pandemic took hold, the City decided not to move forward at this moment with the building plans and the funds were removed from the budget. Long-term, given the right financial conditions, the City will look to resume the capital process.

Expenditures by Fund

Budgeted and Historical 2022 Expenditures by Fund

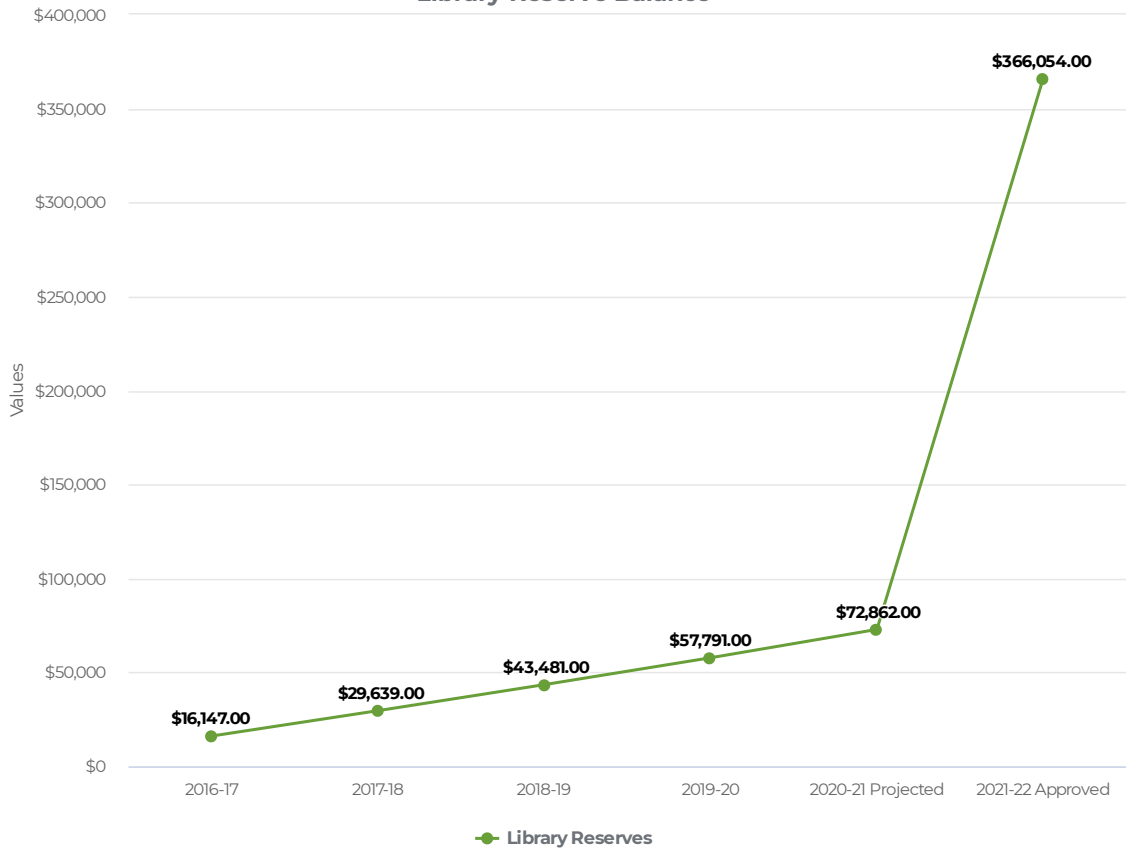


Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Library					
Salaries and Wages					
Staff Pay	201-008-455-110	\$140,346.61	\$159,072.59	\$160,522.00	\$163,413.00
Total Salaries and Wages:		\$140,346.61	\$159,072.59	\$160,522.00	\$163,413.00
Employee Benefits					
Group Insurance	201-008-455-210	\$29,978.31	\$26,526.83	\$43,964.00	\$58,294.00
FICA/Medicare	201-008-455-220	\$10,486.26	\$11,886.70	\$12,280.00	\$12,500.00
Retirement	201-008-455-230	\$18,849.70	\$19,313.51	\$22,093.00	\$22,469.00
Unemployment Contribution	201-008-455-250	\$211.20	\$69.93	\$163.00	\$165.00
Workers' Compensation	201-008-455-260	\$31.53	\$198.55	\$221.00	\$221.00
Total Employee Benefits:		\$59,557.00	\$57,995.52	\$78,721.00	\$93,649.00
Capital Outlays					
Buildings	201-008-455-720	\$0.00	\$28,817.57		\$0.00
Construction	201-008-455-731	\$0.00	\$10,362.01		\$0.00
Machinery	201-008-455-741	\$1,623.00	\$8,915.00		\$0.00
Total Capital Outlays:		\$1,623.00	\$48,094.58		\$0.00
Materials and Services					

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Overtime	201-008-455-130	\$26.82	\$0.00		\$0.00
Memberships/Dues	201-008-455-310	\$90.00	\$90.00	\$100.00	\$100.00
Subscriptions	201-008-455-311	\$0.00	\$810.00	\$2,500.00	\$1,000.00
Professional Services	201-008-455-320	\$8,508.40	\$1,667.25	\$8,585.00	\$8,585.00
Labor Relations	201-008-455-321	\$0.00	\$2,808.33		\$0.00
Technical Services	201-008-455-340	\$12,137.44	\$24,394.92	\$28,227.00	\$15,000.00
Custodial Services	201-008-455-423	\$3,845.84	\$2,681.25	\$5,151.00	\$5,000.00
Equipment Repair & Maintenance	201-008-455-430	\$1,143.74	\$84.77	\$6,200.00	\$4,000.00
Building Repair & Maintenance	201-008-455-431	\$8,219.57	\$6,068.07	\$6,060.00	\$6,120.00
Grounds Maintenance	201-008-455-432	\$10.99	\$1,913.01	\$2,020.00	\$2,000.00
Building Rental	201-008-455-441	\$0.00	\$157.93		\$0.00
Equipment/Vehicle Rental	201-008-455-442	\$2,044.13	\$1,878.63	\$3,535.00	\$300.00
Insurance	201-008-455-520	\$0.00	\$3,440.82	\$3,612.00	\$5,549.00
Advertising	201-008-455-540	\$4,303.92	\$3,317.90	\$6,000.00	\$6,000.00
Duplicating & Printing	201-008-455-550	\$2,257.82	\$1,965.01	\$3,000.00	\$3,000.00
Training/Travel	201-008-455-580	\$1,084.67	\$602.30	\$2,525.00	\$2,500.00
Office Supplies	201-008-455-610	\$4,936.89	\$7,150.06	\$4,040.00	\$7,500.00
Cleaning Supplies	201-008-455-611	\$705.70	\$526.65	\$3,030.00	\$3,000.00
Operating Supplies	201-008-455-612	\$4,703.27	\$4,104.91	\$6,060.00	\$6,000.00
Uniforms/Clothing	201-008-455-613	\$0.00	\$0.00	\$400.00	\$400.00
Tools & Small Equipment	201-008-455-614	\$0.00	\$399.99		\$0.00
Furniture	201-008-455-617	\$1,622.77	\$6,723.56	\$2,500.00	\$2,500.00
Postage	201-008-455-618	\$38.54	\$119.95	\$200.00	\$200.00
Computers	201-008-455-619	\$1,337.75	\$8,285.96	\$5,000.00	\$0.00
Natural Gas	201-008-455-621	\$2,309.71	\$2,336.06	\$2,425.00	\$2,550.00
Electricity	201-008-455-622	\$6,949.97	\$5,881.37	\$7,300.00	\$7,300.00
Phone	201-008-455-623	\$4,574.23	\$4,126.44	\$4,800.00	\$4,800.00
TV/Internet	201-008-455-624	\$4,324.12	\$9,445.61	\$4,500.00	\$6,300.00
Food & Beverage	201-008-455-630	\$114.04	\$655.60	\$2,500.00	\$2,500.00
Books & Periodicals	201-008-455-640	\$35,327.25	\$30,302.44	\$35,000.00	\$35,350.00
Special Events	201-008-455-803	\$9,425.31	\$3,174.40	\$6,500.00	\$6,500.00
Grant Expense	201-008-455-809	\$15,185.90	\$3,814.16	\$0.00	\$0.00
Administrative Chrg for Svc	201-008-455-812	\$0.00	\$0.00	\$28,323.00	\$35,213.00
Finance Chrg for Svc	201-008-455-813	\$0.00	\$0.00	\$19,867.00	\$28,419.00
Total Materials and Services:		\$135,228.79	\$138,927.35	\$209,960.00	\$207,686.00
Total Library:		\$336,755.40	\$404,090.04	\$449,203.00	\$464,748.00



Library Reserve Balance



Police



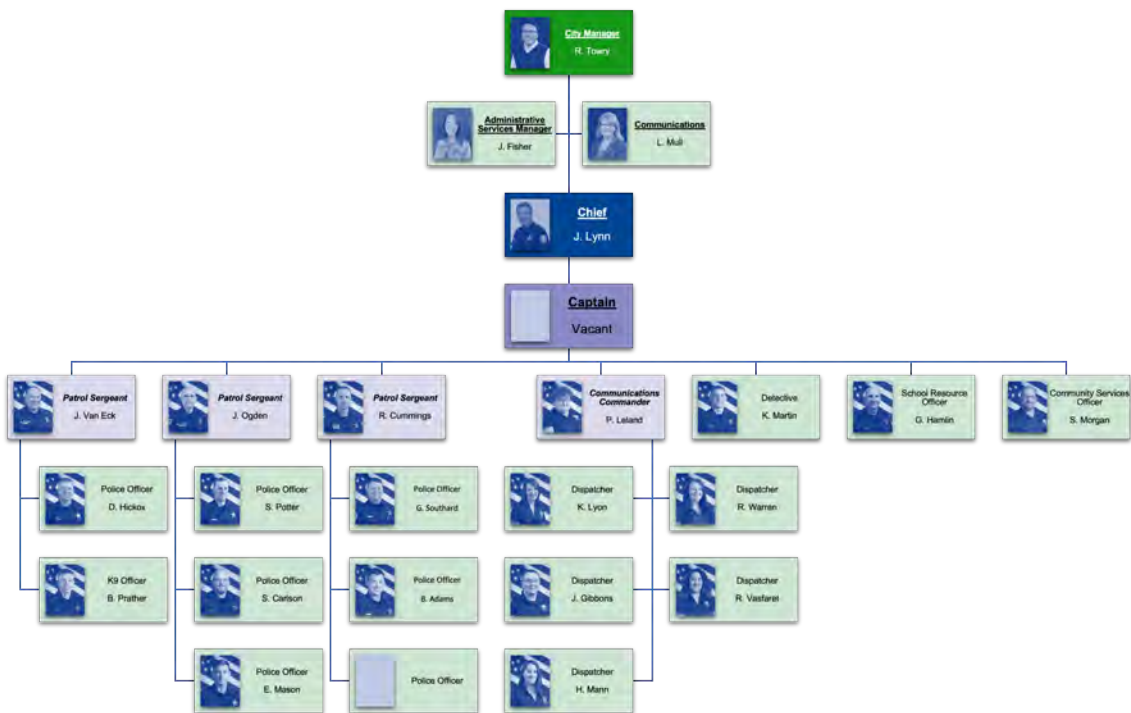
Jeff Lynn
Chief of Police

The Sweet Home Police Department is responsible for all law enforcement within the city limits of Sweet Home. The department provides a complete range of law enforcement services as well as a wide variety of community services from neighborhood watch groups, Seniors and Law Enforcement Together (SALT) and Peer Court.

The mission statement of the department is “to work in partnership with our Community, to protect the public and prevent crime while providing the highest quality police services to all.”

The motto is simple: “Honor ~ Integrity ~ Service”

Organizational Chart



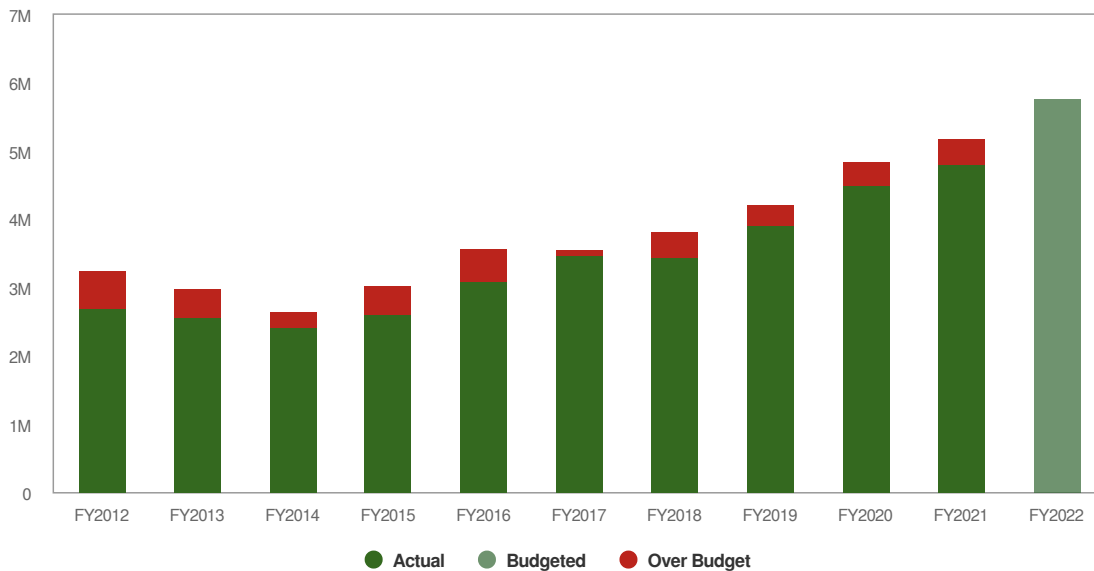
Revenues Summary

The Police Department is funded almost solely by property taxes from a local option levy which must be renewed by voters every five years. In November 2020, voters in Sweet Home graciously and overwhelmingly voted to renew the levy through June 30, 2026 at the existing tax rate of \$7.85 per \$1,000 assessed value. This proposal seeks to ensure the community continues to receive the dedicated and exceptional service they have grown accustomed to while preparing the department for its future. The introduction of a Captain's position into the structure is offset in costs by the reduction of one Sergeant and other personnel changes within the department. For the 2022 fiscal year, the approved budget leaves the property tax rate at the full \$7.85/\$1,000 assessed value to ensure the Police Department has sufficient reserves to meet the six-month of expenditures goal the City Council has established. The approved budget and forecast leaves the department with just under six months of reserve funding by the end of fiscal year 2026, a significant feat given the forecast from the prior year indicated that the department might be facing a cost reduction scenario in its near future.

The biggest reason for the turnaround is the continuation of strong property tax receipts. When staff built the prior year budget, some assumptions were made as the pandemic was just taking hold. Revenue projections in property tax receipts showed an increase in delinquent accounts and therefore, lower collections. Surprisingly, the alternate occurred. Compression fell another 3% for the current fiscal year and payments were as strong as ever.

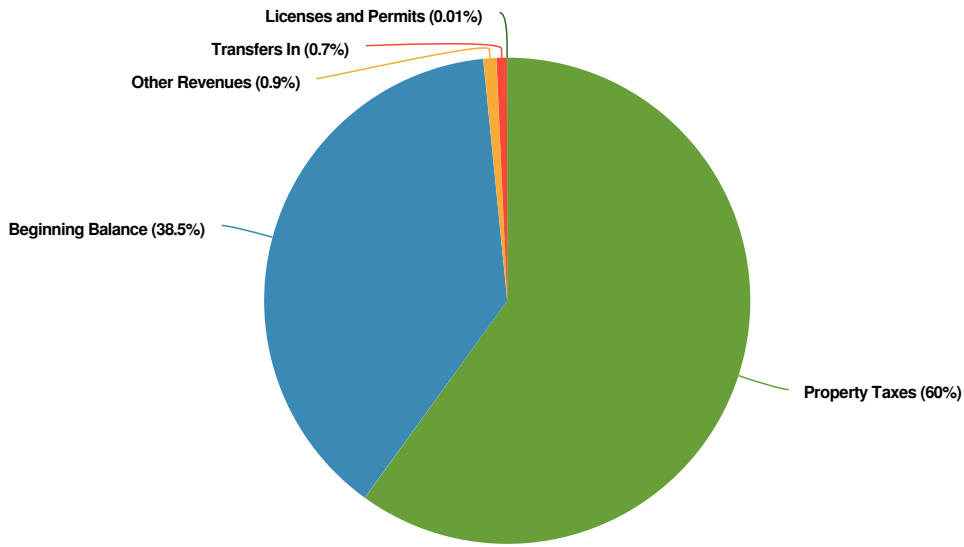
\$5,795,436 **\$981,420**
 (20.39% vs. prior year)

Police Proposed and Historical Budget vs. Actual

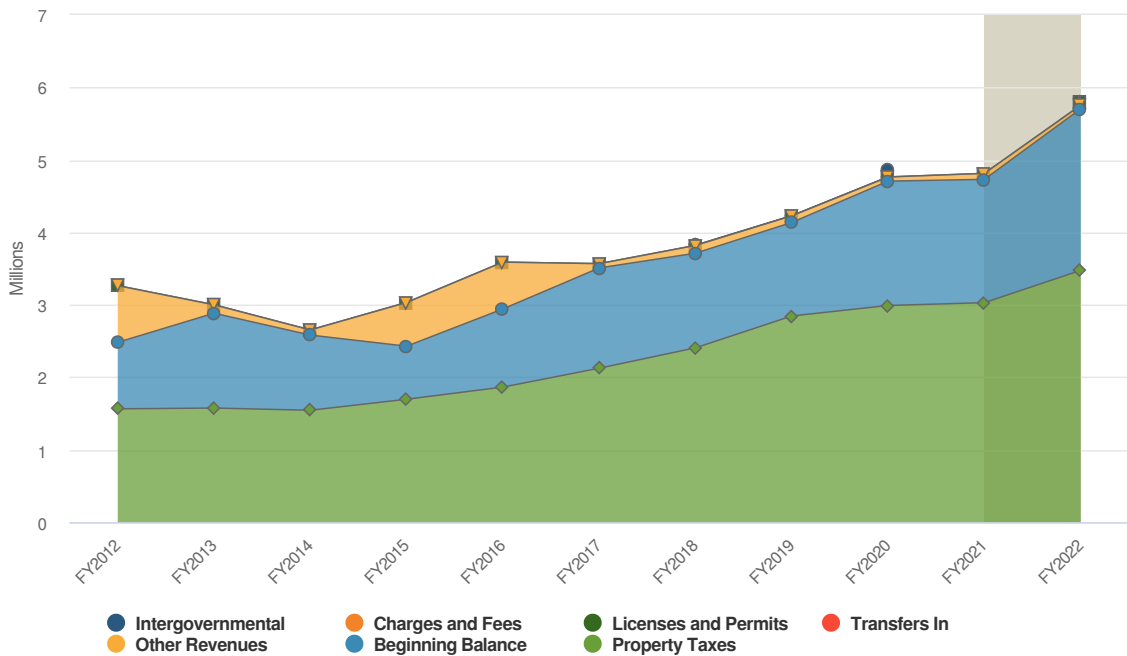


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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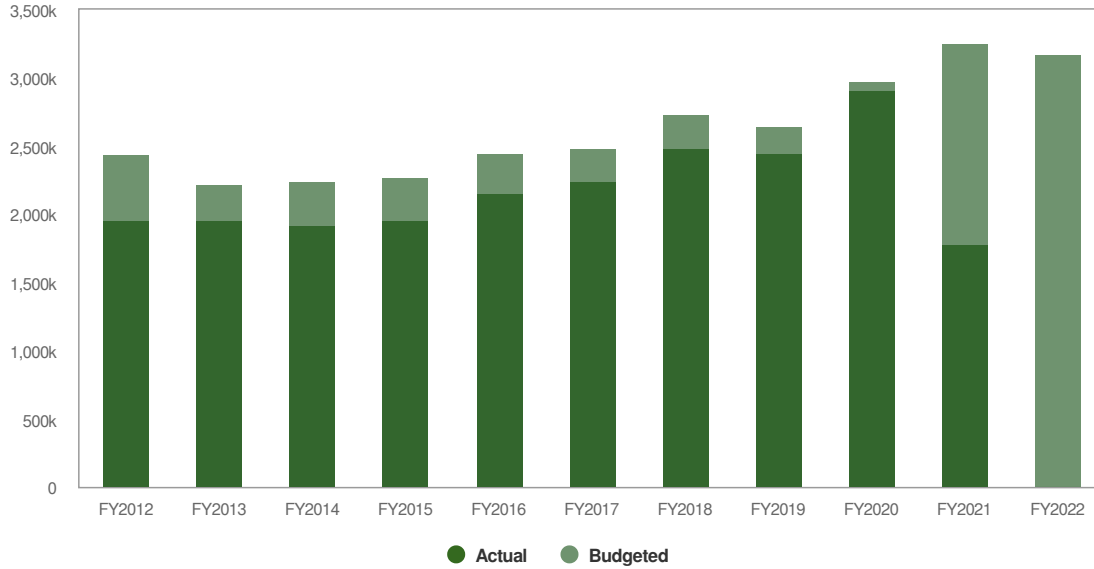


Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Transfers In					
Transfer In for Capital	200-010-391-040	\$0.00			\$40,004.00
Total Transfers In:		\$0.00			\$40,004.00
Beginning Balance					
BEGINNING FUND BALANCE	200-000-300-000	\$1,196,347.26	\$1,634,293.65	\$1,646,222.00	\$2,153,238.00
BEGINNING FUND BALANCE	204-000-300-000	\$94,504.65	\$81,800.12	\$55,800.00	\$76,100.00
Total Beginning Balance:		\$1,290,851.91	\$1,716,093.77	\$1,702,022.00	\$2,229,338.00
Other Revenues					
Misc. Operating Grants	200-007-330-030	\$3,436.76	\$1,617.15	\$0.00	\$0.00
Interest	200-007-361-010	\$38,668.05	\$29,188.72	\$39,598.00	\$19,572.00
Interest on Taxes	200-007-361-011	\$13,156.29	\$4,858.89	\$13,156.00	\$4,500.00
Donations	200-007-364-030	\$12,368.95	\$11,671.39	\$8,000.00	\$8,000.00
Sale of Fixed Assets	200-007-392-010	\$5,804.00	\$0.00	\$0.00	\$0.00
Miscellaneous Revenues	200-007-395-011	\$16,592.60	\$8,913.22	\$20,000.00	\$17,000.00
Interest	204-007-361-010	\$1,962.97	\$952.55	\$1,447.00	\$675.00
Total Other Revenues:		\$91,989.62	\$57,201.92	\$82,201.00	\$49,747.00
Property Taxes					
REVENUE PLACEHOLDER	200-000-311-102	\$48,010.00			\$0.00
Current Property Taxes	200-007-311-010	\$2,686,857.36	\$2,924,515.21	\$2,969,298.00	\$3,414,951.00
Delinquent Prop. Taxes	200-007-319-010	\$110,929.03	\$66,060.91	\$60,075.00	\$60,676.00
Total Property Taxes:		\$2,845,796.39	\$2,990,576.12	\$3,029,373.00	\$3,475,627.00
Licenses and Permits					
Bike Licenses	200-007-322-013	\$52.00	\$32.00	\$20.00	\$20.00
OLCC License Fees	200-007-322-014	\$665.00	\$945.00	\$400.00	\$700.00
Total Licenses and Permits:		\$717.00	\$977.00	\$420.00	\$720.00
Intergovernmental					
Marijuana Local Option Tax	200-007-335-014	\$0.00	\$95,405.02		\$0.00
Total Intergovernmental:			\$95,405.02		\$0.00
Charges and Fees					
Forfeits	204-007-352-010	\$507.50	\$140.00	\$0.00	\$0.00
Total Charges and Fees:		\$507.50	\$140.00	\$0.00	\$0.00
Total Revenue Source:		\$4,229,862.42	\$4,860,393.83	\$4,814,016.00	\$5,795,436.00

Expenditures Summary

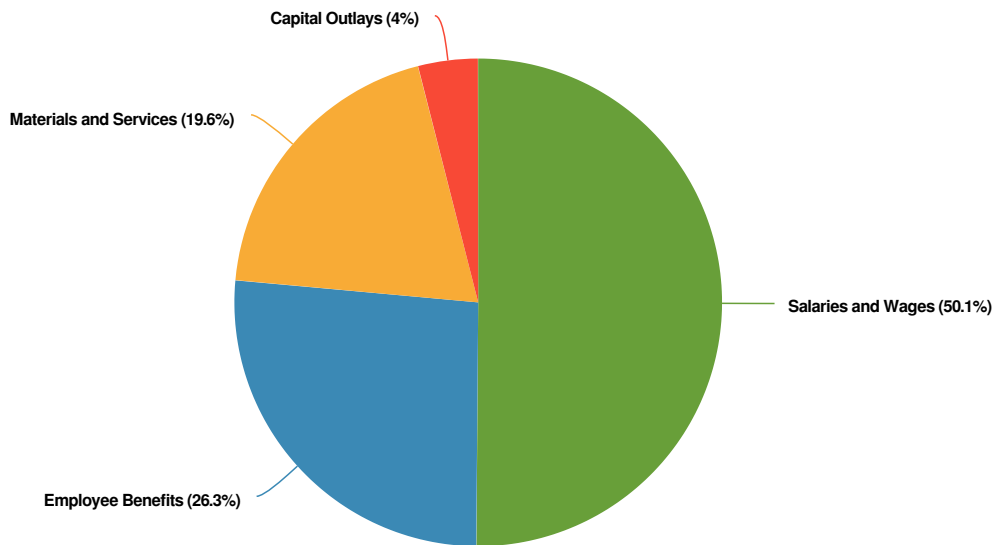
\$3,178,615 **-\$75,456**
 (-2.32% vs. prior year)

Police Proposed and Historical Budget vs. Actual

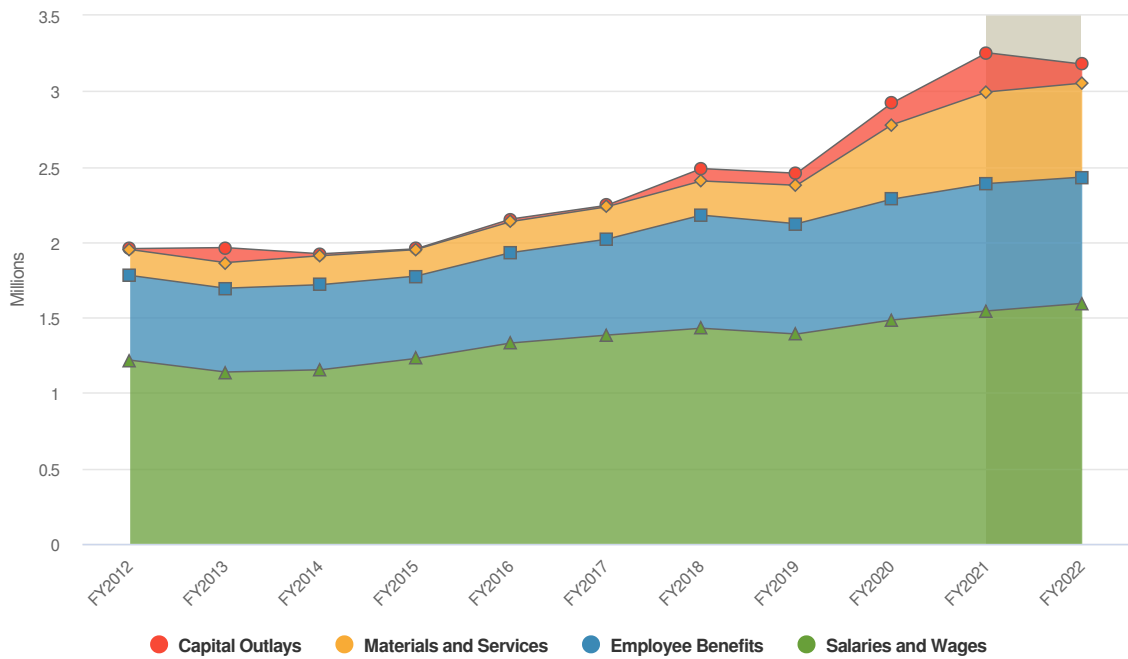


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



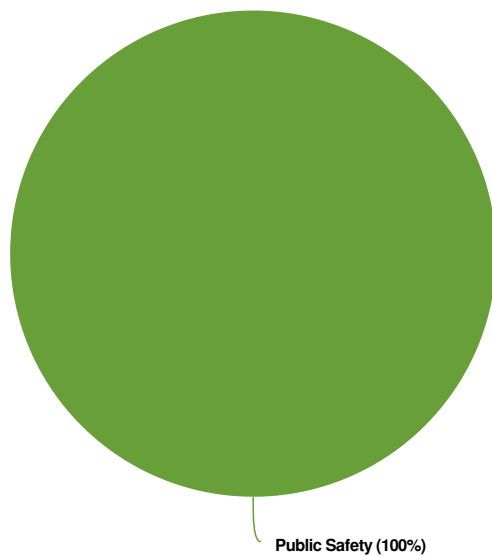
Budgeted and Historical Expenditures by Expense Type



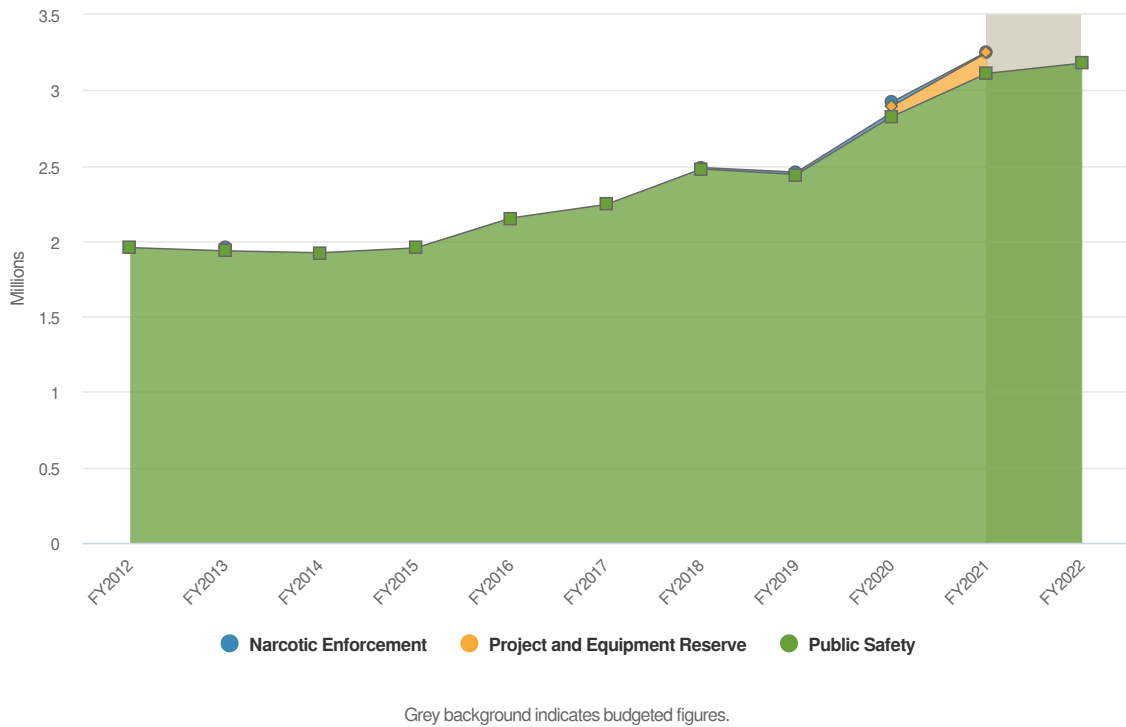
Grey background indicates budgeted figures.

Expenditures by Fund

2022 Expenditures by Fund



Budgeted and Historical 2022 Expenditures by Fund



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Public Safety					
Salaries and Wages					
Staff Pay	200-007-421-110	\$1,314,206.88	\$1,429,324.63	\$1,466,015.00	\$1,513,660.00
Overtime	200-007-421-130	\$76,037.69	\$53,725.50	\$77,250.00	\$79,568.00
Total Salaries and Wages:		\$1,390,244.57	\$1,483,050.13	\$1,543,265.00	\$1,593,228.00
Employee Benefits					
Group Insurance	200-007-421-210	\$401,325.93	\$421,068.95	\$457,842.00	\$429,694.00
FICA/Medicare	200-007-421-220	\$108,605.34	\$116,990.47	\$123,288.00	\$121,882.00
Retirement	200-007-421-230	\$187,621.49	\$232,629.73	\$227,573.00	\$250,026.00
Unemployment Contribution	200-007-421-250	\$2,014.95	\$501.24	\$1,543.00	\$1,593.00
Workers' Compensation	200-007-421-260	\$31,061.53	\$29,402.28	\$33,372.00	\$33,754.00
Total Employee Benefits:		\$730,629.24	\$800,592.67	\$843,618.00	\$836,949.00
Capital Outlays					
Projects & Improvements	200-007-421-730	\$0.00	\$0.00	\$15,000.00	\$21,000.00
Machinery	200-007-421-741	\$5,528.20	\$0.00	\$87,000.00	\$15,000.00
Vehicles	200-007-421-742	\$59,660.74	\$84,519.53	\$20,000.00	\$90,000.00
Total Capital Outlays:		\$65,188.94	\$84,519.53	\$122,000.00	\$126,000.00
Materials and Services					
Memberships/Dues	200-007-421-310	\$3,301.34	\$1,907.84	\$1,800.00	\$2,000.00
Subscriptions	200-007-421-311	\$261.88	\$261.88	\$1,000.00	\$800.00
Professional Services	200-007-421-320	\$11,533.91	\$11,329.57	\$34,500.00	\$10,850.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Labor Relations	200-007-421-321	\$0.00	\$10,129.74	\$0.00	\$10,000.00
Technical Services	200-007-421-340	\$42,523.24	\$90,630.19	\$83,500.00	\$22,400.00
Custodial Services	200-007-421-423	\$8,395.83	\$4,739.58	\$8,500.00	\$8,500.00
Equipment Repair & Maintenance	200-007-421-430	\$16,076.80	\$21,041.36	\$25,410.00	\$20,000.00
Building Repair & Maintenance	200-007-421-431	\$387.00	\$3,756.66	\$9,195.00	\$9,000.00
Grounds Maintenance	200-007-421-432	\$8.99	\$1,180.50	\$2,500.00	\$2,500.00
Equipment/Vehicle Rental	200-007-421-442	\$20,533.64	\$5,996.58	\$20,139.00	\$20,340.00
Insurance	200-007-421-520	\$0.00	\$31,078.03	\$32,600.00	\$61,595.00
Advertising	200-007-421-540	\$790.88	\$1,392.62	\$2,000.00	\$2,000.00
Duplicating & Printing	200-007-421-550	\$374.16	\$2,076.82	\$300.00	\$400.00
Training/Travel	200-007-421-580	\$13,891.71	\$10,514.51	\$18,548.00	\$14,000.00
Office Supplies	200-007-421-610	\$5,505.47	\$4,828.08	\$8,100.00	\$5,200.00
Cleaning Supplies	200-007-421-611	\$848.56	\$659.74	\$1,600.00	\$1,600.00
Operating Supplies	200-007-421-612	\$9,395.55	\$24,586.93	\$24,140.00	\$29,940.00
Uniforms/Clothing	200-007-421-613	\$12,646.05	\$8,015.48	\$19,220.00	\$11,850.00
Tools & Small Equipment	200-007-421-614	\$8,931.10	\$106,030.54	\$24,320.00	\$51,320.00
Jail Expense	200-007-421-616	\$150.30	\$187.02	\$1,260.00	\$1,500.00
Furniture	200-007-421-617	\$656.08	\$456.39	\$1,500.00	\$1,500.00
Postage	200-007-421-618	\$920.52	\$679.06	\$2,600.00	\$2,600.00
Computers	200-007-421-619	\$11,511.47	\$30,870.26	\$6,800.00	\$6,800.00
Natural Gas	200-007-421-621	\$0.00	\$3,051.81	\$2,000.00	\$3,500.00
Electricity	200-007-421-622	\$17,989.14	\$14,260.63	\$19,000.00	\$15,000.00
Phone	200-007-421-623	\$20,499.49	\$16,640.69	\$21,500.00	\$18,500.00
TV/Internet	200-007-421-624	\$3,578.31	\$9,034.28	\$3,700.00	\$10,000.00
Gasoline/Fuel	200-007-421-626	\$31,887.67	\$30,749.22	\$37,800.00	\$37,800.00
Food & Beverage	200-007-421-630	\$3,573.95	\$2,792.66	\$1,300.00	\$3,000.00
Books & Periodicals	200-007-421-640	\$353.66	\$0.00	\$400.00	\$400.00
Special Events	200-007-421-803	\$7,994.20	\$7,127.03	\$12,000.00	\$12,000.00
Admin Svc Chgs	200-007-421-812	\$0.00	\$0.00	\$129,260.00	\$173,513.00
Finance Svc Chgs	200-007-421-813	\$0.00	\$0.00	\$44,996.00	\$52,030.00
Total Materials and Services:		\$254,520.90	\$456,005.70	\$601,488.00	\$622,438.00
Total Public Safety:		\$2,440,583.65	\$2,824,168.03	\$3,110,371.00	\$3,178,615.00
Project and Equipment Reserve					
Capital Outlays					
Equipment & Machinery	202-007-421-741	\$0.00	\$32,200.00	\$138,000.00	\$0.00
Total Capital Outlays:			\$32,200.00	\$138,000.00	\$0.00
Materials and Services					
Technical Services	202-007-421-340	\$0.00	\$13,678.75		\$0.00
Office Supplies	202-007-421-610	\$0.00	\$21,795.00		\$0.00
Tools & Small Equipment	202-007-421-614	\$0.00	\$1,115.00		\$0.00
Postage	202-007-421-618	\$0.00	\$172.56		\$0.00
Total Materials and Services:		\$0.00	\$36,761.31		\$0.00
Total Project and Equipment Reserve:		\$0.00	\$68,961.31	\$138,000.00	\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Narcotic Enforcement					
Capital Outlays					
Vehicles	204-007-421-742	\$14,850.00	\$27,382.19		\$0.00
Total Capital Outlays:		\$14,850.00	\$27,382.19		\$0.00
Materials and Services					
Professional Services	204-007-421-320	\$150.00	\$0.00	\$5,700.00	\$0.00
Training/Travel	204-007-421-580	\$175.00	\$0.00		\$0.00
Total Materials and Services:		\$325.00	\$0.00	\$5,700.00	\$0.00
Total Narcotic Enforcement:		\$15,175.00	\$27,382.19	\$5,700.00	\$0.00
Total:		\$2,455,758.65	\$2,920,511.53	\$3,254,071.00	\$3,178,615.00



Public Works

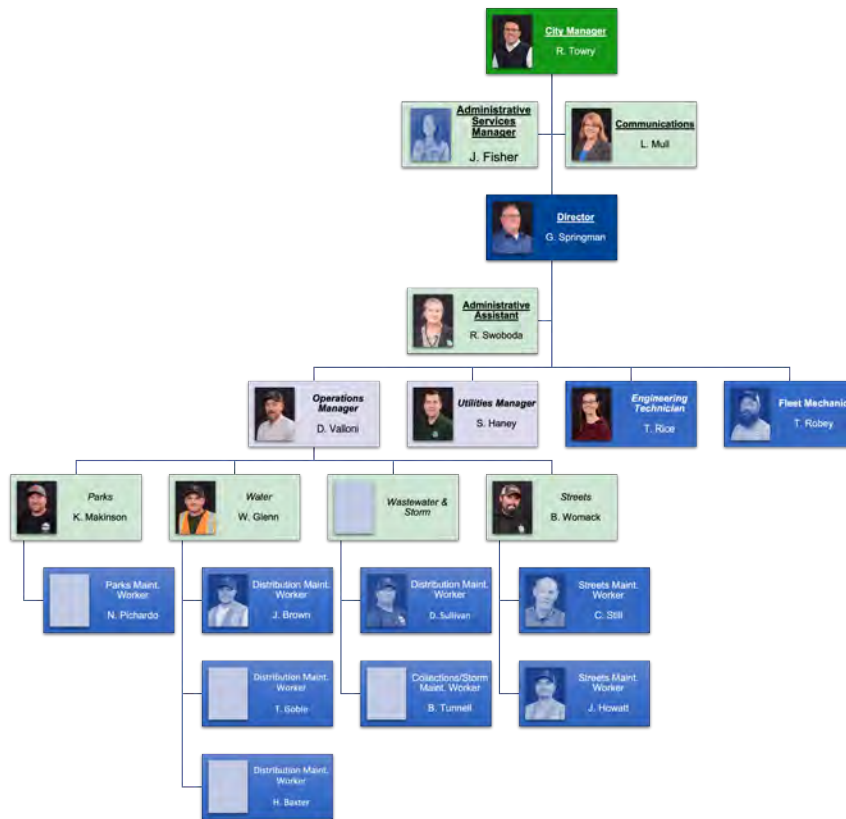


Greg Springman
Director

The Public Works department is the largest department in terms of total budget. Within the department are five divisions that impact the livability in Sweet Home. The five divisions are:

- Parks & Facilities
- Water
- Wastewater
- Storm Water
- Street Maintenance

Organizational Chart

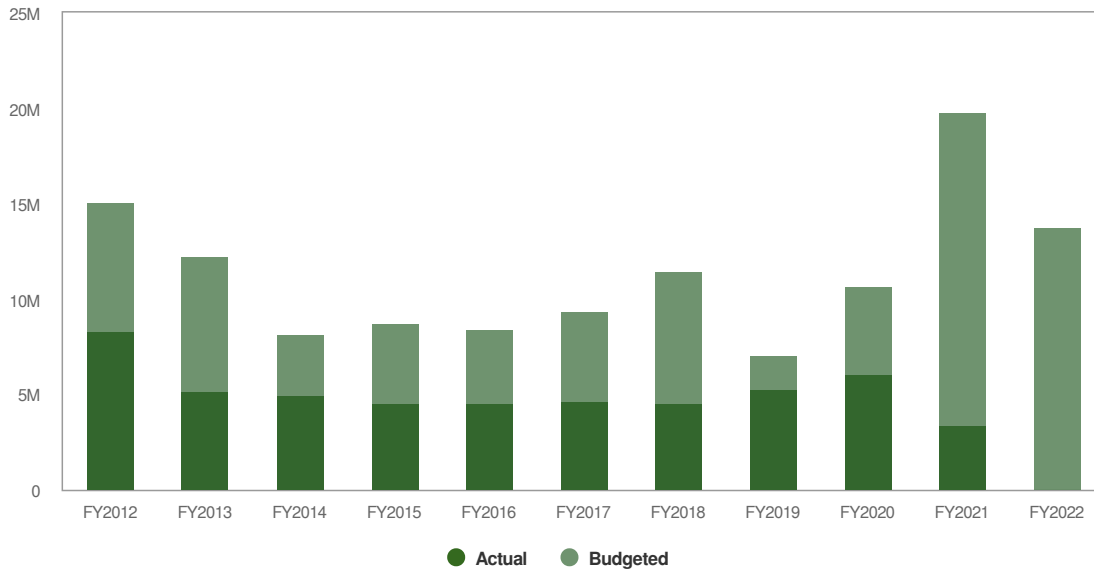


Expenditures Summary

The proposed budget for 2022 decreased \$6.3 million in expenditures for Public Works. As the Wastewater Treatment Plant (WWTP) project continues through planning and engineering, the timeline for the project becomes more clear. As such, instead of a full fiscal year's worth of construction costs, the City believes it will spend approximately \$5.3 million in construction costs beginning in the spring of 2022. The 2021 adopted budget contained \$11.9 million in construction estimates that were delayed due to the COVID pandemic and other scheduling issues.

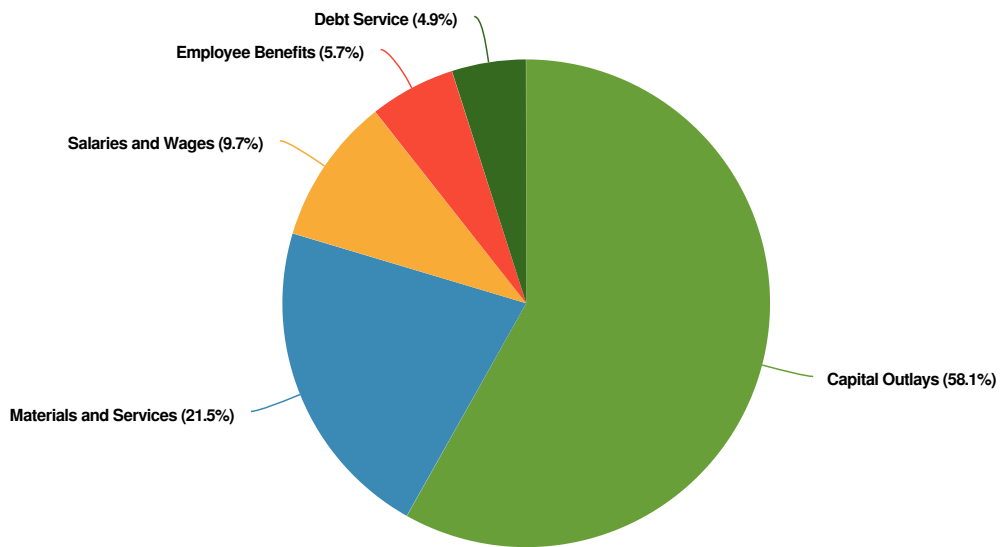
\$13,753,716 **-\$6,085,289**
(-30.67% vs. prior year)

Public Works Proposed and Historical Budget vs. Actual

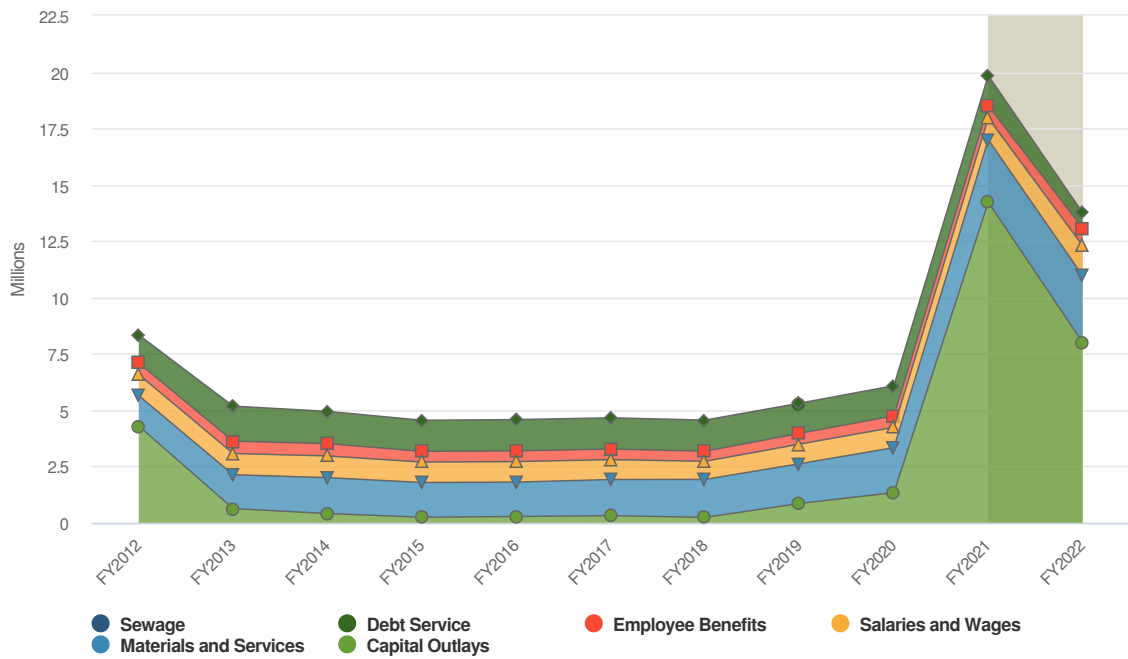


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



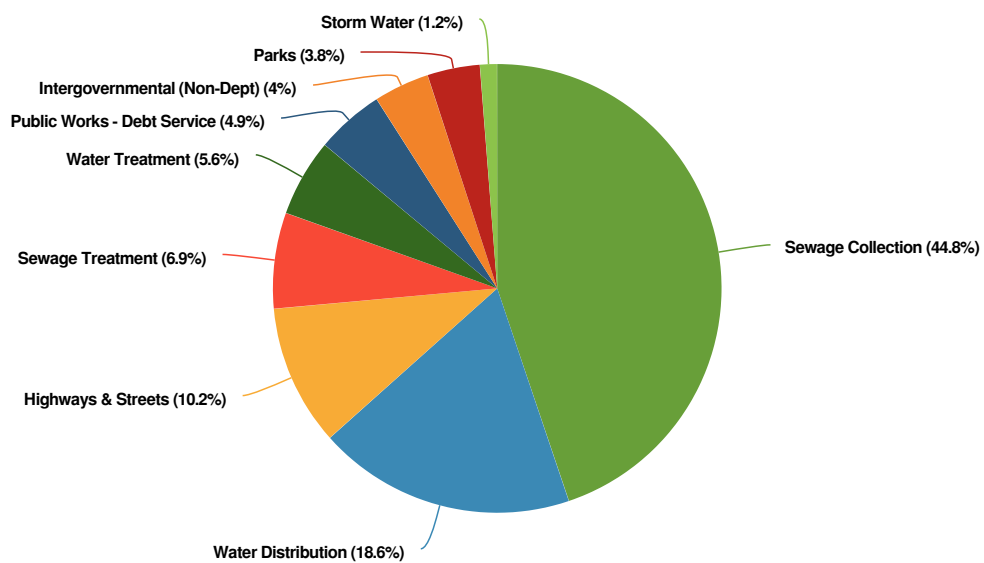
Budgeted and Historical Expenditures by Expense Type



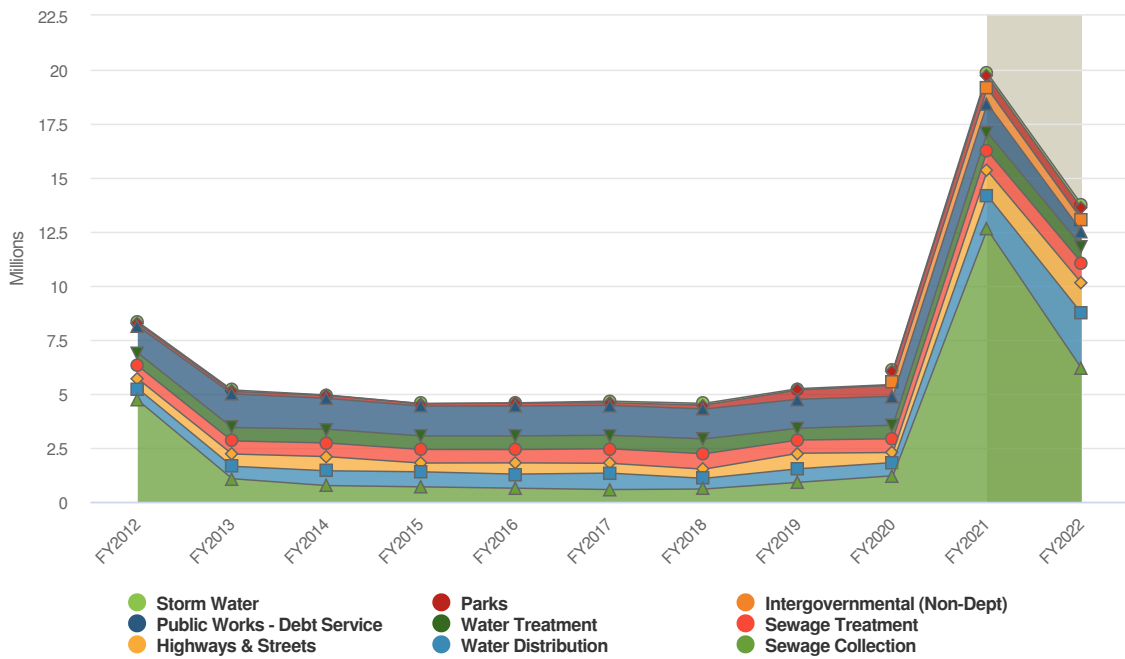
Grey background indicates budgeted figures.

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



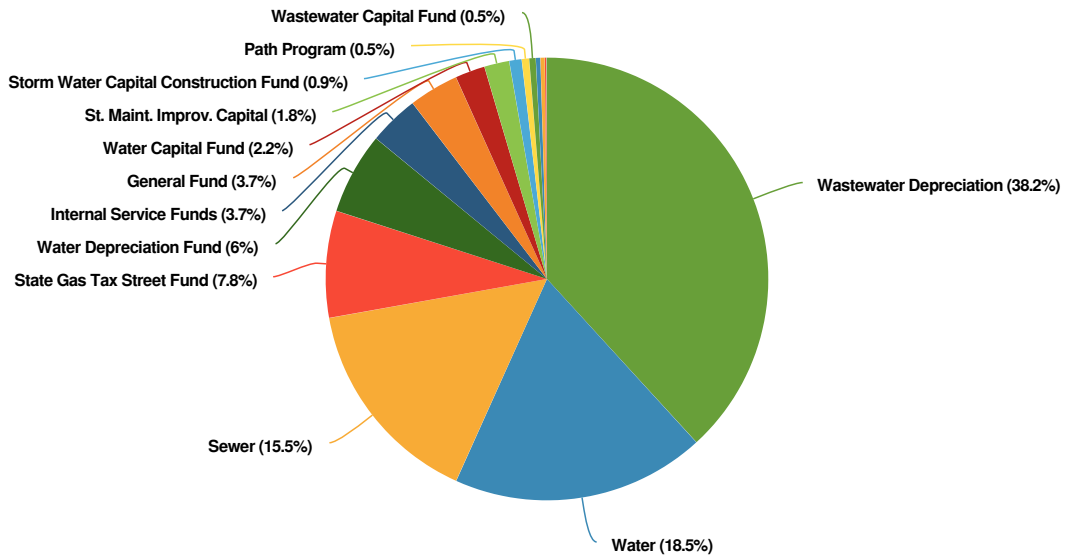
Grey background indicates budgeted figures.

The largest category for spending belongs to Sewage Collection as the City continues to plan for and begins construction on the Wastewater Treatment facility. Built in the 1950s, the treatment plant has undergone two major upfits to increase capacity and replace aging equipment. At nearly 70 years old, the facility needs some rehabilitation work to the existing concrete and new technology to enhance the treatment of raw sewage before it is discharged into the South Santiam River.

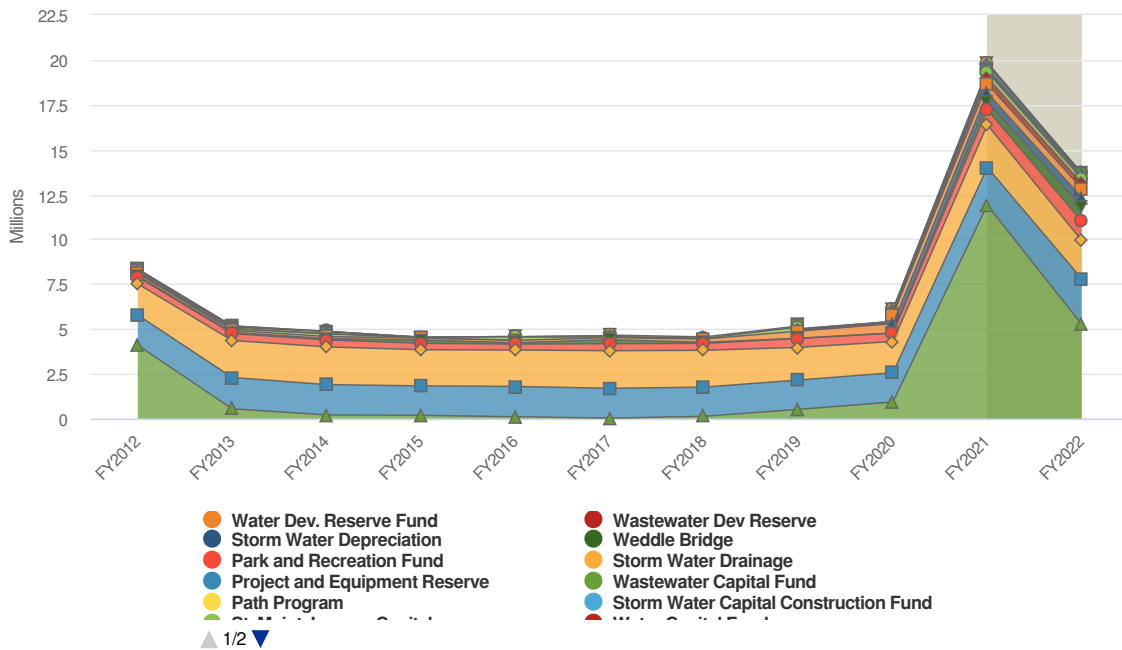
Overall, the Public Works Department is the largest department in terms of expenditures in the City. At just under \$14 million, the Public Works budget is almost two-thirds of the City's overall budget.

Expenditures by Fund

2022 Expenditures by Fund



Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
General Fund					



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Salaries and Wages					
Staff Pay	100-009-452-110	\$129,404.56	\$88,335.60	\$96,670.00	\$100,224.00
Temporary Employees	100-009-452-120	\$4,012.93	\$21,249.15	\$39,758.00	\$41,000.00
Overtime	100-009-452-130	\$1,693.48	\$2,289.14	\$0.00	\$0.00
Total Salaries and Wages:		\$135,110.97	\$111,873.89	\$136,428.00	\$141,224.00
Employee Benefits					
Group Insurance	100-009-452-210	\$38,865.25	\$25,849.37	\$31,962.00	\$31,017.00
FICA/Medicare	100-009-452-220	\$10,086.69	\$8,506.70	\$10,631.00	\$10,800.00
Retirement	100-009-452-230	\$17,055.05	\$8,604.93	\$11,601.00	\$12,028.00
Unemployment Contribution	100-009-452-250	\$199.78	\$64.95	\$136.00	\$200.00
Workers' Compensation	100-009-452-260	\$3,316.21	\$3,757.81	\$3,399.00	\$3,700.00
Total Employee Benefits:		\$69,522.98	\$46,783.76	\$57,729.00	\$57,745.00
Capital Outlays					
Buildings	100-009-452-720	\$73,099.68	\$0.00	\$23,438.00	\$0.00
Projects & Improvements	100-009-452-730	\$28,109.44	\$16,031.44	\$203,291.00	\$144,517.00
Machinery	100-009-452-741	\$1,263.76	\$235,364.14		\$0.00
Vehicles	100-009-452-742	\$2,219.25	\$90.00		\$0.00
Total Capital Outlays:		\$104,692.13	\$251,485.58	\$226,729.00	\$144,517.00
Materials and Services					
Memberships/Dues	100-009-452-310	\$189.00	\$97.50	\$300.00	\$300.00
Subscriptions	100-009-452-311	\$5.00	\$146.05	\$0.00	\$0.00
Professional Services	100-009-452-320	\$45,539.03	\$12,764.06	\$7,500.00	\$7,500.00
Labor Relations	100-009-452-321	\$0.00	\$1,163.71		\$0.00
Technical Services	100-009-452-340	\$3,083.76	\$11,021.09	\$4,920.00	\$3,500.00
Custodial Services	100-009-452-423	\$217.39	\$341.65	\$0.00	\$0.00
Equipment Repair & Maintenance	100-009-452-430	\$2,449.68	\$5,086.67	\$4,000.00	\$5,000.00
Building Repair & Maintenance	100-009-452-431	\$4,229.20	\$4,151.81	\$5,000.00	\$10,000.00
Grounds Maintenance	100-009-452-432	\$3,689.32	\$23,930.80	\$6,000.00	\$21,500.00
Equipment/Vehicle Rental	100-009-452-442	\$1,232.06	\$2,164.62	\$1,500.00	\$1,515.00
Insurance	100-009-452-520	\$0.00	\$5,503.52	\$5,778.00	\$6,400.00
Advertising	100-009-452-540	\$910.05	\$13.03	\$1,200.00	\$500.00
Duplicating & Printing	100-009-452-550	\$259.19	\$108.64	\$0.00	\$0.00
Training/Travel	100-009-452-580	\$1,542.31	\$195.20	\$1,500.00	\$1,000.00
Office Supplies	100-009-452-610	\$396.68	\$728.40	\$500.00	\$500.00
Cleaning Supplies	100-009-452-611	\$467.52	\$408.00	\$700.00	\$700.00
Operating Supplies	100-009-452-612	\$8,518.71	\$9,681.82	\$8,000.00	\$8,400.00
Uniforms/Clothing	100-009-452-613	\$1,613.55	\$1,116.18	\$500.00	\$700.00
Tools & Small Equipment	100-009-452-614	\$1,257.59	\$8,507.90	\$1,500.00	\$1,500.00
Bank Expense	100-009-452-615	\$0.00	\$200.00		\$0.00
Furniture	100-009-452-617	\$2,199.91	\$25.31		\$0.00
Postage	100-009-452-618	\$2.27	\$7.66		\$0.00
Computers	100-009-452-619	\$1,186.37	\$1,298.50		\$0.00
Natural Gas	100-009-452-621	\$1,174.93	\$1,331.52	\$1,175.00	\$1,200.00
Electricity	100-009-452-622	\$5,041.67	\$4,506.39	\$5,042.00	\$5,500.00
Phone	100-009-452-623	\$1,393.31	\$1,631.04	\$1,393.00	\$1,400.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
TV/Internet	100-009-452-624	\$1,274.64	\$3,086.19	\$1,275.00	\$3,000.00
Gasoline/Fuel	100-009-452-626	\$3,993.88	\$4,168.52	\$4,500.00	\$4,500.00
Food & Beverage	100-009-452-630	\$22.62	\$7.82	\$0.00	\$0.00
Special Events	100-009-452-803	\$366.45	\$202.58	\$0.00	\$0.00
Grant Expense	100-009-452-809	\$288.00	\$0.00		\$0.00
Administrative Svc Chrgs	100-009-452-812				\$56,702.00
Finance Chrgs for Svc	100-009-452-813	\$0.00	\$0.00	\$16,830.00	\$17,422.00
Total Materials and Services:		\$92,544.09	\$103,596.18	\$79,113.00	\$158,739.00
Total General Fund:		\$401,870.17	\$513,739.41	\$499,999.00	\$502,225.00
Project and Equipment Reserve					
Capital Outlays					
Equipment/Machinery	202-009-480-741	\$0.00	\$113,966.00		\$0.00
Vehicles	202-009-480-742	\$0.00	\$47,048.63	\$230,000.00	\$46,892.00
Total Capital Outlays:		\$0.00	\$161,014.63	\$230,000.00	\$46,892.00
Materials and Services					
Professional Services	202-009-480-320	\$0.00	\$3,060.00		\$0.00
Total Materials and Services:		\$0.00	\$3,060.00		\$0.00
Total Project and Equipment Reserve:		\$0.00	\$164,074.63	\$230,000.00	\$46,892.00
Internal Service Funds					
Salaries and Wages					
Staff Pay	290-009-480-110	\$0.00	\$298,203.89	\$315,878.00	\$331,919.00
Total Salaries and Wages:		\$0.00	\$298,203.89	\$315,878.00	\$331,919.00
Employee Benefits					
Overtime	290-009-480-130	\$0.00	\$237.26		\$0.00
Group Insurance	290-009-480-210	\$0.00	\$79,723.20	\$91,780.00	\$89,547.00
FICA/Medicare	290-009-480-220	\$0.00	\$22,629.94	\$24,168.00	\$25,392.00
Retirement	290-009-480-230	\$0.00	\$41,421.35	\$45,625.00	\$47,810.00
Unemployment Contribution	290-009-480-250	\$0.00	\$94.56	\$316.00	\$335.00
Workers' Compensation	290-009-480-260	\$0.00	\$4,050.77	\$7,665.00	\$8,001.00
Total Employee Benefits:		\$0.00	\$148,157.08	\$169,554.00	\$171,085.00
Materials and Services					
Professional Services	290-009-480-320	\$0.00	\$41,717.87	\$0.00	\$0.00
Food & Beverage	290-009-480-630	\$0.00	\$107.90		\$0.00
Total Materials and Services:		\$0.00	\$41,825.77		\$0.00
Total Internal Service Funds:		\$0.00	\$488,186.74	\$485,432.00	\$503,004.00
Park and Recreation Fund					
Capital Outlays					
Projects & Improvements	457-009-452-730	\$23,670.77	\$0.00	\$41,873.00	\$14,500.00
Total Capital Outlays:		\$23,670.77	\$0.00	\$41,873.00	\$14,500.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Materials and Services					
Professional Services	457-009-452-320	\$953.48	\$0.00		\$0.00
Operating Supplies	457-009-452-612	\$9,221.40	\$0.00		\$0.00
Uniforms/Clothing	457-009-452-613	\$72.39	\$0.00		\$0.00
Phone	457-009-452-623	\$85.13	\$0.00		\$0.00
Special Events	457-009-452-803	\$463.00	\$0.00		\$0.00
Sweet Home Pool Donations	457-009-452-811	-\$1,025.10	-\$971.00	\$0.00	\$0.00
Total Materials and Services:		\$9,770.30	-\$971.00	\$0.00	\$0.00
Total Park and Recreation Fund:		\$33,441.07	-\$971.00	\$41,873.00	\$14,500.00
Water					
Salaries and Wages					
Staff Pay	500-009-333-110	\$25,648.78	\$34,357.16	\$35,937.00	\$184,542.00
Staff Pay	500-009-433-110	\$253,851.52	\$179,797.41	\$185,401.00	\$234,477.00
Overtime	500-009-433-130	\$437.03	\$1,110.08	\$2,500.00	\$2,575.00
Total Salaries and Wages:		\$279,937.33	\$215,264.65	\$223,838.00	\$421,594.00
Employee Benefits					
Group Insurance	500-009-333-210	\$6,620.85	\$4,840.60	\$4,996.00	\$68,622.00
FICA/Medicare	500-009-333-220	\$1,942.84	\$2,559.89	\$2,750.00	\$14,117.00
Retirement	500-009-333-230	\$3,651.72	\$5,395.88	\$5,643.00	\$23,516.00
Unemployment Contribution	500-009-333-250	\$38.65	\$11.53	\$36.00	\$185.00
Workers' Compensation	500-009-333-260	\$301.14	\$558.07	\$2,661.00	\$6,897.00
Group Insurance	500-009-433-210	\$84,779.17	\$66,867.04	\$76,841.00	\$107,579.00
FICA/Medicare	500-009-433-220	\$19,220.34	\$13,705.50	\$14,376.00	\$18,135.00
Retirement	500-009-433-230	\$28,973.40	\$21,466.33	\$22,251.00	\$28,139.00
Unemployment Contribution	500-009-433-250	\$370.32	\$81.27	\$188.00	\$237.00
Workers' Compensation	500-009-433-260	\$5,161.92	\$3,711.78	\$5,258.00	\$6,522.00
Total Employee Benefits:		\$151,060.35	\$119,197.89	\$135,000.00	\$273,949.00
Capital Outlays					
Buildings	500-009-333-720	\$18,020.00	-\$9,010.00		\$0.00
Projects & Improvements	500-009-433-730	\$540.00	\$0.00		\$0.00
Machinery	500-009-433-741	\$18,969.17	\$0.00		\$0.00
Vehicles	500-009-433-742	\$6,468.61	\$135.00		\$0.00
Total Capital Outlays:		\$43,997.78	-\$8,875.00		\$0.00
Debt Service					
Debt Service - Principal	500-009-470-801	\$345,539.13	\$348,391.06	\$356,284.00	\$344,675.00
Debt Service - Interest	500-009-470-802	\$155,676.79	\$149,824.48	\$143,932.00	\$0.00
Total Debt Service:		\$501,215.92	\$498,215.54	\$500,216.00	\$344,675.00
Materials and Services					
Overtime	500-009-333-130	\$3.30	\$0.00		\$15,000.00
Memberships/Dues	500-009-333-310		\$0.00	\$500.00	\$1,505.00
Subscriptions	500-009-333-311	\$470.87	\$0.00		\$0.00
Professional Services	500-009-333-320	\$478,765.14	\$547,202.80	\$580,640.00	\$7,000.00
Labor Relations	500-009-333-321	\$0.00	\$545.32		\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Technical Services	500-009-333-340	\$7,528.09	\$7,144.41	\$662.00	\$17,000.00
Equipment Repair & Maintenance	500-009-333-430	\$628.24	\$27,902.02	\$10,100.00	\$50,000.00
Building Repair & Maintenance	500-009-333-431	\$0.00	\$6,582.26		\$2,000.00
Equipment/Vehicle Rental	500-009-333-442	\$72.00	\$0.00		\$0.00
Insurance	500-009-333-520		\$0.00		\$25,000.00
Advertising	500-009-333-540	\$162.50	\$10.00		\$0.00
Training/Travel	500-009-333-580	\$376.75	\$0.00	\$2,000.00	\$2,500.00
Office Supplies	500-009-333-610	\$0.00	\$210.47		\$2,000.00
Operating Supplies	500-009-333-612	\$3.93	\$0.00	\$0.00	\$55,000.00
Uniforms/Clothing	500-009-333-613				\$2,500.00
Tools & Small Equipment	500-009-333-614				\$15,000.00
Postage	500-009-333-618	\$112.50	\$0.00	\$150.00	\$150.00
Computers	500-009-333-619	\$0.00	\$812.71		\$2,500.00
Utilities	500-009-333-620	\$0.00	\$0.00		\$82,500.00
Phone	500-009-333-623	\$0.00	\$236.03	\$360.00	\$1,200.00
Food & Beverage	500-009-333-630	\$13.10	\$0.00		\$0.00
Special Events	500-009-333-803	\$2.44	\$0.00		\$0.00
Administrative Chrgs for Svc	500-009-333-812	\$0.00	\$0.00	\$119,075.00	\$117,915.00
Finance Chrgs for Svc	500-009-333-813	\$0.00	\$0.00	\$76,929.00	\$71,856.00
Memberships/Dues	500-009-433-310	\$2,248.50	\$872.50	\$2,000.00	\$2,020.00
Subscriptions	500-009-433-311	\$856.00	\$149.84	\$1,000.00	\$1,010.00
Professional Services	500-009-433-320	\$39,408.44	\$27,517.51	\$25,250.00	\$35,503.00
Labor Relations	500-009-433-321	\$0.00	\$4,445.67		\$0.00
Technical Services	500-009-433-340	\$12,931.57	\$24,810.07	\$33,330.00	\$35,000.00
Easements	500-009-433-400	\$1,158.46	\$1,247.25	\$1,250.00	\$1,263.00
Custodial Services	500-009-433-423	\$326.14	\$499.62	\$500.00	\$505.00
Equipment Repair & Maintenance	500-009-433-430	\$7,320.99	\$3,353.84	\$7,500.00	\$7,575.00
Building Repair & Maintenance	500-009-433-431	\$1,963.56	\$2,857.24	\$2,000.00	\$7,020.00
Grounds Maintenance	500-009-433-432	\$123.49	\$26.29	\$570.00	\$576.00
Equipment/Vehicle Rental	500-009-433-442	\$2,065.89	\$1,638.48	\$2,020.00	\$2,040.00
Insurance	500-009-433-520	\$0.00	\$33,109.57	\$35,000.00	\$3,723.00
Advertising	500-009-433-540	\$155.00	\$642.80	\$1,000.00	\$1,010.00
Duplicating & Printing	500-009-433-550	\$665.61	\$474.57	\$500.00	\$505.00
Training/Travel	500-009-433-580	\$3,765.55	\$1,420.72	\$5,000.00	\$5,050.00
Office Supplies	500-009-433-610	\$965.40	\$696.84	\$5,000.00	\$5,050.00
Cleaning Supplies	500-009-433-611	\$267.41	\$146.53	\$500.00	\$505.00
Operating Supplies	500-009-433-612	\$58,241.34	\$81,726.52	\$116,655.00	\$700,000.00
Uniforms/Clothing	500-009-433-613	\$2,300.91	\$1,791.53	\$2,500.00	\$2,525.00
Tools & Small Equipment	500-009-433-614	\$10,408.92	\$5,253.52	\$1,500.00	\$2,515.00
Bank Expense	500-009-433-615	\$0.00	\$300.00		\$0.00
Furniture	500-009-433-617	\$69.04	\$37.96	\$500.00	\$1,505.00
Postage	500-009-433-618	\$3.42	\$191.55	\$0.00	\$0.00
Computers	500-009-433-619	\$353.17	\$1,947.75		\$0.00
Natural Gas	500-009-433-621	\$2,833.47	\$2,793.33	\$2,300.00	\$2,400.00
Electricity	500-009-433-622	\$5,471.57	\$4,301.34	\$5,775.00	\$7,000.00
Phone	500-009-433-623	\$4,508.77	\$3,805.76	\$6,000.00	\$1,000.00
TV/Internet	500-009-433-624	\$1,578.56	\$3,263.76	\$2,500.00	\$6,000.00
Gasoline/Fuel	500-009-433-626	\$9,981.95	\$7,946.15	\$10,000.00	\$12,000.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Food & Beverage	500-009-433-630	\$24.12	\$11.73	\$100.00	\$0.00
Special Events	500-009-433-803	\$0.00	\$15.88		\$0.00
Administrative Chrgs for Svc	500-009-433-812	\$0.00	\$0.00	\$108,844.00	\$120,009.00
Finance Chrgs for Svc	500-009-433-813	\$0.00	\$0.00	\$70,319.00	\$73,132.00
Total Materials and Services:		\$658,136.11	\$807,942.14	\$1,239,829.00	\$1,507,067.00
Total Water:		\$1,634,347.49	\$1,631,745.22	\$2,098,883.00	\$2,547,285.00
Water Dev. Reserve Fund					
Materials and Services					
Professional Services	501-009-433-320	\$0.00	\$8,614.19		\$0.00
Total Materials and Services:		\$0.00	\$8,614.19		\$0.00
Total Water Dev. Reserve Fund:		\$0.00	\$8,614.19		\$0.00
Water Capital Fund					
Capital Outlays					
Buildings	502-009-433-720	\$0.00	\$0.00	\$117,188.00	\$0.00
Projects & Improvements	502-009-433-730	\$0.00	\$16,856.62	\$245,000.00	\$300,000.00
Machinery	502-009-433-741	\$0.00	\$10,710.00		\$0.00
Vehicles	502-009-433-742	\$29,265.77	\$0.00		\$0.00
Total Capital Outlays:		\$29,265.77	\$27,566.62	\$362,188.00	\$300,000.00
Materials and Services					
Professional Services	502-009-433-320	\$0.00	\$51,359.50	\$0.00	\$0.00
Technical Services	502-009-433-340	\$0.00	\$31.25		\$0.00
Equipment Repair & Maintenance	502-009-433-430	\$0.00	\$4,225.00		
Total Materials and Services:		\$0.00	\$55,615.75		
Total Water Capital Fund:		\$29,265.77	\$83,182.37	\$362,188.00	\$300,000.00
Water Depreciation Fund					
Capital Outlays					
Projects & Improvements	503-009-433-730	\$9,390.75	\$15,097.71	\$375,000.00	\$821,000.00
Construction	503-009-433-731	\$0.00	\$0.00	\$75,000.00	\$0.00
Total Capital Outlays:		\$9,390.75	\$15,097.71	\$450,000.00	\$821,000.00
Materials and Services					
Professional Services	503-009-433-320	\$0.00	\$190.00		\$0.00
Operating Supplies	503-009-433-612	\$0.00	\$7.90		\$0.00
Total Materials and Services:		\$0.00	\$197.90		\$0.00
Total Water Depreciation Fund:		\$9,390.75	\$15,295.61	\$450,000.00	\$821,000.00
Sewer					
Salaries and Wages					
Staff Pay	550-009-332-110	\$35,648.18	\$34,356.79	\$35,937.00	\$184,542.00
Staff Pay	550-009-432-110	\$139,193.43	\$50,713.42	\$75,707.00	\$71,578.00
Overtime	550-009-432-130	\$1,284.31	\$0.00	\$3,000.00	\$2,000.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Total Salaries and Wages:		\$176,125.92	\$85,070.21	\$114,644.00	\$258,120.00
Employee Benefits					
Group Insurance	550-009-332-210	\$8,930.81	\$4,841.04	\$4,996.00	\$68,622.00
FICA/Medicare	550-009-332-220	\$1,344.16	\$2,560.04	\$2,750.00	\$14,120.00
Retirement	550-009-332-230	\$7,757.58	\$5,396.13	\$5,643.00	\$23,516.00
Unemployment Contribution	550-009-332-250	\$45.77	\$11.87	\$36.00	\$185.00
Workers' Compensation	550-009-332-260	\$385.39	\$558.10	\$2,661.00	\$6,868.00
Group Insurance	550-009-432-210	\$48,878.14	\$29,675.24	\$38,549.00	\$38,093.00
FICA/Medicare	550-009-432-220	\$10,526.79	\$3,865.38	\$6,022.00	\$5,629.00
Retirement	550-009-432-230	\$18,152.29	\$5,361.88	\$9,086.00	\$8,591.00
Unemployment Contribution	550-009-432-250	\$195.67	\$1,609.53	\$79.00	\$75.00
Workers' Compensation	550-009-432-260	\$2,257.35	\$1,016.36	\$2,147.00	\$1,992.00
GROUP INSURANCE	550-310-432-210		\$2,122.60		\$0.00
FICA	550-310-432-220		\$236.00		\$0.00
EMPLOYMENT	550-310-432-250		\$3,173.11		\$0.00
Total Employee Benefits:		\$98,473.95	\$60,427.28	\$71,969.00	\$167,691.00
Capital Outlays					
Buildings	550-009-432-720	\$0.00	\$0.00	\$117,188.00	\$0.00
Projects & Improvements	550-009-432-730	\$360.00	\$0.00		\$0.00
Machinery	550-009-432-741	\$3,146.47	\$0.00		\$400,000.00
Vehicles	550-009-432-742	\$18,957.96	\$415.00		\$0.00
Total Capital Outlays:		\$22,464.43	\$415.00	\$117,188.00	\$400,000.00
Debt Service					
Debt Service - Principal	550-009-470-801	\$691,194.00	\$704,613.00	\$718,442.00	\$285,893.00
Debt Service - Interest	550-009-470-802	\$145,314.00	\$131,895.00	\$118,066.00	\$46,983.00
Total Debt Service:		\$836,508.00	\$836,508.00	\$836,508.00	\$332,876.00
Materials and Services					
Overtime	550-009-332-130	\$3.30	\$0.00		\$15,000.00
Memberships/Dues	550-009-332-310	\$0.00	\$0.00	\$750.00	\$750.00
Professional Services	550-009-332-320	\$549,148.61	\$551,135.72	\$596,600.00	\$90,000.00
Labor Relations	550-009-332-321	\$1,134.00	\$397.80		\$0.00
Technical Services	550-009-332-340	\$7,078.10	\$7,189.37	\$7,000.00	\$13,500.00
Equipment Repair & Maintenance	550-009-332-430	\$93.95	\$13,524.85	\$30,300.00	\$35,000.00
Building Repair & Maintenance	550-009-332-431	\$0.00	\$0.00		\$1,500.00
Equipment/Vehicle Rental	550-009-332-442	\$48.00	\$0.00	\$1,000.00	\$4,000.00
Insurance	550-009-332-520		\$0.00		\$17,000.00
Advertising	550-009-332-540	\$162.50	\$34.00	\$0.00	\$0.00
Training/Travel	550-009-332-580	\$271.28	\$114.80	\$2,000.00	\$3,000.00
Office Supplies	550-009-332-610	\$0.00	\$203.48		\$1,500.00
Operating Supplies	550-009-332-612	\$51.28	\$13,088.19	\$0.00	\$104,000.00
Uniforms/Clothing	550-009-332-613				\$2,000.00
Tools & Small Equipment	550-009-332-614				\$5,000.00
Postage	550-009-332-618	\$112.50	\$0.00	\$0.00	\$0.00
Computers	550-009-332-619	\$0.00	\$812.71		\$1,500.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Electricity	550-009-332-622	\$0.00	\$0.00		\$75,000.00
Phone	550-009-332-623	\$0.00	\$236.01	\$0.00	\$1,000.00
Food & Beverage	550-009-332-630	\$58.10	\$2.45		\$0.00
Special Events	550-009-332-803	\$2.10	\$0.00		\$0.00
Administrative Chrgs for Svc	550-009-332-812	\$0.00	\$0.00	\$136,358.00	\$169,229.00
Finance Chrgs for Svc	550-009-332-813	\$0.00	\$0.00	\$95,821.00	\$111,733.00
Memberships/Dues	550-009-432-310	\$714.00	\$522.50	\$1,010.00	\$1,010.00
Subscriptions	550-009-432-311	\$323.91	\$146.04	\$0.00	\$200.00
Professional Services	550-009-432-320	\$74,478.73	\$59,455.19	\$74,647.00	\$74,647.00
Labor Relations	550-009-432-321	\$567.00	\$2,460.01	\$2,000.00	\$2,500.00
Technical Services	550-009-432-340	\$20,672.21	\$16,920.35	\$20,200.00	\$20,402.00
Custodial Services	550-009-432-423	\$217.47	\$341.65	\$0.00	\$0.00
Equipment Repair & Maintenance	550-009-432-430	\$2,181.23	\$12,159.72	\$6,100.00	\$12,200.00
Building Repair & Maintenance	550-009-432-431	\$1,303.16	\$1,904.86	\$1,600.00	\$6,600.00
Grounds Maintenance	550-009-432-432	\$82.35	\$17.53	\$2,020.00	\$1,000.00
Equipment/Vehicle Rental	550-009-432-442	\$1,560.35	\$10,984.44	\$1,010.00	\$1,020.00
Insurance	550-009-432-520	\$0.00	\$29,358.24	\$30,826.00	\$17,834.00
Advertising	550-009-432-540	\$42.21	\$39.65	\$1,000.00	\$1,000.00
Duplicating & Printing	550-009-432-550	\$535.51	\$420.28	\$500.00	\$500.00
Training/Travel	550-009-432-580	\$931.64	\$3,339.25	\$4,550.00	\$3,000.00
Office Supplies	550-009-432-610	\$676.88	\$396.44	\$3,000.00	\$2,500.00
Cleaning Supplies	550-009-432-611	\$323.18	\$97.69	\$250.00	\$250.00
Operating Supplies	550-009-432-612	\$10,522.80	\$11,770.26	\$20,500.00	\$20,705.00
Uniforms/Clothing	550-009-432-613	\$1,695.39	\$1,108.05	\$2,500.00	\$2,500.00
Tools & Small Equipment	550-009-432-614	\$1,505.24	\$3,959.32	\$2,600.00	\$3,500.00
Bank Expense	550-009-432-615	\$0.00	\$200.00		\$0.00
Furniture	550-009-432-617	\$46.06	\$25.31	\$1,500.00	\$1,515.00
Postage	550-009-432-618	\$2.27	\$12.02	\$0.00	\$0.00
Computers	550-009-432-619	\$176.64	\$2,133.50		\$0.00
Natural Gas	550-009-432-621	\$565.01	\$536.01	\$600.00	\$606.00
Electricity	550-009-432-622	\$2,554.53	\$2,174.38	\$3,000.00	\$3,000.00
Phone	550-009-432-623	\$2,515.00	\$2,351.25	\$8,000.00	\$2,500.00
TV/Internet	550-009-432-624	\$1,026.33	\$2,122.79	\$1,000.00	\$1,010.00
Gasoline/Fuel	550-009-432-626	\$5,606.52	\$6,076.24	\$5,600.00	\$5,600.00
Food & Beverage	550-009-432-630	\$29.07	\$5.37	\$0.00	\$0.00
Special Events	550-009-432-803	\$0.00	\$10.60		\$0.00
Administrative Chrgs for Svc	550-009-432-812	\$0.00	\$0.00	\$102,041.00	\$79,637.00
Finance Chrgs for Svc	550-009-432-813	\$0.00	\$0.00	\$71,705.00	\$52,580.00
Total Materials and Services:		\$689,018.41	\$757,788.32	\$1,237,588.00	\$968,528.00
Total Sewer:		\$1,822,590.71	\$1,740,208.81	\$2,377,897.00	\$2,127,215.00
Wastewater Dev Reserve					
Materials and Services					
Professional Services	551-009-432-320	\$0.00	\$3,638.45		\$0.00
Total Materials and Services:		\$0.00	\$3,638.45		\$0.00
Total Wastewater Dev Reserve:		\$0.00	\$3,638.45		\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Wastewater Capital Fund					
Capital Outlays					
Projects & Improvements	552-009-432-730	\$0.00	\$0.00	\$95,000.00	\$65,000.00
Machinery	552-009-432-741	-\$2,195.00	\$0.00		\$0.00
Vehicles	552-009-432-742	\$9,614.87	\$0.00		\$0.00
Total Capital Outlays:		\$7,419.87	\$0.00	\$95,000.00	\$65,000.00
Materials and Services					
Professional Services	552-009-432-320	\$0.00	\$1,659.00		\$0.00
Operating Supplies	552-009-432-612	\$0.00	\$2,876.52		\$0.00
Tools & Small Equipment	552-009-432-614	\$4,390.00	\$0.00		\$0.00
Total Materials and Services:		\$4,390.00	\$4,535.52		\$0.00
Total Wastewater Capital Fund:		\$11,809.87	\$4,535.52	\$95,000.00	\$65,000.00
Wastewater Depreciation					
Capital Outlays					
Projects & Improvements	553-009-432-730	\$4,950.00	\$3,000.00		\$0.00
Construction	553-009-432-731	\$553,248.08	\$890,535.96	\$11,902,458.00	\$5,255,000.00
Total Capital Outlays:		\$558,198.08	\$893,535.96	\$11,902,458.00	\$5,255,000.00
Sewage					
PHASE#1- WW FACILITY UPGRADE	553-340-432-734	-\$68,568.08			
Total Sewage:		-\$68,568.08			
Materials and Services					
Professional Services	553-009-432-320	\$7,188.00	\$6,553.97	\$0.00	\$0.00
Equipment Repair & Maintenance	553-009-432-430	\$18,585.10	\$24,575.95		\$0.00
Advertising	553-009-432-540	\$408.00	\$0.00	\$0.00	\$0.00
Training/Travel	553-009-432-580	\$0.00	\$1,792.61		\$0.00
Total Materials and Services:		\$26,181.10	\$32,922.53		\$0.00
Total Wastewater Depreciation:		\$515,811.10	\$926,458.49	\$11,902,458.00	\$5,255,000.00
Storm Water Drainage					
Salaries and Wages					
Staff Pay	560-009-434-110	\$36,009.94	\$5,256.82	\$20,897.00	\$23,094.00
Total Salaries and Wages:		\$36,009.94	\$5,256.82	\$20,897.00	\$23,094.00
Employee Benefits					
Group Insurance	560-009-434-210	\$11,647.77	\$4,949.19	\$12,786.00	\$12,619.00
FICA/Medicare	560-009-434-220	\$2,702.89	\$510.04	\$1,599.00	\$1,766.00
Retirement	560-009-434-230	\$4,599.84	\$0.00	\$2,508.00	\$2,772.00
Unemployment Contribution	560-009-434-250	\$48.06	\$1,589.65	\$21.00	\$23.00
Workers' Compensation	560-009-434-260	\$588.58	\$125.78	\$593.00	\$642.00
Total Employee Benefits:		\$19,587.14	\$7,174.66	\$17,507.00	\$17,822.00
Materials and Services					
Overtime	560-009-434-130	\$124.31	\$0.00	\$100.00	\$100.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Professional Services	560-009-434-320	\$1,836.00	\$4,093.50	\$1,000.00	\$1,200.00
Labor Relations	560-009-434-321	\$1,701.00	\$141.75		\$0.00
Technical Services	560-009-434-340	\$0.00	\$10,147.89	\$1,000.00	\$1,050.00
Equipment Repair & Maintenance	560-009-434-430	\$0.00	\$0.00	\$600.00	\$606.00
Insurance	560-009-434-520	\$0.00	\$9,555.76		\$0.00
Operating Supplies	560-009-434-612	\$0.00	\$13.72	\$750.00	\$750.00
Tools & Small Equipment	560-009-434-614	\$0.00	\$96.17		\$0.00
TECHNICAL SERVICES	560-360-431-300		\$1,112.00		\$0.00
Total Materials and Services:		\$3,661.31	\$25,160.79	\$3,450.00	\$3,706.00
Total Storm Water Drainage:		\$59,258.39	\$37,592.27	\$41,854.00	\$44,622.00
Storm Water Capital Construction Fund					
Capital Outlays					
Projects & Improvements	562-009-434-730		\$0.00	\$105,000.00	\$25,000.00
Total Capital Outlays:			\$0.00	\$105,000.00	\$25,000.00
Materials and Services					
Professional Services	562-009-434-320				\$100,000.00
Total Materials and Services:					\$100,000.00
Total Storm Water Capital Construction Fund:			\$0.00	\$105,000.00	\$125,000.00
St. Maint. Improv. Capital					
Capital Outlays					
Construction	570-009-431-731	\$0.00	\$0.00	\$300,000.00	\$250,500.00
Vehicles	570-009-431-742	\$43,487.26	\$0.00		\$0.00
Total Capital Outlays:		\$43,487.26	\$0.00	\$300,000.00	\$250,500.00
Materials and Services					
SRTS/ODOT PROJECT MATCH	570-455-431-736	\$181,279.00	\$0.00		\$0.00
Total Materials and Services:		\$181,279.00	\$0.00		\$0.00
Total St. Maint. Improv. Capital:		\$224,766.26	\$0.00	\$300,000.00	\$250,500.00
State Gas Tax Street Fund					
Salaries and Wages					
Staff Pay	575-009-431-110	\$241,523.94	\$184,358.75	\$145,588.00	\$155,063.00
Overtime	575-009-431-130	\$1,181.44	\$1,564.16	\$7,000.00	\$7,210.00
Total Salaries and Wages:		\$242,705.38	\$185,922.91	\$152,588.00	\$162,273.00
Employee Benefits					
Group Insurance	575-009-431-210	\$79,493.90	\$68,643.17	\$54,341.00	\$53,140.00
FICA/Medicare	575-009-431-220	\$18,272.38	\$14,132.61	\$11,674.00	\$12,415.00
Retirement	575-009-431-230	\$28,483.29	\$22,035.08	\$17,471.00	\$18,609.00
Unemployment Contribution	575-009-431-250	\$363.11	\$88.83	\$153.00	\$162.00
Workers' Compensation	575-009-431-260	\$12,095.57	\$23,269.05	\$10,779.00	\$11,262.00
Total Employee Benefits:		\$138,708.25	\$128,168.74	\$94,418.00	\$95,588.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Capital Outlays					
Buildings	575-009-431-720	\$0.00	\$0.00	\$117,188.00	\$0.00
Projects & Improvements	575-009-431-730	\$725.85	\$3.99	\$280,000.00	\$600,000.00
Machinery	575-009-431-741	\$13,500.80	\$0.00		\$0.00
Vehicles	575-009-431-742	\$335.30	\$135.00		\$0.00
Total Capital Outlays:		\$14,561.95	\$138.99	\$397,188.00	\$600,000.00
Materials and Services					
Temporary Employees	575-009-431-120	\$1,101.00	\$0.00		\$0.00
Memberships/Dues	575-009-431-310	\$283.50	\$62.50	\$400.00	\$400.00
Subscriptions	575-009-431-311	\$323.91	\$149.85	\$0.00	\$0.00
Professional Services	575-009-431-320	\$23,855.52	\$15,935.71	\$12,500.00	\$24,625.00
Labor Relations	575-009-431-321	\$0.00	\$4,884.87		\$0.00
Technical Services	575-009-431-340	\$5,216.83	\$17,543.78	\$7,300.00	\$7,000.00
Custodial Services	575-009-431-423	\$326.18	\$525.50	\$0.00	\$0.00
Equipment Repair & Maintenance	575-009-431-430	\$10,227.46	\$5,893.57	\$5,100.00	\$6,500.00
Building Repair & Maintenance	575-009-431-431	\$1,955.18	\$2,857.26	\$2,000.00	\$5,000.00
Grounds Maintenance	575-009-431-432	\$258.30	\$2,526.30	\$1,500.00	\$2,000.00
Equipment/Vehicle Rental	575-009-431-442	\$2,077.48	\$1,587.77	\$2,500.00	\$2,500.00
Insurance	575-009-431-520	\$0.00	\$8,936.18	\$9,500.00	\$3,778.00
Advertising	575-009-431-540	\$53.83	\$19.54	\$200.00	\$202.00
Duplicating & Printing	575-009-431-550	\$532.53	\$301.16	\$200.00	\$500.00
Training/Travel	575-009-431-580	\$1,454.56	\$465.05	\$4,000.00	\$2,500.00
Office Supplies	575-009-431-610	\$433.90	\$616.01	\$2,500.00	\$2,500.00
Cleaning Supplies	575-009-431-611	\$337.02	\$206.46	\$500.00	\$500.00
Operating Supplies	575-009-431-612	\$23,414.49	\$22,027.58	\$40,000.00	\$40,000.00
Uniforms/Clothing	575-009-431-613	\$2,951.93	\$2,346.66	\$3,500.00	\$3,500.00
Tools & Small Equipment	575-009-431-614	\$2,976.59	\$41,426.29	\$3,000.00	\$3,500.00
Bank Expense	575-009-431-615	\$0.00	\$300.00		\$0.00
Furniture	575-009-431-617	\$69.08	\$37.96	\$500.00	\$500.00
Postage	575-009-431-618	\$3.43	\$523.48		\$0.00
Computers	575-009-431-619	\$529.81	\$2,782.75		\$0.00
Natural Gas	575-009-431-621	\$837.28	\$804.05	\$850.00	\$850.00
Electricity	575-009-431-622	\$2,666.04	\$2,264.20	\$3,000.00	\$3,000.00
Phone	575-009-431-623	\$3,385.50	\$2,737.17	\$3,500.00	\$3,500.00
TV/Internet	575-009-431-624	\$1,578.54	\$3,263.74	\$3,000.00	\$3,500.00
Gasoline/Fuel	575-009-431-626	\$11,477.33	\$9,147.39	\$11,500.00	\$11,615.00
Food & Beverage	575-009-431-630	\$45.92	\$11.73	\$100.00	\$100.00
Special Events	575-009-431-803	\$91.25	\$152.57	\$400.00	\$400.00
Admin Svc Chgs	575-009-431-812	\$0.00	\$0.00	\$62,328.00	\$65,031.00
Finance Svc Chgs	575-009-431-813	\$0.00	\$0.00	\$19,331.00	\$20,011.00
Total Materials and Services:		\$98,464.39	\$150,337.08	\$199,209.00	\$213,512.00
Total State Gas Tax Street Fund:		\$494,439.97	\$464,567.72	\$843,403.00	\$1,071,373.00
Path Program					
Capital Outlays					



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Projects & Improvements	585-009-431-730	\$0.00	\$0.00		\$75,000.00
Total Capital Outlays:		\$0.00	\$0.00		\$75,000.00
Total Path Program:		\$0.00	\$0.00		\$75,000.00
Weddle Bridge					
Materials and Services					
Professional Services	753-009-452-320	\$0.00	\$0.00	\$5,018.00	\$5,100.00
Total Materials and Services:		\$0.00	\$0.00	\$5,018.00	\$5,100.00
Total Weddle Bridge:		\$0.00	\$0.00	\$5,018.00	\$5,100.00
Total:		\$5,236,991.55	\$6,080,868.43	\$19,839,005.00	\$13,753,716.00

Parks



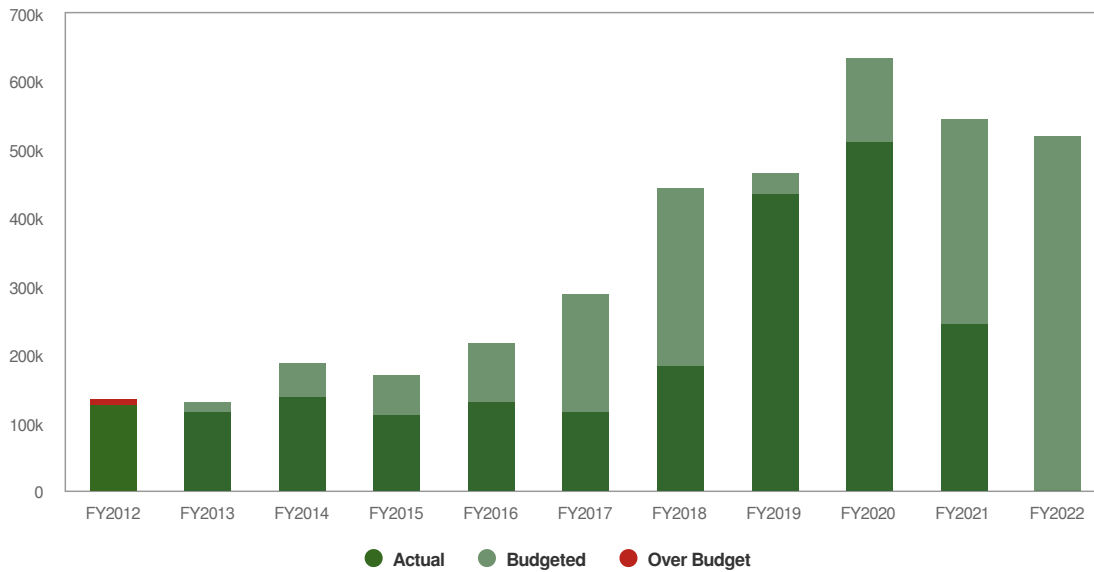
Kevin Makinson
Crew Leader

The Parks division is a component of Public Works. The City of Sweet Home has an established city-wide park system that provides a variety of recreational opportunities to all citizens and visitors. Currently, the City maintains six parks (including a skate park) and the Hobart Natural Area. The 2017 Budget Committee and City Council both made the parks program a priority for the city and added a crew leader to the budget to oversee maintenance of those parks and city facilities. For the 2021-2022 approved budget, the City is continuing to focus on Sankey Park after being awarded a \$242k grant from the Oregon Parks and Recreation Department. The grant allows the City to move forward with the park's master plan and leverage its own funds to restore the park to its former glory.

Expenditures Summary

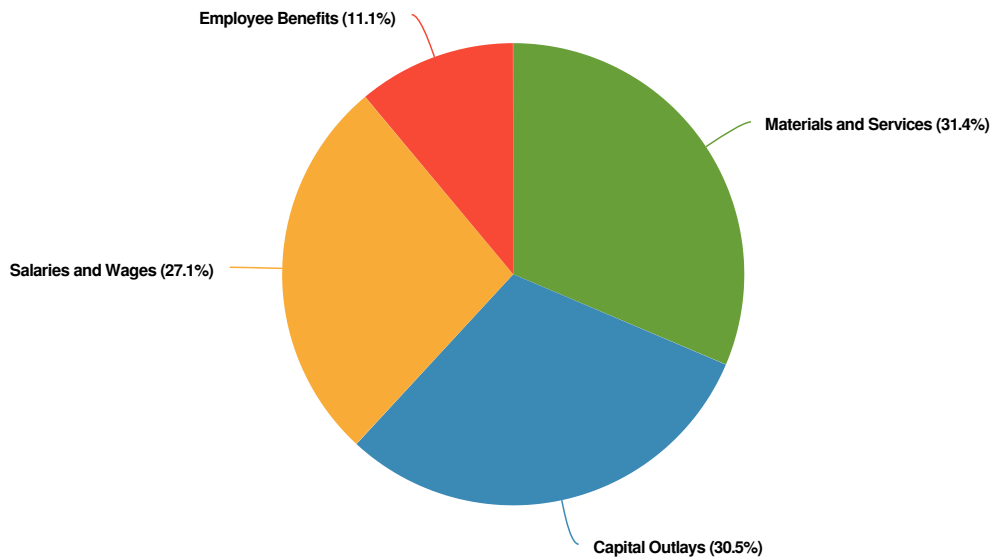
\$521,825 **-\$25,065**
(-4.58% vs. prior year)

Parks Proposed and Historical Budget vs. Actual

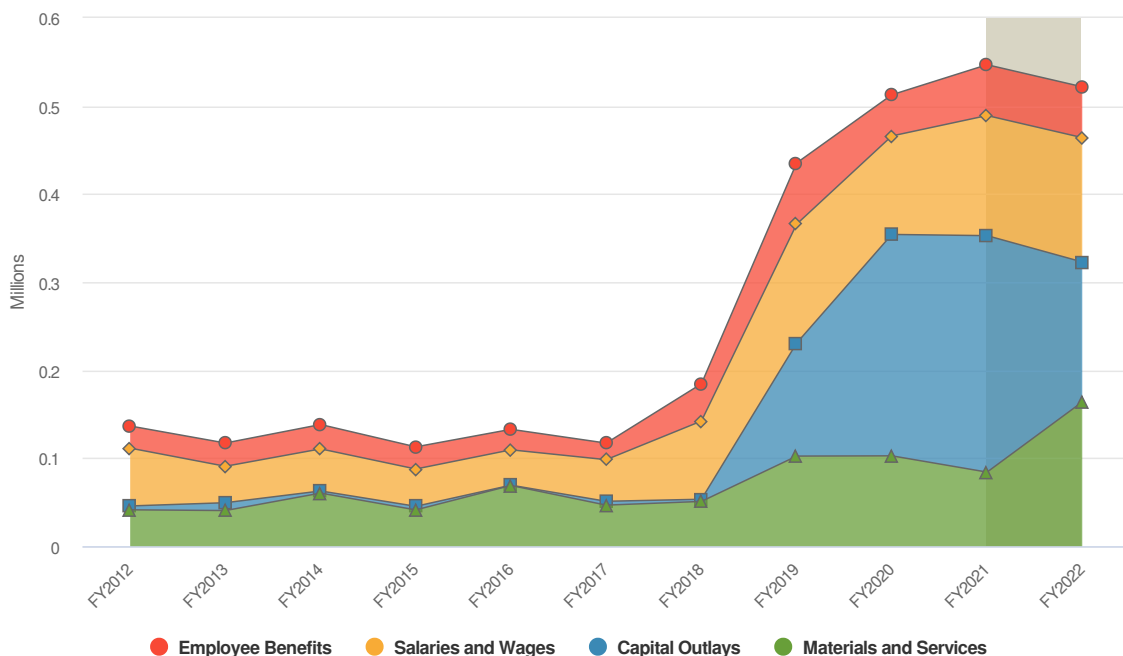


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type

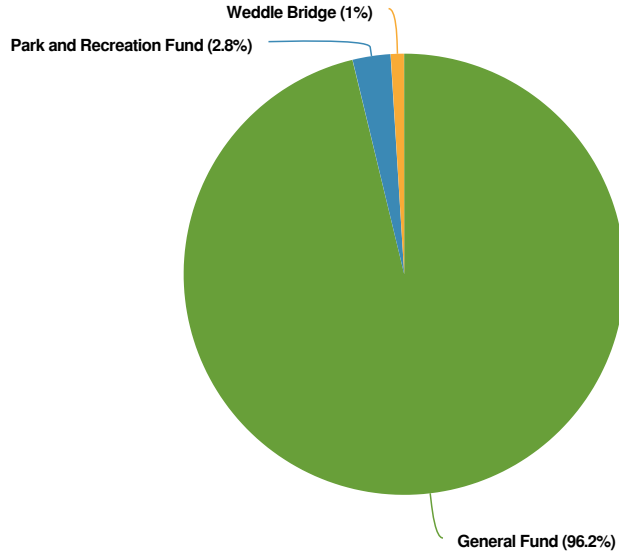


Grey background indicates budgeted figures.

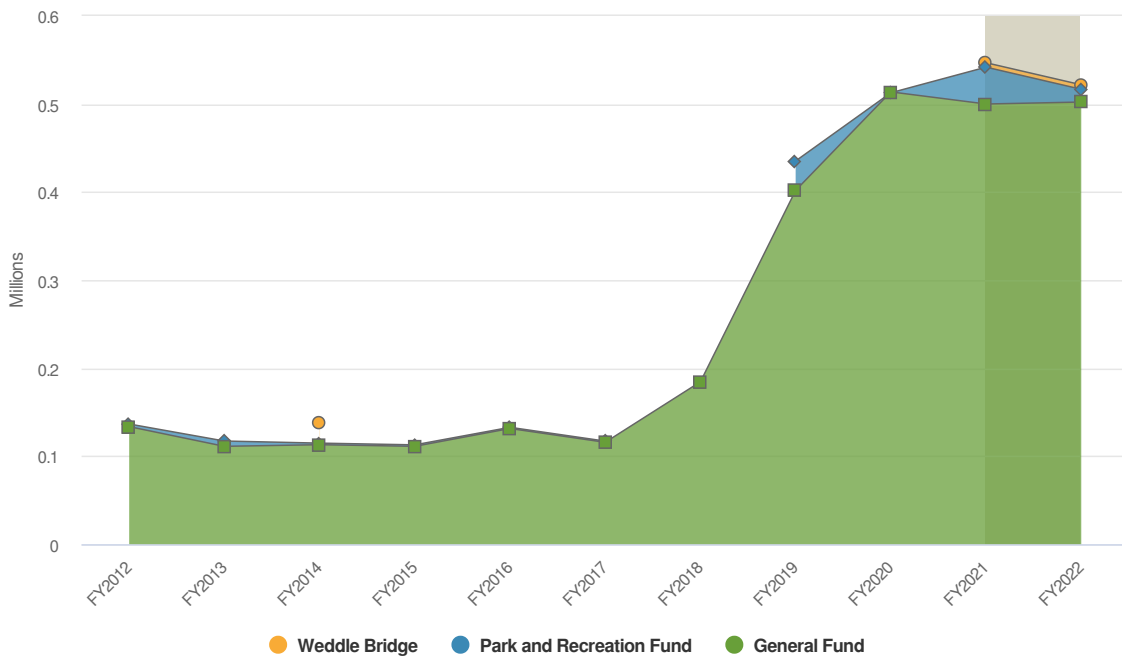
A significant amount of capital funds have been spent beginning in 2019 as the City works to complete a major transformation at Sankey Park. Aided by a grant from the Oregon Parks & Recreation Department, work continues on lower Sankey Park with expected completion during this budget year.

Expenditures by Fund

2022 Expenditures by Fund



Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
General Fund					
Salaries and Wages					
Staff Pay	100-009-452-110	\$129,404.56	\$88,335.60	\$96,670.00	\$100,224.00
Temporary Employees	100-009-452-120	\$4,012.93	\$21,249.15	\$39,758.00	\$41,000.00
Overtime	100-009-452-130	\$1,693.48	\$2,289.14	\$0.00	\$0.00
Total Salaries and Wages:		\$135,110.97	\$111,873.89	\$136,428.00	\$141,224.00
Employee Benefits					
Group Insurance	100-009-452-210	\$38,865.25	\$25,849.37	\$31,962.00	\$31,017.00
FICA/Medicare	100-009-452-220	\$10,086.69	\$8,506.70	\$10,631.00	\$10,800.00
Retirement	100-009-452-230	\$17,055.05	\$8,604.93	\$11,601.00	\$12,028.00
Unemployment Contribution	100-009-452-250	\$199.78	\$64.95	\$136.00	\$200.00
Workers' Compensation	100-009-452-260	\$3,316.21	\$3,757.81	\$3,399.00	\$3,700.00
Total Employee Benefits:		\$69,522.98	\$46,783.76	\$57,729.00	\$57,745.00
Capital Outlays					
Buildings	100-009-452-720	\$73,099.68	\$0.00	\$23,438.00	\$0.00
Projects & Improvements	100-009-452-730	\$28,109.44	\$16,031.44	\$203,291.00	\$144,517.00
Machinery	100-009-452-741	\$1,263.76	\$235,364.14		\$0.00
Vehicles	100-009-452-742	\$2,219.25	\$90.00		\$0.00
Total Capital Outlays:		\$104,692.13	\$251,485.58	\$226,729.00	\$144,517.00
Materials and Services					
Memberships/Dues	100-009-452-310	\$189.00	\$97.50	\$300.00	\$300.00
Subscriptions	100-009-452-311	\$5.00	\$146.05	\$0.00	\$0.00
Professional Services	100-009-452-320	\$45,539.03	\$12,764.06	\$7,500.00	\$7,500.00
Labor Relations	100-009-452-321	\$0.00	\$1,163.71		\$0.00
Technical Services	100-009-452-340	\$3,083.76	\$11,021.09	\$4,920.00	\$3,500.00
Custodial Services	100-009-452-423	\$217.39	\$341.65	\$0.00	\$0.00
Equipment Repair & Maintenance	100-009-452-430	\$2,449.68	\$5,086.67	\$4,000.00	\$5,000.00
Building Repair & Maintenance	100-009-452-431	\$4,229.20	\$4,151.81	\$5,000.00	\$10,000.00
Grounds Maintenance	100-009-452-432	\$3,689.32	\$23,930.80	\$6,000.00	\$21,500.00
Equipment/Vehicle Rental	100-009-452-442	\$1,232.06	\$2,164.62	\$1,500.00	\$1,515.00
Insurance	100-009-452-520	\$0.00	\$5,503.52	\$5,778.00	\$6,400.00
Advertising	100-009-452-540	\$910.05	\$13.03	\$1,200.00	\$500.00
Duplicating & Printing	100-009-452-550	\$259.19	\$108.64	\$0.00	\$0.00
Training/Travel	100-009-452-580	\$1,542.31	\$195.20	\$1,500.00	\$1,000.00
Office Supplies	100-009-452-610	\$396.68	\$728.40	\$500.00	\$500.00
Cleaning Supplies	100-009-452-611	\$467.52	\$408.00	\$700.00	\$700.00
Operating Supplies	100-009-452-612	\$8,518.71	\$9,681.82	\$8,000.00	\$8,400.00
Uniforms/Clothing	100-009-452-613	\$1,613.55	\$1,116.18	\$500.00	\$700.00
Tools & Small Equipment	100-009-452-614	\$1,257.59	\$8,507.90	\$1,500.00	\$1,500.00
Bank Expense	100-009-452-615	\$0.00	\$200.00		\$0.00
Furniture	100-009-452-617	\$2,199.91	\$25.31		\$0.00
Postage	100-009-452-618	\$2.27	\$7.66		\$0.00
Computers	100-009-452-619	\$1,186.37	\$1,298.50		\$0.00
Natural Gas	100-009-452-621	\$1,174.93	\$1,331.52	\$1,175.00	\$1,200.00
Electricity	100-009-452-622	\$5,041.67	\$4,506.39	\$5,042.00	\$5,500.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Phone	100-009-452-623	\$1,393.31	\$1,631.04	\$1,393.00	\$1,400.00
TV/Internet	100-009-452-624	\$1,274.64	\$3,086.19	\$1,275.00	\$3,000.00
Gasoline/Fuel	100-009-452-626	\$3,993.88	\$4,168.52	\$4,500.00	\$4,500.00
Food & Beverage	100-009-452-630	\$22.62	\$7.82	\$0.00	\$0.00
Special Events	100-009-452-803	\$366.45	\$202.58	\$0.00	\$0.00
Grant Expense	100-009-452-809	\$288.00	\$0.00		\$0.00
Administrative Svc Chrgs	100-009-452-812				\$56,702.00
Finance Chrgs for Svc	100-009-452-813	\$0.00	\$0.00	\$16,830.00	\$17,422.00
Total Materials and Services:		\$92,544.09	\$103,596.18	\$79,113.00	\$158,739.00
Total General Fund:		\$401,870.17	\$513,739.41	\$499,999.00	\$502,225.00
Park and Recreation Fund					
Capital Outlays					
Projects & Improvements	457-009-452-730	\$23,670.77	\$0.00	\$41,873.00	\$14,500.00
Total Capital Outlays:		\$23,670.77	\$0.00	\$41,873.00	\$14,500.00
Materials and Services					
Professional Services	457-009-452-320	\$953.48	\$0.00		\$0.00
Operating Supplies	457-009-452-612	\$9,221.40	\$0.00		\$0.00
Uniforms/Clothing	457-009-452-613	\$72.39	\$0.00		\$0.00
Phone	457-009-452-623	\$85.13	\$0.00		\$0.00
Special Events	457-009-452-803	\$463.00	\$0.00		\$0.00
Sweet Home Pool Donations	457-009-452-811	-\$1,025.10	-\$971.00	\$0.00	\$0.00
Total Materials and Services:		\$9,770.30	-\$971.00	\$0.00	\$0.00
Total Park and Recreation Fund:		\$33,441.07	-\$971.00	\$41,873.00	\$14,500.00
Weddle Bridge					
Materials and Services					
Professional Services	753-009-452-320	\$0.00	\$0.00	\$5,018.00	\$5,100.00
Total Materials and Services:		\$0.00	\$0.00	\$5,018.00	\$5,100.00
Total Weddle Bridge:		\$0.00	\$0.00	\$5,018.00	\$5,100.00
Total:		\$435,311.24	\$512,768.41	\$546,890.00	\$521,825.00

Water



Wes Glenn
Crew Leader

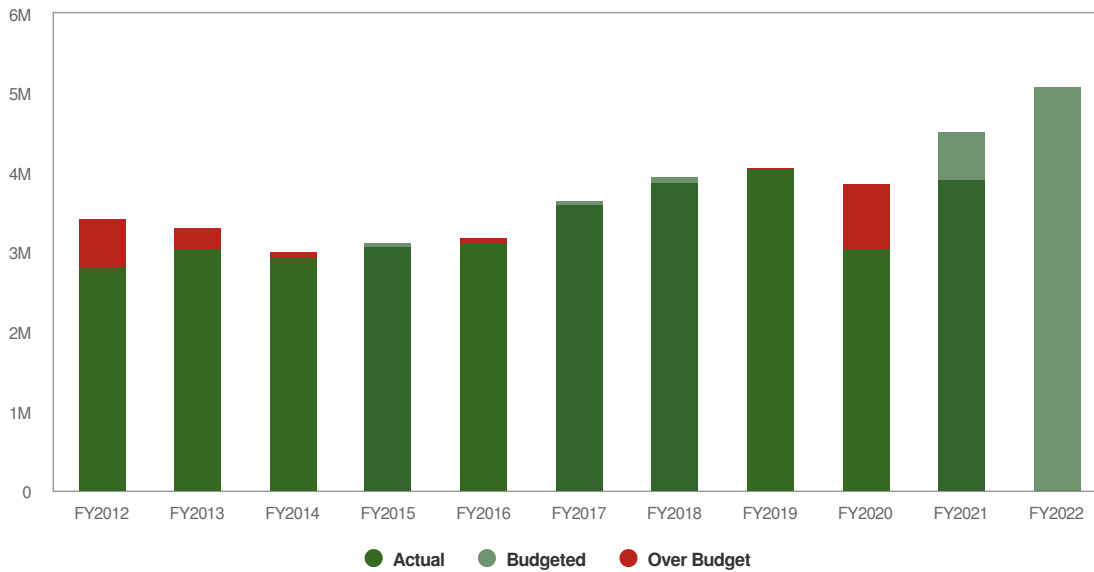
The City operates and maintains a Water Treatment Facility and appropriate distribution systems in such a way as to meet strict governmental requirements while providing safe drinking water and protecting the health of the environment. Several activities are associated with the production of potable water. Equipment operation and maintenance is accomplished on pumps, valves, motors, compressors, chemical feed machines, flow meters, pressure meters and filters. Production averages approximately 1 million gallons per day with peak days in excess of 2.5 million gallons. To accomplish the feat, the plant runs seven days a week, 365 days a year.

Our goal is to continue to produce superior quality potable water that resulted in the city earning the Overall Best Drinking Water in Oregon award for 2016.

Revenues Summary

\$5,100,240 **\$564,326**
(12.44% vs. prior year)

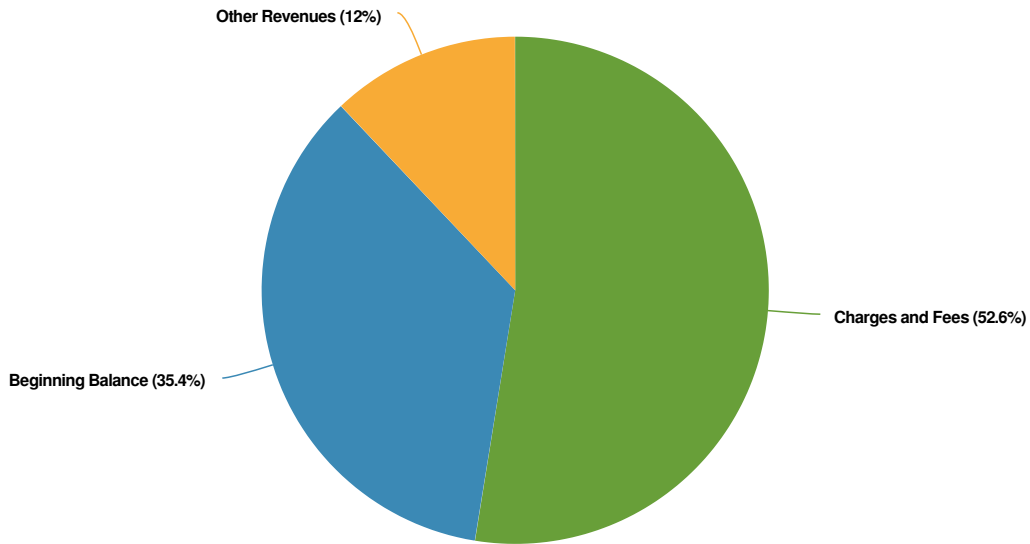
Water Proposed and Historical Budget vs. Actual



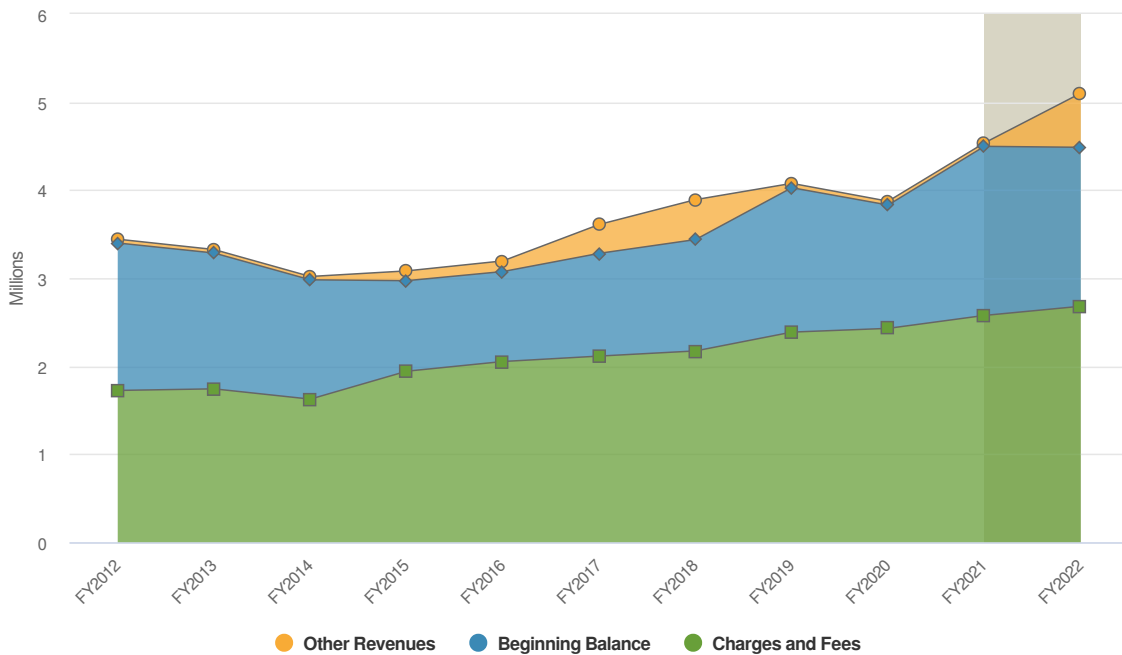
Revenues by Source

Over half of the revenue generated to support the water system comes from water utility and connection fees paid by water consumers. As enterprise and capital funds, the available funding for the water system is entirely self-supported and receives no property tax funding or outside resources.

Projected 2022 Revenues by Source



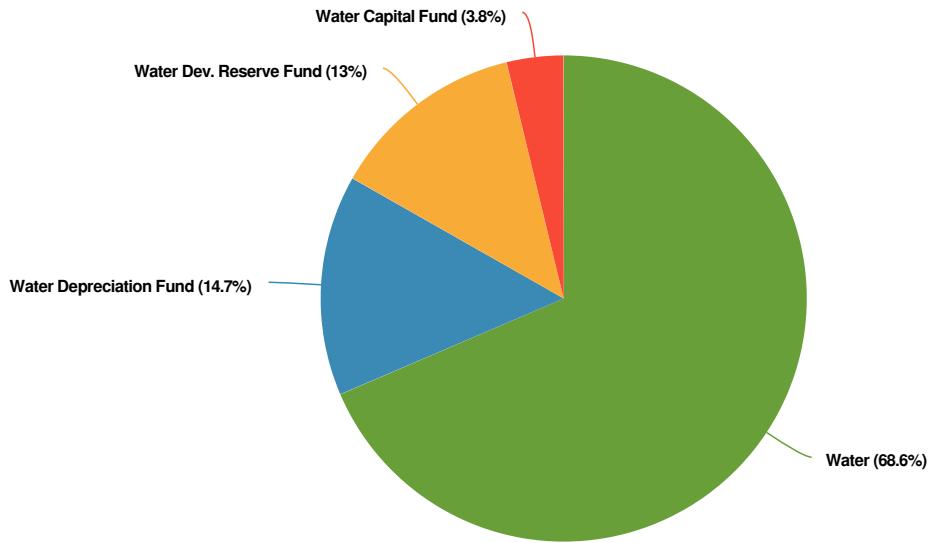
Budgeted and Historical 2022 Revenues by Source



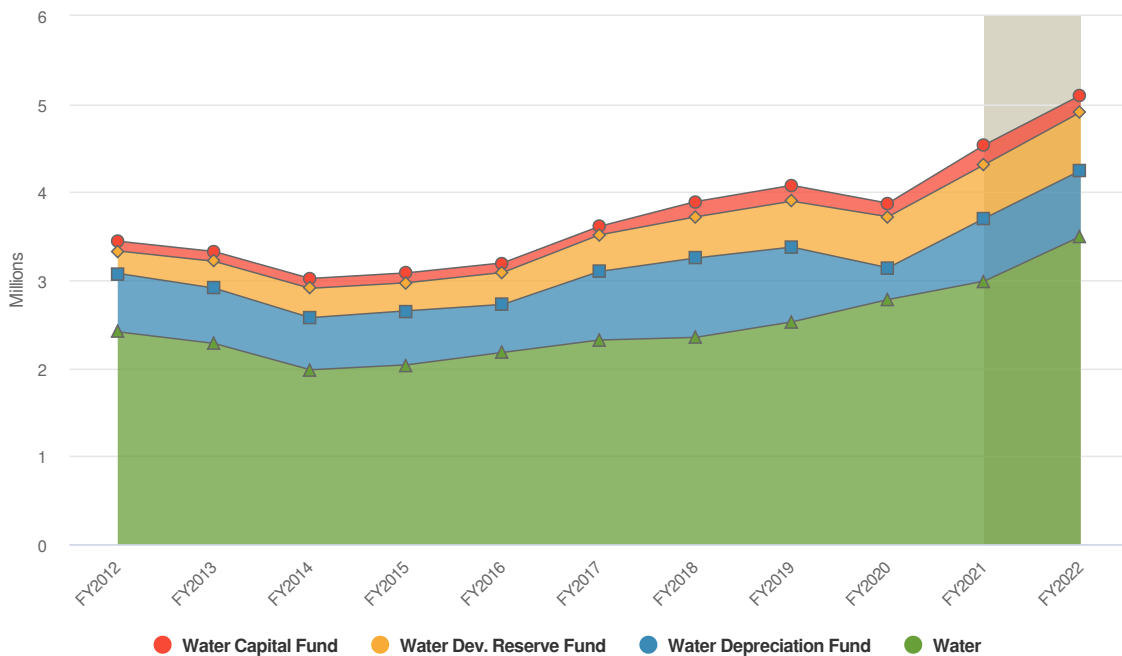
Grey background indicates budgeted figures.

Revenue by Fund

2022 Revenue by Fund



Budgeted and Historical 2022 Revenue by Fund



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Water					
Beginning Balance					
Beginning Fund Balance	500-000-300-000	\$158,366.61	\$376,263.38	\$430,798.00	\$296,175.00
Total Beginning Balance:		\$158,366.61	\$376,263.38	\$430,798.00	\$296,175.00
Other Revenues					
INTEREST	500-000-361-000				\$5,050.00
MISC. REVENUES	500-000-390-001				\$13,175.00
Interest	500-009-361-010	\$8,735.32	\$5,661.74	\$5,000.00	\$0.00
Miscellaneous Revenues	500-009-395-011	\$12,159.44	\$18,144.34	\$13,175.00	\$582,000.00
Total Other Revenues:		\$20,894.76	\$23,806.08	\$18,175.00	\$600,225.00
Charges and Fees					
WATER USER FEES	500-000-340-001				\$2,570,580.00
WATER CONNECTION FEES	500-000-340-002				\$30,000.00
User Fees	500-009-340-021	\$2,317,575.50	\$2,349,160.10	\$2,519,526.00	\$0.00
Utility Connection Fees	500-009-340-025	\$27,703.00	\$29,612.00	\$20,000.00	\$0.00
Total Charges and Fees:		\$2,345,278.50	\$2,378,772.10	\$2,539,526.00	\$2,600,580.00
Total Water:		\$2,524,539.87	\$2,778,841.56	\$2,988,499.00	\$3,496,980.00
Water Dev. Reserve Fund					
Beginning Balance					
Beginning Fund Balance	501-000-300-000	\$467,096.43	\$521,011.12	\$563,230.00	\$576,571.00
Total Beginning Balance:		\$467,096.43	\$521,011.12	\$563,230.00	\$576,571.00
Other Revenues					
Interest	501-009-361-010	\$11,232.20	\$7,716.37	\$9,000.00	\$5,455.00
Interest on Assessments	501-009-361-012	\$1,460.02	\$780.04	\$1,000.00	\$1,000.00
Total Other Revenues:		\$12,692.22	\$8,496.41	\$10,000.00	\$6,455.00
Charges and Fees					
System Development Charges	501-009-340-022	\$37,610.00	\$41,454.00	\$35,000.00	\$78,233.00
Assessment Principal	501-009-355-010	\$3,612.47	\$8,822.75	\$1,500.00	\$1,500.00
Total Charges and Fees:		\$41,222.47	\$50,276.75	\$36,500.00	\$79,733.00
Total Water Dev. Reserve Fund:		\$521,011.12	\$579,784.28	\$609,730.00	\$662,759.00
Water Capital Fund					
Beginning Balance					
Beginning Fund Balance	502-000-300-000	\$174,003.28	\$151,163.47	\$222,718.00	\$190,560.00
Total Beginning Balance:		\$174,003.28	\$151,163.47	\$222,718.00	\$190,560.00
Other Revenues					
Interest	502-009-361-010	\$3,727.71	\$2,576.76	\$2,000.00	\$1,821.00
Miscellaneous Revenues	502-009-395-011	\$2,698.25	\$0.00		\$0.00
Total Other Revenues:		\$6,425.96	\$2,576.76	\$2,000.00	\$1,821.00
Total Water Capital Fund:		\$180,429.24	\$153,740.23	\$224,718.00	\$192,381.00
Water Depreciation Fund					

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Beginning Balance					
Beginning Fund Balance	503-000-300-000	\$840,778.28	\$352,686.35	\$703,967.00	\$742,120.00
Total Beginning Balance:		\$840,778.28	\$352,686.35	\$703,967.00	\$742,120.00
Other Revenues					
Interest	503-009-361-010	\$9,621.82	\$8,395.65	\$9,000.00	\$6,000.00
Total Other Revenues:		\$9,621.82	\$8,395.65	\$9,000.00	\$6,000.00
Total Water Depreciation Fund:		\$850,400.10	\$361,082.00	\$712,967.00	\$748,120.00
Total:		\$4,076,380.33	\$3,873,448.07	\$4,535,914.00	\$5,100,240.00

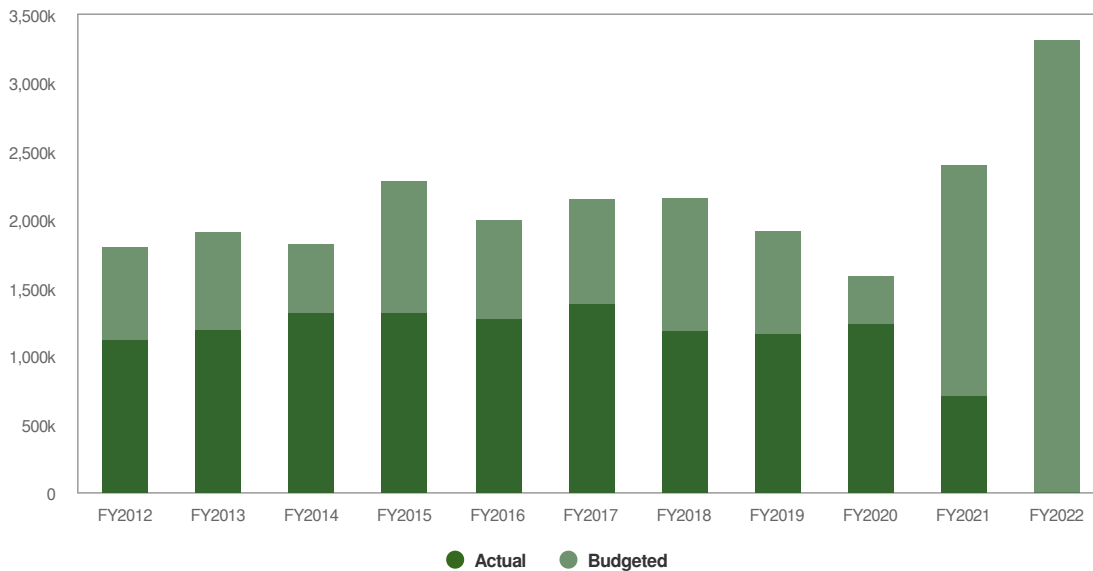
Expenditures Summary

The Water division consists of both water treatment and water distribution. For the first time in over a decade, the City will be directly responsible for the treatment of both water and sewer after the City Council voted to bring the operations back in-house. Additionally, the City is planning to change out all of its existing Sensus water meters in favor of ultrasonic "smart" water meters which will better track and notify staff of potential leaks and low flows through meters not previously picked up by the existing infrastructure. These two items, while one-time costs, have added \$900k to the Water division's overall budget for 2022.

In the 2022 approved budget, six capital projects are included, mostly aimed at improving operations at the Water Treatment plant for the coming fiscal year. In total, \$1.0 million in projects for 2022 were approved using existing water utility rates and available capital reserves.

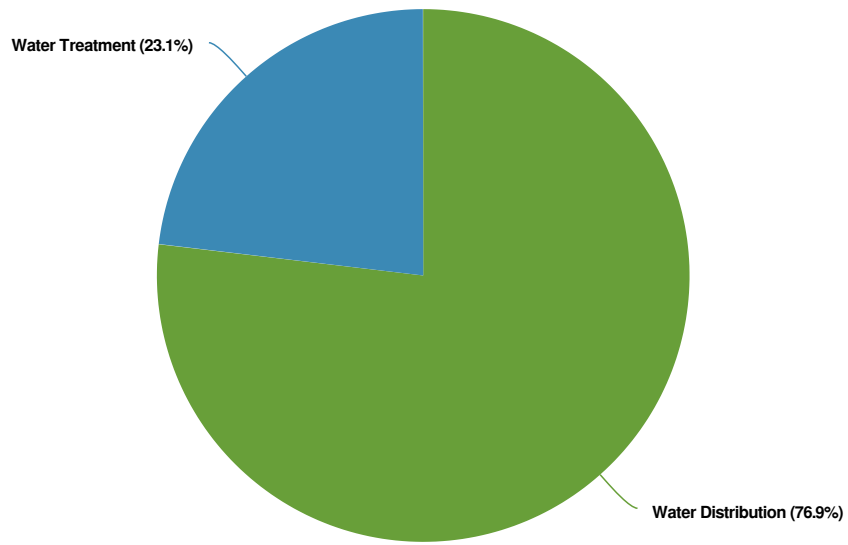
\$3,323,610 **\$912,755**
 (37.86% vs. prior year)

Water Proposed and Historical Budget vs. Actual

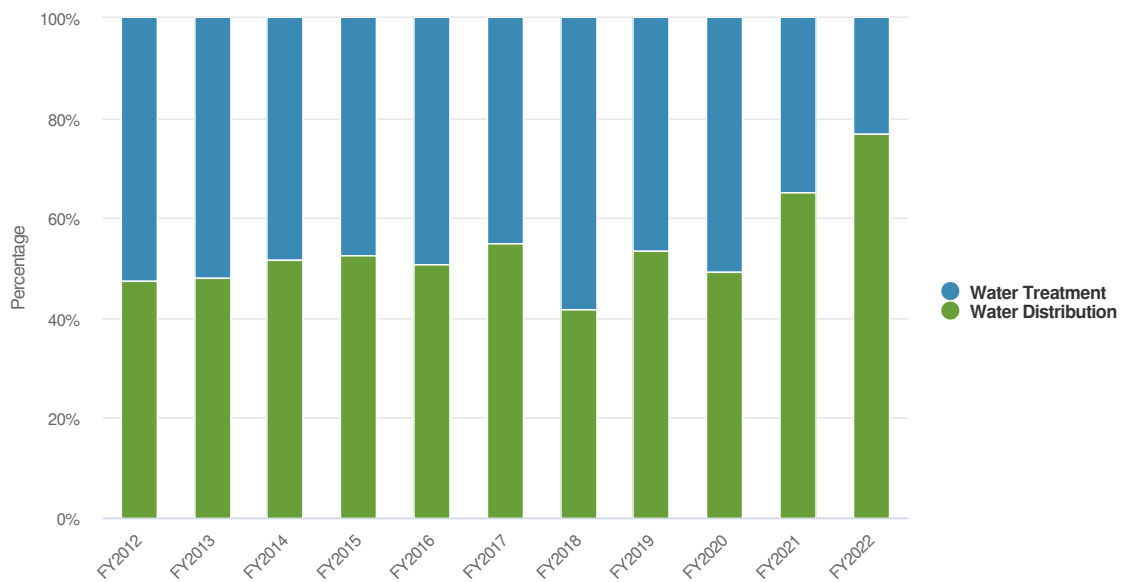


Expenditures by Function

Budgeted Expenditures by Function

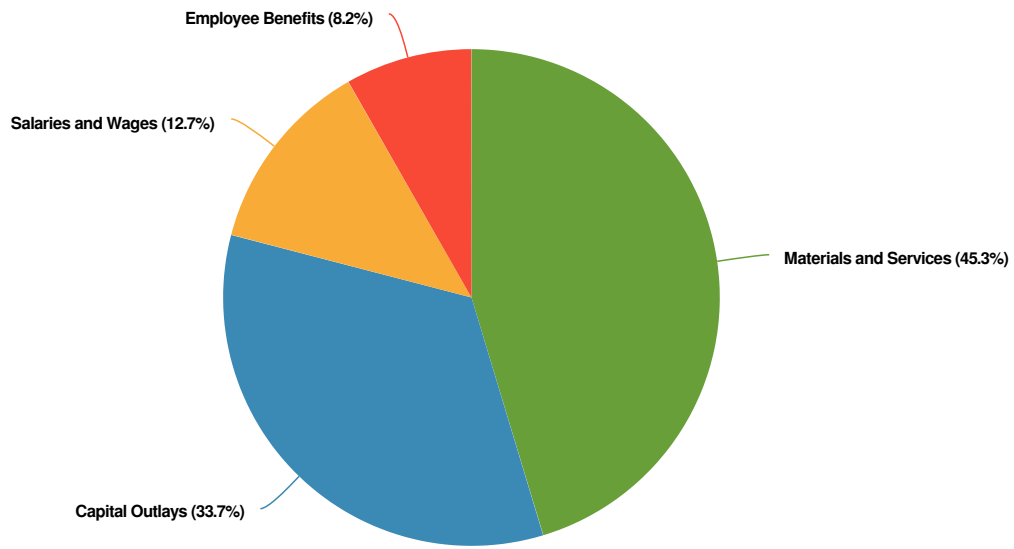


Budgeted and Historical Expenditures by Function

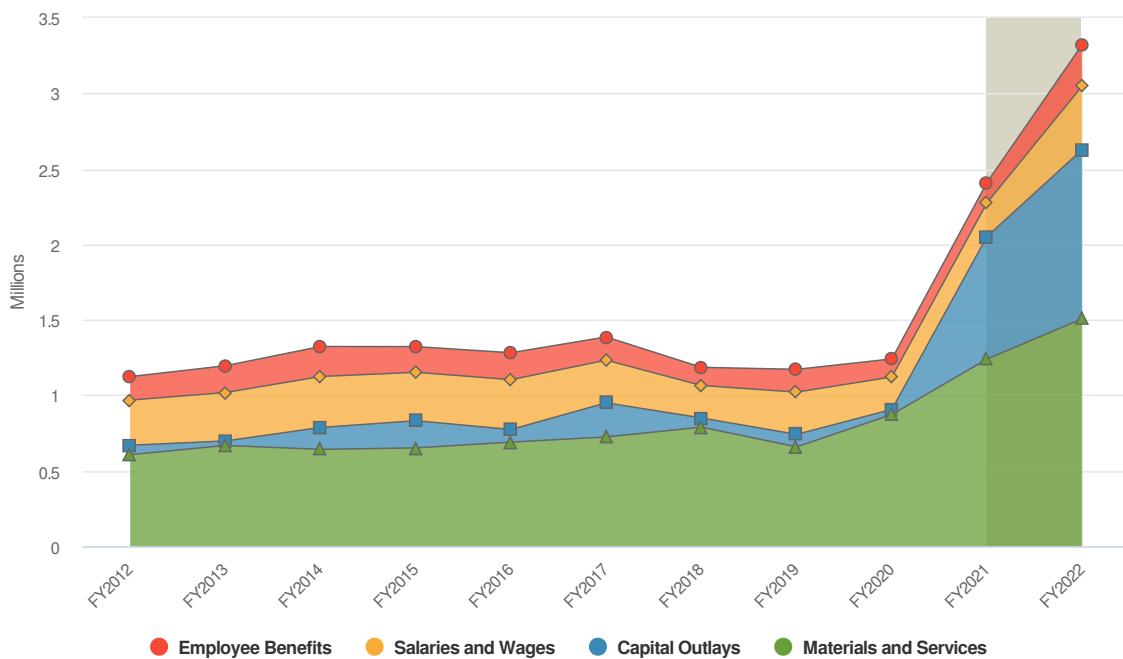


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



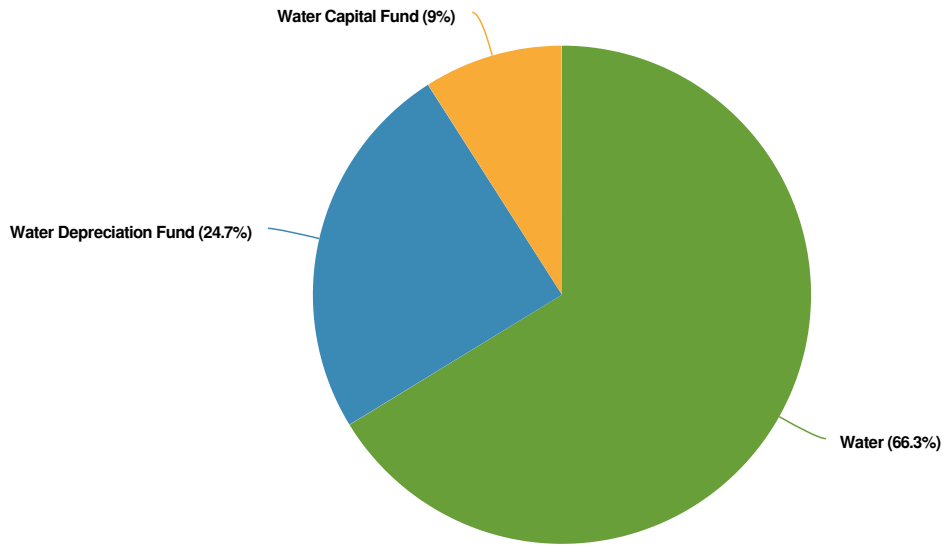
Budgeted and Historical Expenditures by Expense Type



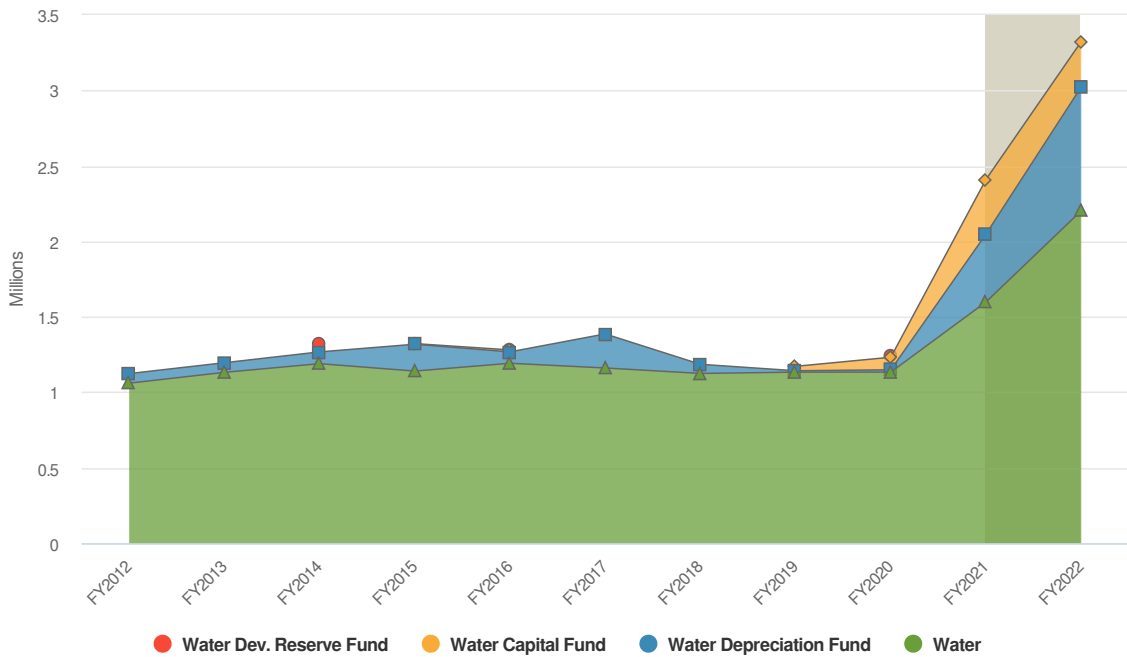
Grey background indicates budgeted figures.

Expenditures by Fund

2022 Expenditures by Fund



Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Water					



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Salaries and Wages					
Staff Pay	500-009-333-110	\$25,648.78	\$34,357.16	\$35,937.00	\$184,542.00
Staff Pay	500-009-433-110	\$253,851.52	\$179,797.41	\$185,401.00	\$234,477.00
Overtime	500-009-433-130	\$437.03	\$1,110.08	\$2,500.00	\$2,575.00
Total Salaries and Wages:		\$279,937.33	\$215,264.65	\$223,838.00	\$421,594.00
Employee Benefits					
Group Insurance	500-009-333-210	\$6,620.85	\$4,840.60	\$4,996.00	\$68,622.00
FICA/Medicare	500-009-333-220	\$1,942.84	\$2,559.89	\$2,750.00	\$14,117.00
Retirement	500-009-333-230	\$3,651.72	\$5,395.88	\$5,643.00	\$23,516.00
Unemployment Contribution	500-009-333-250	\$38.65	\$11.53	\$36.00	\$185.00
Workers' Compensation	500-009-333-260	\$301.14	\$558.07	\$2,661.00	\$6,897.00
Group Insurance	500-009-433-210	\$84,779.17	\$66,867.04	\$76,841.00	\$107,579.00
FICA/Medicare	500-009-433-220	\$19,220.34	\$13,705.50	\$14,376.00	\$18,135.00
Retirement	500-009-433-230	\$28,973.40	\$21,466.33	\$22,251.00	\$28,139.00
Unemployment Contribution	500-009-433-250	\$370.32	\$81.27	\$188.00	\$237.00
Workers' Compensation	500-009-433-260	\$5,161.92	\$3,711.78	\$5,258.00	\$6,522.00
Total Employee Benefits:		\$151,060.35	\$119,197.89	\$135,000.00	\$273,949.00
Capital Outlays					
Buildings	500-009-333-720	\$18,020.00	-\$9,010.00		\$0.00
Projects & Improvements	500-009-433-730	\$540.00	\$0.00		\$0.00
Machinery	500-009-433-741	\$18,969.17	\$0.00		\$0.00
Vehicles	500-009-433-742	\$6,468.61	\$135.00		\$0.00
Total Capital Outlays:		\$43,997.78	-\$8,875.00		\$0.00
Materials and Services					
Overtime	500-009-333-130	\$3.30	\$0.00		\$15,000.00
Memberships/Dues	500-009-333-310		\$0.00	\$500.00	\$1,505.00
Subscriptions	500-009-333-311	\$470.87	\$0.00		\$0.00
Professional Services	500-009-333-320	\$478,765.14	\$547,202.80	\$580,640.00	\$7,000.00
Labor Relations	500-009-333-321	\$0.00	\$545.32		\$0.00
Technical Services	500-009-333-340	\$7,528.09	\$7,144.41	\$662.00	\$17,000.00
Equipment Repair & Maintenance	500-009-333-430	\$628.24	\$27,902.02	\$10,100.00	\$50,000.00
Building Repair & Maintenance	500-009-333-431	\$0.00	\$6,582.26		\$2,000.00
Equipment/Vehicle Rental	500-009-333-442	\$72.00	\$0.00		\$0.00
Insurance	500-009-333-520		\$0.00		\$25,000.00
Advertising	500-009-333-540	\$162.50	\$10.00		\$0.00
Training/Travel	500-009-333-580	\$376.75	\$0.00	\$2,000.00	\$2,500.00
Office Supplies	500-009-333-610	\$0.00	\$210.47		\$2,000.00
Operating Supplies	500-009-333-612	\$3.93	\$0.00	\$0.00	\$55,000.00
Uniforms/Clothing	500-009-333-613				\$2,500.00
Tools & Small Equipment	500-009-333-614				\$15,000.00
Postage	500-009-333-618	\$112.50	\$0.00	\$150.00	\$150.00
Computers	500-009-333-619	\$0.00	\$812.71		\$2,500.00
Utilities	500-009-333-620	\$0.00	\$0.00		\$82,500.00
Phone	500-009-333-623	\$0.00	\$236.03	\$360.00	\$1,200.00
Food & Beverage	500-009-333-630	\$13.10	\$0.00		\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Special Events	500-009-333-803	\$2.44	\$0.00		\$0.00
Administrative Chrgs for Svc	500-009-333-812	\$0.00	\$0.00	\$119,075.00	\$117,915.00
Finance Chrgs for Svc	500-009-333-813	\$0.00	\$0.00	\$76,929.00	\$71,856.00
Memberships/Dues	500-009-433-310	\$2,248.50	\$872.50	\$2,000.00	\$2,020.00
Subscriptions	500-009-433-311	\$856.00	\$149.84	\$1,000.00	\$1,010.00
Professional Services	500-009-433-320	\$39,408.44	\$27,517.51	\$25,250.00	\$35,503.00
Labor Relations	500-009-433-321	\$0.00	\$4,445.67		\$0.00
Technical Services	500-009-433-340	\$12,931.57	\$24,810.07	\$33,330.00	\$35,000.00
Easements	500-009-433-400	\$1,158.46	\$1,247.25	\$1,250.00	\$1,263.00
Custodial Services	500-009-433-423	\$326.14	\$499.62	\$500.00	\$505.00
Equipment Repair & Maintenance	500-009-433-430	\$7,320.99	\$3,353.84	\$7,500.00	\$7,575.00
Building Repair & Maintenance	500-009-433-431	\$1,963.56	\$2,857.24	\$2,000.00	\$7,020.00
Grounds Maintenance	500-009-433-432	\$123.49	\$26.29	\$570.00	\$576.00
Equipment/Vehicle Rental	500-009-433-442	\$2,065.89	\$1,638.48	\$2,020.00	\$2,040.00
Insurance	500-009-433-520	\$0.00	\$33,109.57	\$35,000.00	\$3,723.00
Advertising	500-009-433-540	\$155.00	\$642.80	\$1,000.00	\$1,010.00
Duplicating & Printing	500-009-433-550	\$665.61	\$474.57	\$500.00	\$505.00
Training/Travel	500-009-433-580	\$3,765.55	\$1,420.72	\$5,000.00	\$5,050.00
Office Supplies	500-009-433-610	\$965.40	\$696.84	\$5,000.00	\$5,050.00
Cleaning Supplies	500-009-433-611	\$267.41	\$146.53	\$500.00	\$505.00
Operating Supplies	500-009-433-612	\$58,241.34	\$81,726.52	\$116,655.00	\$700,000.00
Uniforms/Clothing	500-009-433-613	\$2,300.91	\$1,791.53	\$2,500.00	\$2,525.00
Tools & Small Equipment	500-009-433-614	\$10,408.92	\$5,253.52	\$1,500.00	\$2,515.00
Bank Expense	500-009-433-615	\$0.00	\$300.00		\$0.00
Furniture	500-009-433-617	\$69.04	\$37.96	\$500.00	\$1,505.00
Postage	500-009-433-618	\$3.42	\$191.55	\$0.00	\$0.00
Computers	500-009-433-619	\$353.17	\$1,947.75		\$0.00
Natural Gas	500-009-433-621	\$2,833.47	\$2,793.33	\$2,300.00	\$2,400.00
Electricity	500-009-433-622	\$5,471.57	\$4,301.34	\$5,775.00	\$7,000.00
Phone	500-009-433-623	\$4,508.77	\$3,805.76	\$6,000.00	\$1,000.00
TV/Internet	500-009-433-624	\$1,578.56	\$3,263.76	\$2,500.00	\$6,000.00
Gasoline/Fuel	500-009-433-626	\$9,981.95	\$7,946.15	\$10,000.00	\$12,000.00
Food & Beverage	500-009-433-630	\$24.12	\$11.73	\$100.00	\$0.00
Special Events	500-009-433-803	\$0.00	\$15.88		\$0.00
Administrative Chrgs for Svc	500-009-433-812	\$0.00	\$0.00	\$108,844.00	\$120,009.00
Finance Chrgs for Svc	500-009-433-813	\$0.00	\$0.00	\$70,319.00	\$73,132.00
Total Materials and Services:		\$658,136.11	\$807,942.14	\$1,239,829.00	\$1,507,067.00
Total Water:		\$1,133,131.57	\$1,133,529.68	\$1,598,667.00	\$2,202,610.00
Water Dev. Reserve Fund					
Materials and Services					
Professional Services	501-009-433-320	\$0.00	\$8,614.19		\$0.00
Total Materials and Services:		\$0.00	\$8,614.19		\$0.00
Total Water Dev. Reserve Fund:		\$0.00	\$8,614.19		\$0.00
Water Capital Fund					
Capital Outlays					



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Buildings	502-009-433-720	\$0.00	\$0.00	\$117,188.00	\$0.00
Projects & Improvements	502-009-433-730	\$0.00	\$16,856.62	\$245,000.00	\$300,000.00
Machinery	502-009-433-741	\$0.00	\$10,710.00		\$0.00
Vehicles	502-009-433-742	\$29,265.77	\$0.00		\$0.00
Total Capital Outlays:		\$29,265.77	\$27,566.62	\$362,188.00	\$300,000.00
Materials and Services					
Professional Services	502-009-433-320	\$0.00	\$51,359.50	\$0.00	\$0.00
Technical Services	502-009-433-340	\$0.00	\$31.25		\$0.00
Equipment Repair & Maintenance	502-009-433-430	\$0.00	\$4,225.00		
Total Materials and Services:		\$0.00	\$55,615.75		
Total Water Capital Fund:		\$29,265.77	\$83,182.37	\$362,188.00	\$300,000.00
Water Depreciation Fund					
Capital Outlays					
Projects & Improvements	503-009-433-730	\$9,390.75	\$15,097.71	\$375,000.00	\$821,000.00
Construction	503-009-433-731	\$0.00	\$0.00	\$75,000.00	\$0.00
Total Capital Outlays:		\$9,390.75	\$15,097.71	\$450,000.00	\$821,000.00
Materials and Services					
Professional Services	503-009-433-320	\$0.00	\$190.00		\$0.00
Operating Supplies	503-009-433-612	\$0.00	\$7.90		\$0.00
Total Materials and Services:		\$0.00	\$197.90		\$0.00
Total Water Depreciation Fund:		\$9,390.75	\$15,295.61	\$450,000.00	\$821,000.00
Total:		\$1,171,788.09	\$1,240,621.85	\$2,410,855.00	\$3,323,610.00

Wastewater & Storm Water



Crew Leader

The City operates and maintains a Wastewater Treatment Facility and appropriate collections systems in such a way as to meet strict governmental requirements for wastewater collections and reclamation, while protecting the health of the environment. This facility consists of six unit processes, including influent pumping, aeration, clarification, sludge dewatering and disposal, disinfections and two gravity filters that are operated during certain periods throughout the year. Laboratory facilities which support the operations and comply with state and federal mandates are also associated with the overall operation and maintenance, cleaning of grounds and facilities, sludge dewatering and disposal activities, process operation, monitoring and reporting.

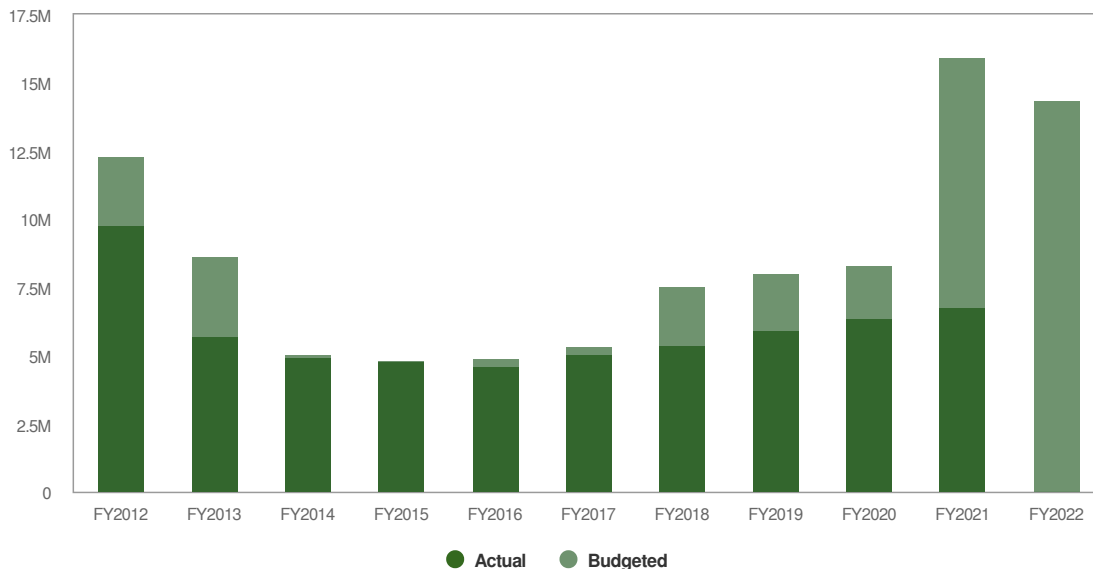
The monitoring activities are composed of effluent flow monitoring and lab testing. The City maintains a water quality lab for the purpose of meeting state and federal regulations for treatment and discharge of municipal sewage. In-house analysis includes daily, weekly and monthly testing for Biological Oxygen Demand (BOD), fecal coliforms, suspended solids, volatile solids and total solids as well as chlorine concentration and pH. Certified private laboratories perform annual and periodic testing for inorganic toxic chemicals (heavy metals), organic toxic chemicals (pesticides) and radioactive contamination. All data from these monitoring activities are collected, correlated and entered into appropriate report formats for submittal to the regulatory agencies (DEQ and EPA).

Other objectives are to try to meet discharge permit requirements within feasible limits set forth under our new NPDES Discharge Permit; continue operations with effluent recycling and sludge watering improvements; and continue replacement reserve.

Revenues Summary

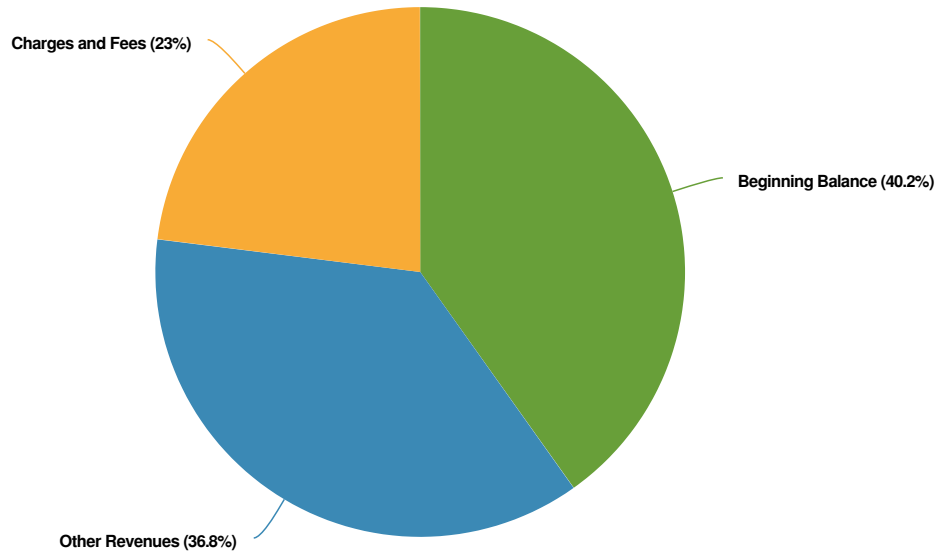
\$14,381,390 **-\$1,561,789**
 (-9.8% vs. prior year)

Wastewater & Storm Water Proposed and Historical Budget vs. Actual

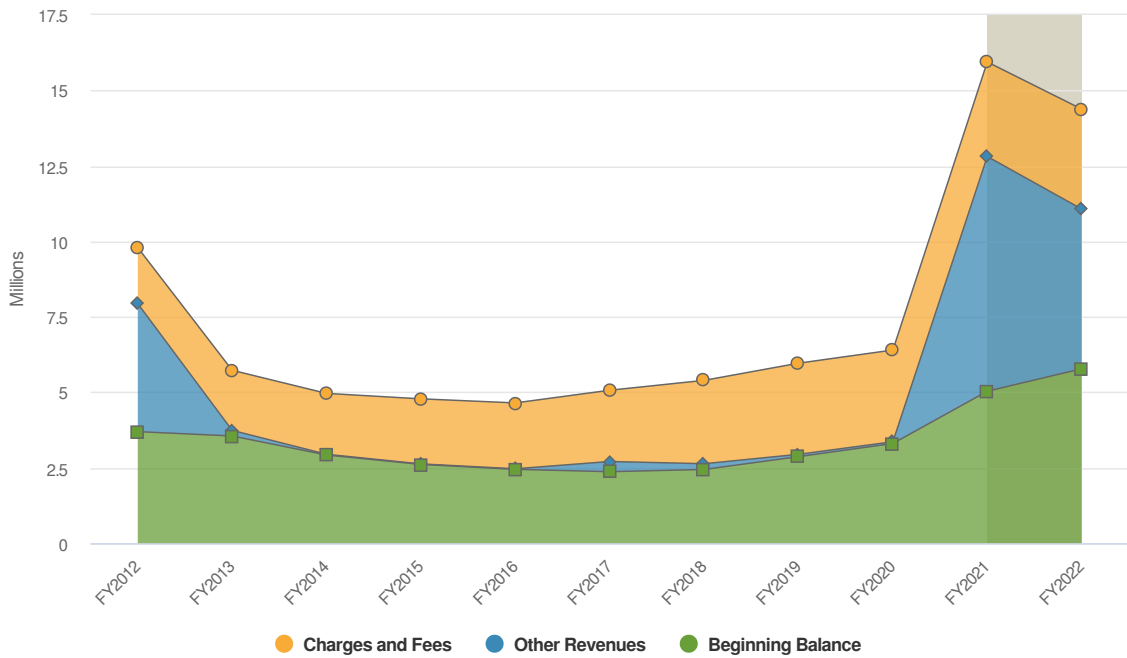


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

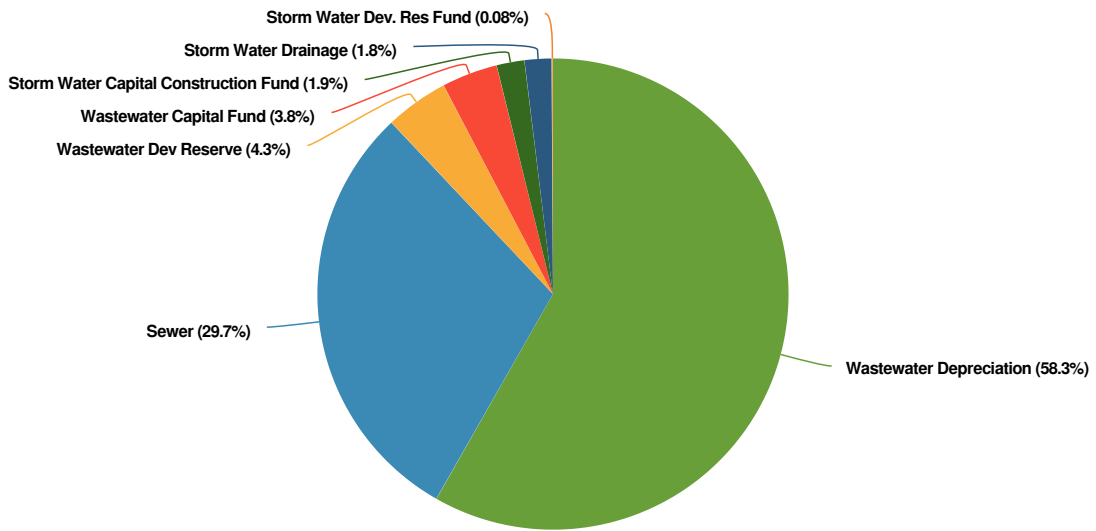


Grey background indicates budgeted figures.

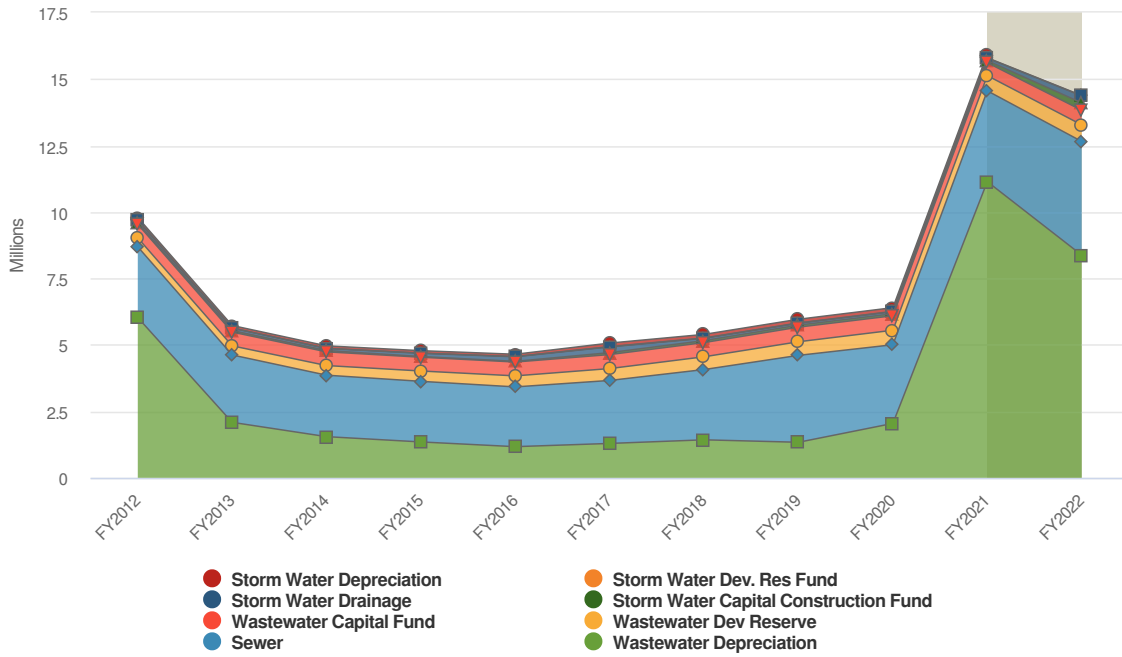
Revenue by Fund

The revenue budget for Wastewater (Sewer) and Storm Water is primarily derived from user fees, similar to that seen in the Water division. For the 2022 approved budget, an increase in the Storm Water Utility fee is included. The budget moves the fee from \$1 per equivalent dwelling unit (EDU) to \$3 per EDU. For most residential customers, this will result in a \$2 increase per month on their utility bill. The wastewater rates in this budget would remain at their existing rate after last being increased in November 2017. Even with the \$2 increase in Storm Water, total revenue generated from the user fee is only \$188k or 1.9% of the total revenue budget for the division.

2022 Revenue by Fund



Budgeted and Historical 2022 Revenue by Fund



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Sewer					
Beginning Balance					
Beginning Fund Balance	550-000-300-000	\$326,839.29	\$4,181.24	\$360,648.00	\$1,219,486.00
Total Beginning Balance:		\$326,839.29	\$4,181.24	\$360,648.00	\$1,219,486.00
Other Revenues					
Interest	550-009-361-010	\$5,983.66	\$4,126.33	\$4,000.00	\$3,973.00
Miscellaneous Revenues	550-009-395-011	\$227.70	\$2,006.28	\$1,000.00	\$1,000.00
Total Other Revenues:		\$6,211.36	\$6,132.61	\$5,000.00	\$4,973.00
Charges and Fees					
Utility User Fees	550-009-340-021	\$2,936,392.30	\$2,949,964.43	\$3,051,402.00	\$3,051,402.00
Total Charges and Fees:		\$2,936,392.30	\$2,949,964.43	\$3,051,402.00	\$3,051,402.00
Total Sewer:		\$3,269,442.95	\$2,960,278.28	\$3,417,050.00	\$4,275,861.00
Wastewater Dev Reserve					
Beginning Balance					
BEG. WORKING CAPITAL	551-000-300-000	\$479,925.18	\$512,163.25	\$540,591.00	\$546,415.00
Total Beginning Balance:		\$479,925.18	\$512,163.25	\$540,591.00	\$546,415.00
Other Revenues					
Interest	551-009-361-010	\$11,242.27	\$7,345.22	\$12,000.00	\$5,193.00
Interest on Assessments	551-009-361-012	\$653.45	\$337.23	\$650.00	\$650.00
Total Other Revenues:		\$11,895.72	\$7,682.45	\$12,650.00	\$5,843.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Charges and Fees					
System Development Charges	551-009-340-022	\$19,317.00	\$24,305.00	\$16,500.00	\$70,227.00
Assessment Principal	551-009-355-010	\$1,025.35	\$762.00	\$1,000.00	\$1,000.00
Total Charges and Fees:		\$20,342.35	\$25,067.00	\$17,500.00	\$71,227.00
Total Wastewater Dev Reserve:		\$512,163.25	\$544,912.70	\$570,741.00	\$623,485.00
Wastewater Capital Fund					
Beginning Balance					
Beginning Fund Balance	552-000-300-000	\$534,506.79	\$537,466.62	\$481,065.00	\$545,600.00
Total Beginning Balance:		\$534,506.79	\$537,466.62	\$481,065.00	\$545,600.00
Other Revenues					
Interest	552-009-361-010	\$12,071.45	\$7,457.01	\$5,000.00	\$5,275.00
Miscellaneous Revenues	552-009-395-011	\$2,698.25	\$0.00		\$0.00
Total Other Revenues:		\$14,769.70	\$7,457.01	\$5,000.00	\$5,275.00
Total Wastewater Capital Fund:		\$549,276.49	\$544,923.63	\$486,065.00	\$550,875.00
Wastewater Depreciation					
Beginning Balance					
Beginning Fund Balance	553-000-300-000	\$1,297,460.32	\$2,011,908.65	\$3,391,673.00	\$3,102,750.00
Total Beginning Balance:		\$1,297,460.32	\$2,011,908.65	\$3,391,673.00	\$3,102,750.00
Other Revenues					
State Capital Grant	553-009-334-040	\$0.00	\$0.00	\$7,708,725.00	\$5,255,000.00
Interest	553-009-361-010	\$38,408.51	\$28,110.62	\$40,000.00	\$19,875.00
Miscellaneous Revenues	553-009-395-011	\$0.00	\$5,000.00		\$0.00
Total Other Revenues:		\$38,408.51	\$33,110.62	\$7,748,725.00	\$5,274,875.00
Total Wastewater Depreciation:		\$1,335,868.83	\$2,045,019.27	\$11,140,398.00	\$8,377,625.00
Storm Water Drainage					
Beginning Balance					
BEGINNING FUND BALANCE	560-000-300-000	\$8,682.35	\$12,245.12	\$32,382.00	\$77,000.00
Total Beginning Balance:		\$8,682.35	\$12,245.12	\$32,382.00	\$77,000.00
Other Revenues					
Interest	560-009-361-010	-\$30.20	\$499.06	\$250.00	\$350.00
Total Other Revenues:		-\$30.20	\$499.06	\$250.00	\$350.00
Charges and Fees					
Utility User Fees	560-009-340-022	\$62,851.36	\$63,385.09	\$62,851.00	\$188,553.00
Total Charges and Fees:		\$62,851.36	\$63,385.09	\$62,851.00	\$188,553.00
Total Storm Water Drainage:		\$71,503.51	\$76,129.27	\$95,483.00	\$265,903.00
Storm Water Dev. Res Fund					
Beginning Balance					
Beginning Fund Balance	561-000-300-000	\$11,156.91	\$11,411.43	\$11,511.00	

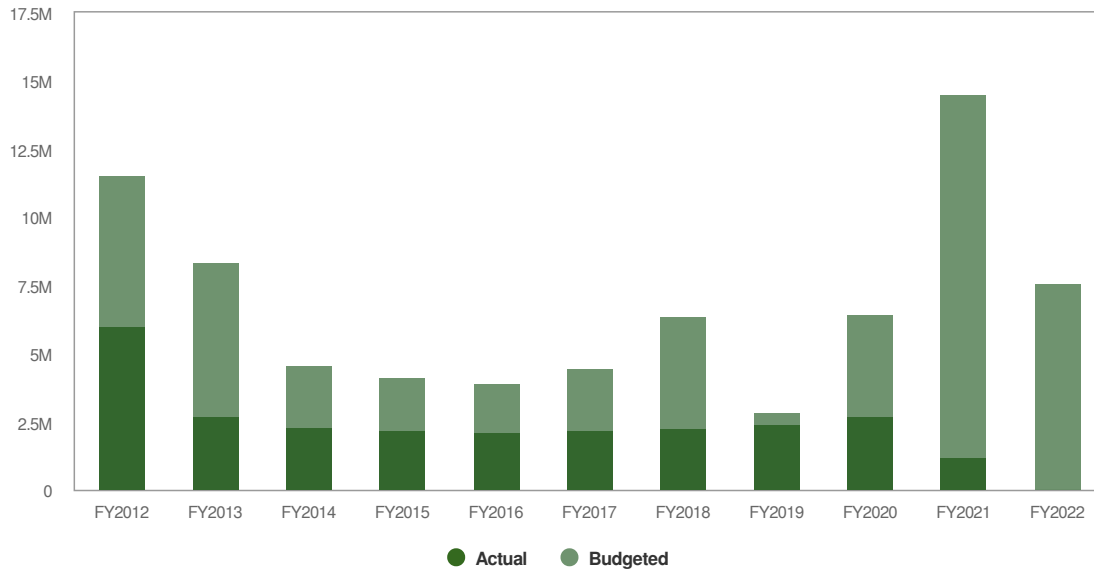


Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Total Beginning Balance:		\$11,156.91	\$11,411.43	\$11,511.00	
Other Revenues					
Interest	561-009-361-010	\$254.52	\$158.79	\$255.00	
Total Other Revenues:		\$254.52	\$158.79	\$255.00	
Total Storm Water Dev. Res Fund:		\$11,411.43	\$11,570.22	\$11,766.00	
Storm Water Capital Construction Fund					
Beginning Balance					
Beginning Fund Balance	562-000-300-000	\$74,212.79	\$75,905.79	\$77,106.00	\$274,650.00
Total Beginning Balance:		\$74,212.79	\$75,905.79	\$77,106.00	\$274,650.00
Other Revenues					
Interest	562-009-361-010	\$1,693.00	\$1,056.19	\$1,700.00	\$1,200.00
Total Other Revenues:		\$1,693.00	\$1,056.19	\$1,700.00	\$1,200.00
Total Storm Water Capital Construction Fund:		\$75,905.79	\$76,961.98	\$78,806.00	\$275,850.00
Storm Water Depreciation					
Beginning Balance					
Beginning Fund Balance	563-000-300-000	\$134,599.03	\$137,669.61	\$139,870.00	
Total Beginning Balance:		\$134,599.03	\$137,669.61	\$139,870.00	
Other Revenues					
Interest	563-009-361-010	\$3,070.58	\$1,915.61	\$3,000.00	
Total Other Revenues:		\$3,070.58	\$1,915.61	\$3,000.00	
Total Storm Water Depreciation:		\$137,669.61	\$139,585.22	\$142,870.00	
Total:		\$5,963,241.86	\$6,399,380.57	\$15,943,179.00	\$14,369,599.00

Expenditures Summary

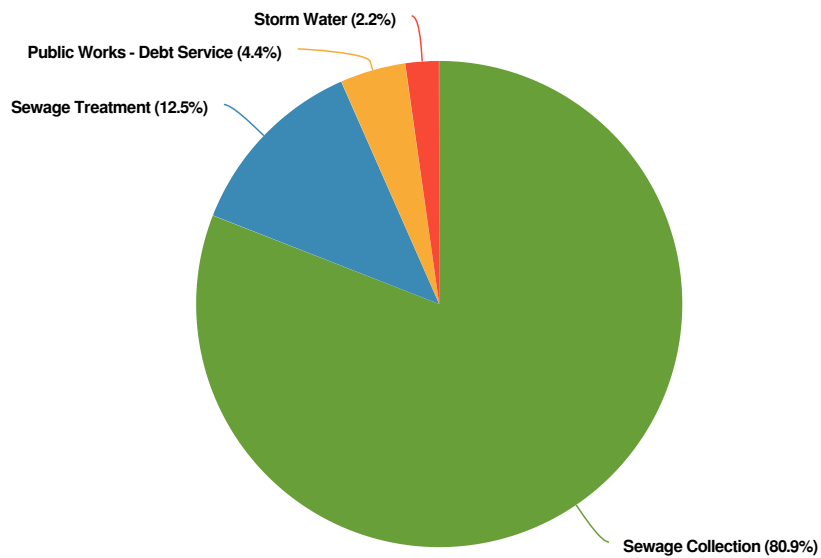
\$7,616,837 **-\$6,905,372**
 (-47.55% vs. prior year)

Wastewater & Storm Water Proposed and Historical Budget vs. Actual

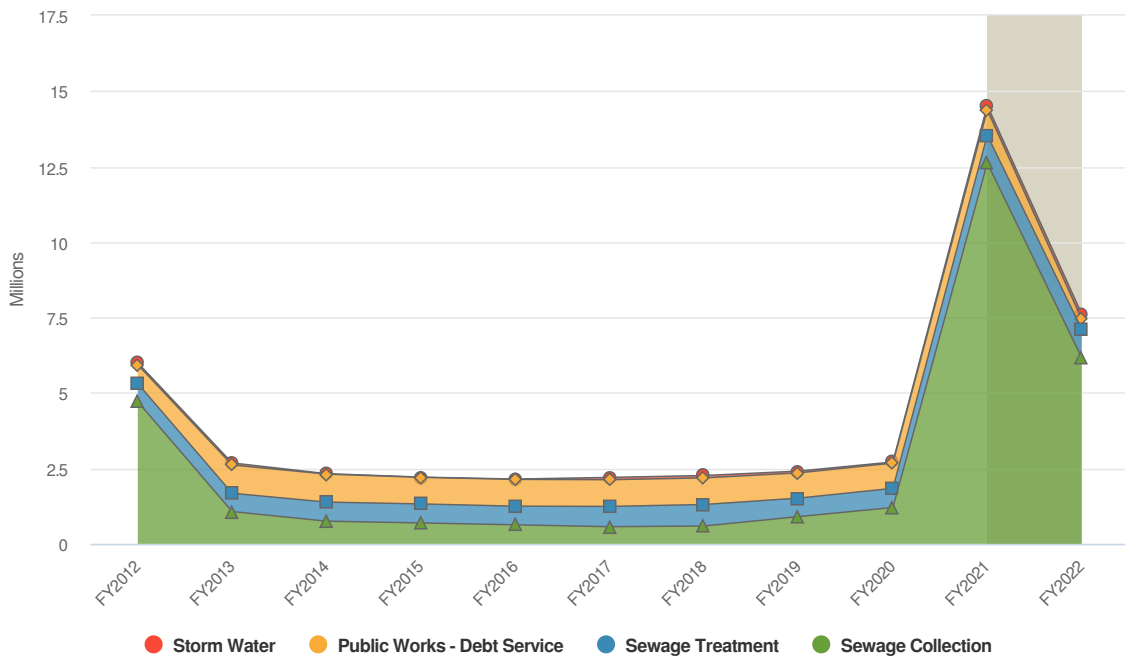


Expenditures by Function

Budgeted Expenditures by Function



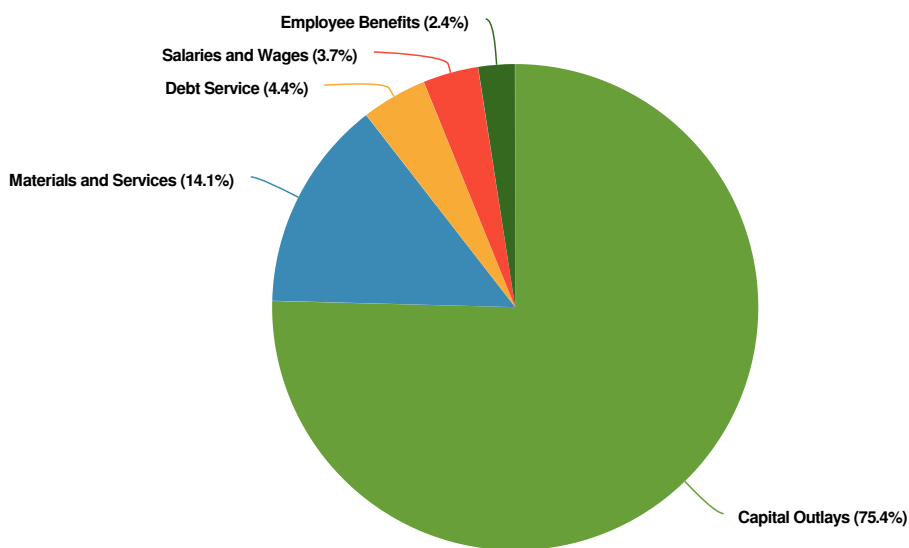
Budgeted and Historical Expenditures by Function



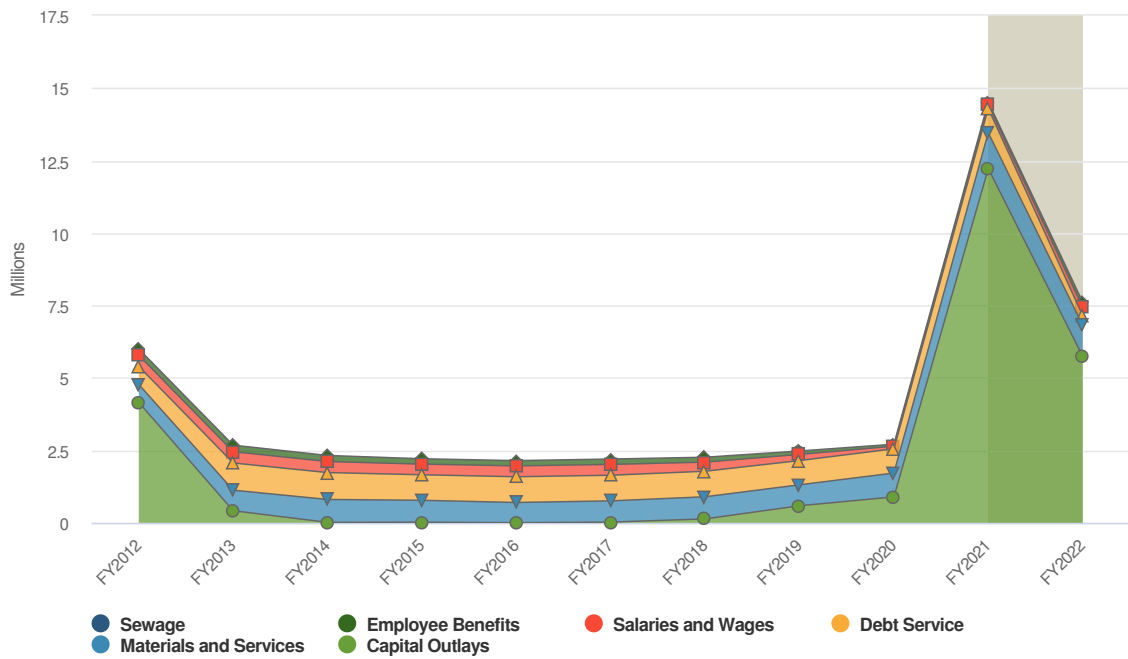
Grey background indicates budgeted figures.

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



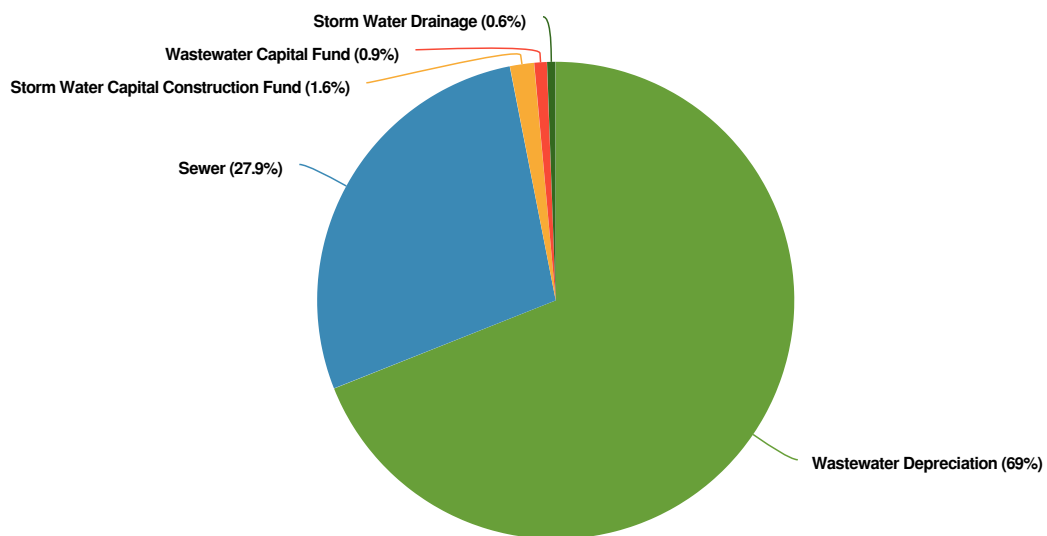
Budgeted and Historical Expenditures by Expense Type



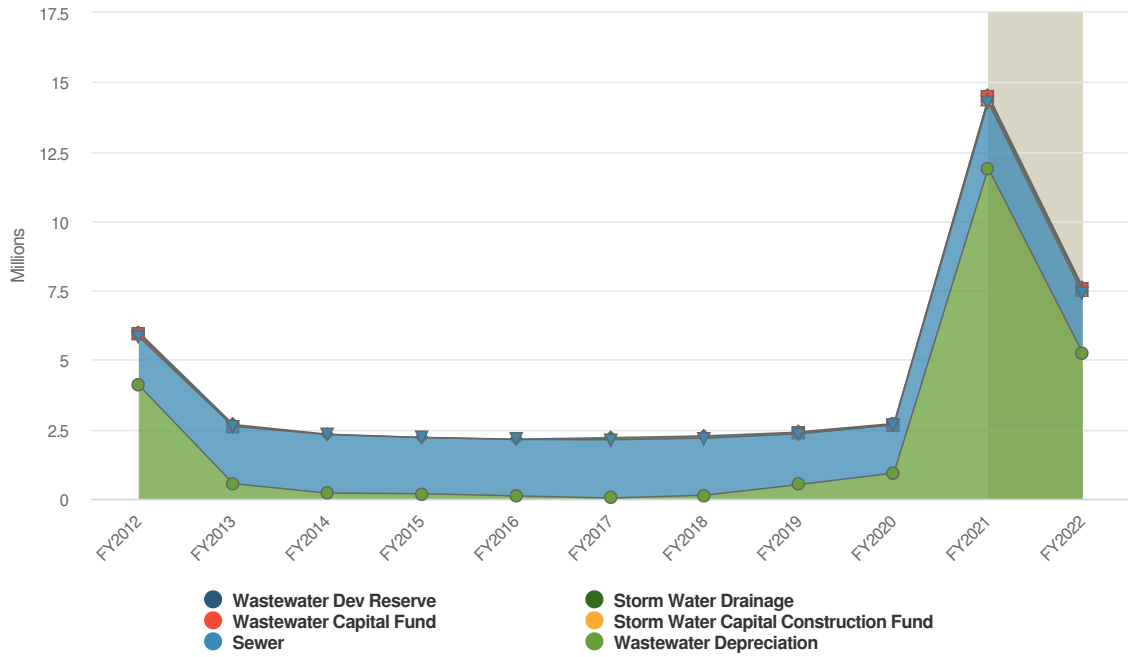
Grey background indicates budgeted figures.

Expenditures by Fund

2022 Expenditures by Fund



Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Sewer					
Salaries and Wages					
Staff Pay	550-009-332-110	\$35,648.18	\$34,356.79	\$35,937.00	\$184,542.00
Staff Pay	550-009-432-110	\$139,193.43	\$50,713.42	\$75,707.00	\$71,578.00
Overtime	550-009-432-130	\$1,284.31	\$0.00	\$3,000.00	\$2,000.00
Total Salaries and Wages:		\$176,125.92	\$85,070.21	\$114,644.00	\$258,120.00
Employee Benefits					
Group Insurance	550-009-332-210	\$8,930.81	\$4,841.04	\$4,996.00	\$68,622.00
FICA/Medicare	550-009-332-220	\$1,344.16	\$2,560.04	\$2,750.00	\$14,120.00
Retirement	550-009-332-230	\$7,757.58	\$5,396.13	\$5,643.00	\$23,516.00
Unemployment Contribution	550-009-332-250	\$45.77	\$11.87	\$36.00	\$185.00
Workers' Compensation	550-009-332-260	\$385.39	\$558.10	\$2,661.00	\$6,868.00
Group Insurance	550-009-432-210	\$48,878.14	\$29,675.24	\$38,549.00	\$38,093.00
FICA/Medicare	550-009-432-220	\$10,526.79	\$3,865.38	\$6,022.00	\$5,629.00
Retirement	550-009-432-230	\$18,152.29	\$5,361.88	\$9,086.00	\$8,591.00
Unemployment Contribution	550-009-432-250	\$195.67	\$1,609.53	\$79.00	\$75.00
Workers' Compensation	550-009-432-260	\$2,257.35	\$1,016.36	\$2,147.00	\$1,992.00
GROUP INSURANCE	550-310-432-210		\$2,122.60		\$0.00
FICA	550-310-432-220		\$236.00		\$0.00
EMPLOYMENT	550-310-432-250		\$3,173.11		\$0.00
Total Employee Benefits:		\$98,473.95	\$60,427.28	\$71,969.00	\$167,691.00
Capital Outlays					



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Buildings	550-009-432-720	\$0.00	\$0.00	\$117,188.00	\$0.00
Projects & Improvements	550-009-432-730	\$360.00	\$0.00		\$0.00
Machinery	550-009-432-741	\$3,146.47	\$0.00		\$400,000.00
Vehicles	550-009-432-742	\$18,957.96	\$415.00		\$0.00
Total Capital Outlays:		\$22,464.43	\$415.00	\$117,188.00	\$400,000.00
Debt Service					
Debt Service - Principal	550-009-470-801	\$691,194.00	\$704,613.00	\$718,442.00	\$285,893.00
Debt Service - Interest	550-009-470-802	\$145,314.00	\$131,895.00	\$118,066.00	\$46,983.00
Total Debt Service:		\$836,508.00	\$836,508.00	\$836,508.00	\$332,876.00
Materials and Services					
Overtime	550-009-332-130	\$3.30	\$0.00		\$15,000.00
Memberships/Dues	550-009-332-310	\$0.00	\$0.00	\$750.00	\$750.00
Professional Services	550-009-332-320	\$549,148.61	\$551,135.72	\$596,600.00	\$90,000.00
Labor Relations	550-009-332-321	\$1,134.00	\$397.80		\$0.00
Technical Services	550-009-332-340	\$7,078.10	\$7,189.37	\$7,000.00	\$13,500.00
Equipment Repair & Maintenance	550-009-332-430	\$93.95	\$13,524.85	\$30,300.00	\$35,000.00
Building Repair & Maintenance	550-009-332-431	\$0.00	\$0.00		\$1,500.00
Equipment/Vehicle Rental	550-009-332-442	\$48.00	\$0.00	\$1,000.00	\$4,000.00
Insurance	550-009-332-520		\$0.00		\$17,000.00
Advertising	550-009-332-540	\$162.50	\$34.00	\$0.00	\$0.00
Training/Travel	550-009-332-580	\$271.28	\$114.80	\$2,000.00	\$3,000.00
Office Supplies	550-009-332-610	\$0.00	\$203.48		\$1,500.00
Operating Supplies	550-009-332-612	\$51.28	\$13,088.19	\$0.00	\$104,000.00
Uniforms/Clothing	550-009-332-613				\$2,000.00
Tools & Small Equipment	550-009-332-614				\$5,000.00
Postage	550-009-332-618	\$112.50	\$0.00	\$0.00	\$0.00
Computers	550-009-332-619	\$0.00	\$812.71		\$1,500.00
Electricity	550-009-332-622	\$0.00	\$0.00		\$75,000.00
Phone	550-009-332-623	\$0.00	\$236.01	\$0.00	\$1,000.00
Food & Beverage	550-009-332-630	\$58.10	\$2.45		\$0.00
Special Events	550-009-332-803	\$2.10	\$0.00		\$0.00
Administrative Chrgs for Svc	550-009-332-812	\$0.00	\$0.00	\$136,358.00	\$169,229.00
Finance Chrgs for Svc	550-009-332-813	\$0.00	\$0.00	\$95,821.00	\$111,733.00
Memberships/Dues	550-009-432-310	\$714.00	\$522.50	\$1,010.00	\$1,010.00
Subscriptions	550-009-432-311	\$323.91	\$146.04	\$0.00	\$200.00
Professional Services	550-009-432-320	\$74,478.73	\$59,455.19	\$74,647.00	\$74,647.00
Labor Relations	550-009-432-321	\$567.00	\$2,460.01	\$2,000.00	\$2,500.00
Technical Services	550-009-432-340	\$20,672.21	\$16,920.35	\$20,200.00	\$20,402.00
Custodial Services	550-009-432-423	\$217.47	\$341.65	\$0.00	\$0.00
Equipment Repair & Maintenance	550-009-432-430	\$2,181.23	\$12,159.72	\$6,100.00	\$12,200.00
Building Repair & Maintenance	550-009-432-431	\$1,303.16	\$1,904.86	\$1,600.00	\$6,600.00
Grounds Maintenance	550-009-432-432	\$82.35	\$17.53	\$2,020.00	\$1,000.00
Equipment/Vehicle Rental	550-009-432-442	\$1,560.35	\$10,984.44	\$1,010.00	\$1,020.00
Insurance	550-009-432-520	\$0.00	\$29,358.24	\$30,826.00	\$17,834.00
Advertising	550-009-432-540	\$42.21	\$39.65	\$1,000.00	\$1,000.00
Duplicating & Printing	550-009-432-550	\$535.51	\$420.28	\$500.00	\$500.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Training/Travel	550-009-432-580	\$931.64	\$3,339.25	\$4,550.00	\$3,000.00
Office Supplies	550-009-432-610	\$676.88	\$396.44	\$3,000.00	\$2,500.00
Cleaning Supplies	550-009-432-611	\$323.18	\$97.69	\$250.00	\$250.00
Operating Supplies	550-009-432-612	\$10,522.80	\$11,770.26	\$20,500.00	\$20,705.00
Uniforms/Clothing	550-009-432-613	\$1,695.39	\$1,108.05	\$2,500.00	\$2,500.00
Tools & Small Equipment	550-009-432-614	\$1,505.24	\$3,959.32	\$2,600.00	\$3,500.00
Bank Expense	550-009-432-615	\$0.00	\$200.00		\$0.00
Furniture	550-009-432-617	\$46.06	\$25.31	\$1,500.00	\$1,515.00
Postage	550-009-432-618	\$2.27	\$12.02	\$0.00	\$0.00
Computers	550-009-432-619	\$176.64	\$2,133.50		\$0.00
Natural Gas	550-009-432-621	\$565.01	\$536.01	\$600.00	\$606.00
Electricity	550-009-432-622	\$2,554.53	\$2,174.38	\$3,000.00	\$3,000.00
Phone	550-009-432-623	\$2,515.00	\$2,351.25	\$8,000.00	\$2,500.00
TV/Internet	550-009-432-624	\$1,026.33	\$2,122.79	\$1,000.00	\$1,010.00
Gasoline/Fuel	550-009-432-626	\$5,606.52	\$6,076.24	\$5,600.00	\$5,600.00
Food & Beverage	550-009-432-630	\$29.07	\$5.37	\$0.00	\$0.00
Special Events	550-009-432-803	\$0.00	\$10.60		\$0.00
Administrative Chrgs for Svc	550-009-432-812	\$0.00	\$0.00	\$102,041.00	\$79,637.00
Finance Chrgs for Svc	550-009-432-813	\$0.00	\$0.00	\$71,705.00	\$52,580.00
Total Materials and Services:		\$689,018.41	\$757,788.32	\$1,237,588.00	\$968,528.00
Total Sewer:		\$1,822,590.71	\$1,740,208.81	\$2,377,897.00	\$2,127,215.00
Wastewater Dev Reserve					
Materials and Services					
Professional Services	551-009-432-320	\$0.00	\$3,638.45		\$0.00
Total Materials and Services:		\$0.00	\$3,638.45		\$0.00
Total Wastewater Dev Reserve:		\$0.00	\$3,638.45		\$0.00
Wastewater Capital Fund					
Capital Outlays					
Projects & Improvements	552-009-432-730	\$0.00	\$0.00	\$95,000.00	\$65,000.00
Machinery	552-009-432-741	-\$2,195.00	\$0.00		\$0.00
Vehicles	552-009-432-742	\$9,614.87	\$0.00		\$0.00
Total Capital Outlays:		\$7,419.87	\$0.00	\$95,000.00	\$65,000.00
Materials and Services					
Professional Services	552-009-432-320	\$0.00	\$1,659.00		\$0.00
Operating Supplies	552-009-432-612	\$0.00	\$2,876.52		\$0.00
Tools & Small Equipment	552-009-432-614	\$4,390.00	\$0.00		\$0.00
Total Materials and Services:		\$4,390.00	\$4,535.52		\$0.00
Total Wastewater Capital Fund:		\$11,809.87	\$4,535.52	\$95,000.00	\$65,000.00
Wastewater Depreciation					
Capital Outlays					
Projects & Improvements	553-009-432-730	\$4,950.00	\$3,000.00		\$0.00
Construction	553-009-432-731	\$553,248.08	\$890,535.96	\$11,902,458.00	\$5,255,000.00
Total Capital Outlays:		\$558,198.08	\$893,535.96	\$11,902,458.00	\$5,255,000.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Sewage					
PHASE#1- WW FACILITY UPGRADE	553-340-432-734	-\$68,568.08			
Total Sewage:		-\$68,568.08			
Materials and Services					
Professional Services	553-009-432-320	\$7,188.00	\$6,553.97	\$0.00	\$0.00
Equipment Repair & Maintenance	553-009-432-430	\$18,585.10	\$24,575.95		\$0.00
Advertising	553-009-432-540	\$408.00	\$0.00	\$0.00	\$0.00
Training/Travel	553-009-432-580	\$0.00	\$1,792.61		\$0.00
Total Materials and Services:		\$26,181.10	\$32,922.53		\$0.00
Total Wastewater Depreciation:		\$515,811.10	\$926,458.49	\$11,902,458.00	\$5,255,000.00
Storm Water Drainage					
Salaries and Wages					
Staff Pay	560-009-434-110	\$36,009.94	\$5,256.82	\$20,897.00	\$23,094.00
Total Salaries and Wages:		\$36,009.94	\$5,256.82	\$20,897.00	\$23,094.00
Employee Benefits					
Group Insurance	560-009-434-210	\$11,647.77	\$4,949.19	\$12,786.00	\$12,619.00
FICA/Medicare	560-009-434-220	\$2,702.89	\$510.04	\$1,599.00	\$1,766.00
Retirement	560-009-434-230	\$4,599.84	\$0.00	\$2,508.00	\$2,772.00
Unemployment Contribution	560-009-434-250	\$48.06	\$1,589.65	\$21.00	\$23.00
Workers' Compensation	560-009-434-260	\$588.58	\$125.78	\$593.00	\$642.00
Total Employee Benefits:		\$19,587.14	\$7,174.66	\$17,507.00	\$17,822.00
Materials and Services					
Overtime	560-009-434-130	\$124.31	\$0.00	\$100.00	\$100.00
Professional Services	560-009-434-320	\$1,836.00	\$4,093.50	\$1,000.00	\$1,200.00
Labor Relations	560-009-434-321	\$1,701.00	\$141.75		\$0.00
Technical Services	560-009-434-340	\$0.00	\$10,147.89	\$1,000.00	\$1,050.00
Equipment Repair & Maintenance	560-009-434-430	\$0.00	\$0.00	\$600.00	\$606.00
Insurance	560-009-434-520	\$0.00	\$9,555.76		\$0.00
Operating Supplies	560-009-434-612	\$0.00	\$13.72	\$750.00	\$750.00
Tools & Small Equipment	560-009-434-614	\$0.00	\$96.17		\$0.00
Total Materials and Services:		\$3,661.31	\$24,048.79	\$3,450.00	\$3,706.00
Total Storm Water Drainage:		\$59,258.39	\$36,480.27	\$41,854.00	\$44,622.00
Storm Water Capital Construction Fund					
Capital Outlays					
Projects & Improvements	562-009-434-730		\$0.00	\$105,000.00	\$25,000.00
Total Capital Outlays:			\$0.00	\$105,000.00	\$25,000.00
Materials and Services					
Professional Services	562-009-434-320				\$100,000.00
Total Materials and Services:					\$100,000.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Total Storm Water Capital Construction Fund:			\$0.00	\$105,000.00	\$125,000.00
Total:		\$2,409,470.07	\$2,711,321.54	\$14,522,209.00	\$7,616,837.00

Streets



Brian Womack
Crew Leader

Our mission is to build, maintain, operate and manage city facilities while being responsible, accountable stewards of the city's facilities. Additionally, we strive to provide timely, cost-effective, preventive maintenance of public infrastructure and equipment and assist other departments and divisions to jointly provide a safe, convenient and healthy environment for the City of Sweet Home.

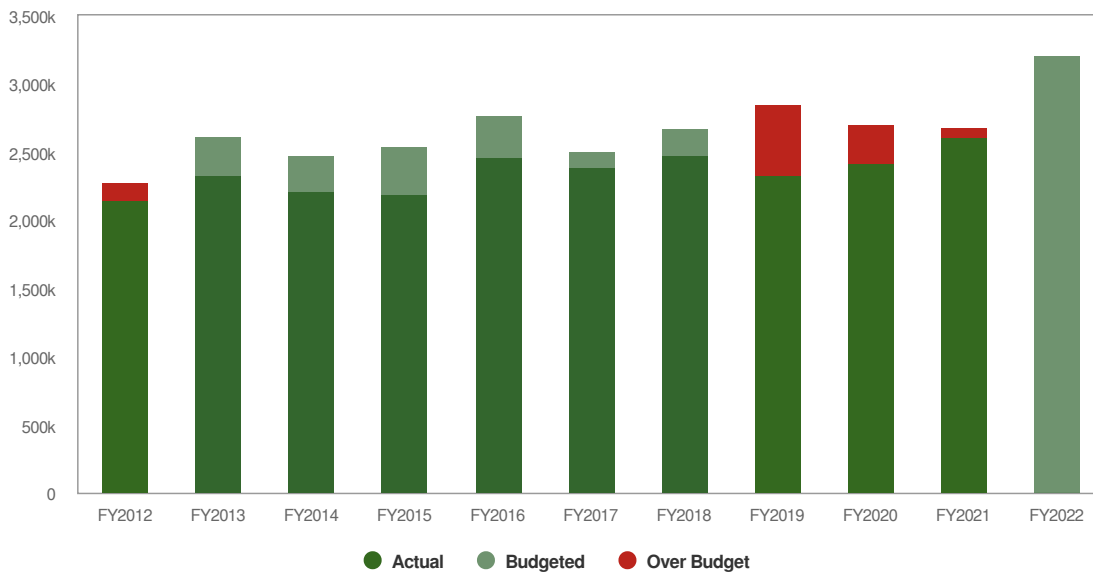
Revenues Summary

Most of the resources available for the Streets Division comes from the state in the form of Gas Tax revenue. The City saw additional tax receipts in the 2018-2019 fiscal year from the state due to the new transportation package passed by the legislature during the 2017 short session. Additional monies in the Streets Division budget came from Linn County. During the 1991-92 fiscal years, Linn County had transferred the jurisdiction of 8.78 miles of County roads within the City of Sweet Home to the City. Along with these roads came approximately \$1.7 million. For the 2021-2022 fiscal year, approved revenues for the Gas Tax Fund have been increased based on guidance from the Oregon Department of Transportation (ODOT). The funds received by the City are based on gas tax receipts by the state (Oregon drivers pay \$.30/gallon in state tax) plus funds from the new payroll tax, Oregon Transit Tax, which finds employees paying .1% of their gross earnings to the state. These funds are then passed down, in part, to cities and counties for road maintenance in their jurisdictions.

Due to the COVID-19 pandemic and the closure of much of America's economy, gas tax revenues are expected to decline as drivers are not on the roads. The guidance from the state in April 2020 revealed that Sweet Home could expect a loss of \$35k in anticipated gas tax revenues for the 2020 fiscal year and a \$45k reduction in the 2021 fiscal year. As the pandemic continues its gradual climb from the rash of closures and stay at home orders, gas tax revenues are beginning to bounce back, albeit slowly. The reduction of one full-time position to weather the downturn in 2021 has not been budgeted for 2022 again to allow the fund to rebuild and shield against a last minute reduction from the state.

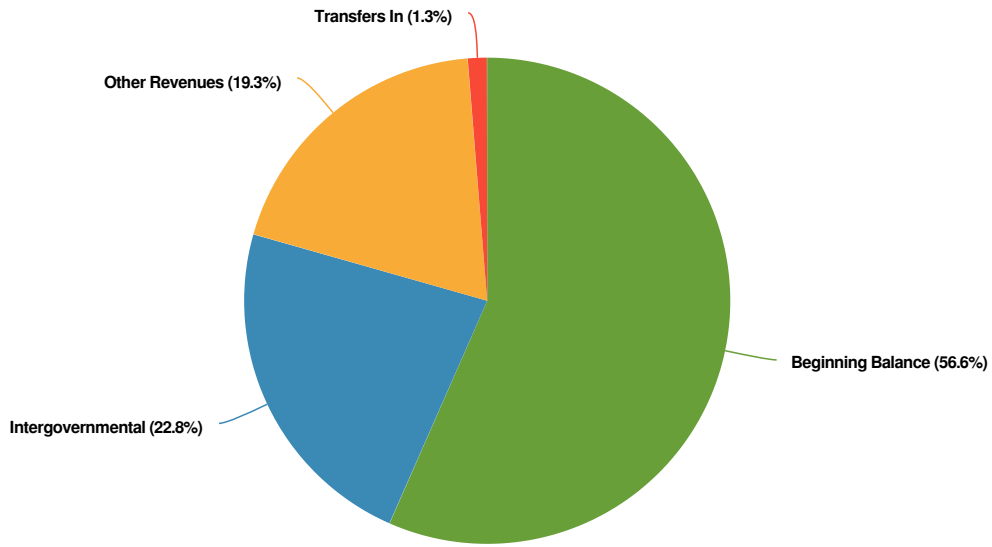
\$3,214,157 **\$601,125**
(23% vs. prior year)

Streets Proposed and Historical Budget vs. Actual

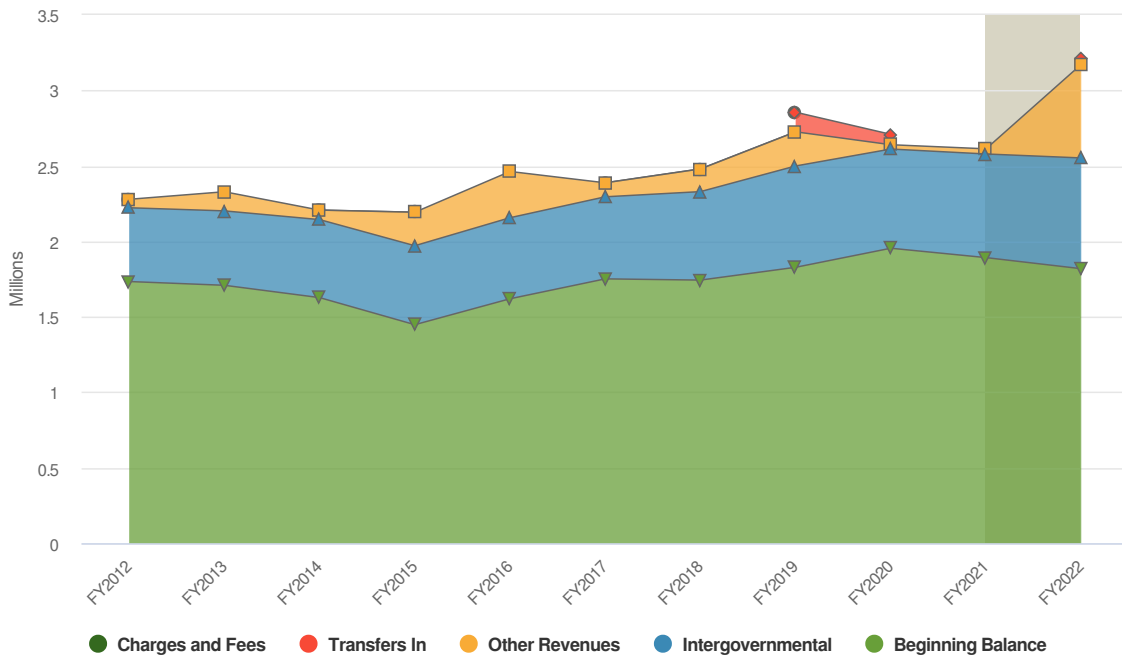


Revenues by Source

Projected 2022 Revenues by Source



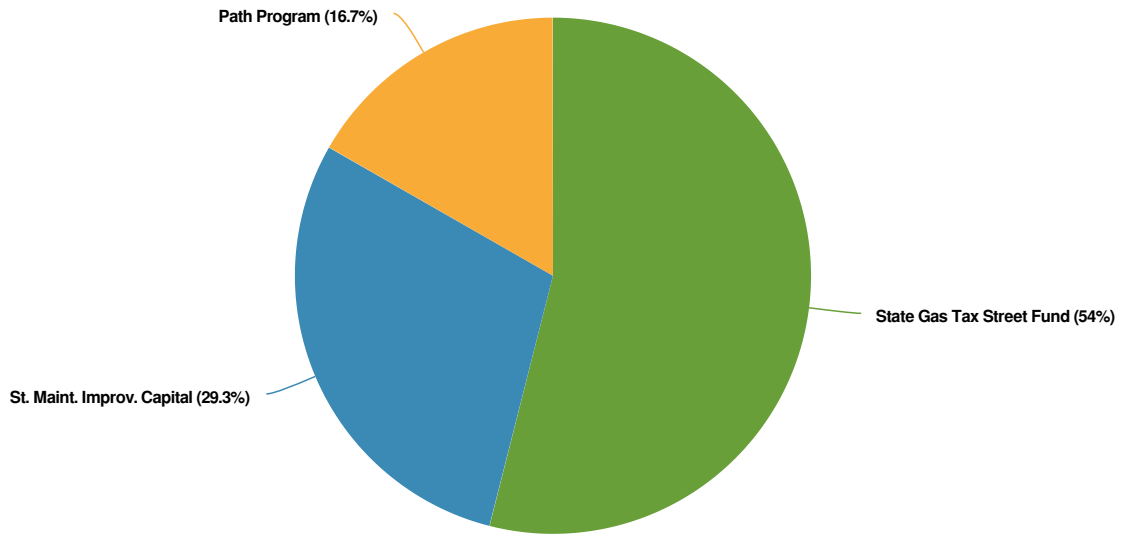
Budgeted and Historical 2022 Revenues by Source



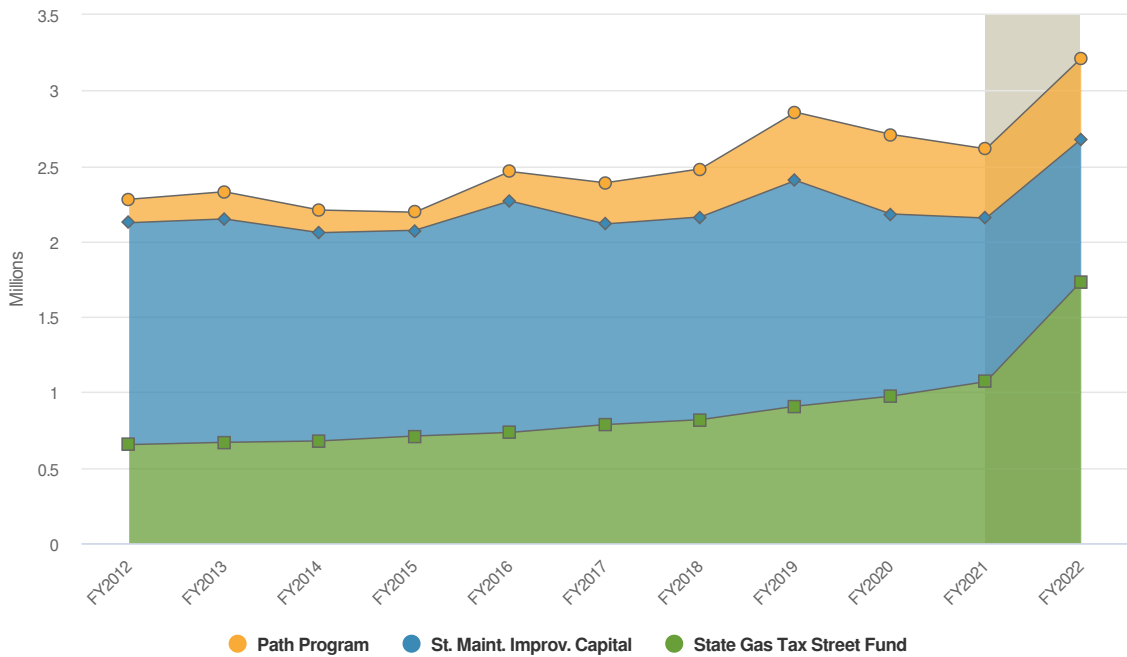
Grey background indicates budgeted figures.

Revenue by Fund

2022 Revenue by Fund



Budgeted and Historical 2022 Revenue by Fund



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
St. Maint. Improv. Capital					



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Transfers In					
Transfer In for Capital	570-010-391-040				\$41,237.00
Total Transfers In:					\$41,237.00
Beginning Balance					
Beginning Fund Balance	570-000-300-000	\$1,284,298.78	\$1,191,435.88	\$1,063,577.00	\$889,942.00
Total Beginning Balance:		\$1,284,298.78	\$1,191,435.88	\$1,063,577.00	\$889,942.00
Other Revenues					
Grants	570-000-370-000	\$181,279.00	\$0.00		\$0.00
Interest	570-009-361-010	\$27,835.16	\$16,070.86	\$20,134.00	\$11,400.00
Interest on Assessments	570-009-361-012	\$3.48	\$0.00		\$0.00
Miscellaneous Revenues	570-009-395-011	\$2,698.25	\$0.00		\$0.00
Total Other Revenues:		\$211,815.89	\$16,070.86	\$20,134.00	\$11,400.00
Charges and Fees					
Capital Improv. Assessment	570-009-355-010	\$87.47	\$0.00		\$0.00
Total Charges and Fees:		\$87.47	\$0.00		\$0.00
Total St. Maint. Improv. Capital:		\$1,496,202.14	\$1,207,506.74	\$1,083,711.00	\$942,579.00
State Gas Tax Street Fund					
Beginning Balance					
BEG. FUND BAL.	575-000-300-000	\$230,248.00	\$310,862.83	\$378,147.00	\$396,375.00
Total Beginning Balance:		\$230,248.00	\$310,862.83	\$378,147.00	\$396,375.00
Other Revenues					
State Capital Grant	575-009-334-040				\$600,000.00
Interest	575-009-361-010	\$5,784.96	\$5,744.08	\$5,500.00	\$4,061.00
Miscellaneous Revenues	575-009-395-011	\$3.83	\$15.00	\$0.00	\$0.00
Total Other Revenues:		\$5,788.79	\$5,759.08	\$5,500.00	\$604,061.00
Intergovernmental					
State Gas Tax	575-009-335-015	\$671,443.01	\$657,241.94	\$686,742.00	\$722,943.00
Total Intergovernmental:		\$671,443.01	\$657,241.94	\$686,742.00	\$722,943.00
Total State Gas Tax Street Fund:		\$907,479.80	\$973,863.85	\$1,070,389.00	\$1,723,379.00
Path Program					
Transfers In					
Transfer In for Capital	585-010-391-040	\$130,000.00	\$68,799.00		\$0.00
Total Transfers In:		\$130,000.00	\$68,799.00		\$0.00
Beginning Balance					
BEG. FUND BALANCE	585-000-300-000	\$313,445.06	\$452,060.60	\$450,432.00	\$532,415.00
Total Beginning Balance:		\$313,445.06	\$452,060.60	\$450,432.00	\$532,415.00
Other Revenues					
Interest	585-009-361-010	\$8,615.54	\$6,797.62	\$8,500.00	\$4,805.00
Total Other Revenues:		\$8,615.54	\$6,797.62	\$8,500.00	\$4,805.00

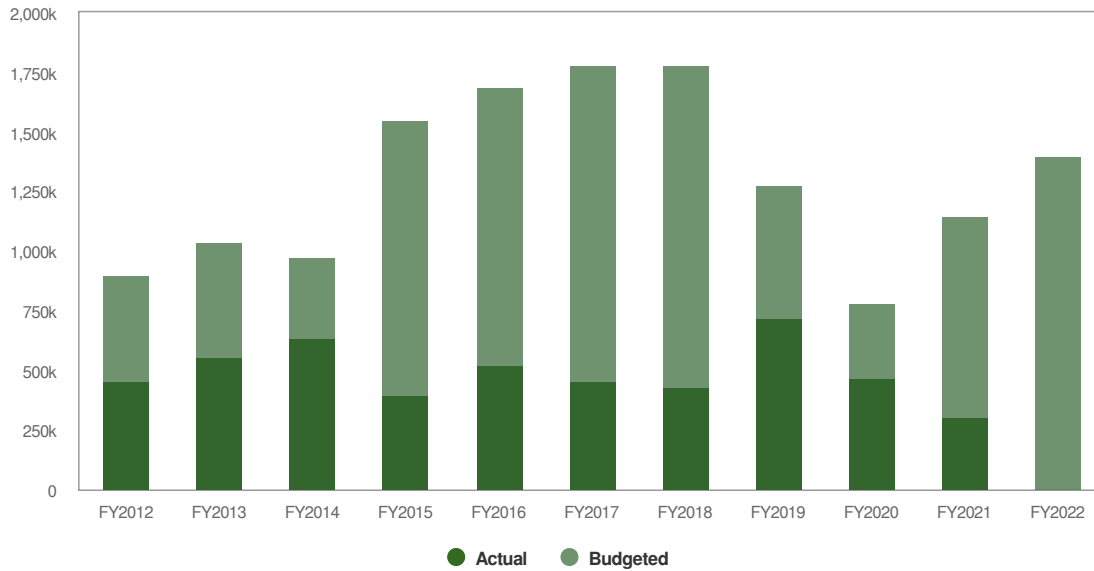
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Total Path Program:		\$452,060.60	\$527,657.22	\$458,932.00	\$537,220.00
Total:		\$2,855,742.54	\$2,709,027.81	\$2,613,032.00	\$3,203,178.00

Expenditures Summary

The approved budget contains an increase from the prior fiscal year budget of \$253k. A majority of this increase is specific to a project on Main Street that began in 2015. The City and ODOT agreed in 2015 to construct sidewalks and crossings beginning at 55th Avenue and stretching to Foster Lake with each organization contributing towards the costs. The City's obligation was \$330k. The City made an initial "down payment" and the remaining balance for the project, \$251k, will be due in the coming fiscal year. These funds are budgeted in the Street Improvement Fund using funds awarded to the City by Linn County during a road transfer in the 1990s.

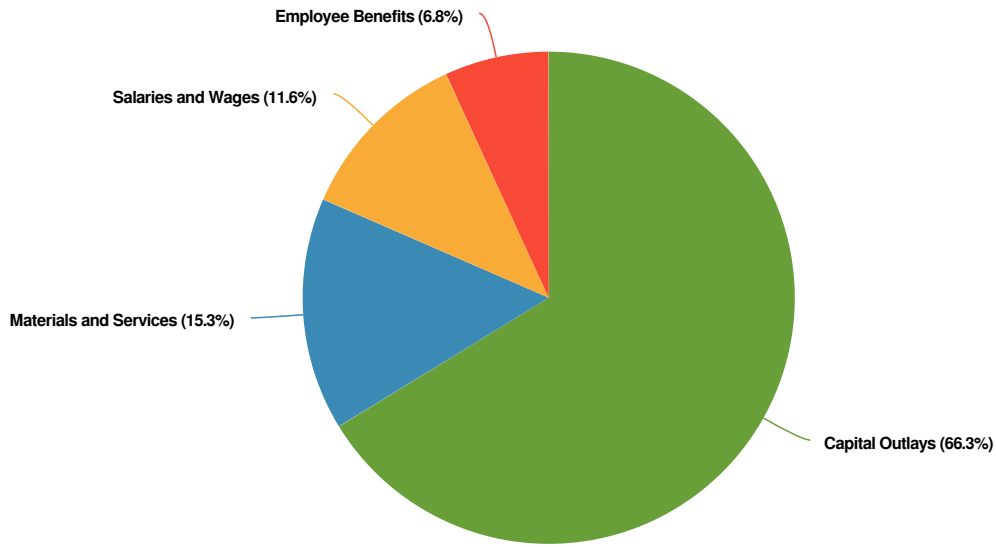
\$1,396,873 **\$253,470**
 (22.17% vs. prior year)

Streets Proposed and Historical Budget vs. Actual

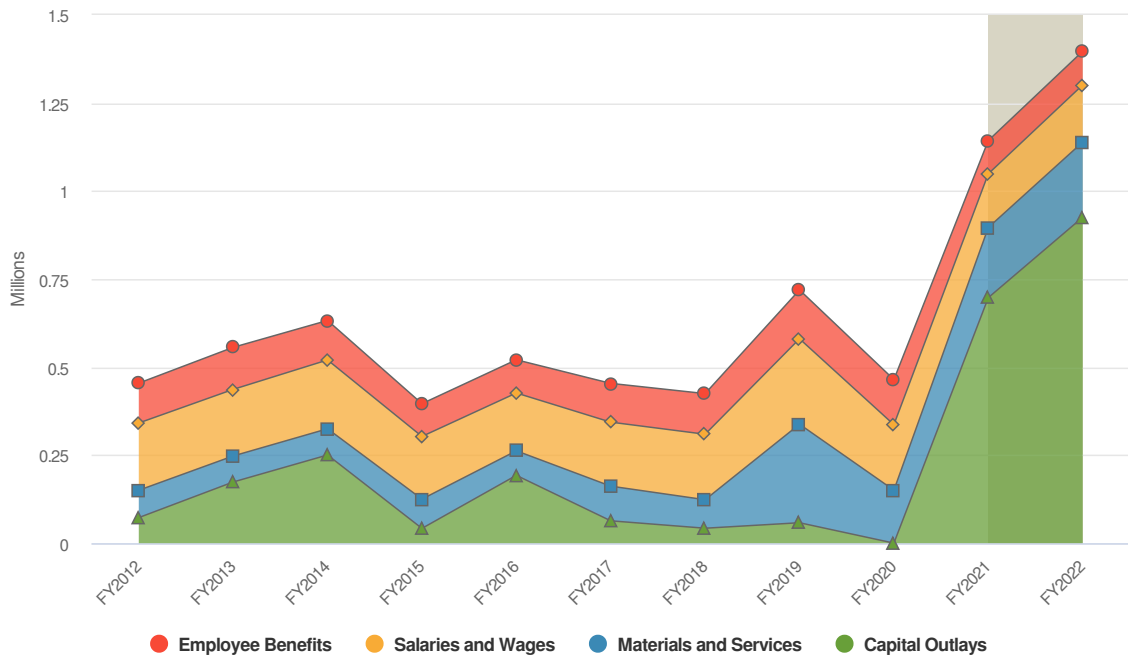


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



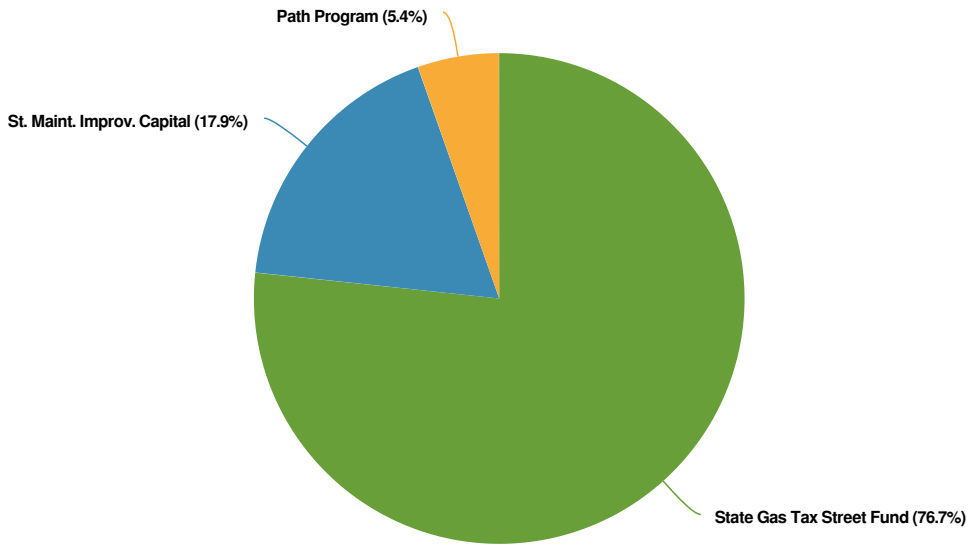
Budgeted and Historical Expenditures by Expense Type



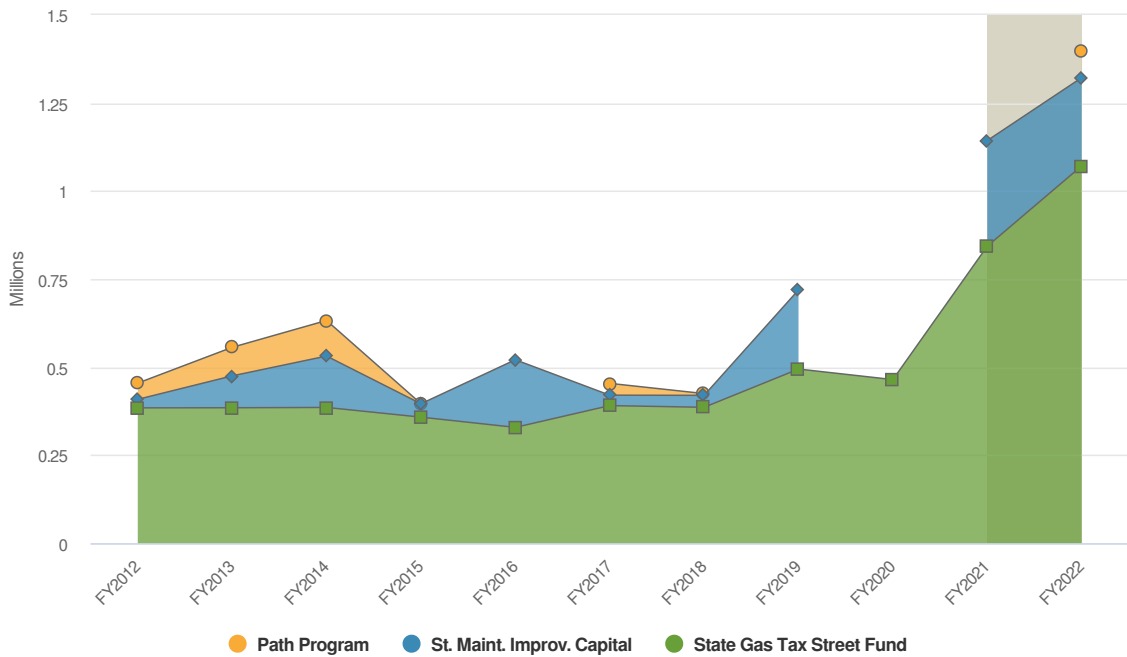
Grey background indicates budgeted figures.

Expenditures by Fund

2022 Expenditures by Fund



Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
St. Maint. Improv. Capital					



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Capital Outlays					
Construction	570-009-431-731	\$0.00	\$0.00	\$300,000.00	\$250,500.00
Vehicles	570-009-431-742	\$43,487.26	\$0.00		\$0.00
Total Capital Outlays:		\$43,487.26	\$0.00	\$300,000.00	\$250,500.00
Materials and Services					
SRTS/ODOT PROJECT MATCH	570-455-431-736	\$181,279.00	\$0.00		\$0.00
Total Materials and Services:		\$181,279.00	\$0.00		\$0.00
Total St. Maint. Improv. Capital:		\$224,766.26	\$0.00	\$300,000.00	\$250,500.00
State Gas Tax Street Fund					
Salaries and Wages					
Staff Pay	575-009-431-110	\$241,523.94	\$184,358.75	\$145,588.00	\$155,063.00
Overtime	575-009-431-130	\$1,181.44	\$1,564.16	\$7,000.00	\$7,210.00
Total Salaries and Wages:		\$242,705.38	\$185,922.91	\$152,588.00	\$162,273.00
Employee Benefits					
Group Insurance	575-009-431-210	\$79,493.90	\$68,643.17	\$54,341.00	\$53,140.00
FICA/Medicare	575-009-431-220	\$18,272.38	\$14,132.61	\$11,674.00	\$12,415.00
Retirement	575-009-431-230	\$28,483.29	\$22,035.08	\$17,471.00	\$18,609.00
Unemployment Contribution	575-009-431-250	\$363.11	\$88.83	\$153.00	\$162.00
Workers' Compensation	575-009-431-260	\$12,095.57	\$23,269.05	\$10,779.00	\$11,262.00
Total Employee Benefits:		\$138,708.25	\$128,168.74	\$94,418.00	\$95,588.00
Capital Outlays					
Buildings	575-009-431-720	\$0.00	\$0.00	\$117,188.00	\$0.00
Projects & Improvements	575-009-431-730	\$725.85	\$3.99	\$280,000.00	\$600,000.00
Machinery	575-009-431-741	\$13,500.80	\$0.00		\$0.00
Vehicles	575-009-431-742	\$335.30	\$135.00		\$0.00
Total Capital Outlays:		\$14,561.95	\$138.99	\$397,188.00	\$600,000.00
Materials and Services					
Temporary Employees	575-009-431-120	\$1,101.00	\$0.00		\$0.00
Memberships/Dues	575-009-431-310	\$283.50	\$62.50	\$400.00	\$400.00
Subscriptions	575-009-431-311	\$323.91	\$149.85	\$0.00	\$0.00
Professional Services	575-009-431-320	\$23,855.52	\$15,935.71	\$12,500.00	\$24,625.00
Labor Relations	575-009-431-321	\$0.00	\$4,884.87		\$0.00
Technical Services	575-009-431-340	\$5,216.83	\$17,543.78	\$7,300.00	\$7,000.00
Custodial Services	575-009-431-423	\$326.18	\$525.50	\$0.00	\$0.00
Equipment Repair & Maintenance	575-009-431-430	\$10,227.46	\$5,893.57	\$5,100.00	\$6,500.00
Building Repair & Maintenance	575-009-431-431	\$1,955.18	\$2,857.26	\$2,000.00	\$5,000.00
Grounds Maintenance	575-009-431-432	\$258.30	\$2,526.30	\$1,500.00	\$2,000.00
Equipment/Vehicle Rental	575-009-431-442	\$2,077.48	\$1,587.77	\$2,500.00	\$2,500.00
Insurance	575-009-431-520	\$0.00	\$8,936.18	\$9,500.00	\$3,778.00
Advertising	575-009-431-540	\$53.83	\$19.54	\$200.00	\$202.00
Duplicating & Printing	575-009-431-550	\$532.53	\$301.16	\$200.00	\$500.00
Training/Travel	575-009-431-580	\$1,454.56	\$465.05	\$4,000.00	\$2,500.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Office Supplies	575-009-431-610	\$433.90	\$616.01	\$2,500.00	\$2,500.00
Cleaning Supplies	575-009-431-611	\$337.02	\$206.46	\$500.00	\$500.00
Operating Supplies	575-009-431-612	\$23,414.49	\$22,027.58	\$40,000.00	\$40,000.00
Uniforms/Clothing	575-009-431-613	\$2,951.93	\$2,346.66	\$3,500.00	\$3,500.00
Tools & Small Equipment	575-009-431-614	\$2,976.59	\$41,426.29	\$3,000.00	\$3,500.00
Bank Expense	575-009-431-615	\$0.00	\$300.00		\$0.00
Furniture	575-009-431-617	\$69.08	\$37.96	\$500.00	\$500.00
Postage	575-009-431-618	\$3.43	\$523.48		\$0.00
Computers	575-009-431-619	\$529.81	\$2,782.75		\$0.00
Natural Gas	575-009-431-621	\$837.28	\$804.05	\$850.00	\$850.00
Electricity	575-009-431-622	\$2,666.04	\$2,264.20	\$3,000.00	\$3,000.00
Phone	575-009-431-623	\$3,385.50	\$2,737.17	\$3,500.00	\$3,500.00
TV/Internet	575-009-431-624	\$1,578.54	\$3,263.74	\$3,000.00	\$3,500.00
Gasoline/Fuel	575-009-431-626	\$11,477.33	\$9,147.39	\$11,500.00	\$11,615.00
Food & Beverage	575-009-431-630	\$45.92	\$11.73	\$100.00	\$100.00
Special Events	575-009-431-803	\$91.25	\$152.57	\$400.00	\$400.00
Admin Svc Chgs	575-009-431-812	\$0.00	\$0.00	\$62,328.00	\$65,031.00
Finance Svc Chgs	575-009-431-813	\$0.00	\$0.00	\$19,331.00	\$20,011.00
Total Materials and Services:		\$98,464.39	\$150,337.08	\$199,209.00	\$213,512.00
Total State Gas Tax Street Fund:		\$494,439.97	\$464,567.72	\$843,403.00	\$1,071,373.00
Path Program					
Capital Outlays					
Projects & Improvements	585-009-431-730	\$0.00	\$0.00		\$75,000.00
Total Capital Outlays:		\$0.00	\$0.00		\$75,000.00
Total Path Program:		\$0.00	\$0.00		\$75,000.00
Total:		\$719,206.23	\$464,567.72	\$1,143,403.00	\$1,396,873.00

FUND SUMMARIES



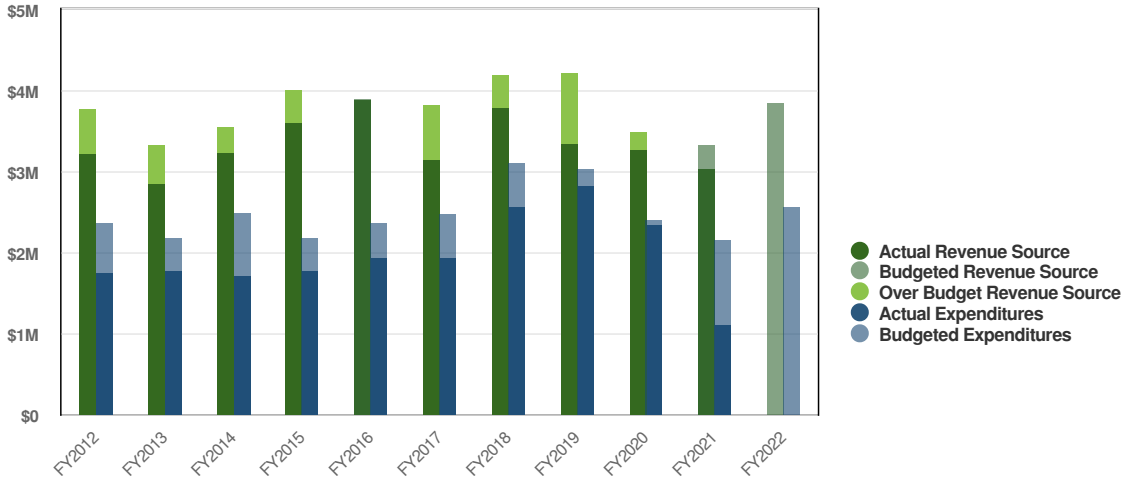


General Fund

A governmental fund, the General Fund is used to account for all financial resources except for those to be accounted for in another fund. Municipal Court, Community & Economic Development and Parks are departments within the General Fund.

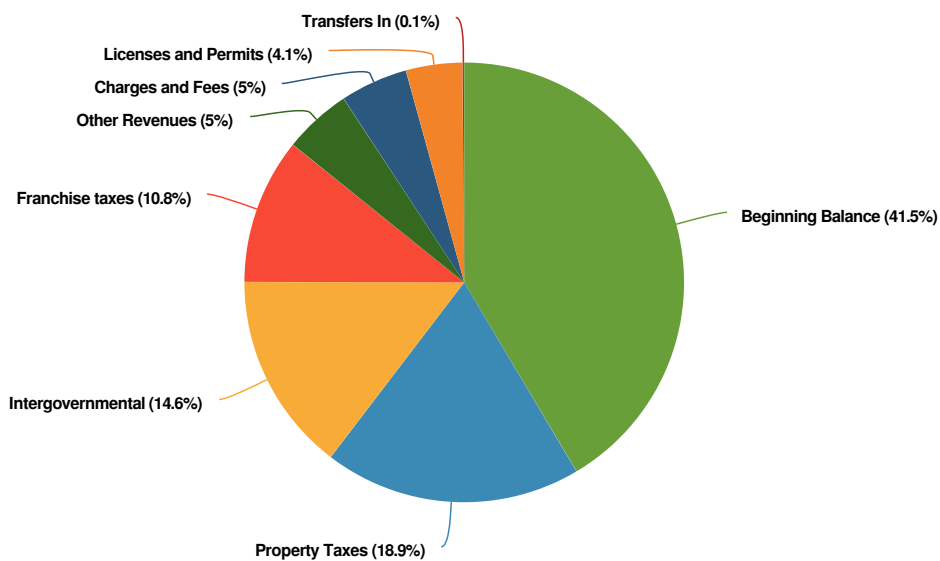
Resources include property tax receipts from the City's permanent rate, interest, transfers from other funds, licenses, permits, state sources, contracts for services, municipal court fines, grants, leases, rents, refunds and donations.

Summary

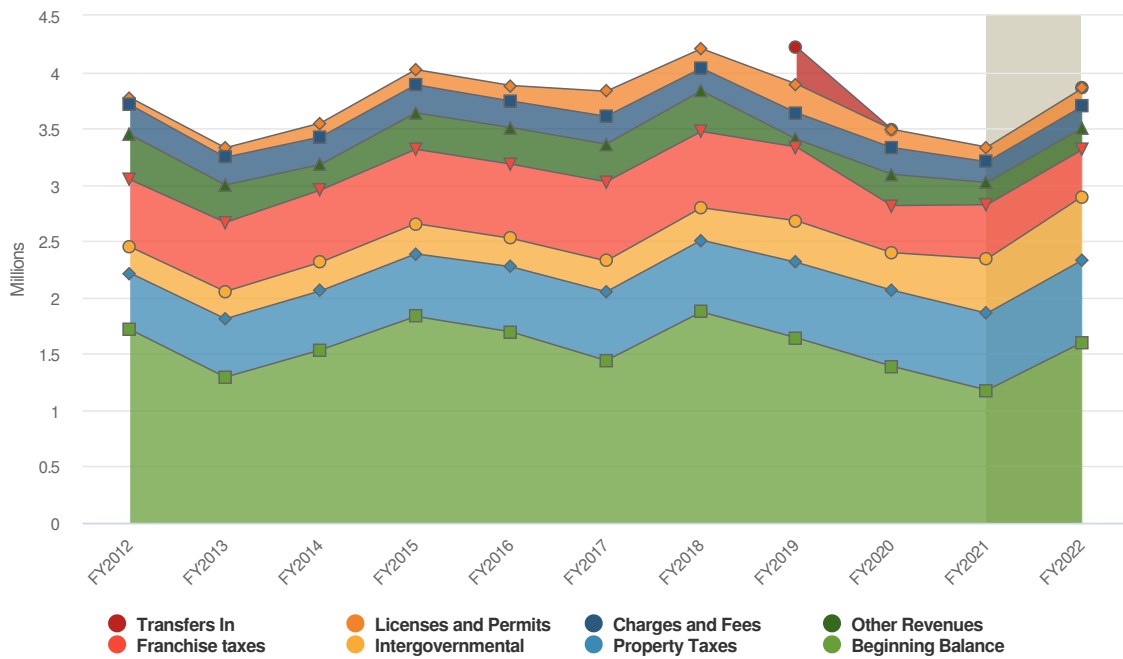


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source



Grey background indicates budgeted figures.

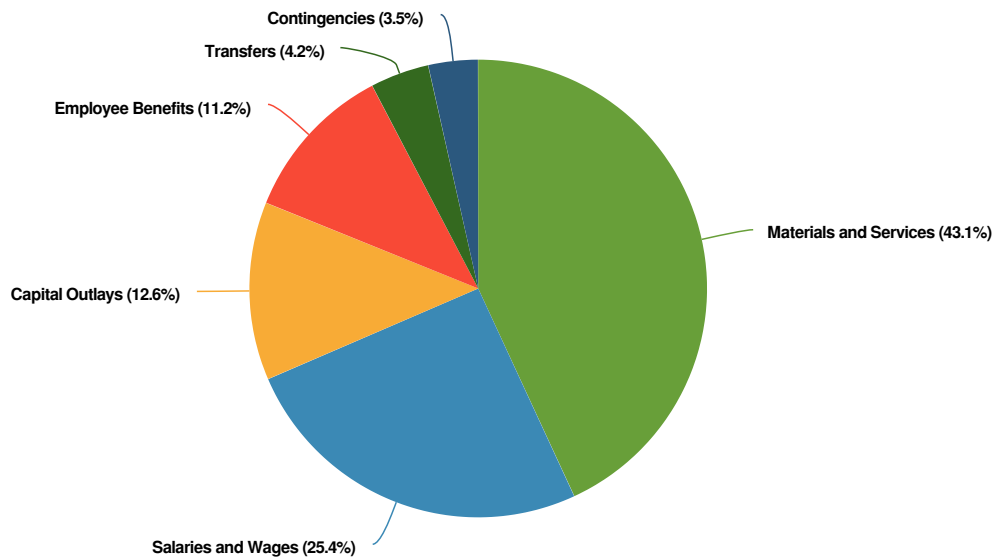
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Transfers In					
Transfer In for Services	100-010-391-020	\$327,441.00	\$280.00		\$0.00
Transfer In for Operations	100-010-391-030				\$4,592.00
Total Transfers In:		\$327,441.00	\$280.00		\$4,592.00
Beginning Balance					
BEGINNING FUND BALANCE	100-000-300-000	\$1,641,081.07	\$1,389,268.72	\$1,177,322.00	\$1,600,707.00
Total Beginning Balance:		\$1,641,081.07	\$1,389,268.72	\$1,177,322.00	\$1,600,707.00
Other Revenues					
Miscellaneous Grants	100-002-330-030	-\$1,490.79	\$51,627.05	\$0.00	\$0.00
Interest	100-002-361-010	\$37,878.50	\$89,074.06	\$31,861.00	\$25,500.00
Interest on Taxes	100-002-361-011	\$0.00	\$1,093.11		\$0.00
SAIF Dividends	100-002-361-021	\$9,689.00	\$12,562.00	\$10,000.00	\$10,000.00
Lease Revenue	100-002-362-010	\$21,285.00	\$20,401.88	\$21,285.00	\$21,000.00
Miscellaneous Revenue	100-002-395-011	\$1,713.92	\$1,899.34	\$0.00	\$1,500.00
State Capital Grant	100-009-334-040	\$0.00	\$101,248.50	\$134,078.00	\$134,078.00
Donations	100-009-364-030	\$300.00	\$90.00	\$200.00	\$200.00
Total Other Revenues:		\$69,375.63	\$277,995.94	\$197,424.00	\$192,278.00
Property Taxes					
Current Property Taxes	100-002-311-010	\$635,851.13	\$657,930.23	\$663,113.00	\$710,042.00



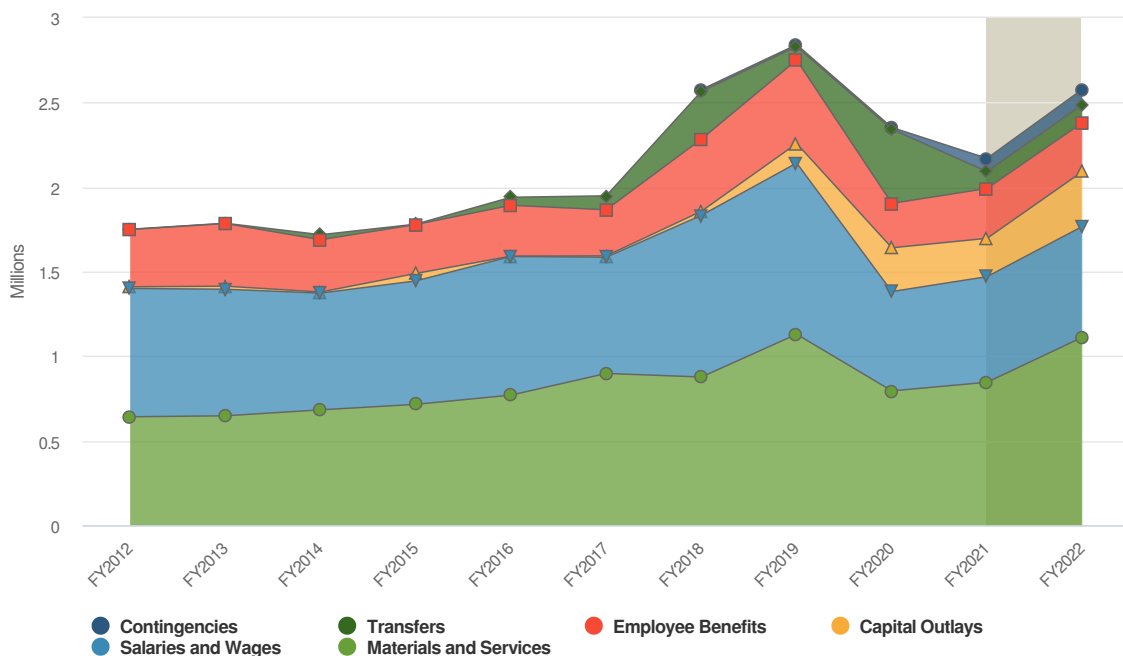
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Delinquent Prop. Taxes	100-002-319-010	\$33,954.19	\$16,950.19	\$19,000.00	\$20,000.00
Total Property Taxes:		\$669,805.32	\$674,880.42	\$682,113.00	\$730,042.00
Franchise taxes					
Franchise - Electricity	100-002-318-021	\$427,208.72	\$417,555.07	\$480,459.00	\$415,000.00
Franchise - Nat. Gas	100-002-318-022	\$71,316.79	\$0.00		\$0.00
Franchise - Cable & Internet	100-002-318-023	\$74,558.41	\$0.00		\$0.00
Franchise - Telephone	100-002-318-024	\$8,668.20	\$0.00		\$0.00
Franchise - Sanitation	100-002-318-025	\$72,489.42	\$0.00		\$0.00
Total Franchise taxes:		\$654,241.54	\$417,555.07	\$480,459.00	\$415,000.00
Licenses and Permits					
Amusement License	100-006-321-011	\$125.00	\$125.00		\$0.00
Building Permits	100-006-322-010	\$255,660.33	\$162,129.01	\$130,000.00	\$160,000.00
Total Licenses and Permits:		\$255,785.33	\$162,254.01	\$130,000.00	\$160,000.00
Intergovernmental					
State Revenue Sharing	100-002-335-010	\$103,816.15	\$112,638.85	\$91,666.00	\$115,000.00
Cigarette Taxes	100-002-335-011	\$10,495.52	\$10,296.02	\$10,554.00	\$7,100.00
Liquor Taxes	100-002-335-012	\$152,666.27	\$165,643.23	\$184,839.00	\$174,200.00
Transient Occupancy Tax	100-002-335-013	\$30,574.10	\$33,326.32	\$12,534.00	\$22,000.00
Marijuana Local Option Tax	100-002-335-014	\$71,378.72	\$10,867.66	\$182,783.00	\$111,587.00
Emerg. Mgmt Reimbursements	100-002-338-021				\$135,000.00
Total Intergovernmental:		\$368,930.76	\$332,772.08	\$482,376.00	\$564,887.00
Charges and Fees					
Lien Search Fees	100-004-340-020	\$10,950.00	\$10,950.00	\$0.00	\$0.00
Passport Acceptance Fees	100-004-340-023	\$11,375.00	\$10,710.00	\$0.00	\$0.00
Passport Photos	100-004-340-024	\$4,305.00	\$3,430.00	\$0.00	\$0.00
Assessment Principal	100-004-355-010	\$8,814.91	\$0.00		\$0.00
Court Fines	100-005-351-010	\$178,865.18	\$197,524.35	\$170,000.00	\$175,000.00
Abatement Reimbursements	100-006-341-020	\$1,808.49	\$0.00	\$2,000.00	\$2,000.00
Planning Fees	100-006-341-030	\$17,595.00	\$14,462.50	\$11,580.00	\$14,500.00
Handball Fees	100-006-347-030	\$220.00	\$0.00	\$200.00	\$200.00
REVENUE PLACEHOLDER	100-006-347-031		-\$100.00		\$0.00
Total Charges and Fees:		\$233,933.58	\$236,976.85	\$183,780.00	\$191,700.00
Total Revenue Source:		\$4,220,594.23	\$3,491,983.09	\$3,333,474.00	\$3,859,206.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

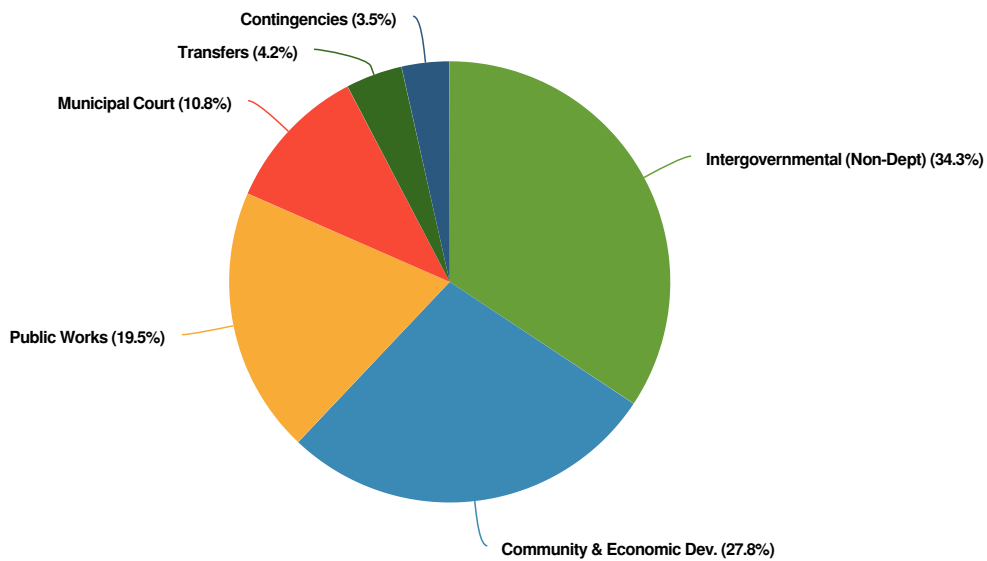
Name	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects				
Contingencies	\$10,579.94	\$10,579.94	\$78,173.00	\$90,298.00
Salaries and Wages	\$1,012,505.07	\$587,451.14	\$624,699.00	\$655,213.00
Employee Benefits	\$493,718.25	\$262,676.80	\$294,983.00	\$289,185.00
Capital Outlays	\$115,697.09	\$258,911.24	\$226,729.00	\$324,517.00
Materials and Services	\$1,129,405.10	\$794,267.02	\$845,223.00	\$1,111,418.00
Transfers	\$80,000.00	\$438,401.00	\$99,847.00	\$102,464.00
Total Expense Objects:	\$2,841,905.45	\$2,352,287.14	\$2,169,654.00	\$2,573,095.00

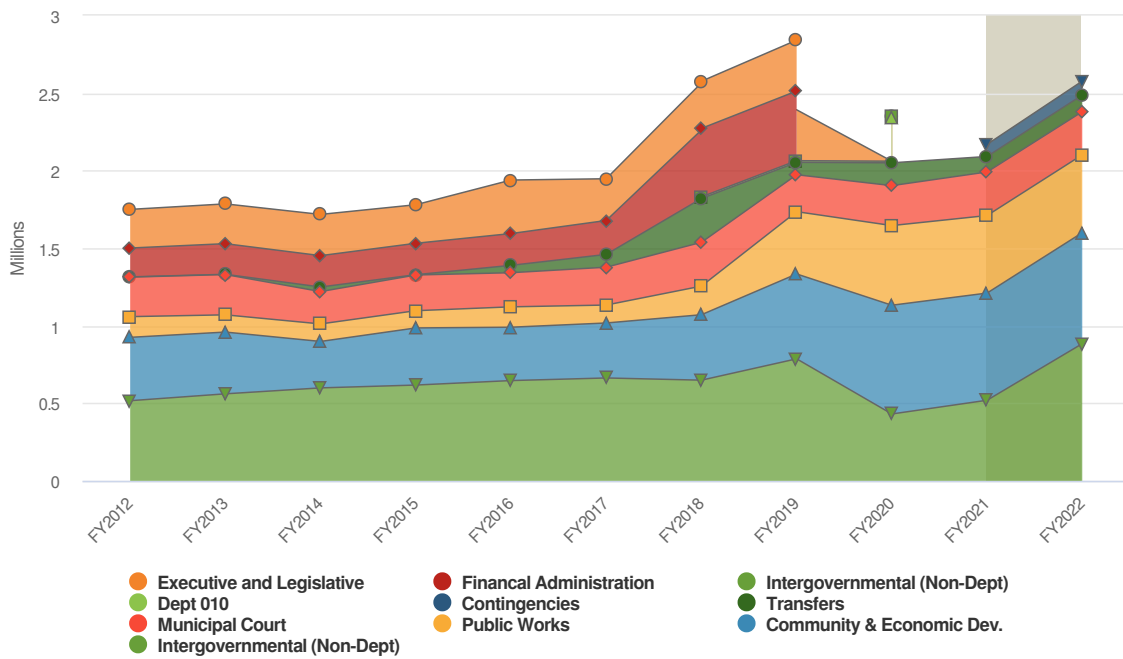
Expenditures by Function

Budgeted Expenditures by Function



Two departments previously included in the General Fund expenditures include the Executive and Legislative Department and the Finance Department. In FY2020, these departments were reallocated to the internal service fund, a fund established to set up reimbursements for services provided to departments.

Budgeted and Historical Expenditures by Function



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expenditures					
Transfers					
Transfer In for Operations	100-010-391-030				-\$4,592.00
Transfer Out for Capital	100-010-491-040	\$80,000.00	\$147,165.00	\$99,847.00	\$107,056.00
Total Transfers:		\$80,000.00	\$147,165.00	\$99,847.00	\$102,464.00
Contingencies					
Contingency	100-002-490-000	\$0.00	\$0.00	\$78,173.00	\$90,298.00
Total Contingencies:		\$0.00	\$0.00	\$78,173.00	\$90,298.00
Intergovernmental (Non-Dept)					
Staff Pay	100-002-480-110	\$44,306.46	\$0.00		\$0.00
City Attorney	100-002-480-112	\$56,993.04	\$0.00		\$0.00
Group Insurance	100-002-480-210	\$17,252.65	\$0.00		\$0.00
FICA/Medicare	100-002-480-220	\$7,709.48	\$0.00		\$0.00
Retirement	100-002-480-230	\$5,325.00	\$0.00		\$0.00
Unemployment Contribution	100-002-480-250	\$68.16	\$0.00		\$0.00
Workers' Compensation	100-002-480-260	\$27.74	\$0.00		\$0.00
Buildings	100-002-480-720	\$0.00	\$709.00		\$30,000.00
Machinery	100-002-480-741	\$0.00	\$6,716.66		\$150,000.00
Overtime	100-002-480-130	\$68.66	\$0.00		\$0.00
Memberships/Dues	100-002-480-310	\$17,207.54	\$18,137.65	\$11,448.00	\$18,600.00
Subscriptions	100-002-480-311	\$58.07	\$1,792.00	\$0.00	\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Professional Services	100-002-480-320	\$33,861.02	\$19,498.96	\$42,000.00	\$70,500.00
Labor Relations	100-002-480-321	\$50,311.40	\$8,742.11		\$8,000.00
Auditing	100-002-480-331	\$18,800.00	\$9,960.00		\$0.00
Lien Search	100-002-480-333	\$5,853.00	\$0.00		\$0.00
Technical Services	100-002-480-340	\$19,764.75	\$6,015.45	\$0.00	\$15,000.00
Codification of Ordinance	100-002-480-341	\$1,731.90	\$0.00		\$0.00
Custodial Services	100-002-480-423	\$7,067.17	\$6,437.66	\$0.00	\$7,000.00
Equipment Repair & Maintenance	100-002-480-430	\$1,910.50	\$117.88	\$0.00	\$0.00
Building Repair & Maintenance	100-002-480-431	\$15,221.83	\$17,761.10	\$7,000.00	\$20,000.00
Grounds Maintenance	100-002-480-432	\$423.50	\$3,964.43	\$0.00	\$2,000.00
Insurance	100-002-480-520	\$167,361.49	\$58,700.19	\$61,417.00	\$38,362.00
Advertising	100-002-480-540	\$21.90	\$3,781.00	\$0.00	\$2,000.00
Tourism	100-002-480-541	\$20,000.00	\$10,000.00	\$15,000.00	\$15,000.00
Training/Travel	100-002-480-580	\$2,388.11	\$1,330.82	\$0.00	\$0.00
Office Supplies	100-002-480-610	\$621.58	\$3,107.89	\$0.00	\$0.00
Cleaning Supplies	100-002-480-611	\$622.07	\$1,327.48	\$8,500.00	\$0.00
Operating Supplies	100-002-480-612	\$231.92	\$1,026.99	\$0.00	\$8,000.00
Tools & Small Equipment	100-002-480-614	\$565.18	\$6,144.44		\$0.00
Bank Expense	100-002-480-615	\$58,342.41	\$45.03		\$0.00
Furniture	100-002-480-617	\$0.00	\$17,112.05		\$0.00
Postage	100-002-480-618	\$0.00	\$7.35		\$0.00
Computers	100-002-480-619	\$4,061.37	\$6,600.00		\$8,000.00
Natural Gas	100-002-480-621	\$0.00	\$1,039.57	\$0.00	\$0.00
Electricity	100-002-480-622	\$182,477.95	\$181,834.23	\$185,000.00	\$182,000.00
Phone	100-002-480-623	\$1,981.67	\$1,978.39	\$0.00	\$0.00
TV/Internet	100-002-480-624	\$0.00	\$7,491.02	\$0.00	\$8,000.00
Food & Beverage	100-002-480-630	\$145.50	\$724.62	\$5,000.00	\$5,000.00
Special Events	100-002-480-803	\$733.03	\$506.77	\$0.00	\$10,000.00
Safety Incentive Program	100-002-480-805	\$3,975.00	\$845.35	\$5,000.00	\$5,000.00
Elderly Nutrition	100-002-480-806	\$1,200.00	\$0.00	\$1,210.00	\$1,210.00
Senior Center	100-002-480-807	\$30,095.00	\$22,200.00	\$22,200.00	\$22,200.00
Community Grants	100-002-480-808	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Economic Development	100-002-480-810	\$2,738.21	\$270.99		\$0.00
Administrative Svc Chrgs	100-002-480-812	\$0.00	\$0.00	\$49,026.00	\$134,324.00
Finance Svc Chrgs	100-002-480-813	\$0.00	\$0.00	\$101,601.00	\$119,133.00
Total Intergovernmental (Non-Dept):		\$786,524.26	\$430,927.08	\$519,402.00	\$884,329.00
Community & Economic Dev.					
Staff Pay	100-006-465-110	\$1,686.00	\$45,061.80	\$47,098.00	\$50,214.00
Group Insurance	100-006-465-210	\$0.00	\$12,960.08	\$13,045.00	\$12,750.00
FICA/Medicare	100-006-465-220	\$128.98	\$3,410.79	\$3,705.00	\$3,842.00
Retirement	100-006-465-230	\$0.00	\$7,059.34	\$7,394.00	\$7,884.00
Unemployment Contribution	100-006-465-250	\$0.00	\$11.77	\$47.00	\$50.00
Workers' Compensation	100-006-465-260	\$0.00	\$50.87	\$64.00	\$68.00
Memberships/Dues	100-006-465-310	\$15.00	\$0.00		\$0.00
Professional Services	100-006-465-320	\$0.00	\$5,142.32		\$0.00
Advertising	100-006-465-540	\$574.00	\$0.00		\$0.00
Training/Travel	100-006-465-580	\$0.00	\$329.55		\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Office Supplies	100-006-465-610	\$113.50	\$53.51		\$0.00
Furniture	100-006-465-617	\$1,512.90	\$456.39		\$0.00
Food & Beverage	100-006-465-630	\$8.68	\$162.66		\$0.00
Economic Development	100-006-465-810	\$0.00	\$7,124.76	\$0.00	\$0.00
Staff Pay	100-006-419-110	\$215,418.61	\$265,718.29	\$272,884.00	\$289,130.00
Overtime	100-006-419-130	\$304.19	\$729.47	\$0.00	\$0.00
Group Insurance	100-006-419-210	\$69,819.80	\$81,741.90	\$84,735.00	\$83,314.00
FICA/Medicare	100-006-419-220	\$20,460.87	\$20,001.26	\$20,877.00	\$22,118.00
Retirement	100-006-419-230	\$28,730.46	\$38,146.37	\$39,378.00	\$41,659.00
Unemployment Contribution	100-006-419-250	\$355.21	\$98.69	\$273.00	\$292.00
Workers' Compensation	100-006-419-260	\$978.11	\$1,714.59	\$2,622.00	\$2,723.00
Machinery	100-006-419-741	\$5,945.64	\$0.00		\$0.00
Temporary Employees	100-006-419-120	\$37,864.29	\$0.00		\$0.00
Memberships/Dues	100-006-419-310	\$897.50	\$1,437.41	\$0.00	\$1,500.00
Subscriptions	100-006-419-311	\$646.01	\$888.23	\$0.00	\$1,000.00
Professional Services	100-006-419-320	\$98,764.97	\$134,333.79	\$140,000.00	\$136,500.00
Labor Relations	100-006-419-321	\$0.00	\$117.00		\$0.00
Technical Services	100-006-419-340	\$10,413.41	\$10,252.20	\$12,000.00	\$10,000.00
Equipment Repair & Maintenance	100-006-419-430	\$0.00	\$350.00	\$3,000.00	\$0.00
Building Repair & Maintenance	100-006-419-431	\$0.00	\$37.98		\$0.00
Equipment/Vehicle Rental	100-006-419-442	\$2,297.36	\$5,581.14	\$0.00	\$0.00
Advertising	100-006-419-540	\$4,648.80	\$5,113.76	\$3,500.00	\$5,000.00
Duplicating & Printing	100-006-419-550	\$2,132.37	\$3,108.02	\$0.00	\$3,000.00
Training/Travel	100-006-419-580	\$2,628.40	\$3,189.80	\$4,000.00	\$4,000.00
Office Supplies	100-006-419-610	\$4,375.77	\$3,919.88	\$2,000.00	\$2,500.00
Cleaning Supplies	100-006-419-611	\$0.00	\$72.40		\$0.00
Operating Supplies	100-006-419-612	\$986.02	\$1,772.35	\$1,500.00	\$1,500.00
Uniforms/Clothing	100-006-419-613	\$562.25	\$584.05	\$400.00	\$500.00
Tools & Small Equipment	100-006-419-614	\$0.00	\$24.99	\$0.00	\$0.00
Furniture	100-006-419-617	\$272.96	\$10,213.86		\$0.00
Postage	100-006-419-618	\$980.79	\$695.73	\$2,000.00	\$1,000.00
Computers	100-006-419-619	\$9,853.43	\$5,715.50	\$1,000.00	\$1,200.00
Natural Gas	100-006-419-621	\$540.51	\$59.04		\$0.00
Electricity	100-006-419-622	\$6,452.41	\$4,889.41	\$6,500.00	\$6,500.00
Phone	100-006-419-623	\$7,530.12	\$7,069.07	\$8,500.00	\$8,500.00
TV/Internet	100-006-419-624	\$2,979.26	\$1,979.59	\$3,000.00	\$3,000.00
Gasoline/Fuel	100-006-419-626	\$1,403.75	\$370.52	\$1,700.00	\$1,000.00
Food & Beverage	100-006-419-630	\$573.59	\$114.38		\$0.00
Books & Periodicals	100-006-419-640	\$0.00	\$35.65	\$0.00	\$0.00
Special Events	100-006-419-803	\$4,429.09	\$8,177.87	\$10,000.00	\$15,000.00
Grant Expense	100-006-419-809	\$0.00	\$1,200.00	\$0.00	\$0.00
Total Community & Economic Dev.:		\$547,285.01	\$701,278.03	\$691,222.00	\$715,744.00
Public Works					
Staff Pay	100-009-452-110	\$129,404.56	\$88,335.60	\$96,670.00	\$100,224.00
Temporary Employees	100-009-452-120	\$4,012.93	\$21,249.15	\$39,758.00	\$41,000.00
Overtime	100-009-452-130	\$1,693.48	\$2,289.14	\$0.00	\$0.00
Group Insurance	100-009-452-210	\$38,865.25	\$25,849.37	\$31,962.00	\$31,017.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
FICA/Medicare	100-009-452-220	\$10,086.69	\$8,506.70	\$10,631.00	\$10,800.00
Retirement	100-009-452-230	\$17,055.05	\$8,604.93	\$11,601.00	\$12,028.00
Unemployment Contribution	100-009-452-250	\$199.78	\$64.95	\$136.00	\$200.00
Workers' Compensation	100-009-452-260	\$3,316.21	\$3,757.81	\$3,399.00	\$3,700.00
Buildings	100-009-452-720	\$73,099.68	\$0.00	\$23,438.00	\$0.00
Projects & Improvements	100-009-452-730	\$28,109.44	\$16,031.44	\$203,291.00	\$144,517.00
Machinery	100-009-452-741	\$1,263.76	\$235,364.14		\$0.00
Vehicles	100-009-452-742	\$2,219.25	\$90.00		\$0.00
Memberships/Dues	100-009-452-310	\$189.00	\$97.50	\$300.00	\$300.00
Subscriptions	100-009-452-311	\$5.00	\$146.05	\$0.00	\$0.00
Professional Services	100-009-452-320	\$45,539.03	\$12,764.06	\$7,500.00	\$7,500.00
Labor Relations	100-009-452-321	\$0.00	\$1,163.71		\$0.00
Technical Services	100-009-452-340	\$3,083.76	\$11,021.09	\$4,920.00	\$3,500.00
Custodial Services	100-009-452-423	\$217.39	\$341.65	\$0.00	\$0.00
Equipment Repair & Maintenance	100-009-452-430	\$2,449.68	\$5,086.67	\$4,000.00	\$5,000.00
Building Repair & Maintenance	100-009-452-431	\$4,229.20	\$4,151.81	\$5,000.00	\$10,000.00
Grounds Maintenance	100-009-452-432	\$3,689.32	\$23,930.80	\$6,000.00	\$21,500.00
Equipment/Vehicle Rental	100-009-452-442	\$1,232.06	\$2,164.62	\$1,500.00	\$1,515.00
Insurance	100-009-452-520	\$0.00	\$5,503.52	\$5,778.00	\$6,400.00
Advertising	100-009-452-540	\$910.05	\$13.03	\$1,200.00	\$500.00
Duplicating & Printing	100-009-452-550	\$259.19	\$108.64	\$0.00	\$0.00
Training/Travel	100-009-452-580	\$1,542.31	\$195.20	\$1,500.00	\$1,000.00
Office Supplies	100-009-452-610	\$396.68	\$728.40	\$500.00	\$500.00
Cleaning Supplies	100-009-452-611	\$467.52	\$408.00	\$700.00	\$700.00
Operating Supplies	100-009-452-612	\$8,518.71	\$9,681.82	\$8,000.00	\$8,400.00
Uniforms/Clothing	100-009-452-613	\$1,613.55	\$1,116.18	\$500.00	\$700.00
Tools & Small Equipment	100-009-452-614	\$1,257.59	\$8,507.90	\$1,500.00	\$1,500.00
Bank Expense	100-009-452-615	\$0.00	\$200.00		\$0.00
Furniture	100-009-452-617	\$2,199.91	\$25.31		\$0.00
Postage	100-009-452-618	\$2.27	\$7.66		\$0.00
Computers	100-009-452-619	\$1,186.37	\$1,298.50		\$0.00
Natural Gas	100-009-452-621	\$1,174.93	\$1,331.52	\$1,175.00	\$1,200.00
Electricity	100-009-452-622	\$5,041.67	\$4,506.39	\$5,042.00	\$5,500.00
Phone	100-009-452-623	\$1,393.31	\$1,631.04	\$1,393.00	\$1,400.00
TV/Internet	100-009-452-624	\$1,274.64	\$3,086.19	\$1,275.00	\$3,000.00
Gasoline/Fuel	100-009-452-626	\$3,993.88	\$4,168.52	\$4,500.00	\$4,500.00
Food & Beverage	100-009-452-630	\$22.62	\$7.82	\$0.00	\$0.00
Special Events	100-009-452-803	\$366.45	\$202.58	\$0.00	\$0.00
Grant Expense	100-009-452-809	\$288.00	\$0.00		\$0.00
Administrative Svc Chrgs	100-009-452-812				\$56,702.00
Finance Chrgs for Svc	100-009-452-813	\$0.00	\$0.00	\$16,830.00	\$17,422.00
Total Public Works:		\$401,870.17	\$513,739.41	\$499,999.00	\$502,225.00
Intergovernmental (Non-Dept)					
Prepaid Items	100-002-143-000	\$10,579.94	\$10,579.94		\$0.00
Total Intergovernmental (Non-Dept):		\$10,579.94	\$10,579.94		\$0.00
Executive and Legislative					



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Staff Pay	100-003-413-110	\$174,552.96	\$0.00		\$0.00
Council Pay	100-003-413-111	\$6,420.00	\$0.00	\$0.00	\$0.00
FICA/MEDICARE	100-001-411-220	\$0.00	-\$11.48		\$0.00
Group Insurance	100-003-413-210	\$44,194.29	\$0.00		\$0.00
FICA/Medicare	100-003-413-220	\$13,765.65	\$0.00	\$0.00	\$0.00
Retirement	100-003-413-230	\$27,690.66	\$0.00		\$0.00
Unemployment Contribution	100-003-413-250	\$236.20	\$0.00		\$0.00
Workers' Compensation	100-003-413-260	\$41.15	\$0.00		\$0.00
Machinery	100-003-413-741	\$814.97	\$0.00		\$0.00
CITY COUNCIL EXP. ALLOW.	100-001-411-311	\$0.00	-\$150.00		\$0.00
Overtime	100-003-413-130	\$1,820.88	\$0.00		\$0.00
Memberships/Dues	100-003-413-310	\$2,269.82	\$0.00	\$0.00	\$0.00
Subscriptions	100-003-413-311	\$1,877.35	\$0.00		\$0.00
Professional Services	100-003-413-320	\$5,445.14	\$0.00		\$0.00
Technical Services	100-003-413-340	\$3,683.85	\$0.00		\$0.00
Equipment Repair & Maintenance	100-003-413-430	\$154.04	\$0.00		\$0.00
Building Rental	100-003-413-441	\$150.00	\$0.00		\$0.00
Equipment/Vehicle Rental	100-003-413-442	\$3,704.82	\$0.00		\$0.00
Advertising	100-003-413-540	\$2,248.59	\$0.00		\$0.00
Duplicating & Printing	100-003-413-550	\$2,899.23	\$0.00		\$0.00
Training/Travel	100-003-413-580	\$12,049.06	\$0.00		\$0.00
Office Supplies	100-003-413-610	\$3,419.46	\$0.00		\$0.00
Cleaning Supplies	100-003-413-611	\$10.93	\$0.00		\$0.00
Operating Supplies	100-003-413-612	\$2,977.56	\$0.00		\$0.00
Uniforms/Clothing	100-003-413-613	\$972.38	\$0.00		\$0.00
Tools & Small Equipment	100-003-413-614	\$11.97	\$0.00		\$0.00
Furniture	100-003-413-617	\$201.43	\$0.00		\$0.00
Postage	100-003-413-618	\$714.21	\$0.00		\$0.00
Computers	100-003-413-619	\$2,630.18	\$0.00		\$0.00
Natural Gas	100-003-413-621	\$181.36	\$0.00		\$0.00
Electricity	100-003-413-622	\$2,514.52	\$0.00		\$0.00
Phone	100-003-413-623	\$3,407.55	\$0.00		\$0.00
TV/Internet	100-003-413-624	\$1,045.27	\$0.00		\$0.00
Gasoline/Fuel	100-003-413-626	\$449.96	\$0.00		\$0.00
Food & Beverage	100-003-413-630	\$2,137.07	\$0.00		\$0.00
Special Events	100-003-413-803	\$2,989.13	\$0.00		\$0.00
Community Grants	100-003-413-808	\$500.00	\$0.00		\$0.00
Total Executive and Legislative:		\$328,181.64	-\$161.48	\$0.00	\$0.00
Financial Administration					
Staff Pay	100-004-415-110	\$235,338.24	\$0.00	\$0.00	\$0.00
Group Insurance	100-004-415-210	\$87,263.33	\$0.00		\$0.00
FICA/Medicare	100-004-415-220	\$17,667.19	\$0.00	\$0.00	\$0.00
Retirement	100-004-415-230	\$33,699.16	\$0.00	\$0.00	\$0.00
Unemployment Contribution	100-004-415-250	\$327.79	\$0.00	\$0.00	\$0.00
Workers' Compensation	100-004-415-260	\$52.14	\$0.00	\$0.00	\$0.00
Machinery	100-004-415-741	\$4,244.35	\$0.00		\$0.00
Memberships/Dues	100-004-415-310	\$744.00	\$0.00		\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Subscriptions	100-004-415-311	\$83.26	\$0.00		\$0.00
Professional Services	100-004-415-320	\$388.14	\$0.00		\$0.00
Auditing	100-004-415-331	\$17,269.00	\$0.00		\$0.00
Technical Services	100-004-415-340	\$25,303.46	\$0.00		\$0.00
Equipment Repair & Maintenance	100-004-415-430	\$71.91	\$0.00		\$0.00
Equipment/Vehicle Rental	100-004-415-442	\$1,830.74	\$0.00		\$0.00
Advertising	100-004-415-540	\$1,403.87	\$0.00		\$0.00
Duplicating & Printing	100-004-415-550	\$474.57	\$0.00		\$0.00
Training/Travel	100-004-415-580	\$3,395.66	\$0.00		\$0.00
Office Supplies	100-004-415-610	\$4,267.86	\$0.00		\$0.00
Operating Supplies	100-004-415-612	\$317.54	\$0.00		\$0.00
Uniforms/Clothing	100-004-415-613	\$393.25	\$0.00		\$0.00
Furniture	100-004-415-617	\$179.99	\$0.00		\$0.00
Postage	100-004-415-618	\$2,397.50	\$0.00		\$0.00
Computers	100-004-415-619	\$352.74	\$0.00		\$0.00
Natural Gas	100-004-415-621	\$361.26	\$0.00		\$0.00
Electricity	100-004-415-622	\$4,306.92	\$0.00		\$0.00
Phone	100-004-415-623	\$4,804.53	\$0.00		\$0.00
TV/Internet	100-004-415-624	\$1,933.94	\$0.00		\$0.00
Food & Beverage	100-004-415-630	\$465.85	\$0.00		\$0.00
Total Financial Administration:		\$449,338.19	\$0.00	\$0.00	\$0.00
Municipal Court					
Staff Pay	100-005-412-110	\$90,941.66	\$112,290.77	\$116,864.00	\$123,220.00
Municipal Judge	100-005-412-113	\$51,425.04	\$51,425.04	\$51,425.00	\$51,425.00
Overtime	100-005-412-130	\$7.90	\$351.88		\$0.00
Group Insurance	100-005-412-210	\$26,186.70	\$22,734.68	\$35,532.00	\$25,768.00
FICA/Medicare	100-005-412-220	\$10,725.10	\$12,285.86	\$12,877.00	\$13,360.00
Retirement	100-005-412-230	\$11,236.34	\$15,476.12	\$16,305.00	\$17,200.00
Unemployment Contribution	100-005-412-250	\$191.69	\$53.55	\$168.00	\$177.00
Workers' Compensation	100-005-412-260	\$61.42	\$158.65	\$232.00	\$235.00
Memberships/Dues	100-005-412-310	\$300.00	\$225.00	\$350.00	\$350.00
Professional Services	100-005-412-320	\$8,992.99	\$9,731.69	\$15,000.00	\$15,000.00
Technical Services	100-005-412-340	\$18,876.36	\$14,966.87	\$11,137.00	\$5,000.00
Custodial Services	100-005-412-423	\$0.00	\$568.75	\$0.00	\$0.00
Equipment Repair & Maintenance	100-005-412-430	\$0.00	\$0.00	\$6,000.00	\$6,000.00
Building Repair & Maintenance	100-005-412-431	\$0.00	\$0.00	\$1,500.00	\$1,000.00
Equipment/Vehicle Rental	100-005-412-442	\$2,008.27	\$1,979.82	\$0.00	\$2,000.00
Advertising	100-005-412-540	\$839.88	\$0.00		\$0.00
Duplicating & Printing	100-005-412-550	\$1,027.29	\$1,061.92	\$0.00	\$1,200.00
Training/Travel	100-005-412-580	\$1,359.10	\$971.13	\$2,000.00	\$2,000.00
Office Supplies	100-005-412-610	\$1,967.40	\$2,427.92	\$5,000.00	\$5,000.00
Operating Supplies	100-005-412-612	\$16.97	\$800.24	\$0.00	\$0.00
Uniforms/Clothing	100-005-412-613	\$226.32	\$119.55		\$0.00
Tools & Small Equipment	100-005-412-614	\$0.00	\$965.44		\$0.00
Bank Expense	100-005-412-615	\$825.67	\$0.00		\$0.00
Furniture	100-005-412-617	\$201.43	\$149.99		\$0.00
Postage	100-005-412-618	\$1,561.51	\$895.54	\$0.00	\$0.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Computers	100-005-412-619	\$2,082.06	\$1,035.00		\$0.00
Natural Gas	100-005-412-621	\$2,770.50	\$496.82	\$2,771.00	\$2,500.00
Electricity	100-005-412-622	\$0.00	\$2,022.83	\$0.00	\$2,000.00
Phone	100-005-412-623	\$2,653.71	\$1,952.41	\$2,654.00	\$2,800.00
TV/Internet	100-005-412-624	\$1,196.40	\$1,661.16	\$1,196.00	\$1,800.00
Food & Beverage	100-005-412-630	\$12.53	\$111.86	\$0.00	\$0.00
Books & Periodicals	100-005-412-640	\$432.00	\$472.00		\$0.00
Senior Center	100-005-412-807	\$0.00	\$130.67		\$0.00
Total Municipal Court:		\$238,126.24	\$257,523.16	\$281,011.00	\$278,035.00
Dept 010					
Transfer Out for Services	100-010-491-020	\$0.00	\$291,236.00		\$0.00
Total Dept 010:		\$0.00	\$291,236.00		\$0.00
Total Expenditures:		\$2,841,905.45	\$2,352,287.14	\$2,169,654.00	\$2,573,095.00

Established as part of the 2020 adopted budget, the Internal Services Fund includes the responsibilities a government provides to support its own internal operations. According to the Oregon Administrative Rules, an internal services fund may be created "to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis." Common examples of internal services include information technology (IT), payroll, motor pool, budgeting, legal, accounting and human resources.



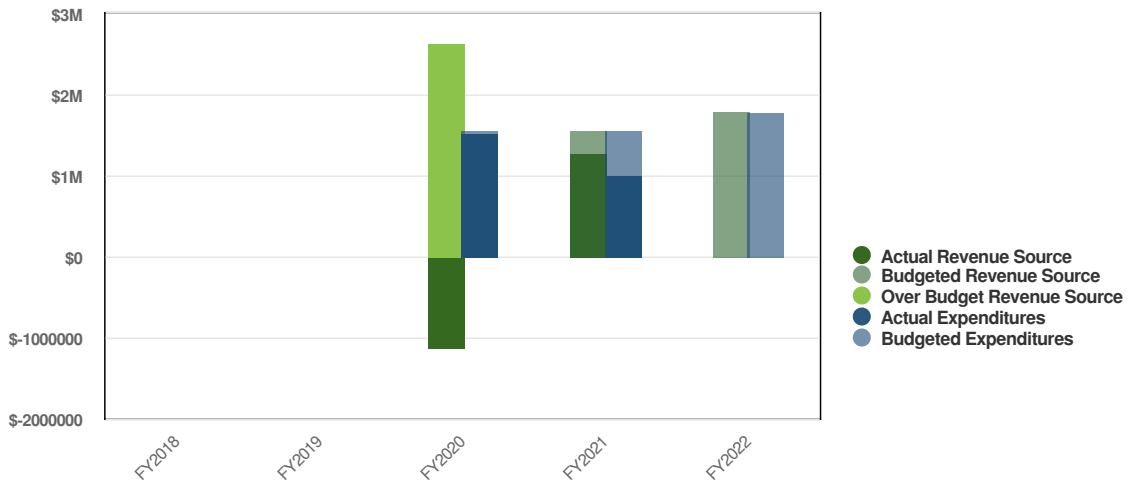
Internal Services Fund

In Sweet Home, costs included in the Internal Services Fund include the support of the Finance Department, Executive & Legislative, Communications, Legal and other city-wide shared costs such as the website, codification of ordinances and more. Additionally, Utility Billing is included in the Internal Services Fund (as part of Finance) with reimbursements calculated to only receive funds from the water and wastewater funds.

The City has been using administrative cost recoveries since the 1993 fiscal year but were previously transferring funds from departments to the General Fund. To increase transparency and establish the General Fund as purely the discretionary spending for the City, the decision was made to create this fund and move essential city-wide services. The 2019 Budget Committee reviewed the proposal and ultimately approved of the new budgeting tool and the Council adopted the budget and passed a resolution establishing the fund.

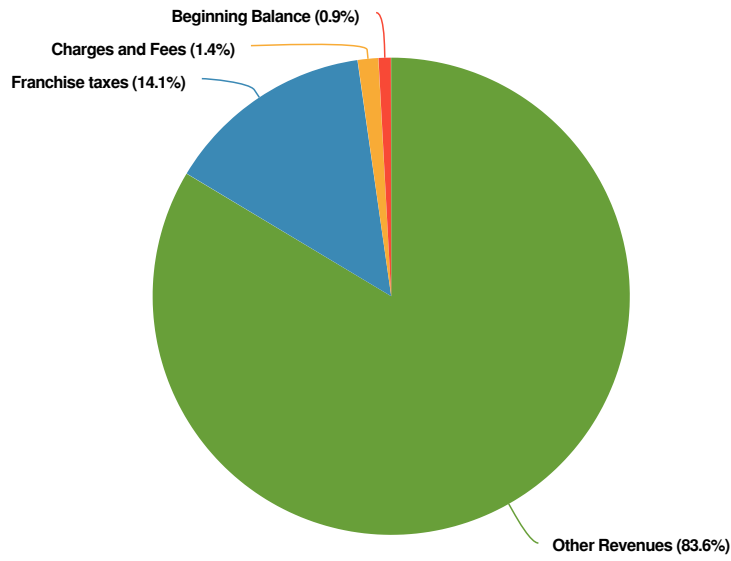
Summary

The City of Sweet Home is projecting \$1.79M of revenue in FY2022, which represents a 15% increase over the prior year. Budgeted expenditures are projected to increase by 14.3% or \$222.85K to \$1.78M in FY2022.

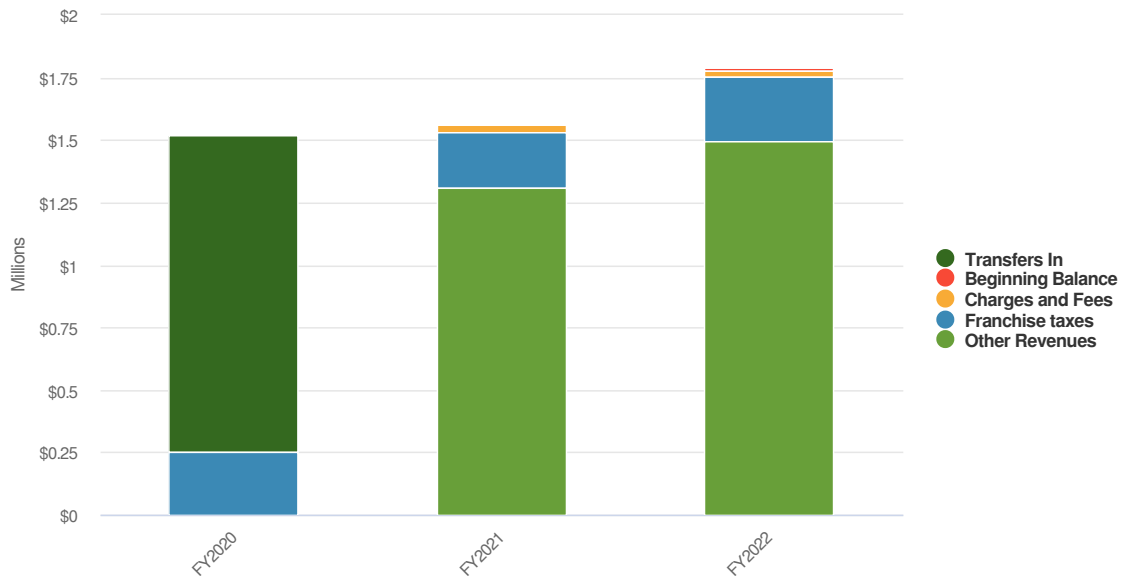


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source



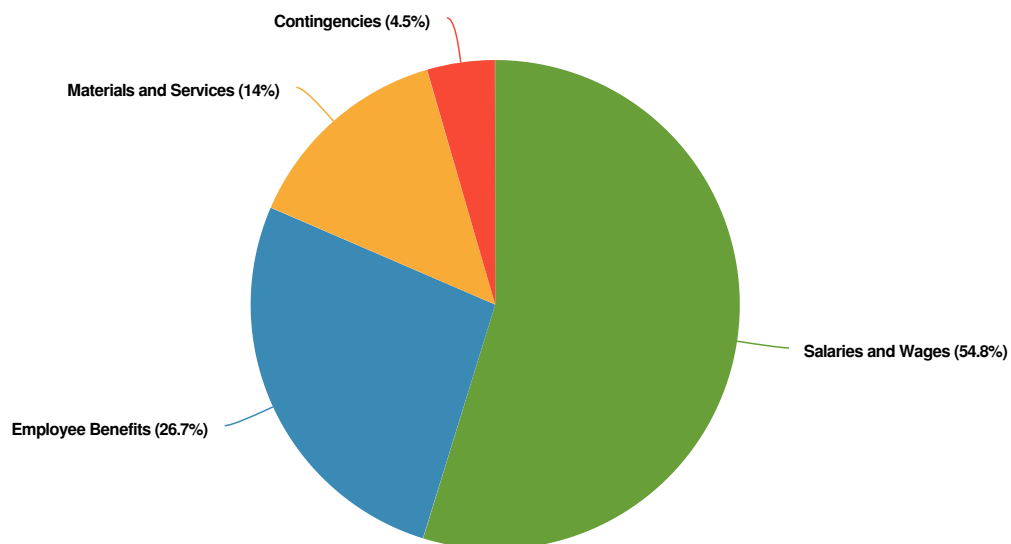
Name	Account ID	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source				
Transfers In				
Transfer In for Services	290-010-391-020	\$1,265,949.00		\$0.00
Total Transfers In:		\$1,265,949.00		\$0.00



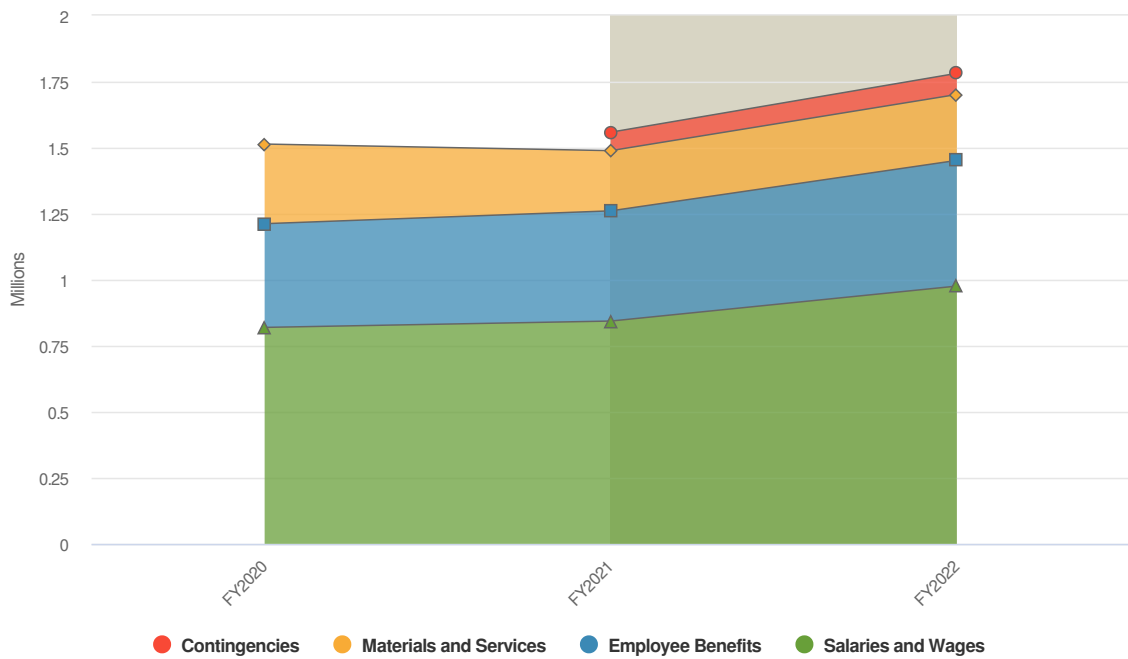
Name	Account ID	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Beginning Balance				
BEGINNING FUND BALANCE	290-000-300-000	\$0.00	\$0.00	\$15,316.00
Total Beginning Balance:		\$0.00	\$0.00	\$15,316.00
Other Revenues				
Administrative Chrgs for Svc	290-002-390-010	\$0.00	\$789,675.00	\$951,871.00
Finance Chrgs for Svc	290-002-390-020	\$0.00	\$517,399.00	\$546,317.00
Total Other Revenues:			\$1,307,074.00	\$1,498,188.00
Franchise taxes				
Franchise - Nat. Gas	290-002-318-022	\$71,982.28	\$70,000.00	\$70,000.00
Franchise - Cable & Internet	290-002-318-023	\$99,185.45	\$100,994.00	\$100,000.00
Franchise - Telephone	290-002-318-024	\$11,886.16	\$11,500.00	\$11,550.00
Franchise - Sanitation	290-002-318-025	\$71,686.61	\$40,877.00	\$72,000.00
Total Franchise taxes:		\$254,740.50	\$223,371.00	\$253,550.00
Charges and Fees				
Lien Search Fees	290-004-340-020	\$0.00	\$12,288.00	\$10,950.00
Passport Acceptance Fees	290-004-340-023	\$0.00	\$11,353.00	\$10,500.00
Passport Photos	290-004-340-024	\$0.00	\$4,500.00	\$3,500.00
Total Charges and Fees:		\$0.00	\$28,141.00	\$24,950.00
Total Revenue Source:		\$1,520,689.50	\$1,558,586.00	\$1,792,004.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type

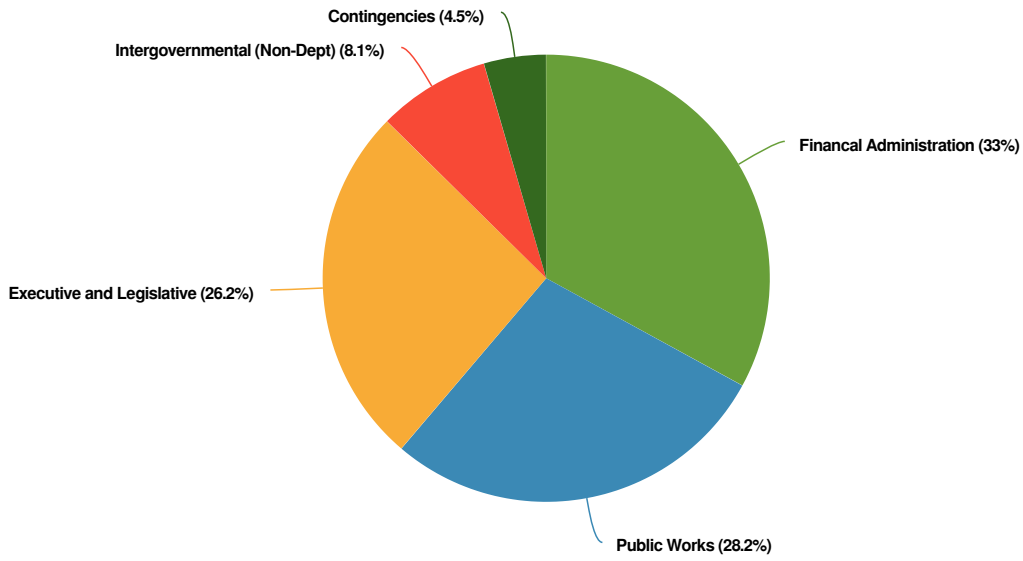


Grey background indicates budgeted figures.

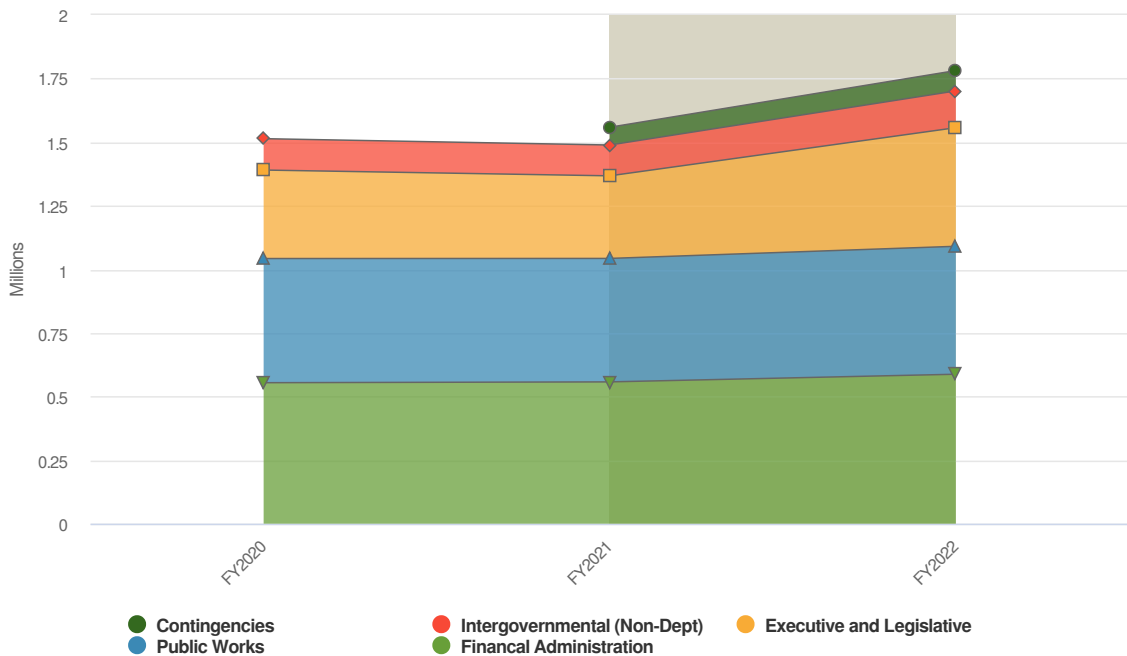
Name	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects			
Contingencies	\$0.00	\$69,876.00	\$80,076.00
Salaries and Wages	\$819,421.47	\$843,430.00	\$975,857.00
Employee Benefits	\$392,679.13	\$417,321.00	\$475,933.00
Materials and Services	\$301,591.01	\$227,958.00	\$249,565.00
Total Expense Objects:	\$1,513,691.61	\$1,558,585.00	\$1,781,431.00

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Grey background indicates budgeted figures.

Name	Account ID	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expenditures				
Contingencies				
Contingency	290-002-490-000	\$0.00	\$69,876.00	\$80,076.00
Total Contingencies:		\$0.00	\$69,876.00	\$80,076.00
Intergovernmental (Non-Dept)				
Staff Pay	290-002-480-110	\$30,304.99	\$35,232.00	\$50,364.00
City Attorney	290-002-480-112	\$56,993.04	\$56,994.00	\$56,994.00
Group Insurance	290-002-480-210	\$792.54	\$300.00	\$300.00
FICA/Medicare	290-002-480-220	\$6,679.51	\$7,056.00	\$8,215.00
Retirement	290-002-480-230	\$32.58	\$4,228.00	\$6,044.00
Unemployment Contribution	290-002-480-250	\$21.67	\$92.00	\$106.00
Workers' Compensation	290-002-480-260	\$117.20	\$127.00	\$145.00
Memberships/Dues	290-002-480-310	\$6,933.28		\$0.00
Subscriptions	290-002-480-311	\$1,287.00		\$0.00
Professional Services	290-002-480-320	\$1,478.41	\$0.00	\$3,255.00
Labor Relations	290-002-480-321	\$247.51		\$0.00
Technical Services	290-002-480-340	\$9,751.01	\$11,208.00	\$13,208.00
Codification of Ordinance	290-002-480-341	\$4,144.15	\$5,000.00	\$5,000.00
Advertising	290-002-480-540	\$1,000.00		\$0.00
Office Supplies	290-002-480-610	\$1,069.04	\$300.00	\$300.00
Furniture	290-002-480-617	\$1,284.98		\$0.00
Phone	290-002-480-623	\$554.61	\$630.00	\$630.00
Food & Beverage	290-002-480-630	\$481.58		\$0.00
Books & Periodicals	290-002-480-640	\$115.00		\$0.00
Safety Incentive Program	290-002-480-805	\$100.00		\$0.00
Total Intergovernmental (Non-Dept):		\$123,388.10	\$121,167.00	\$144,561.00
Public Works				
Staff Pay	290-009-480-110	\$298,203.89	\$315,878.00	\$331,919.00
Overtime	290-009-480-130	\$237.26		\$0.00
Group Insurance	290-009-480-210	\$79,723.20	\$91,780.00	\$89,547.00
FICA/Medicare	290-009-480-220	\$22,629.94	\$24,168.00	\$25,392.00
Retirement	290-009-480-230	\$41,421.35	\$45,625.00	\$47,810.00
Unemployment Contribution	290-009-480-250	\$94.56	\$316.00	\$335.00
Workers' Compensation	290-009-480-260	\$4,050.77	\$7,665.00	\$8,001.00
Professional Services	290-009-480-320	\$41,717.87	\$0.00	\$0.00
Food & Beverage	290-009-480-630	\$107.90		\$0.00
Total Public Works:		\$488,186.74	\$485,432.00	\$503,004.00
Executive and Legislative				
Staff Pay	290-003-413-110	\$186,721.63	\$185,973.00	\$197,086.00
Council Pay	290-003-413-111	\$6,570.00	\$6,420.00	\$6,420.00
Staff Pay	290-003-481-110			\$77,220.00
Group Insurance	290-003-413-210	\$49,758.18	\$44,501.00	\$50,718.00
FICA/Medicare	290-003-413-220	\$14,587.65	\$14,222.00	\$15,568.00
Retirement	290-003-413-230	\$29,471.01	\$29,199.00	\$30,944.00
Unemployment Contribution	290-003-413-250	\$48.95	\$192.00	\$205.00



Name	Account ID	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Workers' Compensation	290-003-413-260	\$238.56	\$255.00	\$265.00
Group Insurance	290-003-481-210			\$25,368.00
FICA/Medicare	290-003-481-220			\$5,910.00
Retirement	290-003-481-230			\$12,124.00
Unemployment Contribution	290-003-481-250			\$77.00
Workers' Compensation	290-003-481-260			\$104.00
Overtime	290-003-413-130	\$892.01		\$0.00
Memberships/Dues	290-003-413-310	\$3,095.12	\$8,400.00	\$4,000.00
Subscriptions	290-003-413-311	\$448.80	\$0.00	\$500.00
Professional Services	290-003-413-320	\$6,288.36	\$1,500.00	\$5,214.00
Labor Relations	290-003-413-321	\$5,139.00		\$0.00
Technical Services	290-003-413-340	\$5,699.17	\$4,200.00	\$4,200.00
Codification of Ordinance	290-003-413-341	\$1,745.40		\$0.00
Equipment Repair & Maintenance	290-003-413-430	\$0.00	\$3,000.00	\$3,000.00
Building Repair & Maintenance	290-003-413-431	\$24.00		\$0.00
Equipment/Vehicle Rental	290-003-413-442	\$2,567.62	\$0.00	\$0.00
Advertising	290-003-413-540	\$564.00		\$0.00
Duplicating & Printing	290-003-413-550	\$2,559.39	\$0.00	\$0.00
Training/Travel	290-003-413-580	\$5,439.09	\$12,000.00	\$12,000.00
Office Supplies	290-003-413-610	\$8,797.79	\$5,000.00	\$5,000.00
Cleaning Supplies	290-003-413-611	\$33.28		\$0.00
Operating Supplies	290-003-413-612	\$47.99	\$0.00	\$0.00
Uniforms/Clothing	290-003-413-613	\$0.00	\$250.00	\$250.00
Tools & Small Equipment	290-003-413-614	\$259.99		\$0.00
Furniture	290-003-413-617	\$4,410.93		\$0.00
Postage	290-003-413-618	\$398.90	\$0.00	\$500.00
Computers	290-003-413-619	\$3,048.00	\$0.00	\$0.00
UTILITIES	290-003-413-620	\$0.00	\$7,600.00	\$0.00
Natural Gas	290-003-413-621	\$19.60		\$150.00
Electricity	290-003-413-622	\$1,866.13	\$0.00	\$2,000.00
Phone	290-003-413-623	\$3,315.10	\$0.00	\$3,500.00
TV/Internet	290-003-413-624	\$673.04	\$0.00	\$1,000.00
Gasoline/Fuel	290-003-413-626	\$247.24	\$0.00	\$750.00
Food & Beverage	290-003-413-630	\$1,299.81	\$2,000.00	\$2,200.00
Books & Periodicals	290-003-413-640	\$32.46		\$0.00
Special Events	290-003-413-803	\$1,603.09	\$0.00	\$0.00
Total Executive and Legislative:		\$347,911.29	\$324,712.00	\$466,273.00
Financial Administration				
Staff Pay	290-004-415-110	\$240,627.92	\$242,933.00	\$255,854.00
Group Insurance	290-004-415-210	\$90,106.21	\$93,775.00	\$92,154.00
FICA/Medicare	290-004-415-220	\$18,079.81	\$18,587.00	\$19,580.00
Retirement	290-004-415-230	\$34,197.93	\$34,657.00	\$36,424.00
Unemployment Contribution	290-004-415-250	\$88.34	\$243.00	\$252.00
Workers' Compensation	290-004-415-260	\$301.91	\$333.00	\$345.00
Memberships/Dues	290-004-415-310	\$768.00	\$800.00	\$800.00
Subscriptions	290-004-415-311	\$19.00		\$0.00
Professional Services	290-004-415-320	\$5,848.32	\$0.00	\$0.00



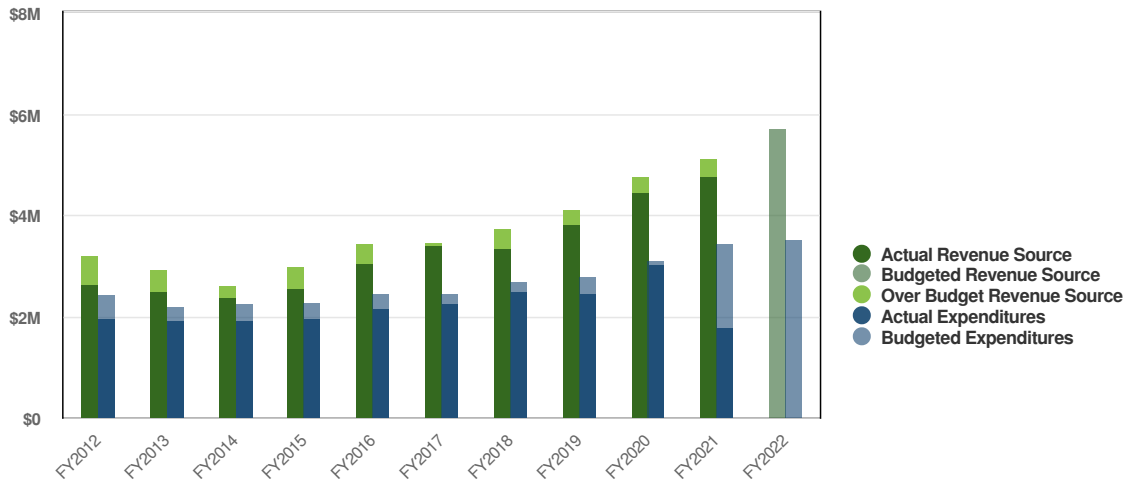
Name	Account ID	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Labor Relations	290-004-415-321	\$117.00		\$0.00
Auditing	290-004-415-331	\$39,604.85	\$40,000.00	\$41,200.00
Investment Services	290-004-415-332	\$0.00	\$10,000.00	\$10,500.00
Lien Search	290-004-415-333	\$5,270.00	\$6,000.00	\$6,000.00
Technical Services	290-004-415-340	\$37,643.19	\$35,870.00	\$40,000.00
Equipment/Vehicle Rental	290-004-415-442	\$1,807.45	\$0.00	\$1,850.00
Advertising	290-004-415-540	\$508.00		\$508.00
Duplicating & Printing	290-004-415-550	\$524.46	\$0.00	\$600.00
Training/Travel	290-004-415-580	\$4,007.68	\$6,000.00	\$6,000.00
Office Supplies	290-004-415-610	\$3,501.00	\$5,500.00	\$5,500.00
Cleaning Supplies	290-004-415-611	\$48.68		\$0.00
Operating Supplies	290-004-415-612	\$1,529.73		\$0.00
Uniforms/Clothing	290-004-415-613	\$38.25	\$200.00	\$200.00
Tools & Small Equipment	290-004-415-614	\$114.50	\$0.00	\$0.00
Bank Expense	290-004-415-615	\$55,546.43	\$55,000.00	\$56,100.00
Furniture	290-004-415-617	\$2,369.14		\$700.00
Postage	290-004-415-618	\$2,093.99	\$0.00	\$2,500.00
Computers	290-004-415-619	\$835.00		\$0.00
Utilities	290-004-415-620	\$0.00	\$7,500.00	\$0.00
Natural Gas	290-004-415-621	\$39.45		\$150.00
Electricity	290-004-415-622	\$3,266.13	\$0.00	\$4,000.00
Phone	290-004-415-623	\$3,886.43	\$0.00	\$4,500.00
TV/Internet	290-004-415-624	\$1,331.49	\$0.00	\$1,800.00
Gasoline/Fuel	290-004-415-626	\$26.10		\$0.00
Food & Beverage	290-004-415-630	\$59.09		\$0.00
Total Financial Administration:		\$554,205.48	\$557,398.00	\$587,517.00
Total Expenditures:		\$1,513,691.61	\$1,558,585.00	\$1,781,431.00



The Public Safety Fund, a special revenue and governmental fund, is used to account for police and dispatch services. Its primary resources are derived from property taxes generated from a five-year renewable local option levy.

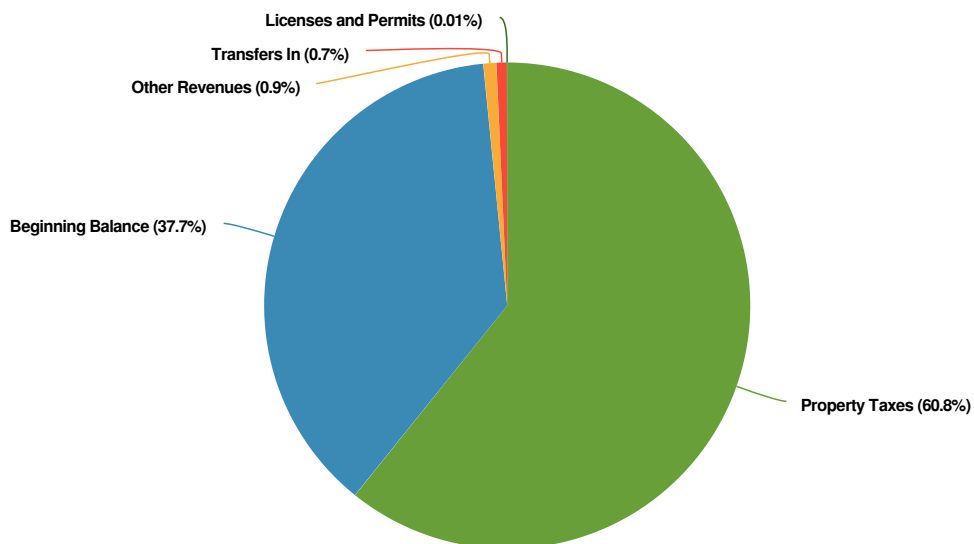
Summary

The City of Sweet Home is projecting \$5.72M of revenue in FY2022, which represents a 20.2% increase over the prior year. Budgeted expenditures are projected to increase by 2.6% or \$89.61K to \$3.52M in FY2022.

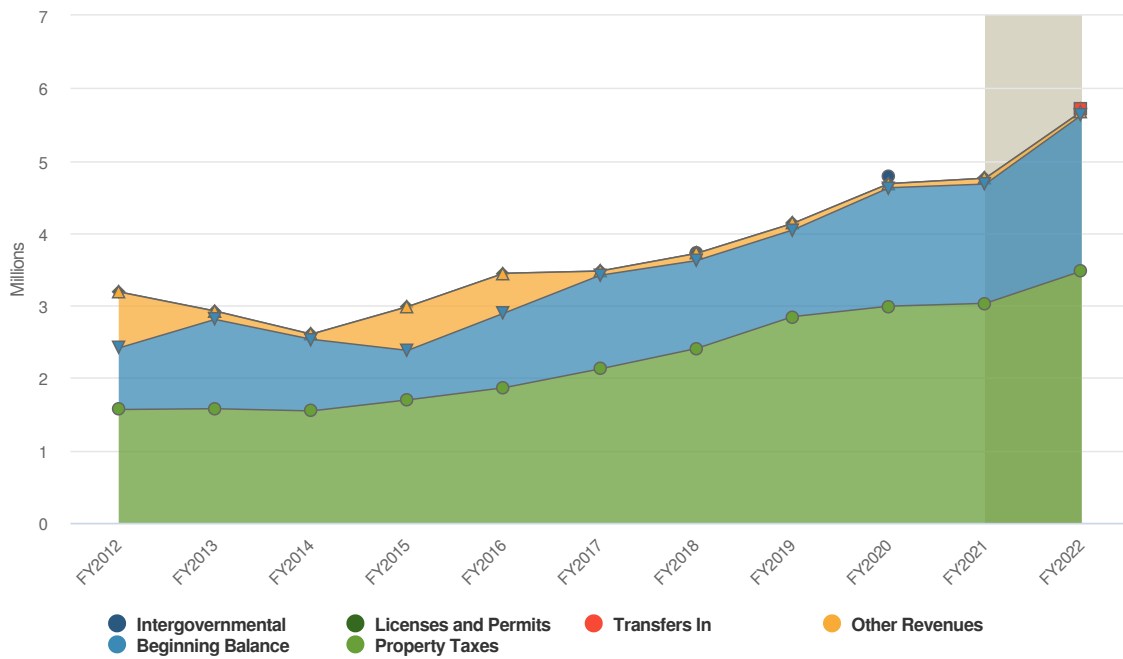


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source



Grey background indicates budgeted figures.

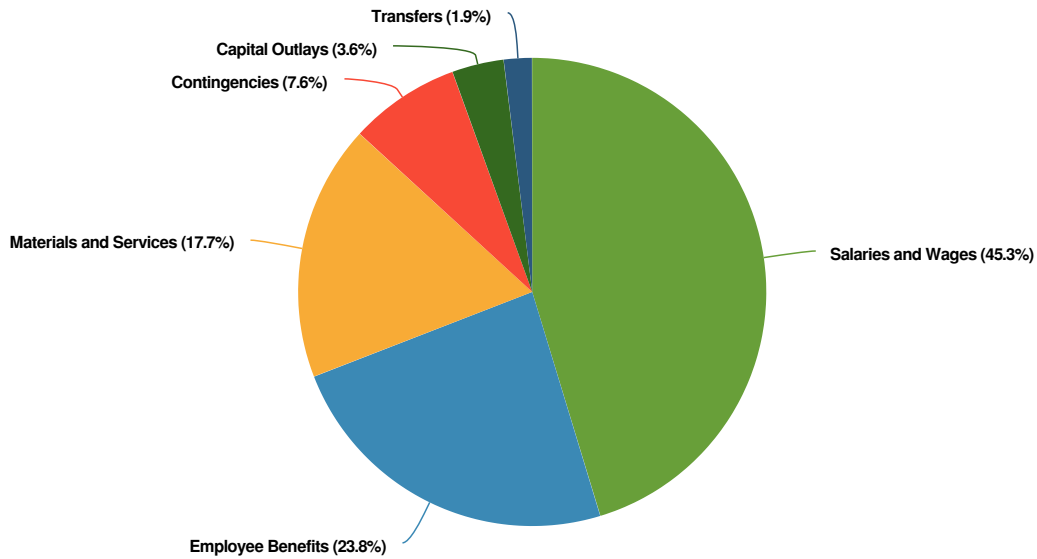
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Transfers In					
Transfer In for Capital	200-010-391-040	\$0.00			\$40,004.00
Total Transfers In:		\$0.00			\$40,004.00
Beginning Balance					
BEGINNING FUND BALANCE	200-000-300-000	\$1,196,347.26	\$1,634,293.65	\$1,646,222.00	\$2,153,238.00
Total Beginning Balance:		\$1,196,347.26	\$1,634,293.65	\$1,646,222.00	\$2,153,238.00
Other Revenues					
Misc. Operating Grants	200-007-330-030	\$3,436.76	\$1,617.15	\$0.00	\$0.00
Interest	200-007-361-010	\$38,668.05	\$29,188.72	\$39,598.00	\$19,572.00
Interest on Taxes	200-007-361-011	\$13,156.29	\$4,858.89	\$13,156.00	\$4,500.00
Donations	200-007-364-030	\$12,368.95	\$11,671.39	\$8,000.00	\$8,000.00
Sale of Fixed Assets	200-007-392-010	\$5,804.00	\$0.00	\$0.00	\$0.00
Miscellaneous Revenues	200-007-395-011	\$16,592.60	\$8,913.22	\$20,000.00	\$17,000.00
Total Other Revenues:		\$90,026.65	\$56,249.37	\$80,754.00	\$49,072.00
Property Taxes					
REVENUE PLACEHOLDER	200-000-311-102	\$48,010.00			\$0.00
Current Property Taxes	200-007-311-010	\$2,686,857.36	\$2,924,515.21	\$2,969,298.00	\$3,414,951.00
Delinquent Prop. Taxes	200-007-319-010	\$110,929.03	\$66,060.91	\$60,075.00	\$60,676.00
Total Property Taxes:		\$2,845,796.39	\$2,990,576.12	\$3,029,373.00	\$3,475,627.00



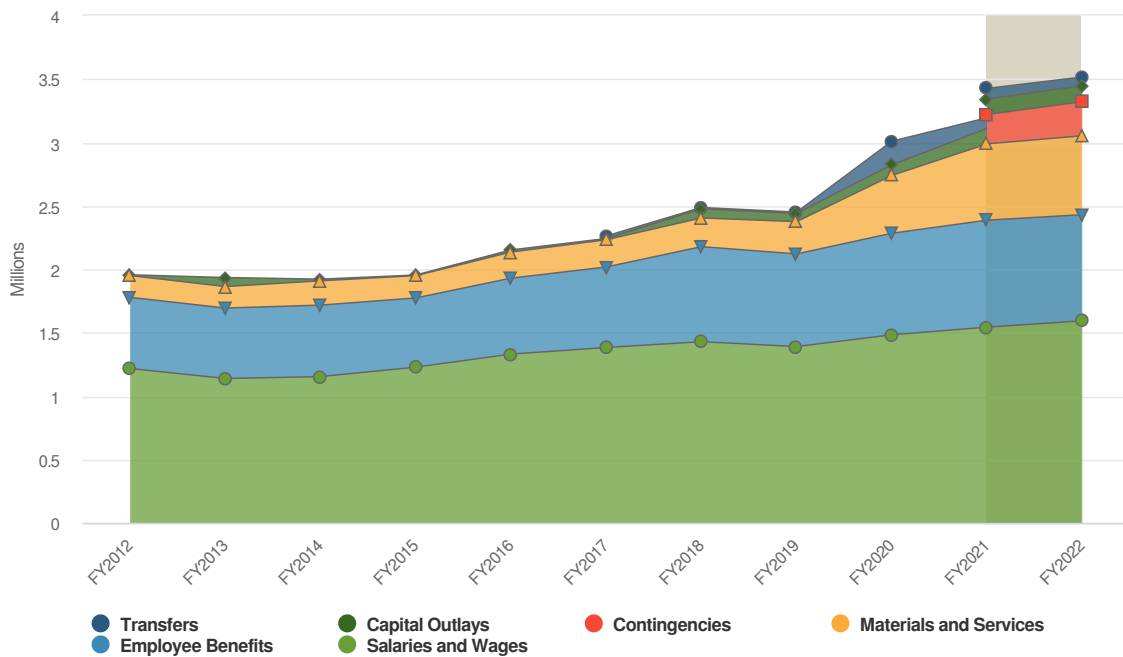
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Licenses and Permits					
Bike Licenses	200-007-322-013	\$52.00	\$32.00	\$20.00	\$20.00
OLCC License Fees	200-007-322-014	\$665.00	\$945.00	\$400.00	\$700.00
Total Licenses and Permits:		\$717.00	\$977.00	\$420.00	\$720.00
Intergovernmental					
Marijuana Local Option Tax	200-007-335-014	\$0.00	\$95,405.02		\$0.00
Total Intergovernmental:			\$95,405.02		\$0.00
Total Revenue Source:		\$4,132,887.30	\$4,777,501.16	\$4,756,769.00	\$5,718,661.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Contingencies					
Contingency	200-007-490-000	\$0.00	\$0.00	\$232,041.00	\$268,918.00
Total Contingencies:		\$0.00	\$0.00	\$232,041.00	\$268,918.00
Salaries and Wages					
Staff Pay	200-007-421-110	\$1,314,206.88	\$1,429,324.63	\$1,466,015.00	\$1,513,660.00
Overtime	200-007-421-130	\$76,037.69	\$53,725.50	\$77,250.00	\$79,568.00
Total Salaries and Wages:		\$1,390,244.57	\$1,483,050.13	\$1,543,265.00	\$1,593,228.00
Employee Benefits					
Group Insurance	200-007-421-210	\$401,325.93	\$421,068.95	\$457,842.00	\$429,694.00
FICA/Medicare	200-007-421-220	\$108,605.34	\$116,990.47	\$123,288.00	\$121,882.00
Retirement	200-007-421-230	\$187,621.49	\$232,629.73	\$227,573.00	\$250,026.00
Unemployment Contribution	200-007-421-250	\$2,014.95	\$501.24	\$1,543.00	\$1,593.00
Workers' Compensation	200-007-421-260	\$31,061.53	\$29,402.28	\$33,372.00	\$33,754.00
Total Employee Benefits:		\$730,629.24	\$800,592.67	\$843,618.00	\$836,949.00
Capital Outlays					
Projects & Improvements	200-007-421-730	\$0.00	\$0.00	\$15,000.00	\$21,000.00
Machinery	200-007-421-741	\$5,528.20	\$0.00	\$87,000.00	\$15,000.00
Vehicles	200-007-421-742	\$59,660.74	\$84,519.53	\$20,000.00	\$90,000.00
Total Capital Outlays:		\$65,188.94	\$84,519.53	\$122,000.00	\$126,000.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Materials and Services					
Memberships/Dues	200-007-421-310	\$3,301.34	\$1,907.84	\$1,800.00	\$2,000.00
Subscriptions	200-007-421-311	\$261.88	\$261.88	\$1,000.00	\$800.00
Professional Services	200-007-421-320	\$11,533.91	\$11,329.57	\$34,500.00	\$10,850.00
Labor Relations	200-007-421-321	\$0.00	\$10,129.74	\$0.00	\$10,000.00
Technical Services	200-007-421-340	\$42,523.24	\$90,630.19	\$83,500.00	\$22,400.00
Custodial Services	200-007-421-423	\$8,395.83	\$4,739.58	\$8,500.00	\$8,500.00
Equipment Repair & Maintenance	200-007-421-430	\$16,076.80	\$21,041.36	\$25,410.00	\$20,000.00
Building Repair & Maintenance	200-007-421-431	\$387.00	\$3,756.66	\$9,195.00	\$9,000.00
Grounds Maintenance	200-007-421-432	\$8.99	\$1,180.50	\$2,500.00	\$2,500.00
Equipment/Vehicle Rental	200-007-421-442	\$20,533.64	\$5,996.58	\$20,139.00	\$20,340.00
Insurance	200-007-421-520	\$0.00	\$31,078.03	\$32,600.00	\$61,595.00
Advertising	200-007-421-540	\$790.88	\$1,392.62	\$2,000.00	\$2,000.00
Duplicating & Printing	200-007-421-550	\$374.16	\$2,076.82	\$300.00	\$400.00
Training/Travel	200-007-421-580	\$13,891.71	\$10,514.51	\$18,548.00	\$14,000.00
Office Supplies	200-007-421-610	\$5,505.47	\$4,828.08	\$8,100.00	\$5,200.00
Cleaning Supplies	200-007-421-611	\$848.56	\$659.74	\$1,600.00	\$1,600.00
Operating Supplies	200-007-421-612	\$9,395.55	\$24,586.93	\$24,140.00	\$29,940.00
Uniforms/Clothing	200-007-421-613	\$12,646.05	\$8,015.48	\$19,220.00	\$11,850.00
Tools & Small Equipment	200-007-421-614	\$8,931.10	\$106,030.54	\$24,320.00	\$51,320.00
Jail Expense	200-007-421-616	\$150.30	\$187.02	\$1,260.00	\$1,500.00
Furniture	200-007-421-617	\$656.08	\$456.39	\$1,500.00	\$1,500.00
Postage	200-007-421-618	\$920.52	\$679.06	\$2,600.00	\$2,600.00
Computers	200-007-421-619	\$11,511.47	\$30,870.26	\$6,800.00	\$6,800.00
Natural Gas	200-007-421-621	\$0.00	\$3,051.81	\$2,000.00	\$3,500.00
Electricity	200-007-421-622	\$17,989.14	\$14,260.63	\$19,000.00	\$15,000.00
Phone	200-007-421-623	\$20,499.49	\$16,640.69	\$21,500.00	\$18,500.00
TV/Internet	200-007-421-624	\$3,578.31	\$9,034.28	\$3,700.00	\$10,000.00
Gasoline/Fuel	200-007-421-626	\$31,887.67	\$30,749.22	\$37,800.00	\$37,800.00
Food & Beverage	200-007-421-630	\$3,573.95	\$2,792.66	\$1,300.00	\$3,000.00
Books & Periodicals	200-007-421-640	\$353.66	\$0.00	\$400.00	\$400.00
Special Events	200-007-421-803	\$7,994.20	\$7,127.03	\$12,000.00	\$12,000.00
Admin Svc Chgs	200-007-421-812	\$0.00	\$0.00	\$129,260.00	\$173,513.00
Finance Svc Chgs	200-007-421-813	\$0.00	\$0.00	\$44,996.00	\$52,030.00
Total Materials and Services:		\$254,520.90	\$456,005.70	\$601,488.00	\$622,438.00
Transfers					
Transfer Out for Capital	200-010-491-040	\$10,000.00	\$10,000.00	\$83,944.00	\$68,430.00
Transfer In for Capital	200-010-391-040		-\$300.00		
Transfers Out for Services	200-010-491-020	\$0.00	\$175,950.00		\$0.00
Total Transfers:		\$10,000.00	\$185,650.00	\$83,944.00	\$68,430.00
Total Expense Objects:		\$2,450,583.65	\$3,009,818.03	\$3,426,356.00	\$3,515,963.00

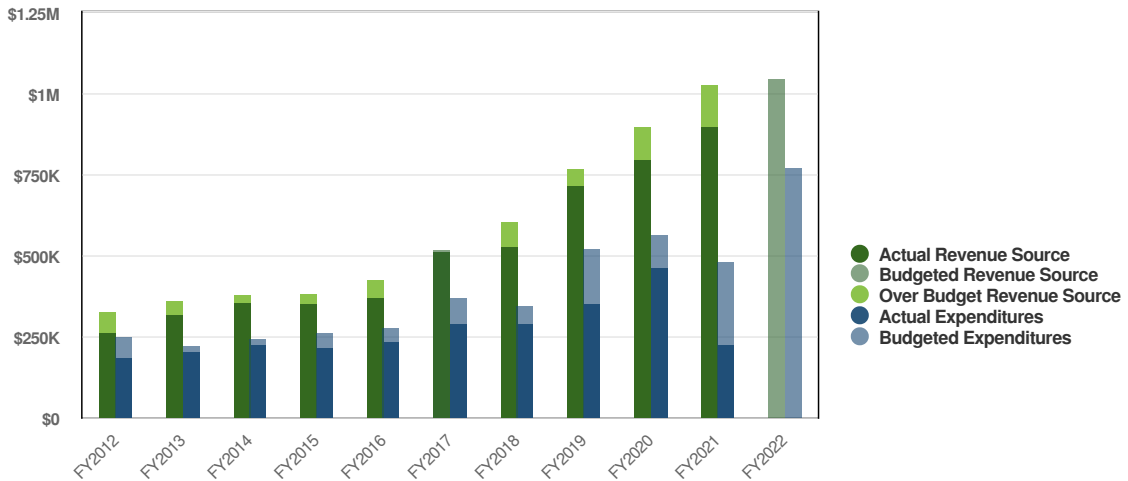




The Library Fund, a special revenue and governmental fund, is used to record costs associated with operating the City's Library. Its primary resources come from property tax receipts which are derived from a five-year renewable local option levy.

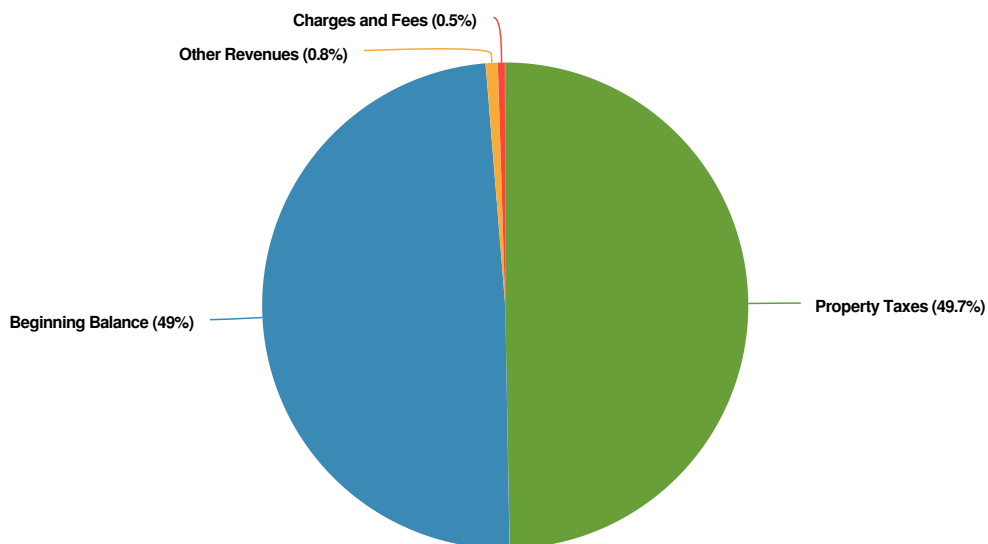
Summary

The City of Sweet Home is projecting \$1.04M of revenue in FY2022, which represents a 16.2% increase over the prior year. Budgeted expenditures are projected to increase by 60.6% or \$291.18K to \$771.63K in FY2022.

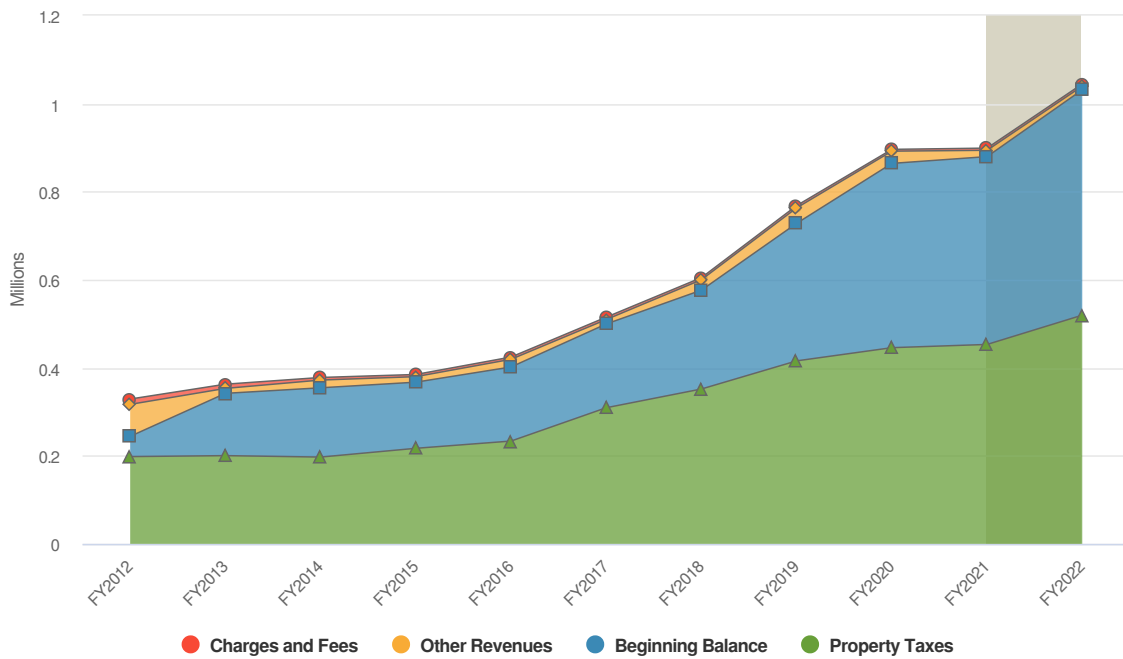


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

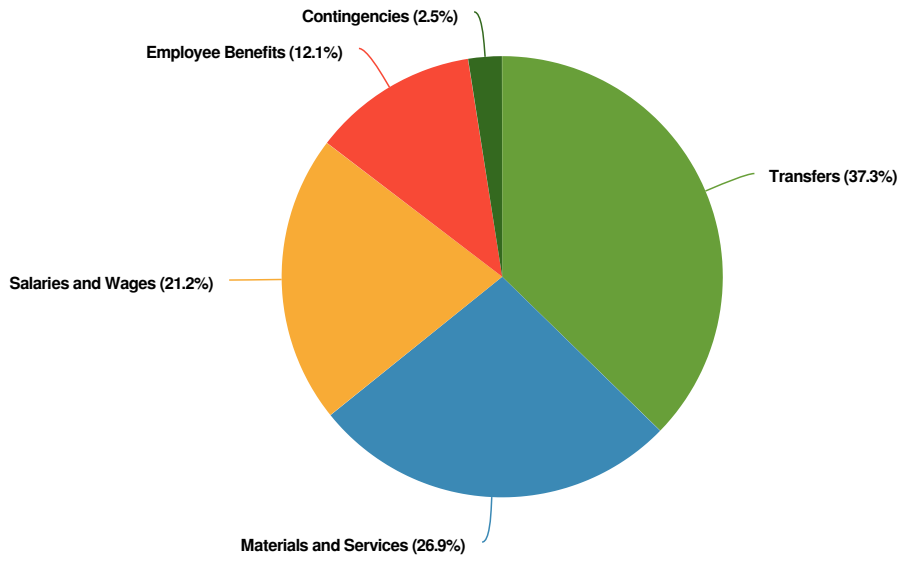


Grey background indicates budgeted figures.

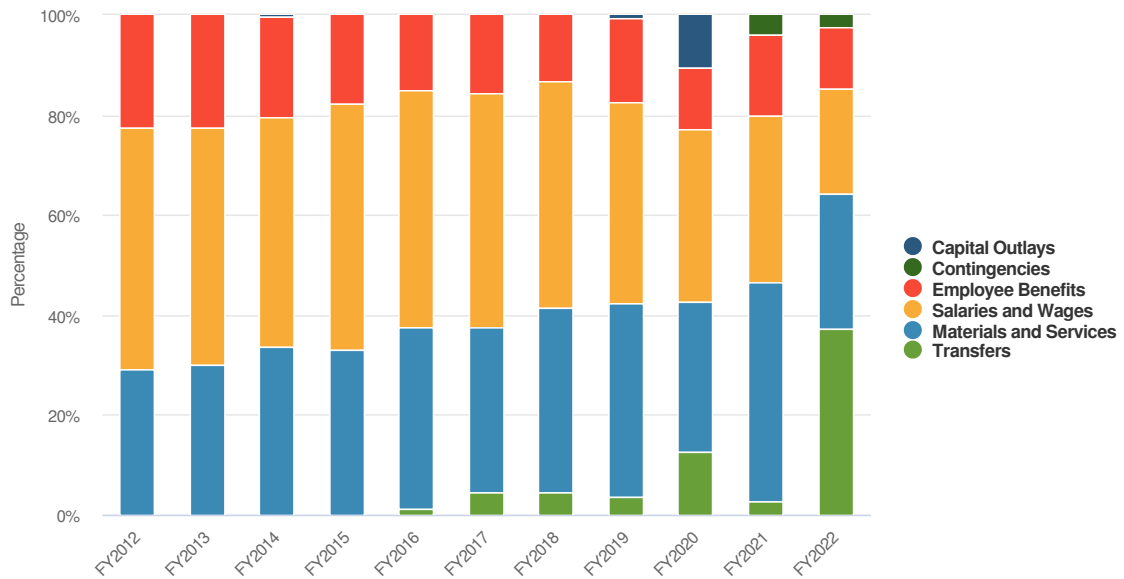
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEGINNING FUND BALANCE	201-000-300-000	\$312,451.44	\$418,655.49	\$426,726.00	\$511,976.00
Total Beginning Balance:		\$312,451.44	\$418,655.49	\$426,726.00	\$511,976.00
Other Revenues					
Misc. Operating Grants	201-008-330-030	\$15,417.15	\$15,625.00	\$0.00	\$0.00
Interest	201-008-361-010	\$9,263.64	\$6,867.32	\$9,356.00	\$5,363.00
Interest on Taxes	201-008-361-011	\$1,960.87	\$724.19	\$1,980.00	\$0.00
Donations	201-008-364-030	\$4,282.00	\$1,536.18	\$0.00	\$0.00
Miscellaneous Revenue	201-008-395-011	\$4,206.41	\$3,049.00	\$3,000.00	\$3,000.00
Total Other Revenues:		\$35,130.07	\$27,801.69	\$14,336.00	\$8,363.00
Property Taxes					
Current Property Taxes	201-008-311-010	\$400,461.03	\$435,883.88	\$442,558.00	\$508,979.00
Delinquent Prop. Taxes	201-008-319-010	\$15,206.05	\$9,753.01	\$10,425.00	\$10,530.00
Total Property Taxes:		\$415,667.08	\$445,636.89	\$452,983.00	\$519,509.00
Charges and Fees					
Library Fees	201-008-347-020	\$5,162.30	\$4,096.89	\$5,000.00	\$5,000.00
Total Charges and Fees:		\$5,162.30	\$4,096.89	\$5,000.00	\$5,000.00
Total Revenue Source:		\$768,410.89	\$896,190.96	\$899,045.00	\$1,044,848.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Contingencies					
Contingency	201-008-490-000	\$0.00	\$0.00	\$18,253.00	\$19,084.00
Total Contingencies:		\$0.00	\$0.00	\$18,253.00	\$19,084.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Salaries and Wages					
Staff Pay	201-008-455-110	\$140,346.61	\$159,072.59	\$160,522.00	\$163,413.00
Total Salaries and Wages:		\$140,346.61	\$159,072.59	\$160,522.00	\$163,413.00
Employee Benefits					
Group Insurance	201-008-455-210	\$29,978.31	\$26,526.83	\$43,964.00	\$58,294.00
FICA/Medicare	201-008-455-220	\$10,486.26	\$11,886.70	\$12,280.00	\$12,500.00
Retirement	201-008-455-230	\$18,849.70	\$19,313.51	\$22,093.00	\$22,469.00
Unemployment Contribution	201-008-455-250	\$211.20	\$69.93	\$163.00	\$165.00
Workers' Compensation	201-008-455-260	\$31.53	\$198.55	\$221.00	\$221.00
Total Employee Benefits:		\$59,557.00	\$57,995.52	\$78,721.00	\$93,649.00
Capital Outlays					
Buildings	201-008-455-720	\$0.00	\$28,817.57		\$0.00
Construction	201-008-455-731	\$0.00	\$10,362.01		\$0.00
Machinery	201-008-455-741	\$1,623.00	\$8,915.00		\$0.00
Total Capital Outlays:		\$1,623.00	\$48,094.58		\$0.00
Materials and Services					
Overtime	201-008-455-130	\$26.82	\$0.00		\$0.00
Memberships/Dues	201-008-455-310	\$90.00	\$90.00	\$100.00	\$100.00
Subscriptions	201-008-455-311	\$0.00	\$810.00	\$2,500.00	\$1,000.00
Professional Services	201-008-455-320	\$8,508.40	\$1,667.25	\$8,585.00	\$8,585.00
Labor Relations	201-008-455-321	\$0.00	\$2,808.33		\$0.00
Technical Services	201-008-455-340	\$12,137.44	\$24,394.92	\$28,227.00	\$15,000.00
Custodial Services	201-008-455-423	\$3,845.84	\$2,681.25	\$5,151.00	\$5,000.00
Equipment Repair & Maintenance	201-008-455-430	\$1,143.74	\$84.77	\$6,200.00	\$4,000.00
Building Repair & Maintenance	201-008-455-431	\$8,219.57	\$6,068.07	\$6,060.00	\$6,120.00
Grounds Maintenance	201-008-455-432	\$10.99	\$1,913.01	\$2,020.00	\$2,000.00
Building Rental	201-008-455-441	\$0.00	\$157.93		\$0.00
Equipment/Vehicle Rental	201-008-455-442	\$2,044.13	\$1,878.63	\$3,535.00	\$300.00
Insurance	201-008-455-520	\$0.00	\$3,440.82	\$3,612.00	\$5,549.00
Advertising	201-008-455-540	\$4,303.92	\$3,317.90	\$6,000.00	\$6,000.00
Duplicating & Printing	201-008-455-550	\$2,257.82	\$1,965.01	\$3,000.00	\$3,000.00
Training/Travel	201-008-455-580	\$1,084.67	\$602.30	\$2,525.00	\$2,500.00
Office Supplies	201-008-455-610	\$4,936.89	\$7,150.06	\$4,040.00	\$7,500.00
Cleaning Supplies	201-008-455-611	\$705.70	\$526.65	\$3,030.00	\$3,000.00
Operating Supplies	201-008-455-612	\$4,703.27	\$4,104.91	\$6,060.00	\$6,000.00
Uniforms/Clothing	201-008-455-613	\$0.00	\$0.00	\$400.00	\$400.00
Tools & Small Equipment	201-008-455-614	\$0.00	\$399.99		\$0.00
Furniture	201-008-455-617	\$1,622.77	\$6,723.56	\$2,500.00	\$2,500.00
Postage	201-008-455-618	\$38.54	\$119.95	\$200.00	\$200.00
Computers	201-008-455-619	\$1,337.75	\$8,285.96	\$5,000.00	\$0.00
Natural Gas	201-008-455-621	\$2,309.71	\$2,336.06	\$2,425.00	\$2,550.00
Electricity	201-008-455-622	\$6,949.97	\$5,881.37	\$7,300.00	\$7,300.00
Phone	201-008-455-623	\$4,574.23	\$4,126.44	\$4,800.00	\$4,800.00
TV/Internet	201-008-455-624	\$4,324.12	\$9,445.61	\$4,500.00	\$6,300.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Food & Beverage	201-008-455-630	\$114.04	\$655.60	\$2,500.00	\$2,500.00
Books & Periodicals	201-008-455-640	\$35,327.25	\$30,302.44	\$35,000.00	\$35,350.00
Special Events	201-008-455-803	\$9,425.31	\$3,174.40	\$6,500.00	\$6,500.00
Grant Expense	201-008-455-809	\$15,185.90	\$3,814.16	\$0.00	\$0.00
Administrative Chrg for Svc	201-008-455-812	\$0.00	\$0.00	\$28,323.00	\$35,213.00
Finance Chrg for Svc	201-008-455-813	\$0.00	\$0.00	\$19,867.00	\$28,419.00
Total Materials and Services:		\$135,228.79	\$138,927.35	\$209,960.00	\$207,686.00
Transfers					
Transfer Out for Capital	201-010-491-040	\$13,000.00	\$13,000.00	\$13,000.00	\$287,800.00
Transfer Out for Services	201-010-491-020	\$0.00	\$45,566.00		\$0.00
Total Transfers:		\$13,000.00	\$58,566.00	\$13,000.00	\$287,800.00
Total Expense Objects:		\$349,755.40	\$462,656.04	\$480,456.00	\$771,632.00

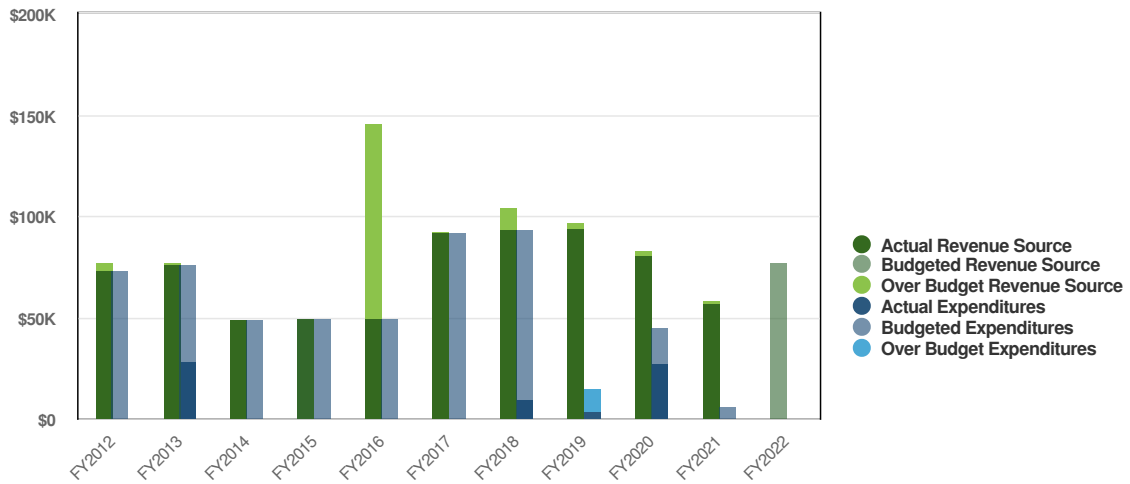


Narcotic Enforcement

The Narcotic Enforcement Fund accounts for revenue received from other government agencies due to forfeiture or seized property. The primary source of revenue is funds paid to the city by other governmental agencies. Forfeiture revenue is not consistent and therefore unreliable. The City uses this fund to cover costs associated with narcotics enforcement. For example, in 2019, the City purchased a new vehicle to be used by the Detective.

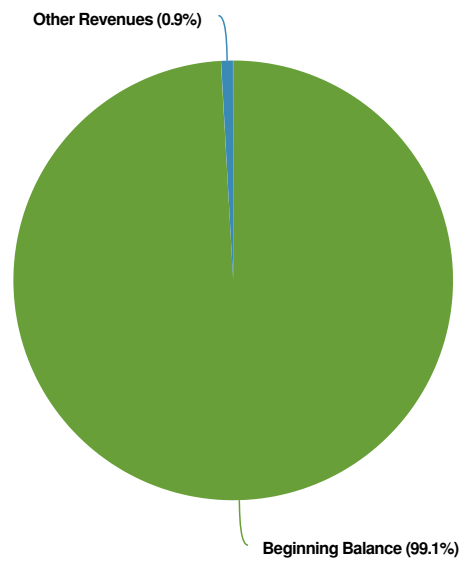
Summary

The City of Sweet Home is projecting \$76.78k of revenue in FY2022, which represents a 34.1% increase over the prior year. Budgeted expenditures are projected to decrease by 100% or \$5.7k to \$0 in FY2022.

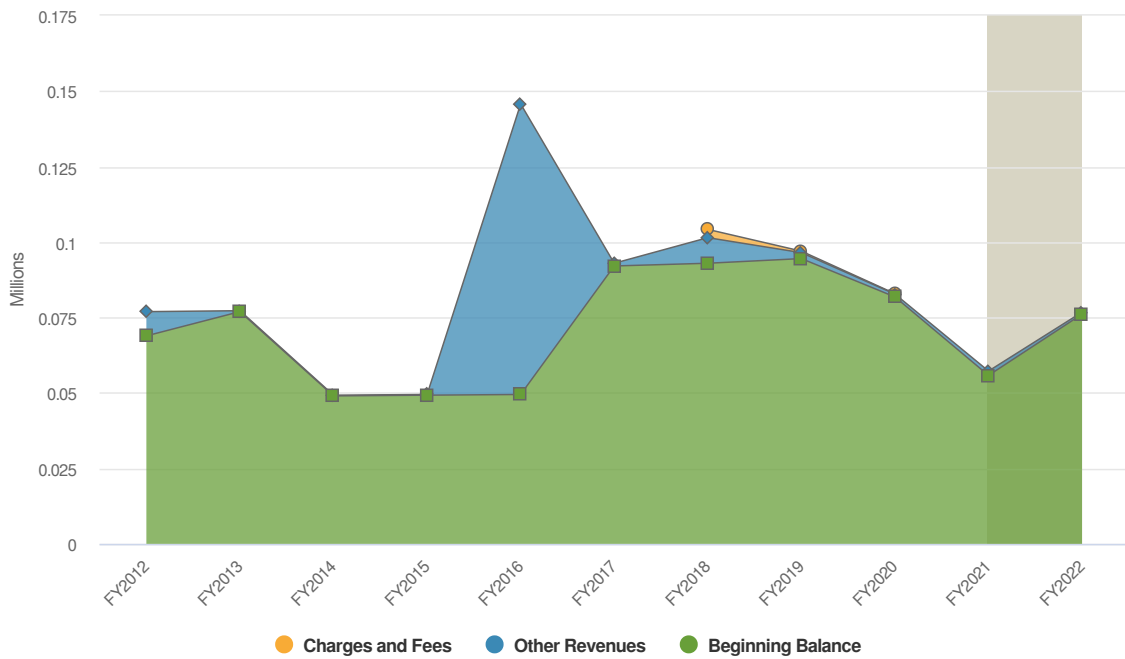


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

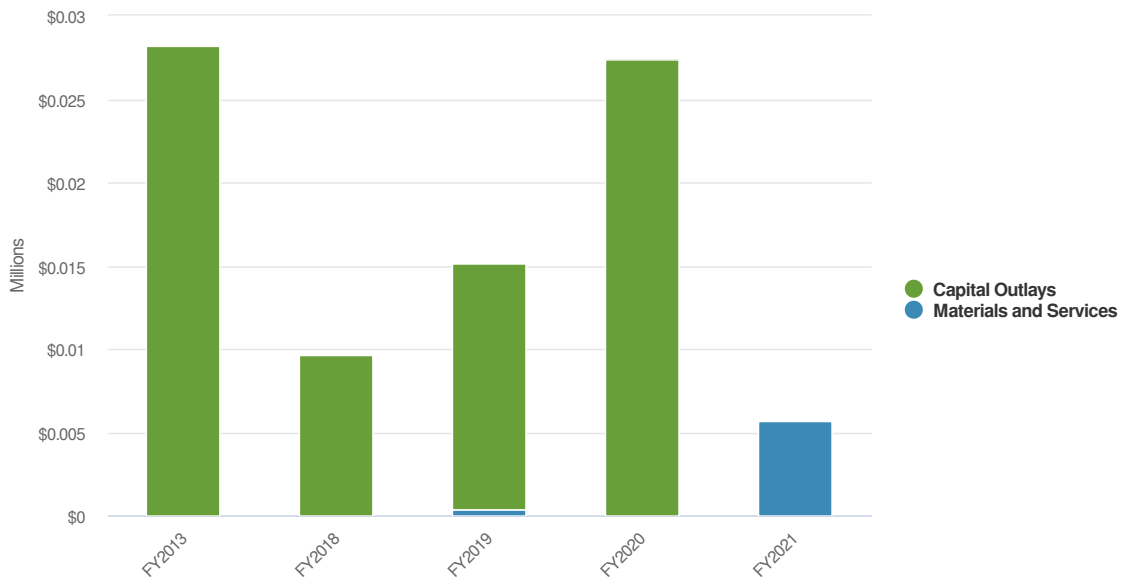


Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEGINNING FUND BALANCE	204-000-300-000	\$94,504.65	\$81,800.12	\$55,800.00	\$76,100.00
Total Beginning Balance:		\$94,504.65	\$81,800.12	\$55,800.00	\$76,100.00
Other Revenues					
Interest	204-007-361-010	\$1,962.97	\$952.55	\$1,447.00	\$675.00
Total Other Revenues:		\$1,962.97	\$952.55	\$1,447.00	\$675.00
Charges and Fees					
Forfeits	204-007-352-010	\$507.50	\$140.00	\$0.00	\$0.00
Total Charges and Fees:		\$507.50	\$140.00	\$0.00	\$0.00
Total Revenue Source:		\$96,975.12	\$82,892.67	\$57,247.00	\$76,775.00

Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Capital Outlays					
Vehicles	204-007-421-742	\$14,850.00	\$27,382.19		\$0.00
Total Capital Outlays:		\$14,850.00	\$27,382.19		\$0.00
Materials and Services					
Professional Services	204-007-421-320	\$150.00	\$0.00	\$5,700.00	\$0.00
Training/Travel	204-007-421-580	\$175.00	\$0.00		\$0.00
Total Materials and Services:		\$325.00	\$0.00	\$5,700.00	\$0.00
Total Expense Objects:		\$15,175.00	\$27,382.19	\$5,700.00	\$0.00

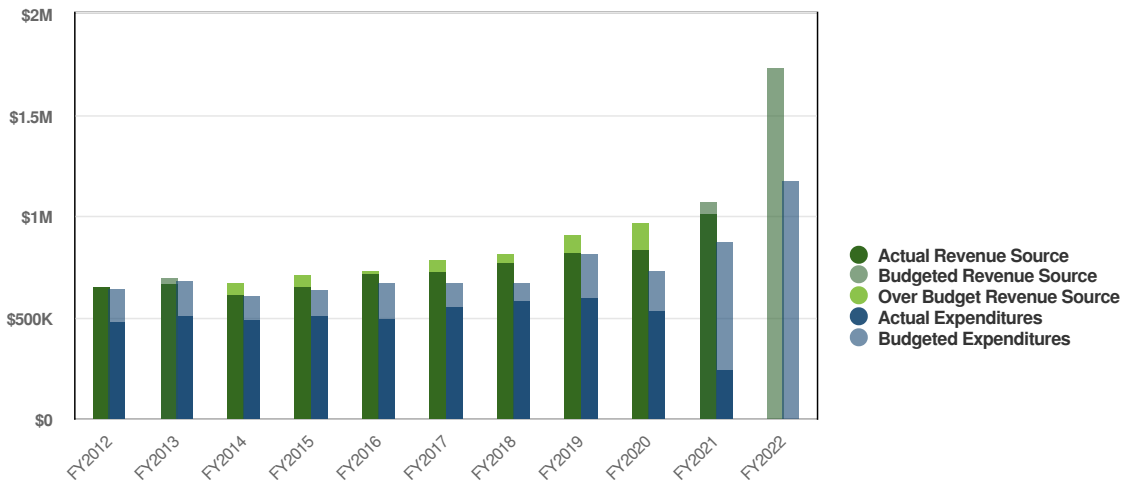


State Gas Tax Street Fund

The State Gas Tax Fund accounts for the maintenance and repair of the City's streets. Revenue is received from the state through shared highway funds distributed to cities and counties across the state.

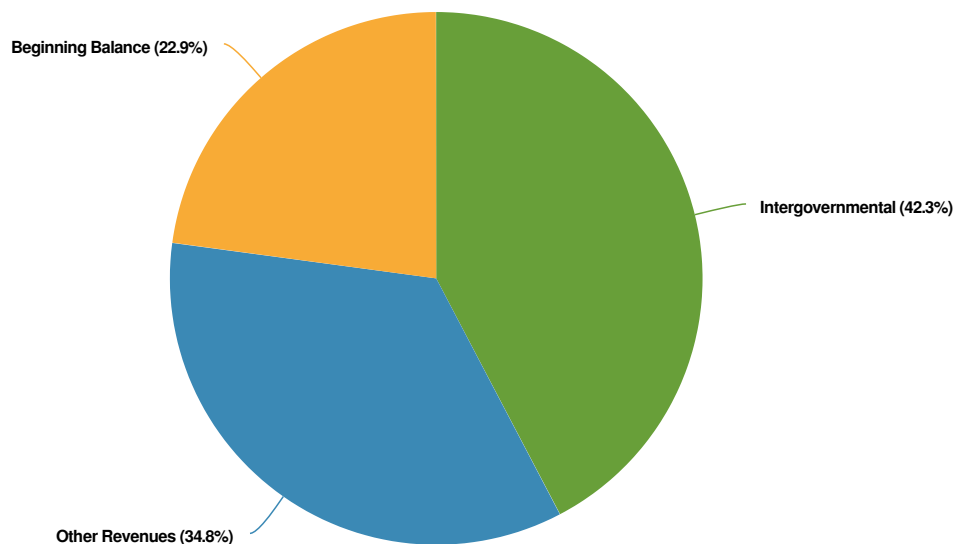
Summary

The City of Sweet Home is projecting \$1.73M of revenue in FY2022, which represents a 62% increase over the prior year. Budgeted expenditures are projected to increase by 34.2% or \$299.29K to \$1.17M in FY2022.

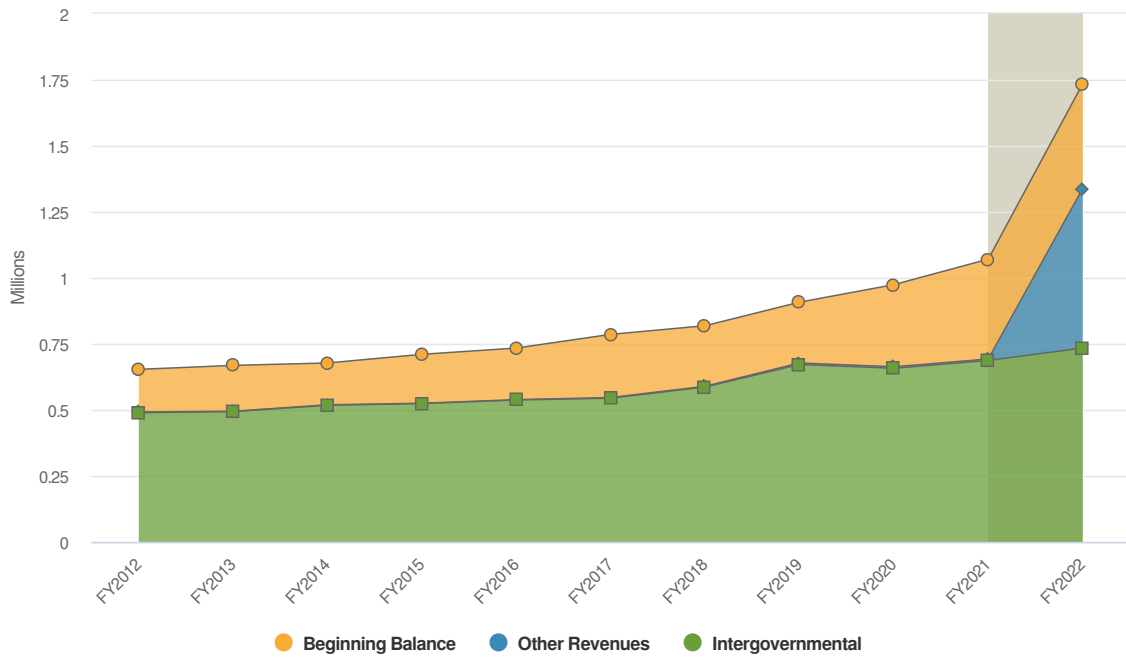


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

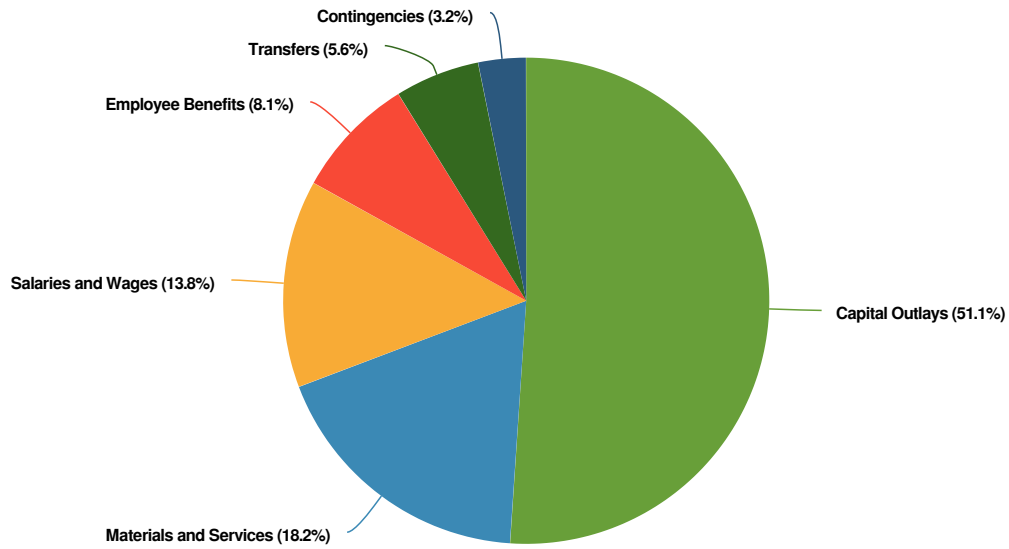


Grey background indicates budgeted figures.

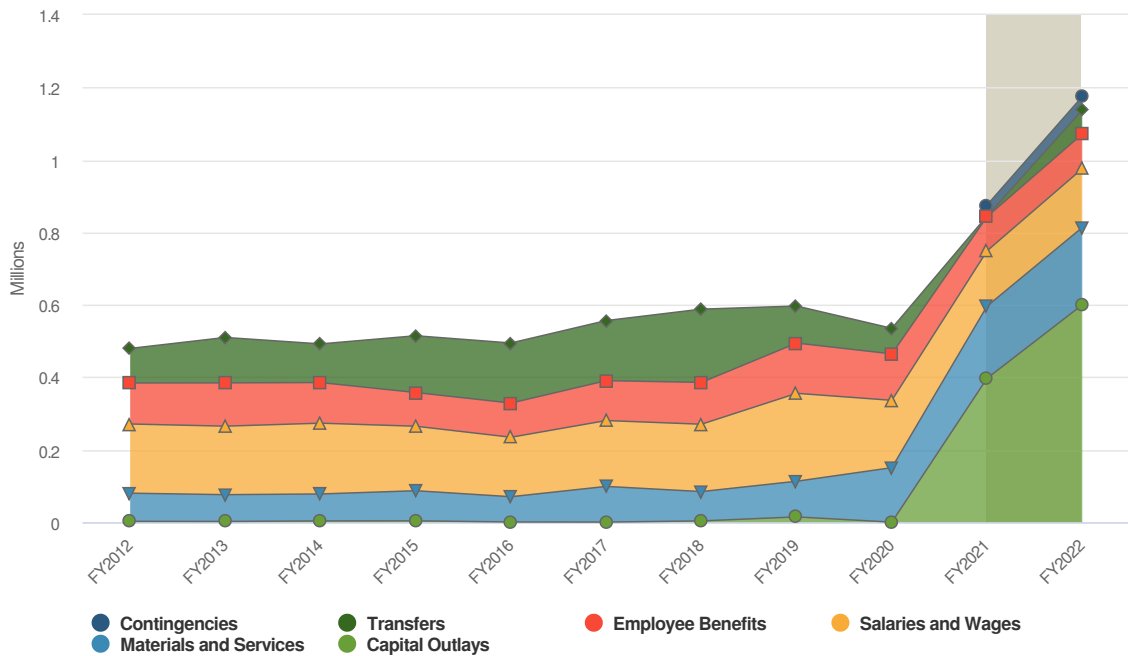
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEG. FUND BAL.	575-000-300-000	\$230,248.00	\$310,862.83	\$378,147.00	\$396,375.00
Total Beginning Balance:		\$230,248.00	\$310,862.83	\$378,147.00	\$396,375.00
Other Revenues					
State Capital Grant	575-009-334-040				\$600,000.00
Interest	575-009-361-010	\$5,784.96	\$5,744.08	\$5,500.00	\$4,061.00
Miscellaneous Revenues	575-009-395-011	\$3.83	\$15.00	\$0.00	\$0.00
Total Other Revenues:		\$5,788.79	\$5,759.08	\$5,500.00	\$604,061.00
Intergovernmental					
State Gas Tax	575-009-335-015	\$671,443.01	\$657,241.94	\$686,742.00	\$733,922.00
Total Intergovernmental:		\$671,443.01	\$657,241.94	\$686,742.00	\$733,922.00
Total Revenue Source:		\$907,479.80	\$973,863.85	\$1,070,389.00	\$1,734,358.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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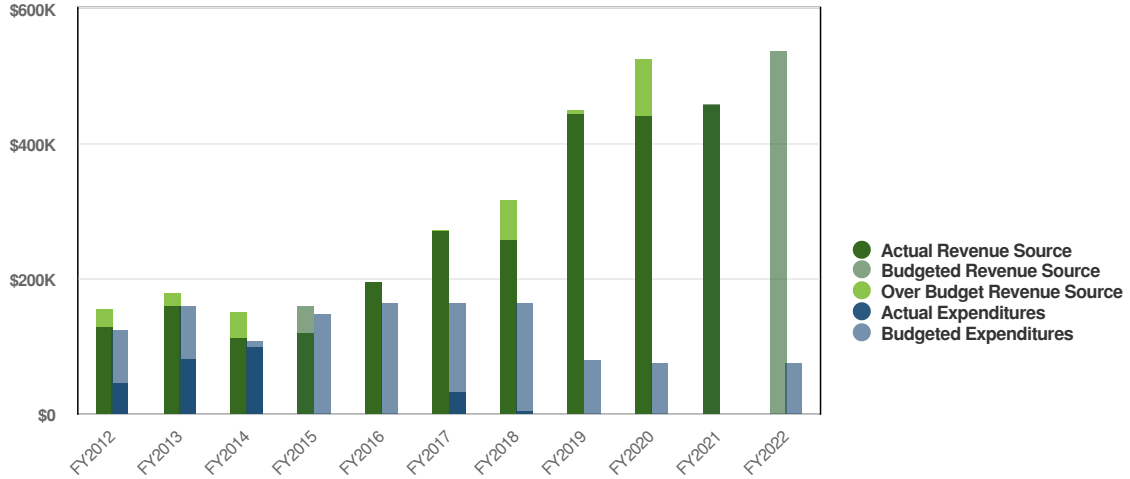
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Contingencies					
Contingency	575-009-490-000	\$0.00	\$0.00	\$30,242.00	\$37,298.00
Total Contingencies:		\$0.00	\$0.00	\$30,242.00	\$37,298.00
Salaries and Wages					
Staff Pay	575-009-431-110	\$241,523.94	\$184,358.75	\$145,588.00	\$155,063.00
Overtime	575-009-431-130	\$1,181.44	\$1,564.16	\$7,000.00	\$7,210.00
Total Salaries and Wages:		\$242,705.38	\$185,922.91	\$152,588.00	\$162,273.00
Employee Benefits					
Group Insurance	575-009-431-210	\$79,493.90	\$68,643.17	\$54,341.00	\$53,140.00
FICA/Medicare	575-009-431-220	\$18,272.38	\$14,132.61	\$11,674.00	\$12,415.00
Retirement	575-009-431-230	\$28,483.29	\$22,035.08	\$17,471.00	\$18,609.00
Unemployment Contribution	575-009-431-250	\$363.11	\$88.83	\$153.00	\$162.00
Workers' Compensation	575-009-431-260	\$12,095.57	\$23,269.05	\$10,779.00	\$11,262.00
Total Employee Benefits:		\$138,708.25	\$128,168.74	\$94,418.00	\$95,588.00
Capital Outlays					
Buildings	575-009-431-720	\$0.00	\$0.00	\$117,188.00	\$0.00
Projects & Improvements	575-009-431-730	\$725.85	\$3.99	\$280,000.00	\$600,000.00
Machinery	575-009-431-741	\$13,500.80	\$0.00		\$0.00
Vehicles	575-009-431-742	\$335.30	\$135.00		\$0.00
Total Capital Outlays:		\$14,561.95	\$138.99	\$397,188.00	\$600,000.00
Materials and Services					
Temporary Employees	575-009-431-120	\$1,101.00	\$0.00		\$0.00
Memberships/Dues	575-009-431-310	\$283.50	\$62.50	\$400.00	\$400.00
Subscriptions	575-009-431-311	\$323.91	\$149.85	\$0.00	\$0.00
Professional Services	575-009-431-320	\$23,855.52	\$15,935.71	\$12,500.00	\$24,625.00
Labor Relations	575-009-431-321	\$0.00	\$4,884.87		\$0.00
Technical Services	575-009-431-340	\$5,216.83	\$17,543.78	\$7,300.00	\$7,000.00
Custodial Services	575-009-431-423	\$326.18	\$525.50	\$0.00	\$0.00
Equipment Repair & Maintenance	575-009-431-430	\$10,227.46	\$5,893.57	\$5,100.00	\$6,500.00
Building Repair & Maintenance	575-009-431-431	\$1,955.18	\$2,857.26	\$2,000.00	\$5,000.00
Grounds Maintenance	575-009-431-432	\$258.30	\$2,526.30	\$1,500.00	\$2,000.00
Equipment/Vehicle Rental	575-009-431-442	\$2,077.48	\$1,587.77	\$2,500.00	\$2,500.00
Insurance	575-009-431-520	\$0.00	\$8,936.18	\$9,500.00	\$3,778.00
Advertising	575-009-431-540	\$53.83	\$19.54	\$200.00	\$202.00
Duplicating & Printing	575-009-431-550	\$532.53	\$301.16	\$200.00	\$500.00
Training/Travel	575-009-431-580	\$1,454.56	\$465.05	\$4,000.00	\$2,500.00
Office Supplies	575-009-431-610	\$433.90	\$616.01	\$2,500.00	\$2,500.00
Cleaning Supplies	575-009-431-611	\$337.02	\$206.46	\$500.00	\$500.00
Operating Supplies	575-009-431-612	\$23,414.49	\$22,027.58	\$40,000.00	\$40,000.00
Uniforms/Clothing	575-009-431-613	\$2,951.93	\$2,346.66	\$3,500.00	\$3,500.00
Tools & Small Equipment	575-009-431-614	\$2,976.59	\$41,426.29	\$3,000.00	\$3,500.00
Bank Expense	575-009-431-615	\$0.00	\$300.00		\$0.00
Furniture	575-009-431-617	\$69.08	\$37.96	\$500.00	\$500.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Postage	575-009-431-618	\$3.43	\$523.48		\$0.00
Computers	575-009-431-619	\$529.81	\$2,782.75		\$0.00
Natural Gas	575-009-431-621	\$837.28	\$804.05	\$850.00	\$850.00
Electricity	575-009-431-622	\$2,666.04	\$2,264.20	\$3,000.00	\$3,000.00
Phone	575-009-431-623	\$3,385.50	\$2,737.17	\$3,500.00	\$3,500.00
TV/Internet	575-009-431-624	\$1,578.54	\$3,263.74	\$3,000.00	\$3,500.00
Gasoline/Fuel	575-009-431-626	\$11,477.33	\$9,147.39	\$11,500.00	\$11,615.00
Food & Beverage	575-009-431-630	\$45.92	\$11.73	\$100.00	\$100.00
Special Events	575-009-431-803	\$91.25	\$152.57	\$400.00	\$400.00
Admin Svc Chgs	575-009-431-812	\$0.00	\$0.00	\$62,328.00	\$65,031.00
Finance Svc Chgs	575-009-431-813	\$0.00	\$0.00	\$19,331.00	\$20,011.00
Total Materials and Services:		\$98,464.39	\$150,337.08	\$199,209.00	\$213,512.00
Transfers					
Transfer Out for Services	575-010-491-020	\$2,936.00	\$68,702.00		\$0.00
Transfer Out for Capital	575-010-491-040	\$99,241.00	\$1,932.00	\$1,940.00	\$66,208.00
Total Transfers:		\$102,177.00	\$70,634.00	\$1,940.00	\$66,208.00
Total Expense Objects:		\$596,616.97	\$535,201.72	\$875,585.00	\$1,174,879.00



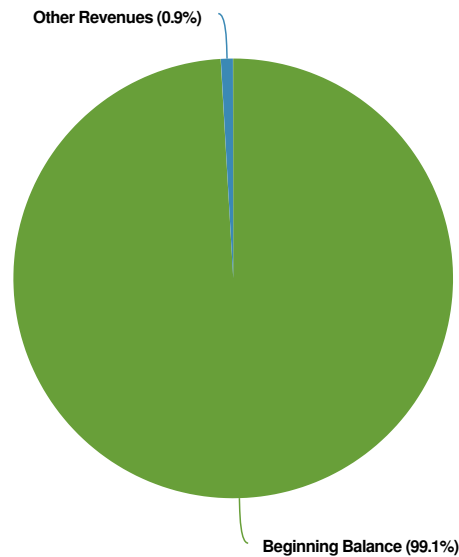
Summary

The City of Sweet Home is projecting \$537.22k of revenue in FY2022, which represents a 17.1% increase over the prior year. Budgeted expenditures are not projected to increase from the 2021 budget.

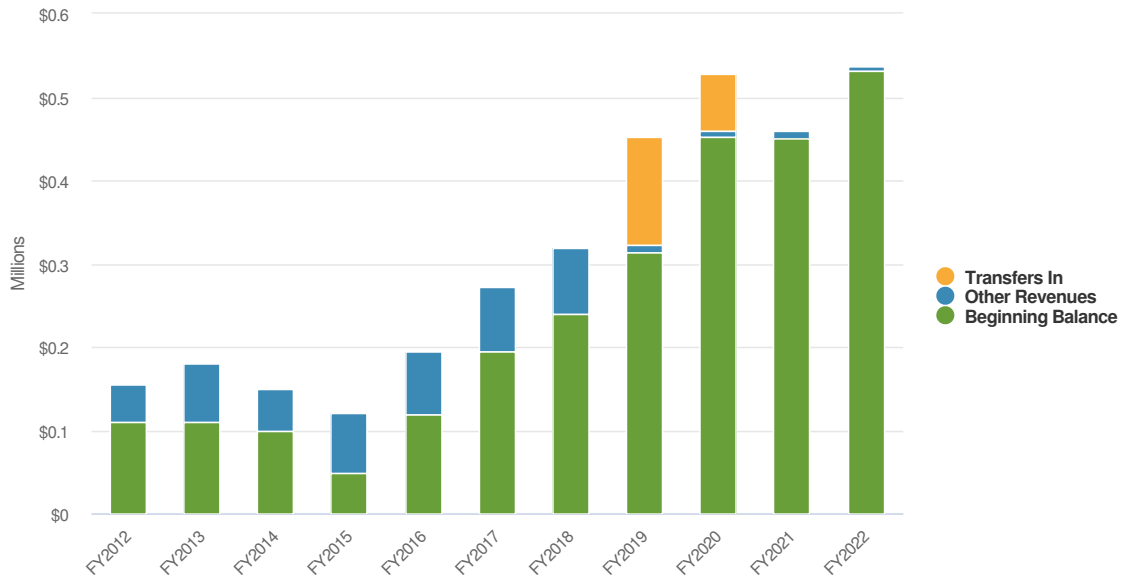


Revenues by Source

Approved 2022 Revenues by Source



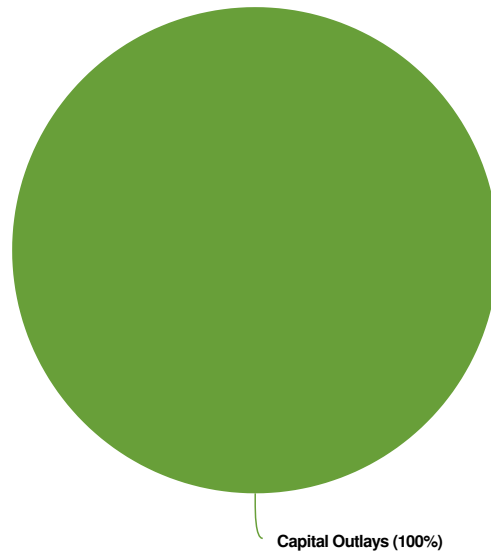
Budgeted and Historical 2022 Revenues by Source



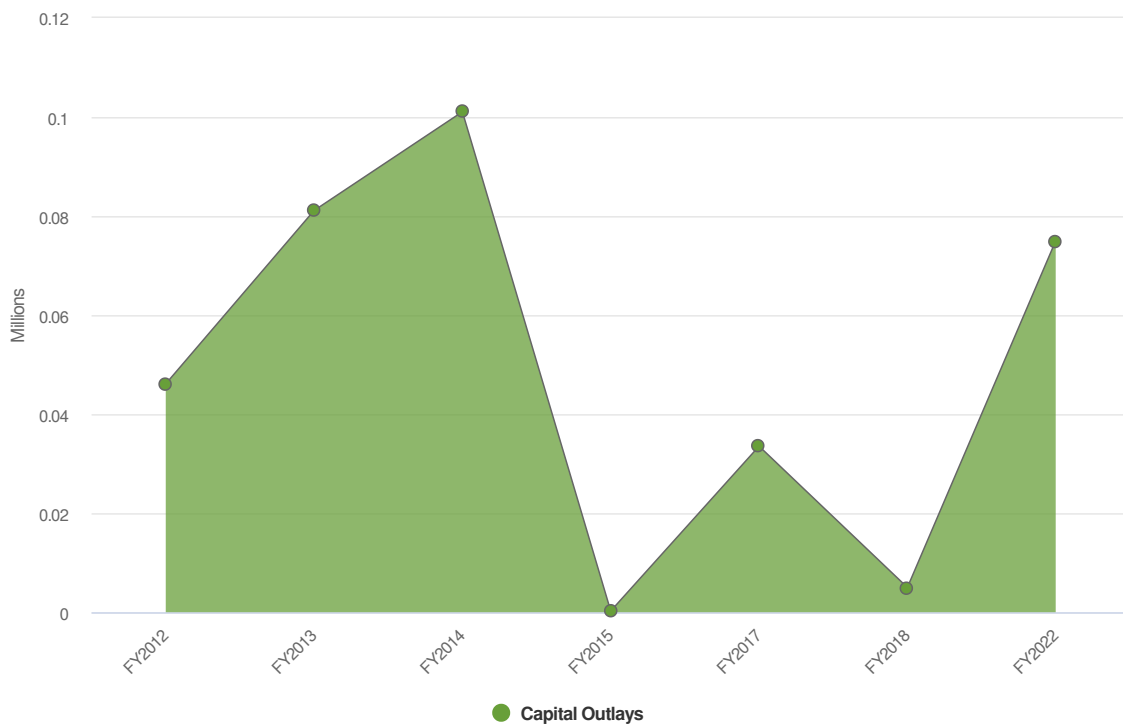
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Transfers In					
Transfer In for Capital	585-010-391-040	\$130,000.00	\$68,799.00		\$0.00
Total Transfers In:		\$130,000.00	\$68,799.00		\$0.00
Beginning Balance					
BEG. FUND BALANCE	585-000-300-000	\$313,445.06	\$452,060.60	\$450,432.00	\$532,415.00
Total Beginning Balance:		\$313,445.06	\$452,060.60	\$450,432.00	\$532,415.00
Other Revenues					
Interest	585-009-361-010	\$8,615.54	\$6,797.62	\$8,500.00	\$4,805.00
Total Other Revenues:		\$8,615.54	\$6,797.62	\$8,500.00	\$4,805.00
Total Revenue Source:		\$452,060.60	\$527,657.22	\$458,932.00	\$537,220.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2022 Budgeted
Expense Objects				
Capital Outlays				
Projects & Improvements	585-009-431-730	\$0.00	\$0.00	\$75,000.00
Total Capital Outlays:		\$0.00	\$0.00	\$75,000.00
Total Expense Objects:		\$0.00	\$0.00	\$75,000.00

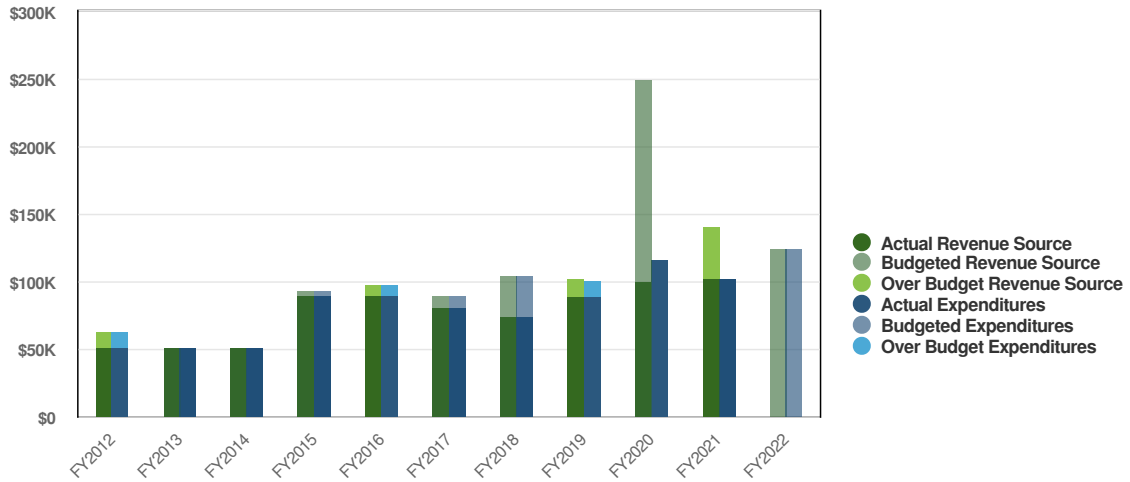


Public Transit Grant

The Sweet Home Senior Center manages the county-wide Linn Shuttle program. To support that program, the City acts as the responsible party for the ODOT grant that funds the program annually. This funds acts as the pass through for funds received from ODOT and sent to the Senior Center.

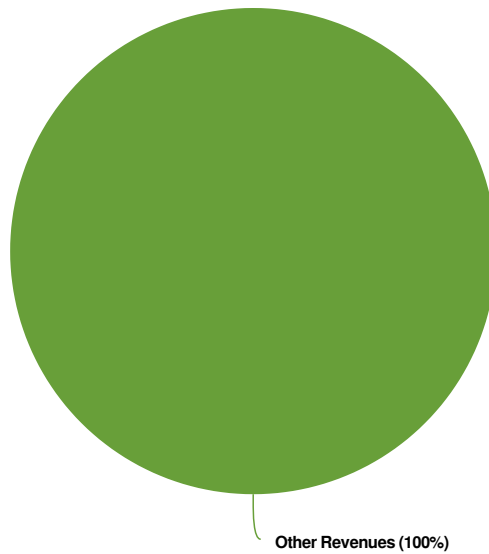
Summary

The City of Sweet Home is projecting \$125K of revenue in FY2022, which represents a 22.5% increase over the prior year. Budgeted expenditures are projected to increase by 22.5% or \$22.97K to \$125K in FY2022.

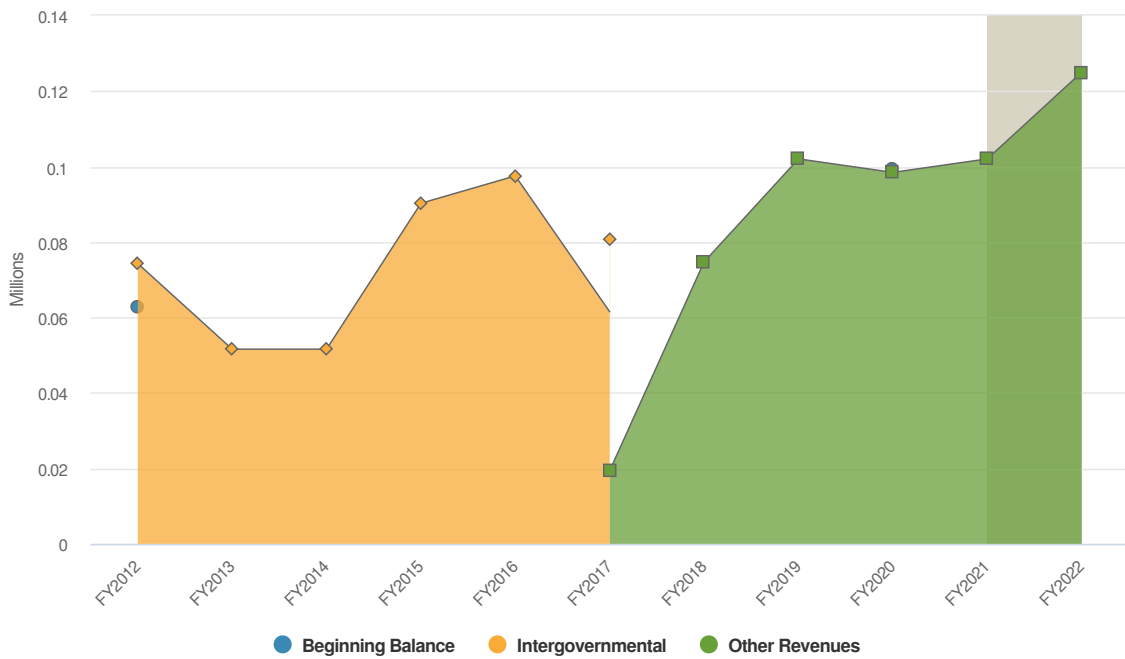


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

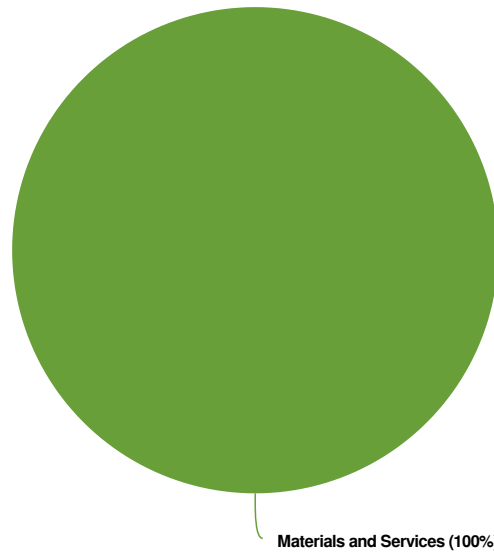


Grey background indicates budgeted figures.

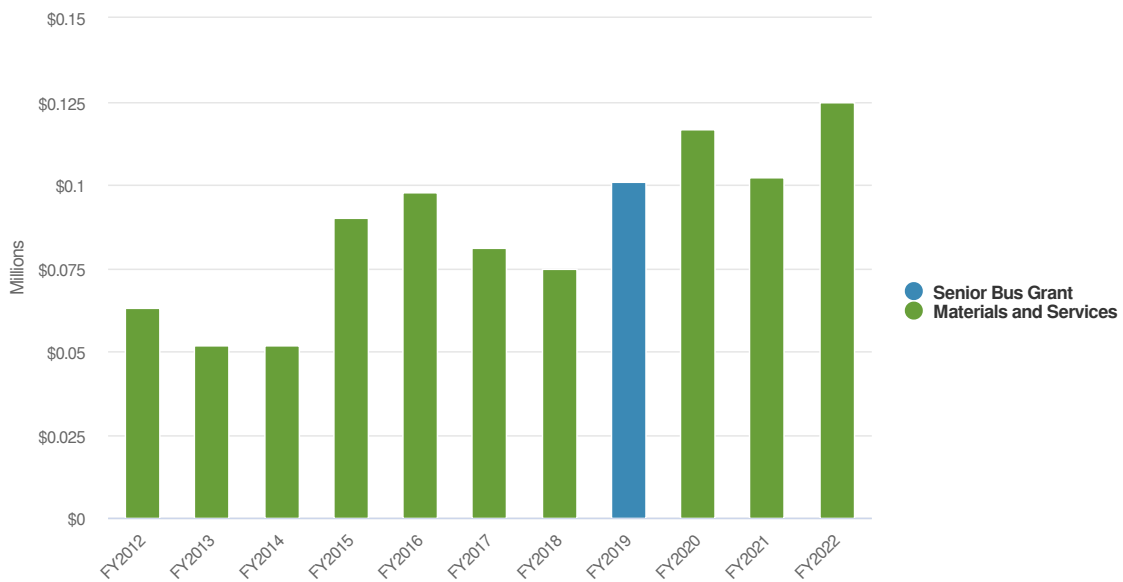
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	755-000-300-000	\$0.00	\$1,068.00	\$0.00	\$0.00
Total Beginning Balance:		\$0.00	\$1,068.00	\$0.00	\$0.00
Other Revenues					
State Operating Grant	755-002-334-030	\$102,029.00	\$98,449.00	\$102,029.00	\$125,000.00
Total Other Revenues:		\$102,029.00	\$98,449.00	\$102,029.00	\$125,000.00
Total Revenue Source:		\$102,029.00	\$99,517.00	\$102,029.00	\$125,000.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Materials and Services					
Grant Expense	755-002-480-809	\$0.00	\$116,733.00	\$102,029.00	\$125,000.00
Total Materials and Services:		\$0.00	\$116,733.00	\$102,029.00	\$125,000.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Senior Bus Grant					
SENIOR BUS GRANT	755-500-444-800	\$100,961.00	\$0.00		\$0.00
Total Senior Bus Grant:		\$100,961.00	\$0.00		\$0.00
Total Expense Objects:		\$100,961.00	\$116,733.00	\$102,029.00	\$125,000.00

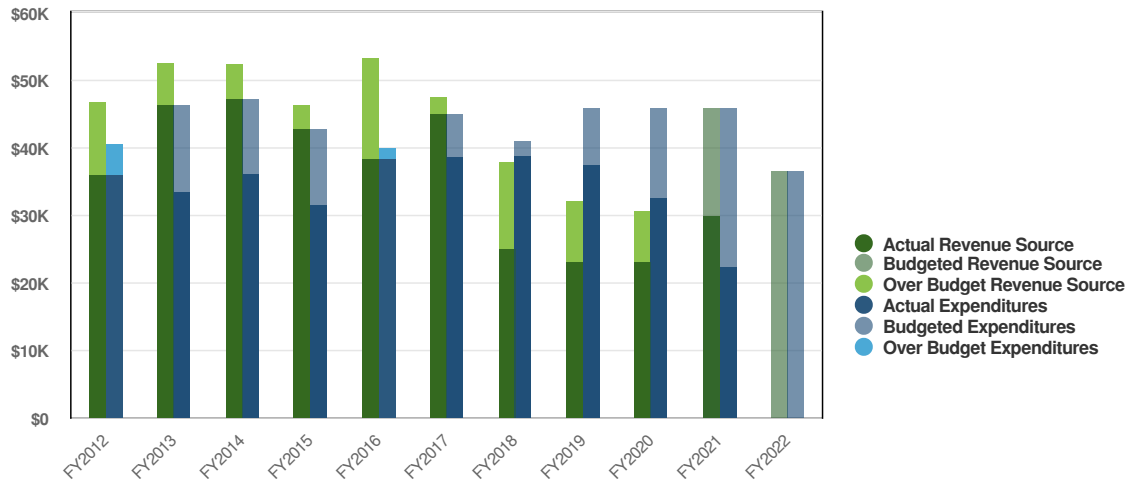


Community Center Operating Fund

This fund was established to pay for utilities associated with the operations of the Senior Center and the Boys and Girls Club who share the Jim Riggs Community Center, a city facility. Revenues are generated from reimbursements from each organization monthly as billed by the City.

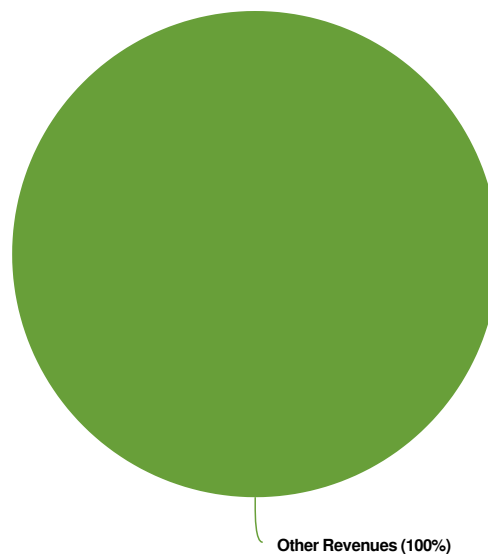
Summary

The City of Sweet Home is projecting \$36.7K of revenue in FY2022, which represents a 20.3% decrease over the prior year. Budgeted expenditures are projected to decrease by 20.3% or \$9.33K to \$36.7K in FY2022.

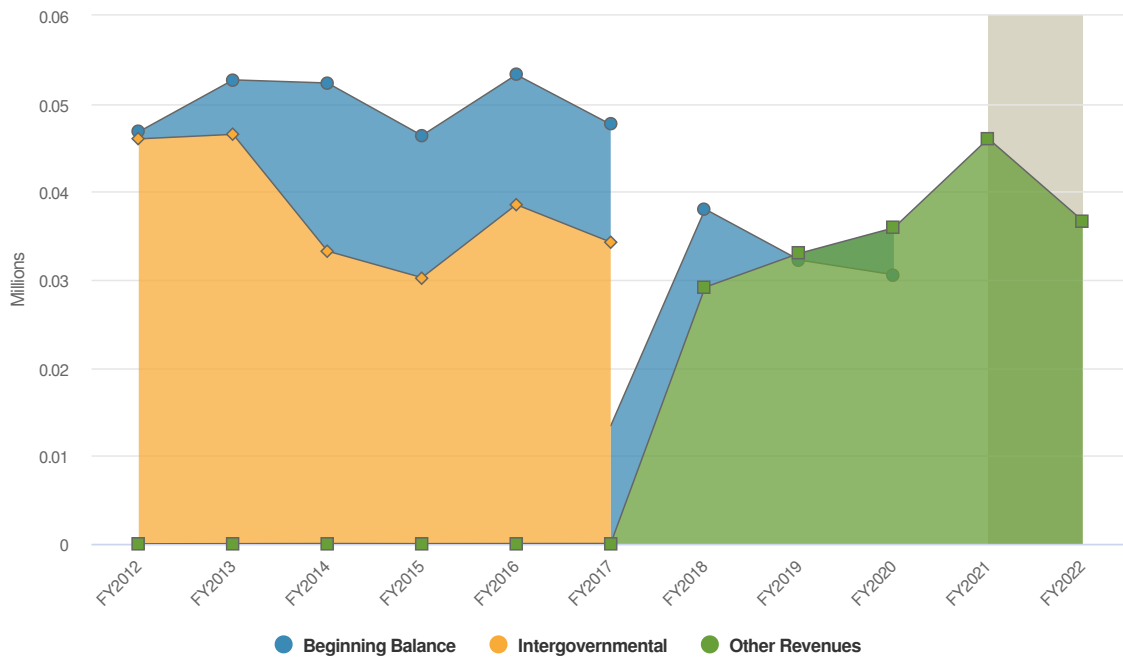


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

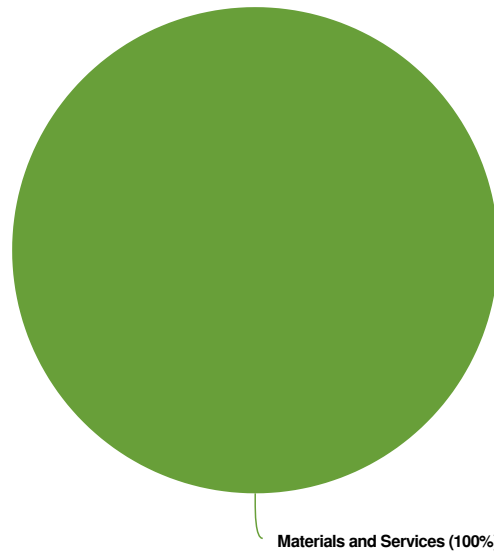


Grey background indicates budgeted figures.

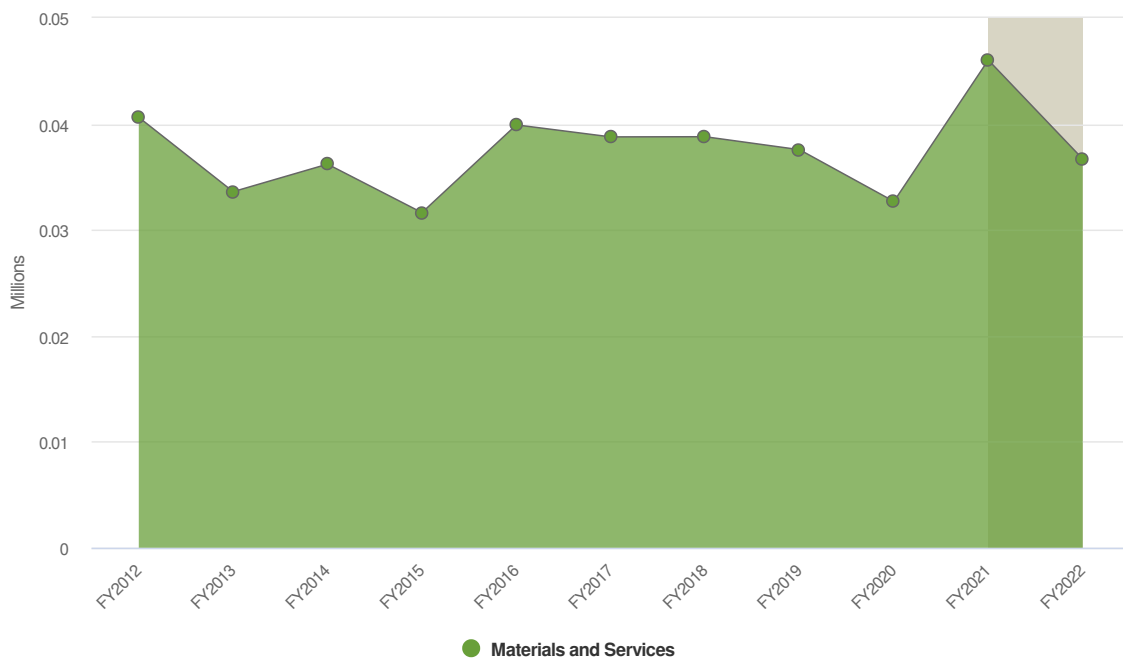
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEGINNING FUND BALANCE	300-000-300-000	-\$772.35	-\$5,336.75	\$0.00	\$0.00
Total Beginning Balance:		-\$772.35	-\$5,336.75	\$0.00	\$0.00
Other Revenues					
Interest	300-002-361-010	-\$111.52	\$0.00	\$30.00	\$30.00
Lease Revenue	300-002-362-010	\$33,116.59	\$35,899.94	\$46,000.00	\$36,670.00
Total Other Revenues:		\$33,005.07	\$35,899.94	\$46,030.00	\$36,700.00
Total Revenue Source:		\$32,232.72	\$30,563.19	\$46,030.00	\$36,700.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Materials and Services					
Professional Services	300-002-480-320	\$1,178.50	\$1,887.50	\$0.00	\$0.00
Equipment Repair & Maintenance	300-002-480-430	\$1,347.13	\$650.00	\$5,000.00	\$5,000.00
Building Repair & Maintenance	300-002-480-431	\$5,677.90	\$2,852.04	\$250.00	\$4,500.00
Cleaning Supplies	300-002-480-611	\$312.00	\$69.00		\$0.00
Operating Supplies	300-002-480-612	\$863.39	\$185.00		\$0.00
Utilities	300-002-480-620	\$0.00	\$0.00	\$40,780.00	\$0.00
Natural Gas	300-002-480-621	\$7,125.98	\$7,134.67	\$0.00	\$7,200.00
Electricity	300-002-480-622	\$21,064.57	\$19,906.76	\$0.00	\$20,000.00
Total Materials and Services:		\$37,569.47	\$32,684.97	\$46,030.00	\$36,700.00
Total Expense Objects:		\$37,569.47	\$32,684.97	\$46,030.00	\$36,700.00



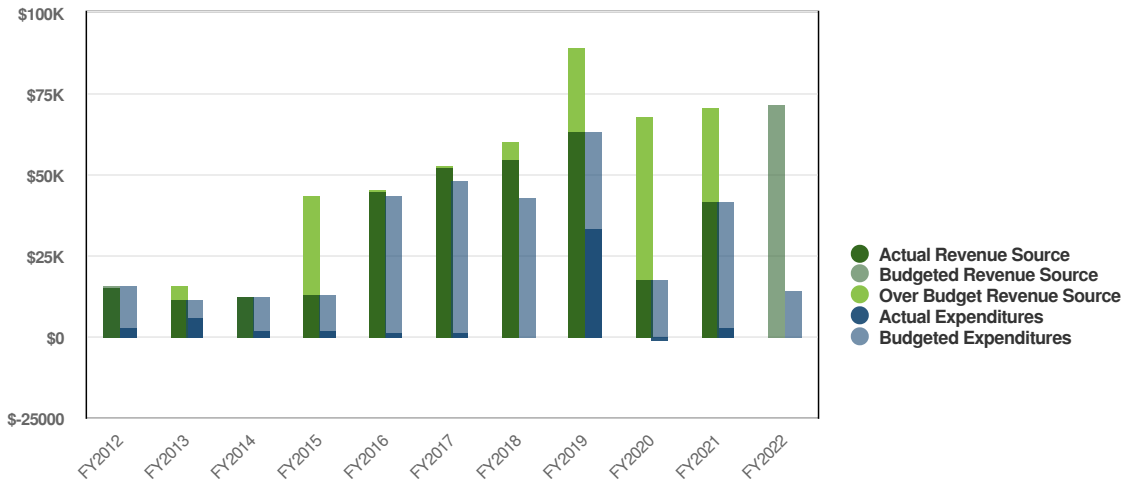


Park and Recreation Fund

This fund began with the construction of the skate park to help fund projects or improvements in Sweet Home City parks. Donations received from City utility bills and directly from the community to support improvements are recorded in this fund.

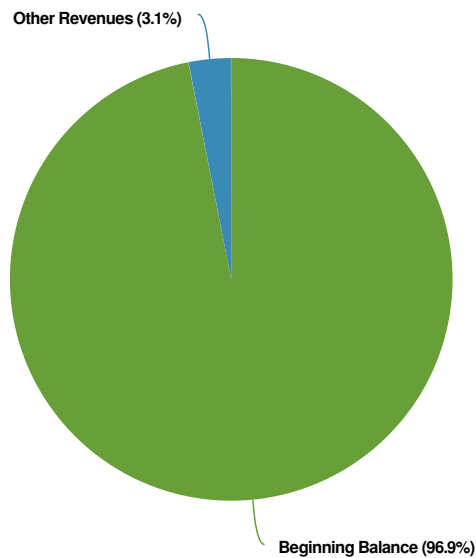
Summary

The City of Sweet Home is projecting \$71.93K of revenue in FY2022, which represents a 71.8% increase over the prior year. Budgeted expenditures are projected to decrease by 65.4% or \$27.37K to \$14.5K in FY2022.

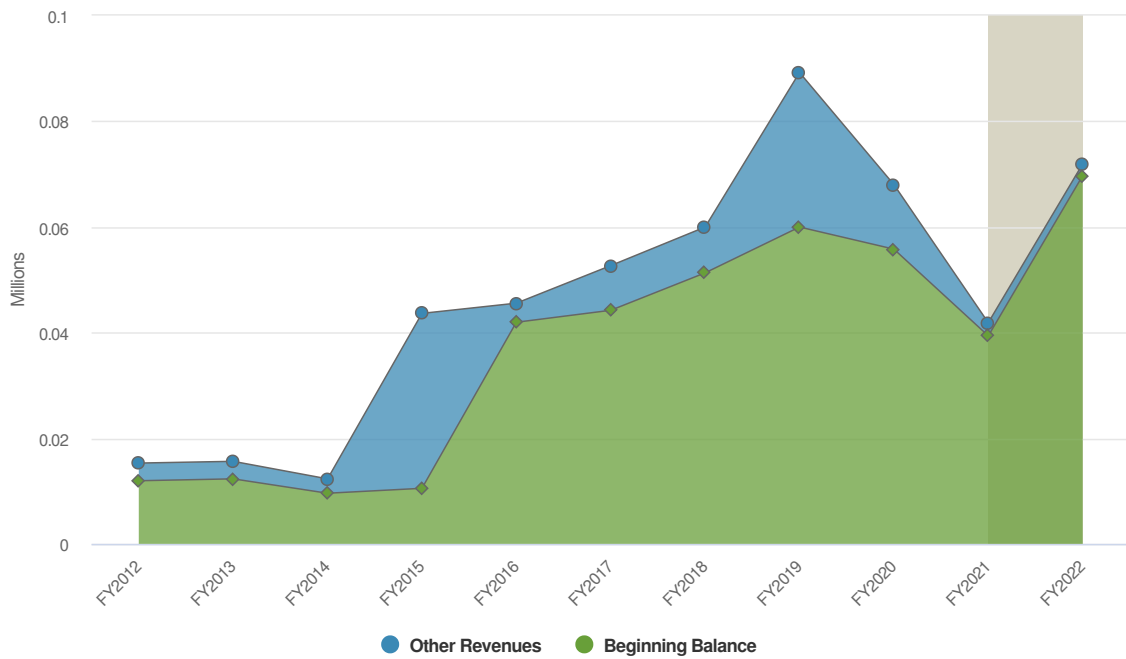


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

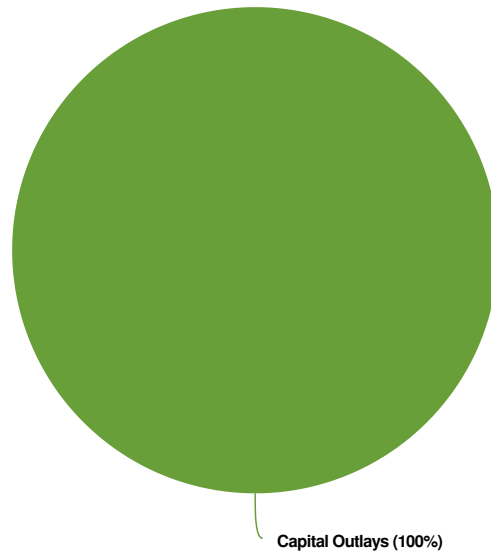


Grey background indicates budgeted figures.

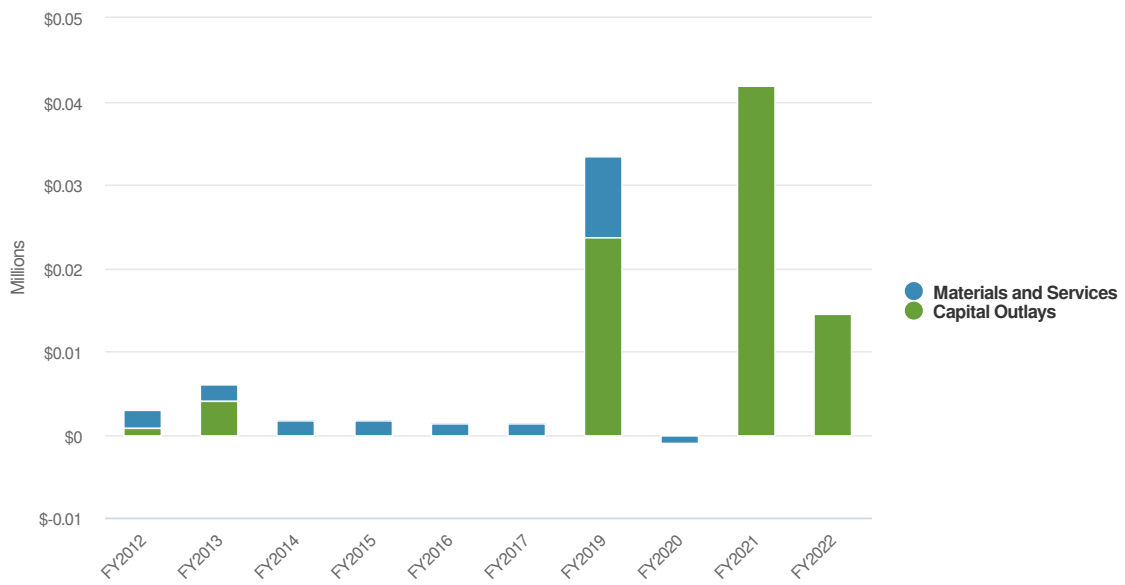
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEGINNING FUND BALANCE	457-000-300-000	\$59,977.13	\$55,795.09	\$39,373.00	\$69,700.00
Total Beginning Balance:		\$59,977.13	\$55,795.09	\$39,373.00	\$69,700.00
Other Revenues					
Interest	457-009-361-010	\$1,032.78	\$904.07	\$1,000.00	\$730.00
Donations	457-009-364-030	\$23,350.00	\$7,568.56	\$0.00	\$0.00
Parks Donations	457-009-365-030	\$1,413.00	\$1,337.00	\$1,500.00	\$1,500.00
Pool Donations	457-009-365-031	\$120.00	\$120.00	\$0.00	\$0.00
Miscellaneous Revenues	457-009-395-011	\$3,343.25	\$2,285.75	\$0.00	\$0.00
Total Other Revenues:		\$29,259.03	\$12,215.38	\$2,500.00	\$2,230.00
Total Revenue Source:		\$89,236.16	\$68,010.47	\$41,873.00	\$71,930.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Capital Outlays					
Projects & Improvements	457-009-452-730	\$23,670.77	\$0.00	\$41,873.00	\$14,500.00
Total Capital Outlays:		\$23,670.77	\$0.00	\$41,873.00	\$14,500.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Materials and Services					
Professional Services	457-009-452-320	\$953.48	\$0.00		\$0.00
Operating Supplies	457-009-452-612	\$9,221.40	\$0.00		\$0.00
Uniforms/Clothing	457-009-452-613	\$72.39	\$0.00		\$0.00
Phone	457-009-452-623	\$85.13	\$0.00		\$0.00
Special Events	457-009-452-803	\$463.00	\$0.00		\$0.00
Sweet Home Pool Donations	457-009-452-811	-\$1,025.10	-\$971.00	\$0.00	\$0.00
Total Materials and Services:		\$9,770.30	-\$971.00	\$0.00	\$0.00
Total Expense Objects:		\$33,441.07	-\$971.00	\$41,873.00	\$14,500.00

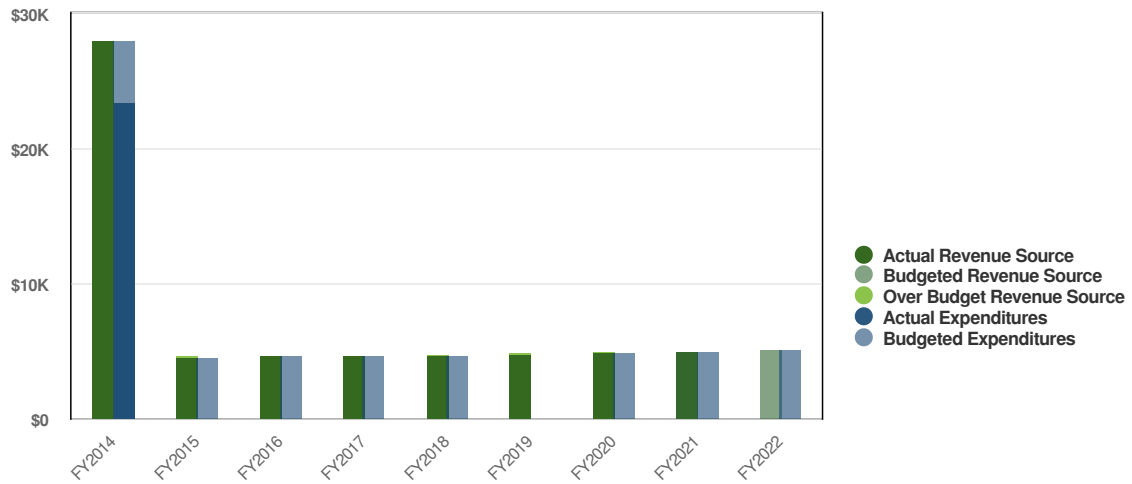


Weddle Bridge

Weddle Bridge, an iconic covered bridge spanning Ames Creek in Sankey Park benefits from this fund. Established for the preservation of the bridge, funds have been transferred from the General Fund previously and donations towards the bridge are recognized in this fund.

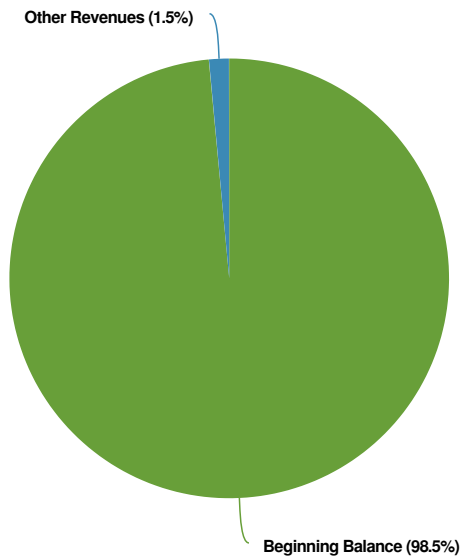
Summary

The City of Sweet Home is projecting \$5.1K of revenue in FY2022, which represents a 1.6% increase over the prior year. Budgeted expenditures are projected to increase by 1.6% or \$82 to \$5.1K in FY2022.

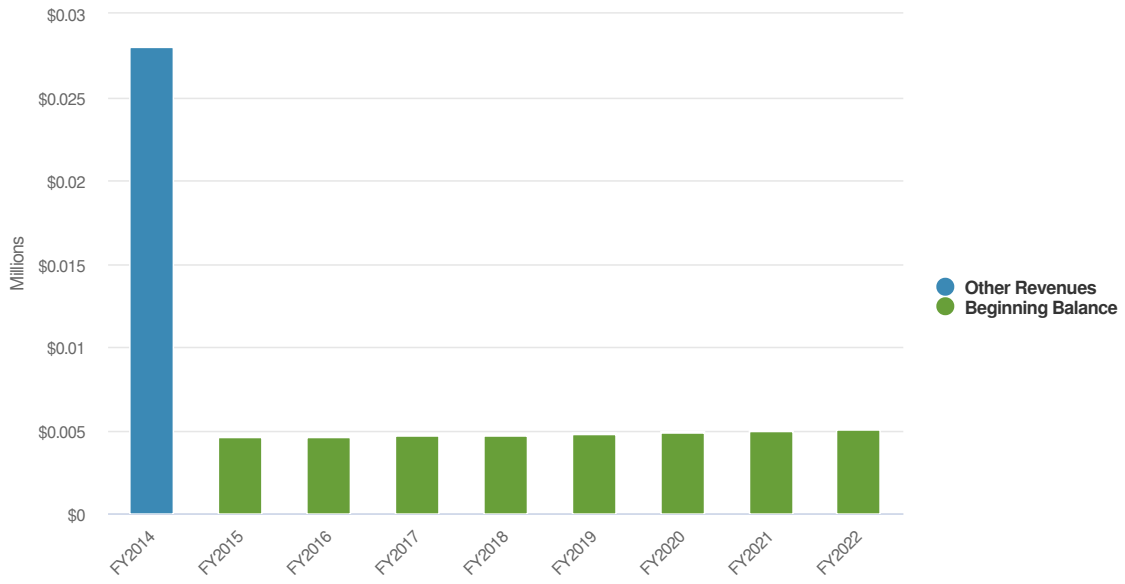


Revenues by Source

Approved 2022 Revenues by Source



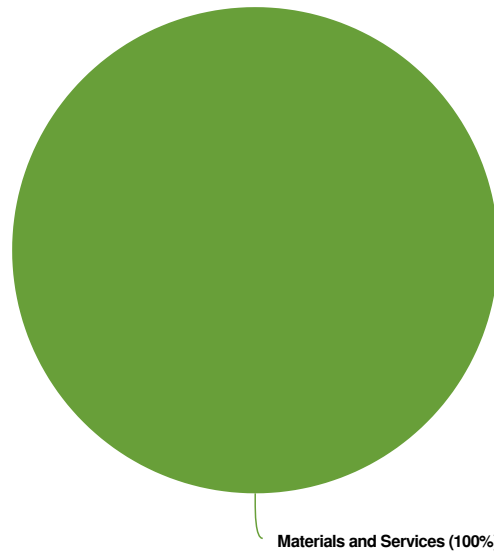
Budgeted and Historical 2022 Revenues by Source



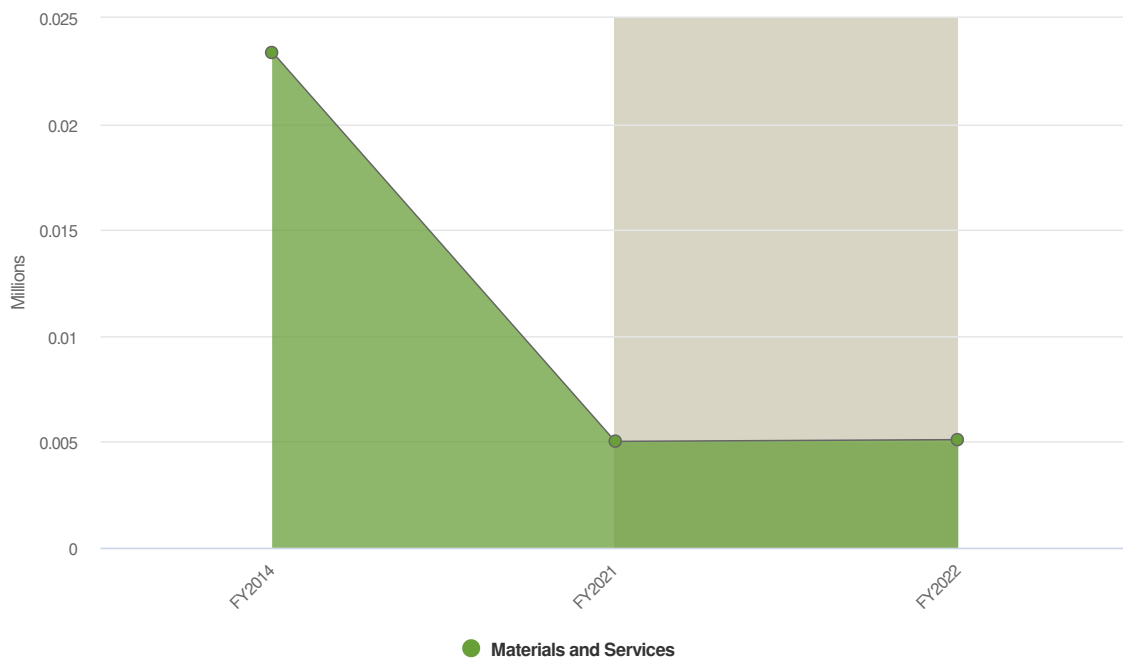
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	753-000-300-000	\$4,774.27	\$4,883.18	\$4,918.00	\$5,025.00
Total Beginning Balance:		\$4,774.27	\$4,883.18	\$4,918.00	\$5,025.00
Other Revenues					
Interest	753-009-361-010	\$108.91	\$67.95	\$100.00	\$75.00
Total Other Revenues:		\$108.91	\$67.95	\$100.00	\$75.00
Total Revenue Source:		\$4,883.18	\$4,951.13	\$5,018.00	\$5,100.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Materials and Services					
Professional Services	753-009-452-320	\$0.00	\$0.00	\$5,018.00	\$5,100.00
Total Materials and Services:		\$0.00	\$0.00	\$5,018.00	\$5,100.00
Total Expense Objects:		\$0.00	\$0.00	\$5,018.00	\$5,100.00

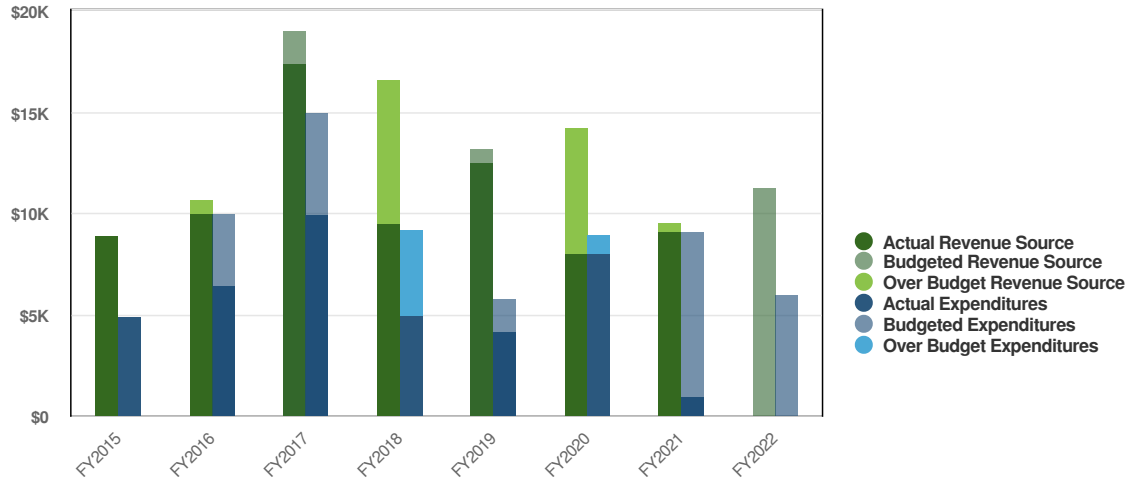


Special Events

Sponsorships and registrations for City hosted or sponsored events contribute to the resources in this fund. The primary event funded by these funds is the annual Sweetheart Run hosted by the Sweet Home Rotary and the City.

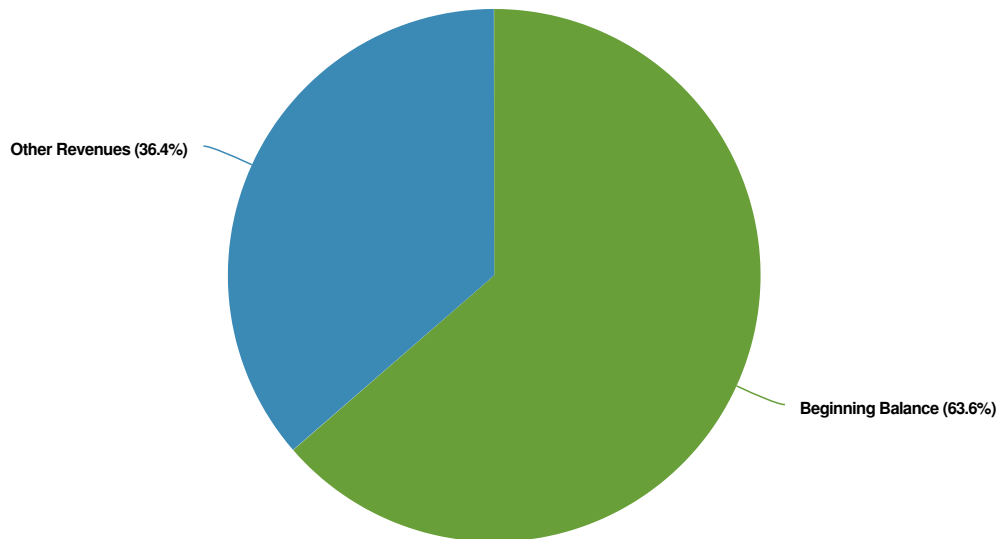
Summary

The City of Sweet Home is projecting \$11.24K of revenue in FY2022, which represents a 23.6% increase over the prior year. Budgeted expenditures are projected to decrease by 34.1% or \$3.1K to \$6K in FY2022.

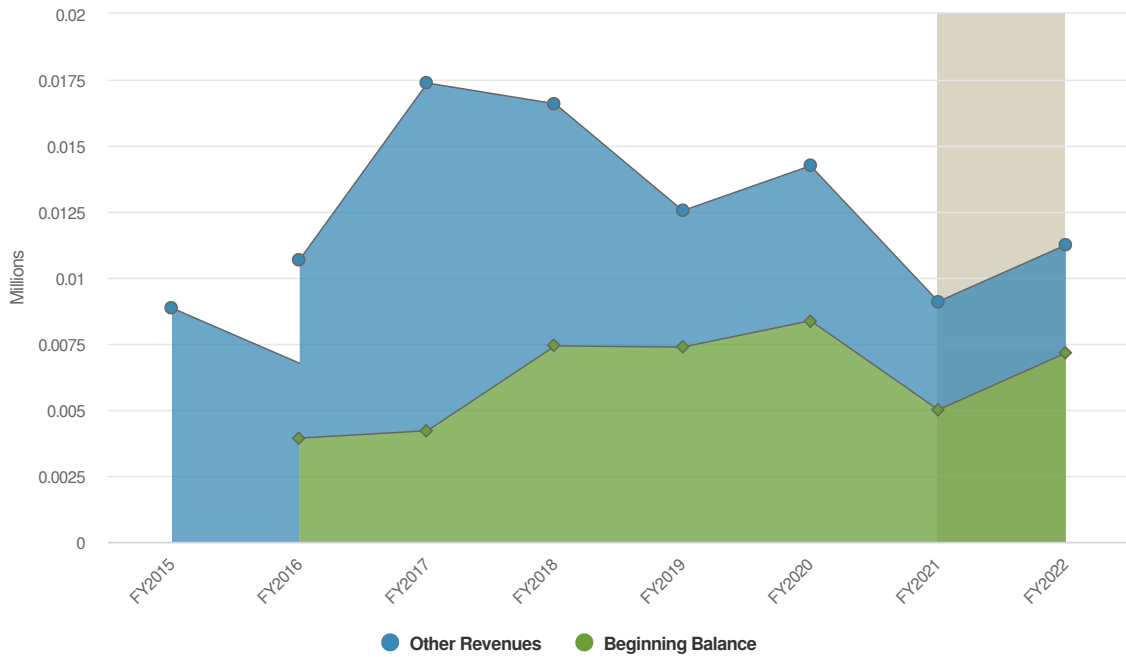


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

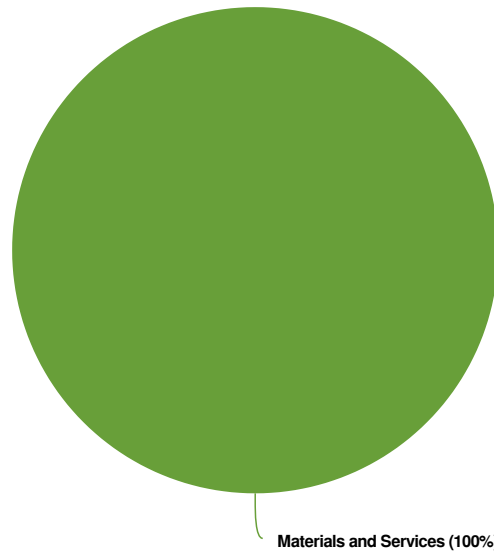


Grey background indicates budgeted figures.

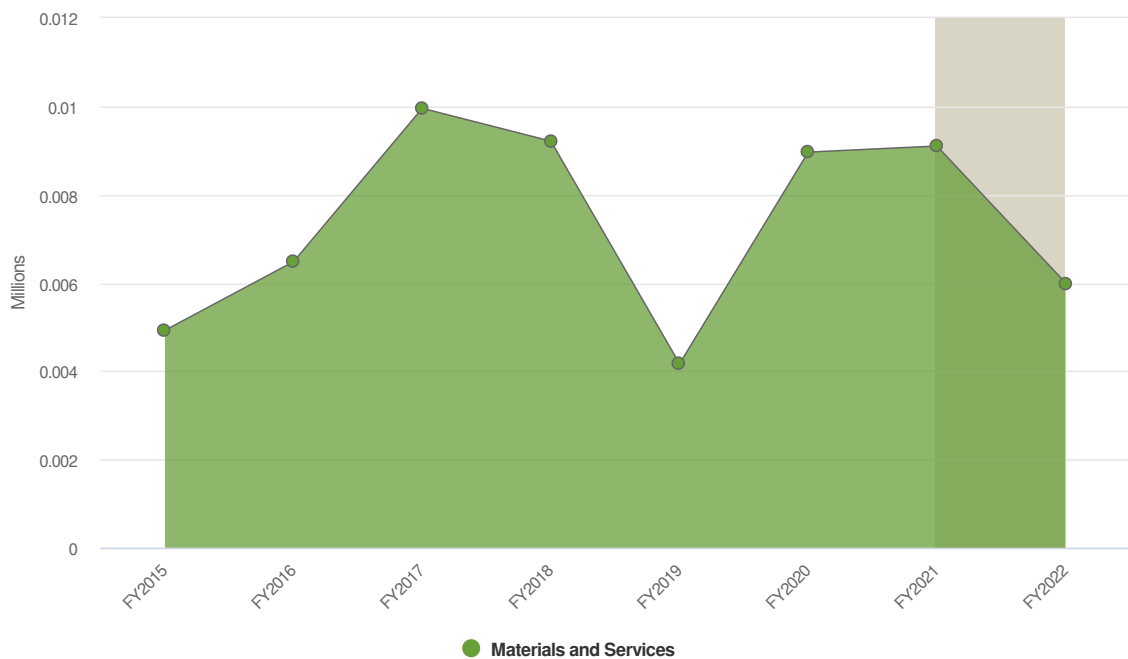
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	754-000-300-000	\$7,375.88	\$8,372.76	\$5,000.00	\$7,154.00
Total Beginning Balance:		\$7,375.88	\$8,372.76	\$5,000.00	\$7,154.00
Other Revenues					
Misc. Operating Grants	754-002-330-030	\$0.00	\$0.00	\$2,000.00	\$2,000.00
Interest	754-002-361-010	\$179.75	\$117.99	\$100.00	\$90.00
Special Events Revenue	754-002-395-012	\$4,984.60	\$5,748.45	\$2,000.00	\$2,000.00
Total Other Revenues:		\$5,164.35	\$5,866.44	\$4,100.00	\$4,090.00
Total Revenue Source:		\$12,540.23	\$14,239.20	\$9,100.00	\$11,244.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Materials and Services					
Professional Services	754-002-480-320	\$795.00	\$0.00		\$0.00
Advertising	754-002-480-540	\$129.60	\$0.00		\$0.00
Furniture	754-002-480-617	\$299.94	\$0.00		\$0.00
Special Events	754-002-480-803	\$2,942.93	\$8,961.61	\$9,100.00	\$6,000.00
Total Materials and Services:		\$4,167.47	\$8,961.61	\$9,100.00	\$6,000.00
Total Expense Objects:		\$4,167.47	\$8,961.61	\$9,100.00	\$6,000.00

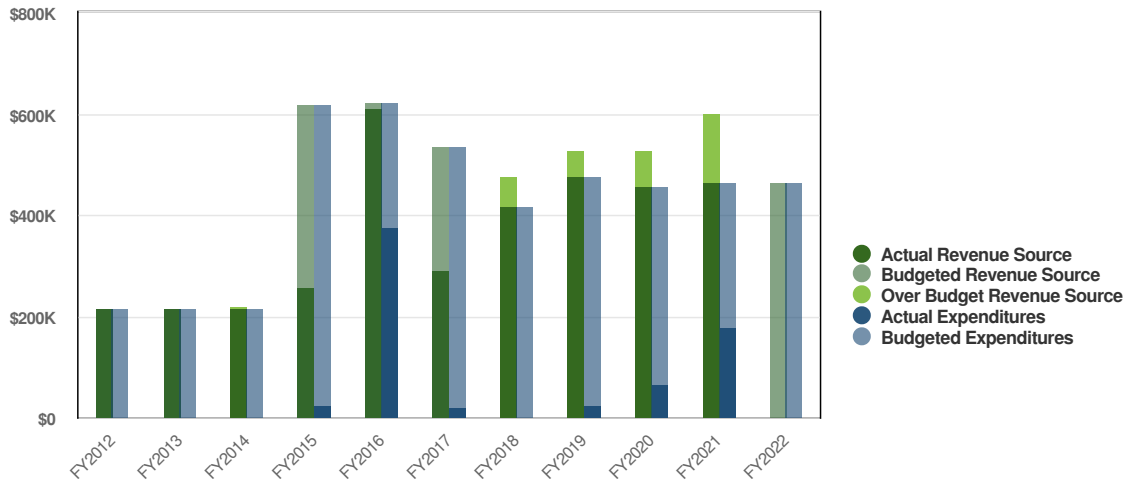


Economic and Community Development

Previously a fund that housed multiple housing rehabilitation loans, the Budget Committee rebranded the fund for the purpose of supporting Economic Development in Sweet Home. The fund earns revenue through the repayment of housing rehabilitation funds originally provided through federal programs.

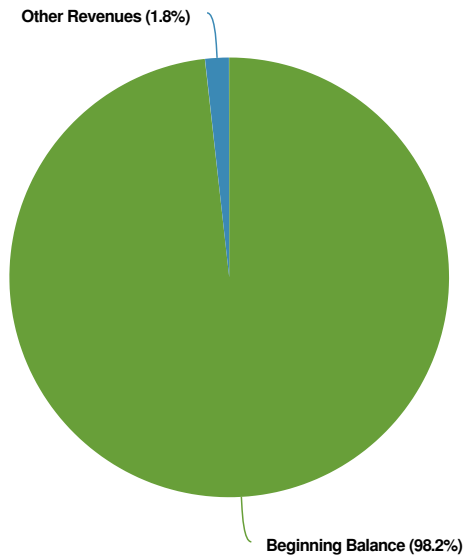
Summary

The City of Sweet Home is projecting \$464.7k of revenue in FY2022, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% remaining at \$464.7k in FY2022.

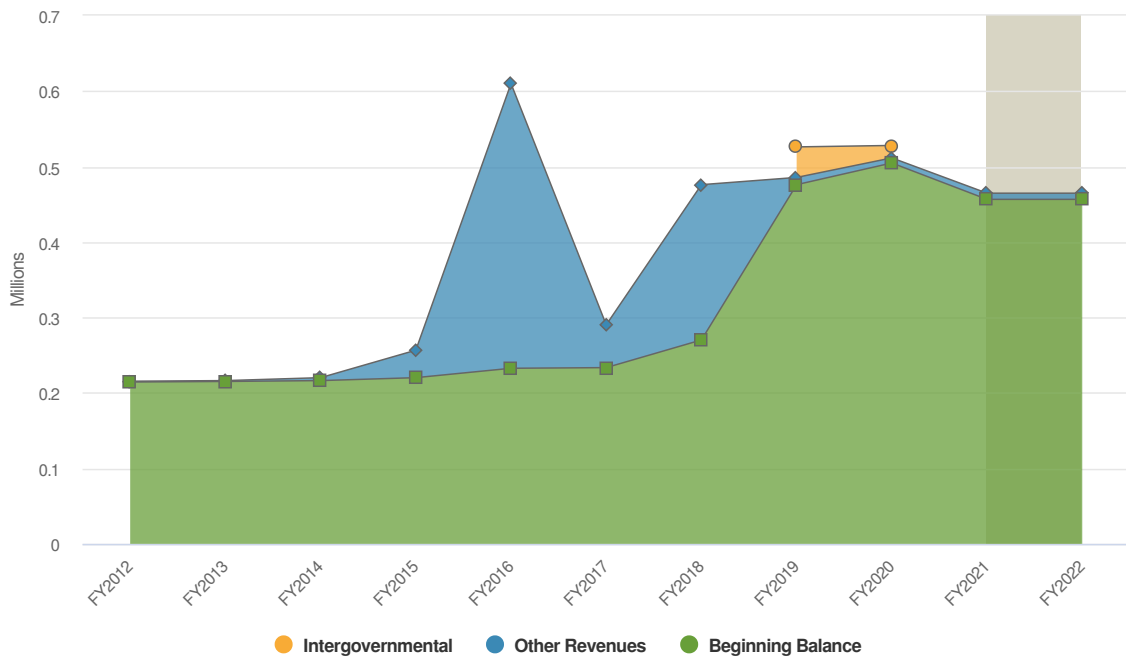


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

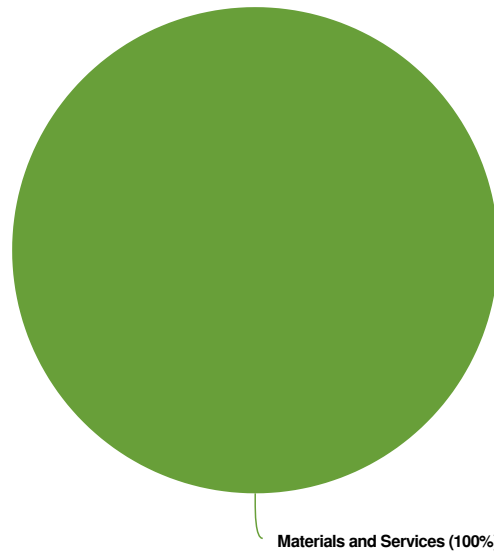


Grey background indicates budgeted figures.

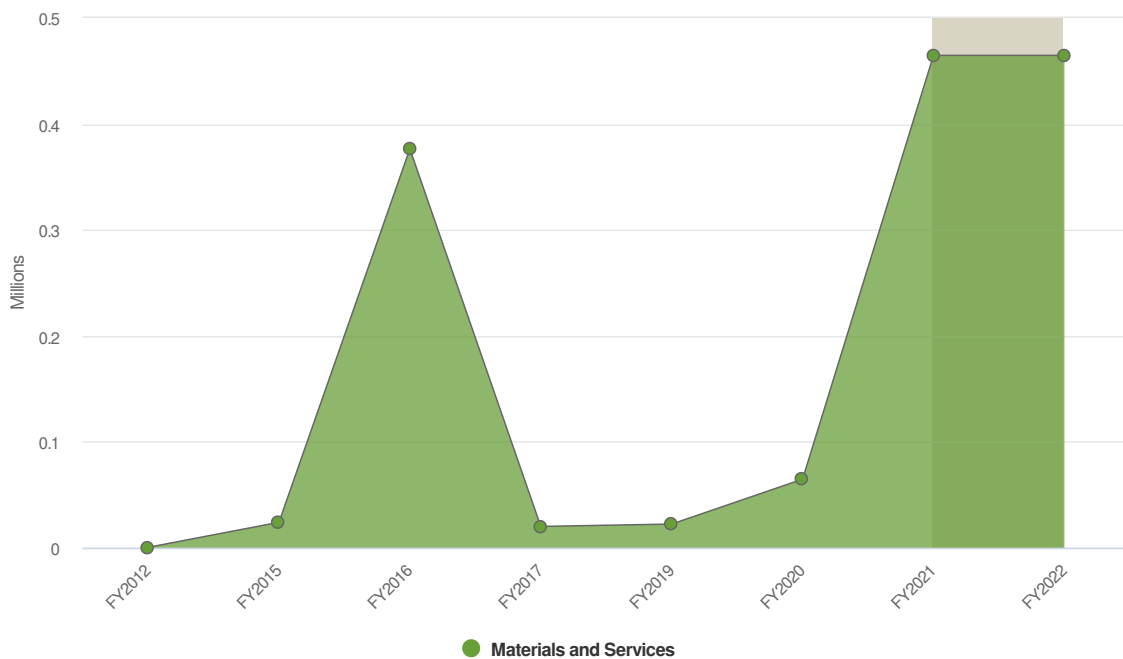
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEGINNING FUND BALANCE	760-000-300-000	\$475,980.69	\$504,730.91	\$456,512.00	\$456,512.00
Total Beginning Balance:		\$475,980.69	\$504,730.91	\$456,512.00	\$456,512.00
Other Revenues					
REVENUE PLACEHOLDER	760-000-330-004	-\$1,000.00			\$0.00
Interest	760-006-361-010	\$10,594.22	\$6,723.21	\$8,184.00	\$8,184.00
Total Other Revenues:		\$9,594.22	\$6,723.21	\$8,184.00	\$8,184.00
Intergovernmental					
Federal Capital Grant	760-006-331-040	\$40,456.00	\$16,500.00		\$0.00
Total Intergovernmental:		\$40,456.00	\$16,500.00		\$0.00
Total Revenue Source:		\$526,030.91	\$527,954.12	\$464,696.00	\$464,696.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Materials and Services					
Professional Services	760-006-465-320				\$30,000.00
CEIP	760-006-465-804	\$22,300.00	\$28,192.29	\$0.00	\$0.00
Grant Expense	760-006-465-809	\$0.00	\$36,500.00	\$0.00	\$0.00
Economic Development	760-006-465-810	\$0.00	\$0.00	\$464,696.00	\$434,696.00
Total Materials and Services:		\$22,300.00	\$64,692.29	\$464,696.00	\$464,696.00
Total Expense Objects:		\$22,300.00	\$64,692.29	\$464,696.00	\$464,696.00



Special Assessment Fund

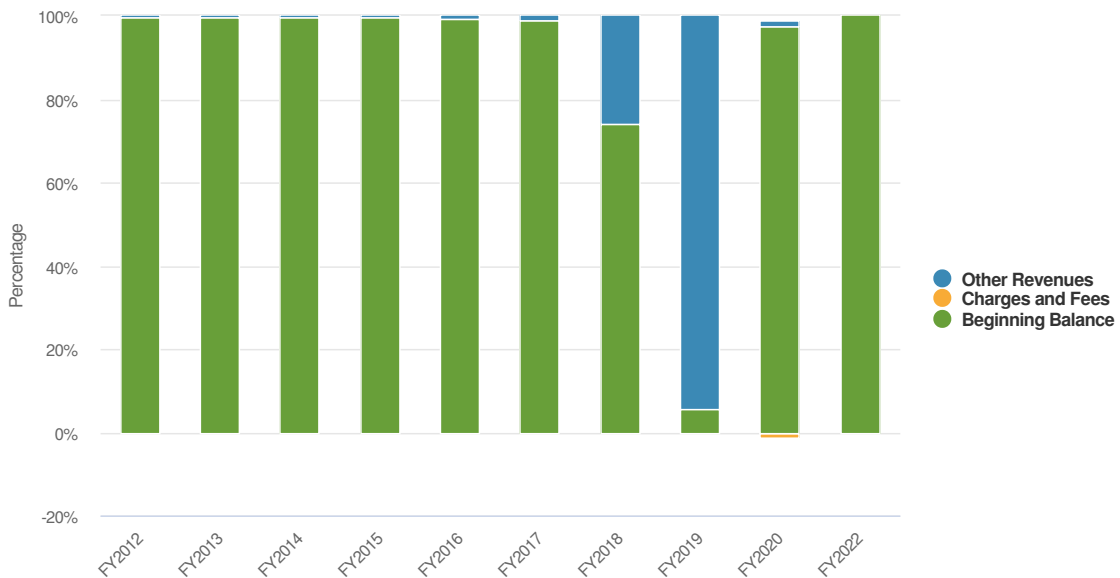
In 1978, 237 assessments were levied against properties which benefited from the Foster-Midway sewer project. Only six assessments remain and collection is rare. Any payments received in this fund are transferred to the General Fund.

Summary

The City of Sweet Home is projecting \$4.59k of revenue in FY2022, which represents a % increase over the prior year. Budgeted expenditures are projected to increase by 0%.

Revenues by Source

Budgeted and Historical 2022 Revenues by Source

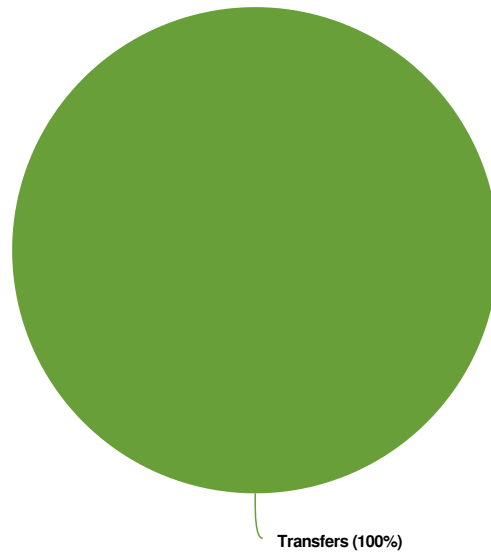


Name	Account ID	FY2019 Actual	FY2020 Actual	FY2022 Budgeted
Revenue Source				
Beginning Balance				
BEGINNING FUND BALANCE	455-000-300-000	\$271.84	\$4,809.58	\$4,592.00
Total Beginning Balance:		\$271.84	\$4,809.58	\$4,592.00
Other Revenues				
Interest on Assessments	455-004-361-012	\$4,537.74	\$62.81	\$0.00
Total Other Revenues:		\$4,537.74	\$62.81	\$0.00
Charges and Fees				
Assessment Principal	455-004-355-010	\$0.00	-\$59.21	\$0.00
Total Charges and Fees:		\$0.00	-\$59.21	\$0.00
Total Revenue Source:		\$4,809.58	\$4,813.18	\$4,592.00

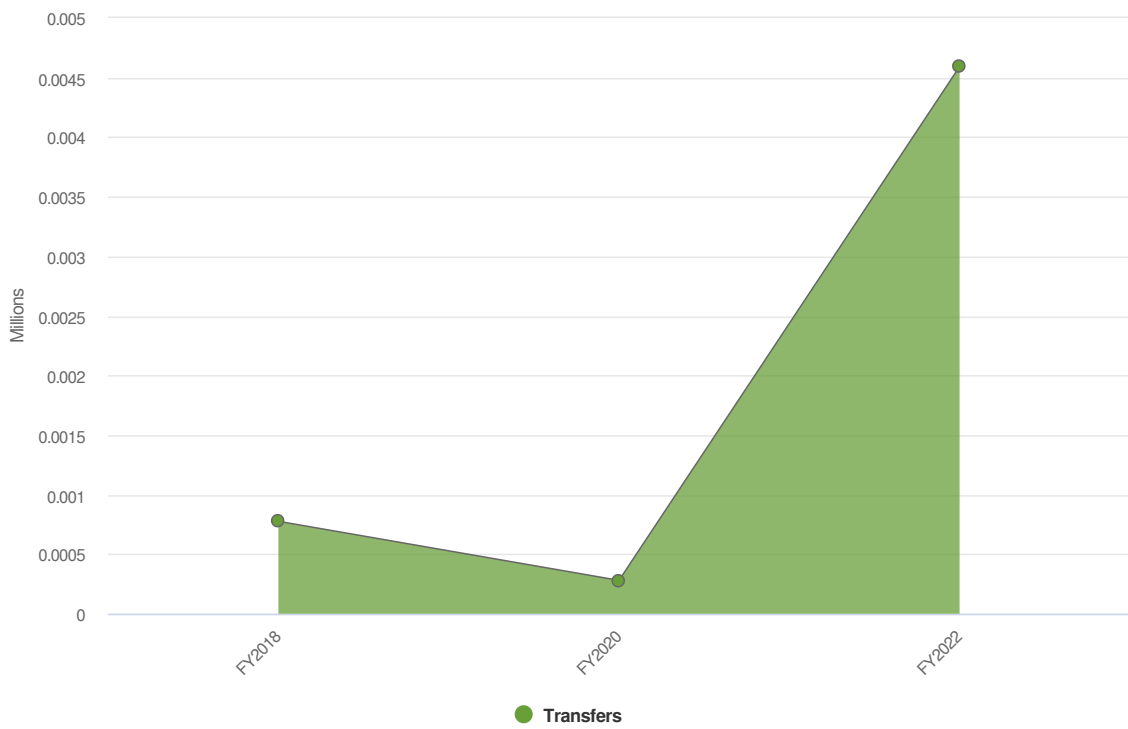


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2020 Actual	FY2022 Budgeted
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Name	Account ID	FY2020 Actual	FY2022 Budgeted
Expense Objects			
Transfers			
Transfer Out for Operations	455-010-491-030		\$4,592.00
TRANS.OUT TO GENERAL FUND	455-530-491-006	\$280.00	\$0.00
Total Transfers:		\$280.00	\$4,592.00
Total Expense Objects:		\$280.00	\$4,592.00

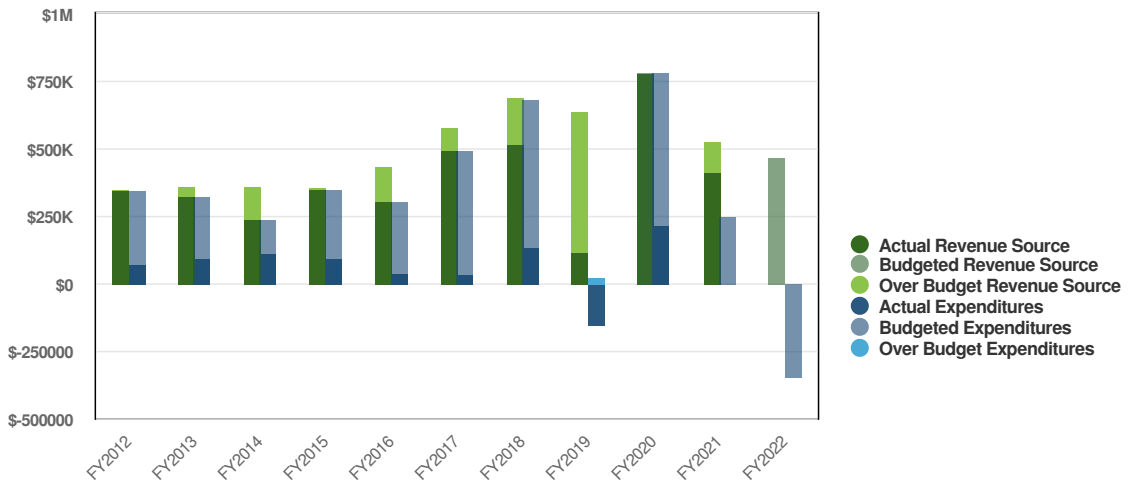


Project and Equipment Reserve

The Project/Equipment Reserve Fund stores department funds for future equipment purchases and projects specific to departments. Transfers fund the balance of the fund while specific charges for projects are generally transferred back to the appropriate fund before spending. Equipment purchases are completed directly from this fund to set up an annual reserve amount to be transferred back to replace the equipment in the future.

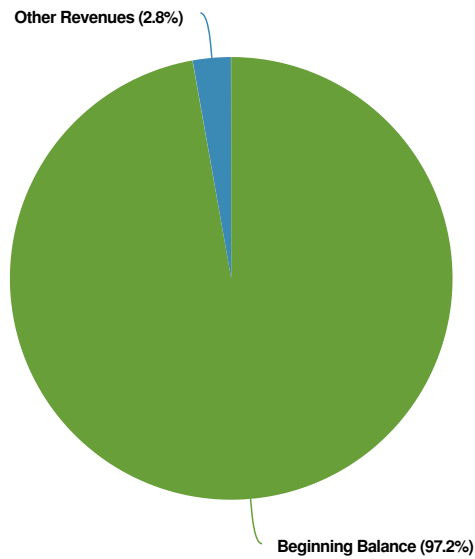
Summary

The City of Sweet Home is projecting \$467.41k of revenue in FY2022, which represents a 13.5% increase over the prior year. Budgeted expenditures are projected to decrease by 238.5% or \$594.99k to \$-345,466 in FY2022.

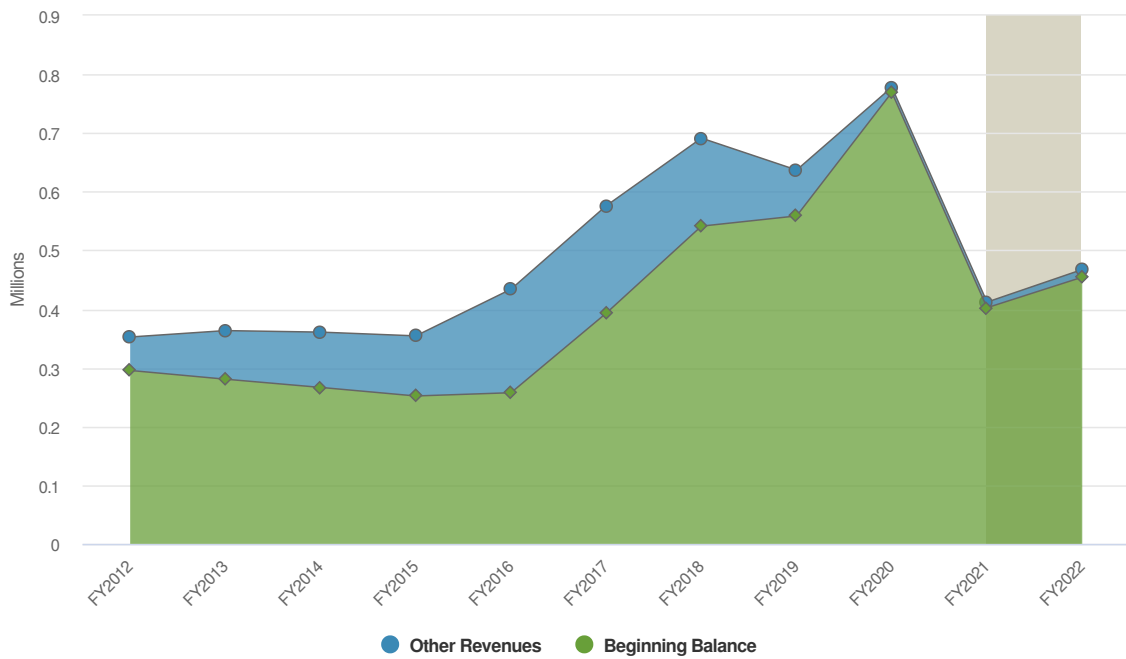


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

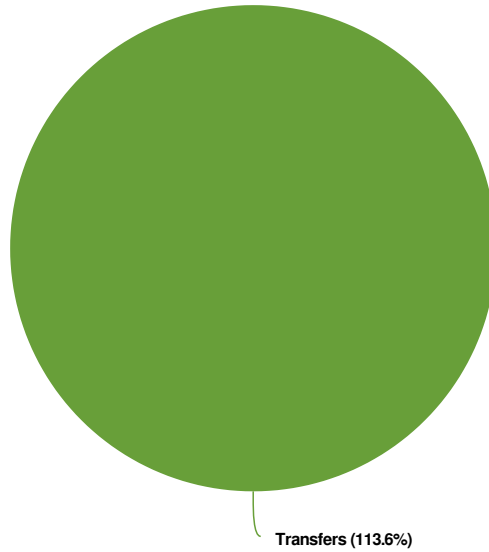


Grey background indicates budgeted figures.

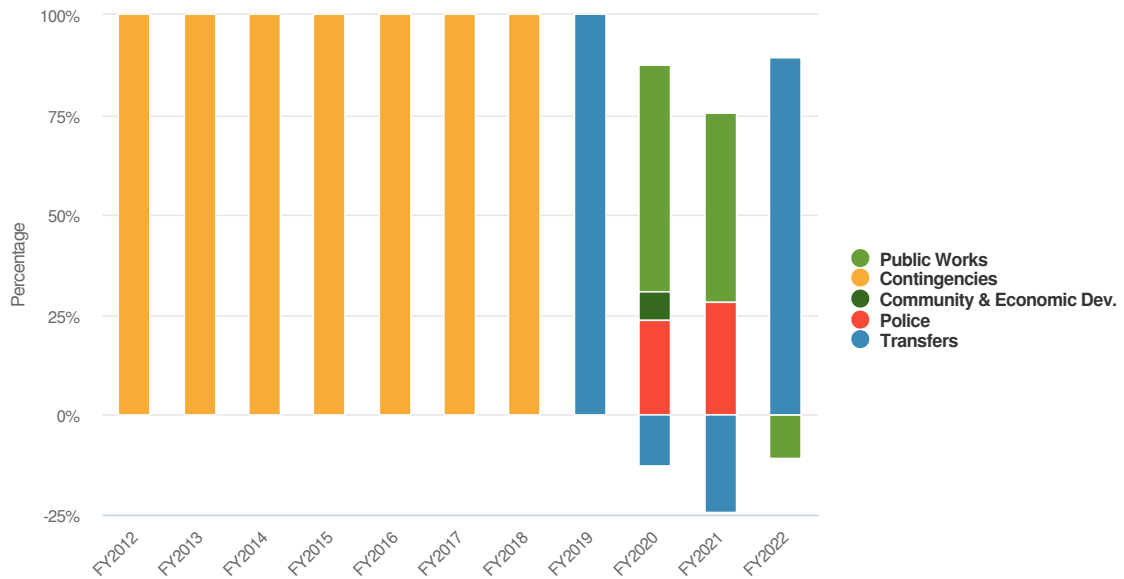
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEGINNING FUND BALANCE	202-000-300-000	\$558,711.52	\$769,193.92	\$402,330.00	\$454,360.00
Total Beginning Balance:		\$558,711.52	\$769,193.92	\$402,330.00	\$454,360.00
Other Revenues					
Interest	202-002-361-010	\$14,899.17	\$8,584.87	\$9,576.00	\$13,045.00
Donations	202-009-364-030	\$63,343.23	\$250.00		\$0.00
Total Other Revenues:		\$78,242.40	\$8,834.87	\$9,576.00	\$13,045.00
Total Revenue Source:		\$636,953.92	\$778,028.79	\$411,906.00	\$467,405.00

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



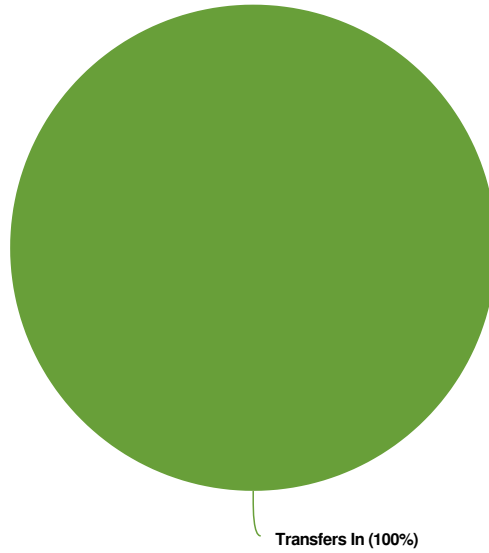
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expenditures					
Transfers					
Transfer In for Capital	202-010-391-040	-\$132,240.00	-\$36,078.00	-\$118,480.00	-\$432,358.00
Transfer Out for Capital	202-010-491-040				\$40,000.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Total Transfers:		-\$132,240.00	-\$36,078.00	-\$118,480.00	-\$392,358.00
Community & Economic Dev.					
Vehicles	202-006-419-742	\$0.00	\$20,917.48		\$0.00
Total Community & Economic Dev.:		\$0.00	\$20,917.48		\$0.00
Public Works					
Equipment/Machinery	202-009-480-741	\$0.00	\$113,966.00		\$0.00
Vehicles	202-009-480-742	\$0.00	\$47,048.63	\$230,000.00	\$46,892.00
Professional Services	202-009-480-320	\$0.00	\$3,060.00		\$0.00
Total Public Works:		\$0.00	\$164,074.63	\$230,000.00	\$46,892.00
Police					
Equipment & Machinery	202-007-421-741	\$0.00	\$32,200.00	\$138,000.00	\$0.00
Technical Services	202-007-421-340	\$0.00	\$13,678.75		\$0.00
Office Supplies	202-007-421-610	\$0.00	\$21,795.00		\$0.00
Tools & Small Equipment	202-007-421-614	\$0.00	\$1,115.00		\$0.00
Postage	202-007-421-618	\$0.00	\$172.56		\$0.00
Total Police:		\$0.00	\$68,961.31	\$138,000.00	\$0.00
Total Expenditures:		-\$132,240.00	\$217,875.42	\$249,520.00	-\$345,466.00

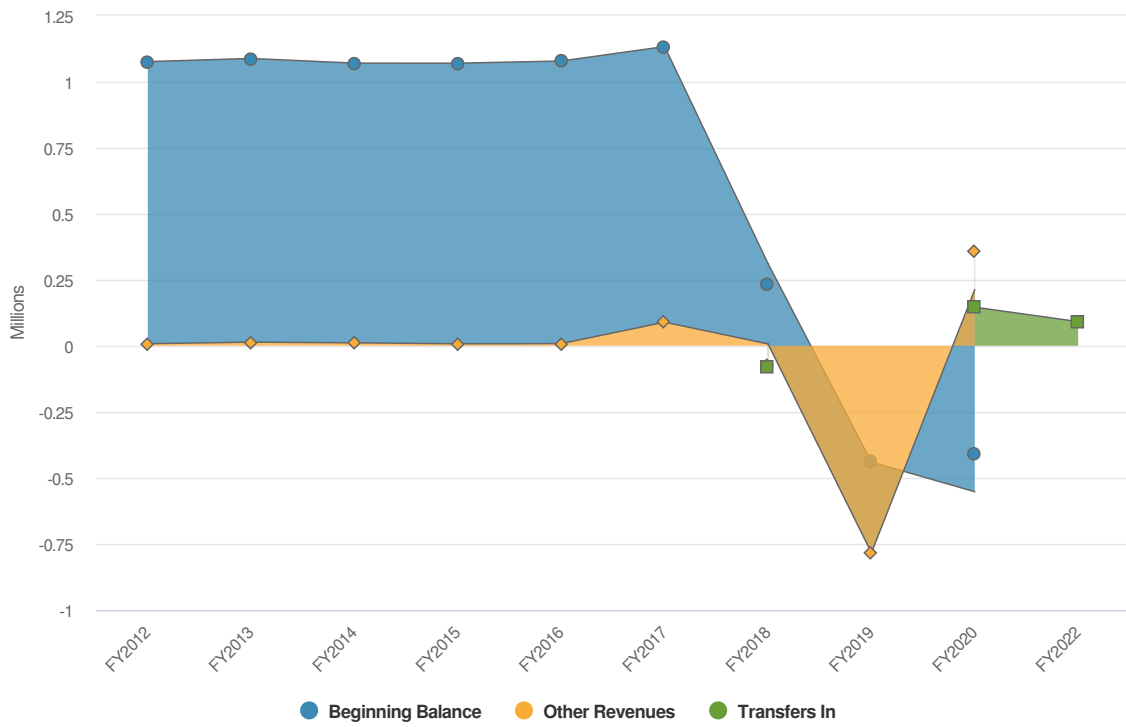


Revenues by Source

Projected 2022 Revenues by Source



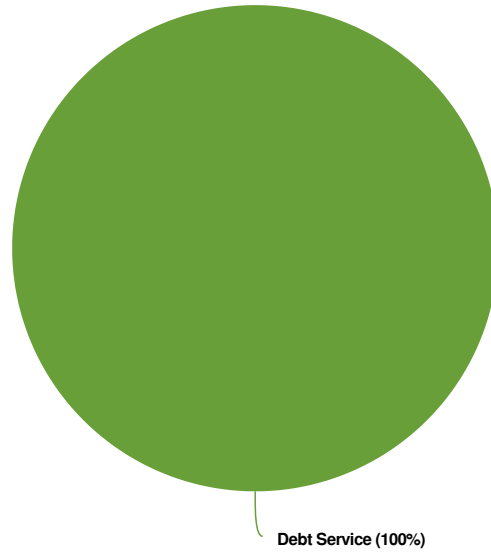
Budgeted and Historical 2022 Revenues by Source



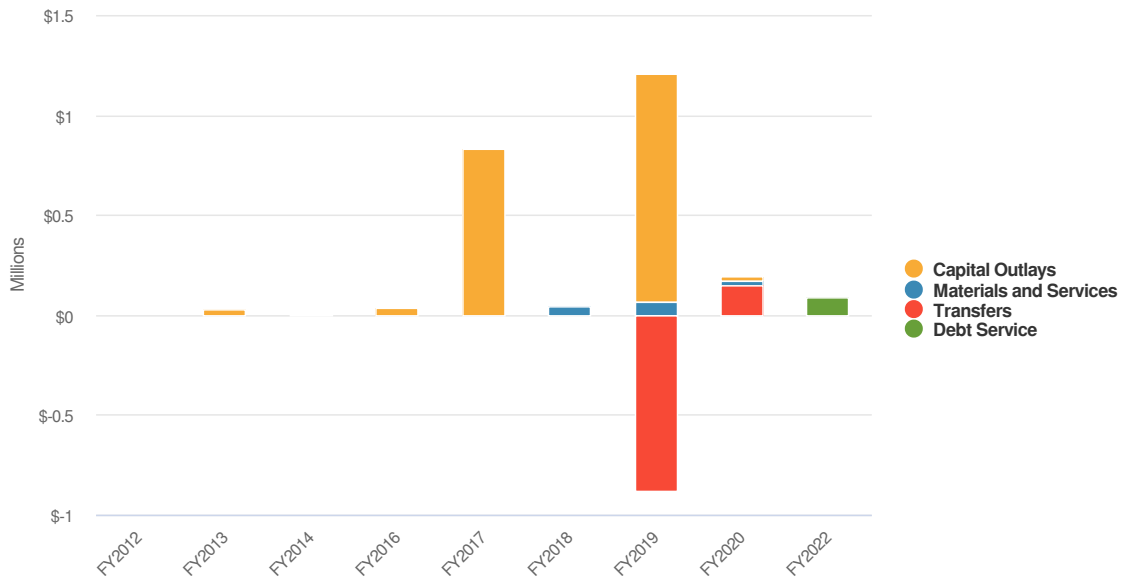
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2022 Budgeted
Revenue Source				
Transfers In				
Transfer In for Capital	310-010-391-040		\$146,014.00	\$91,407.01
Total Transfers In:			\$146,014.00	\$91,407.01
Beginning Balance				
BEGINNING FUND BALANCE	310-000-300-000	\$343,757.84	-\$765,751.33	\$0.00
Total Beginning Balance:		\$343,757.84	-\$765,751.33	\$0.00
Other Revenues				
WORKING CAPITAL	310-000-301-000	-\$800,000.00	\$0.00	\$0.00
Interest	310-002-361-010	\$14,650.02	\$0.00	\$0.00
Sale of Fixed Assets	310-002-392-010	\$0.00	\$207,610.00	\$0.00
Miscellaneous Revenue	310-002-395-011	\$1,400.00	\$5,374.50	\$0.00
Total Other Revenues:		-\$783,949.98	\$212,984.50	\$0.00
Total Revenue Source:		-\$440,192.14	-\$406,752.83	\$91,407.01

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2022 Budgeted
Expense Objects				
Capital Outlays				
Construction	310-002-480-731	\$1,131,726.26	\$5,513.38	\$0.00
Machinery	310-002-480-741	\$10,000.00	\$18,830.27	\$0.00

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2022 Budgeted
Total Capital Outlays:		\$1,141,726.26	\$24,343.65	\$0.00
Debt Service				
Debt Service - Principal	310-002-470-801			\$76,421.29
Debt Service - Interest	310-002-470-802			\$14,985.72
Total Debt Service:				\$91,407.01
Materials and Services				
Professional Services	310-002-480-320	\$49,599.18	\$2,416.99	\$0.00
Technical Services	310-002-480-340	\$0.00	\$6,339.39	\$0.00
Building Repair & Maintenance	310-002-480-431	\$945.21	\$3,478.18	\$0.00
Office Supplies	310-002-480-610	\$399.00	\$0.00	\$0.00
Operating Supplies	310-002-480-612	\$1,644.55	\$0.00	\$0.00
Tools & Small Equipment	310-002-480-614	\$84.99	\$2,199.96	\$0.00
Furniture	310-002-480-617		\$10,154.56	\$0.00
Computers	310-002-480-619	\$11,160.00	\$845.00	\$0.00
Total Materials and Services:		\$63,832.93	\$25,434.08	\$0.00
Transfers				
Transfer In for Capital	310-010-391-040	-\$880,000.00		
Transfer Out for Capital	310-010-491-040	\$0.00	\$146,014.00	\$0.00
Total Transfers:		-\$880,000.00	\$146,014.00	\$0.00
Total Expense Objects:		\$325,559.19	\$195,791.73	\$91,407.01

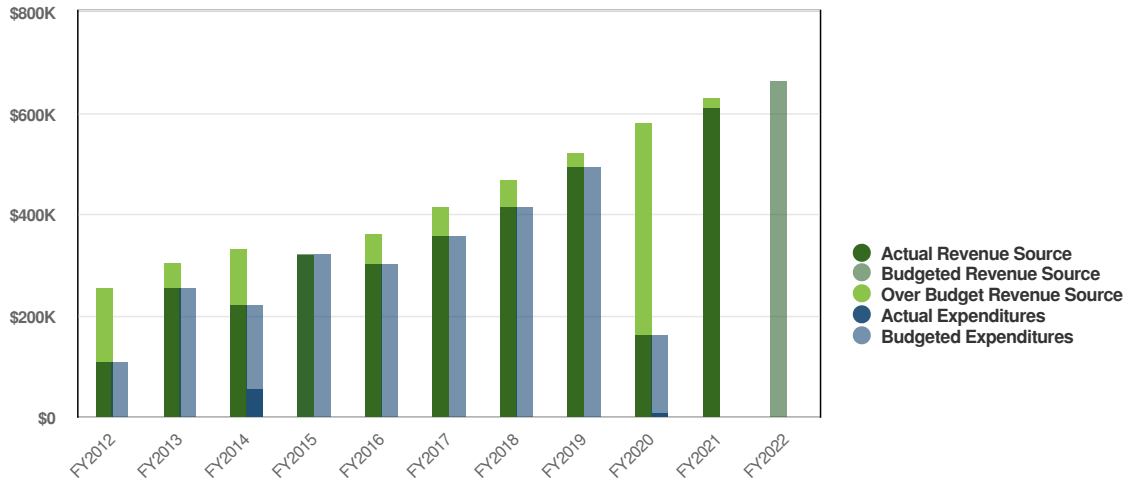


Water Dev. Reserve Fund

This system development charge reserve fund accumulates revenue to be used for future projects that enhance the capacity of the City's water system. System Development Charges (SDCs) charged to new development projects inside city limits are the driving resource for this fund.

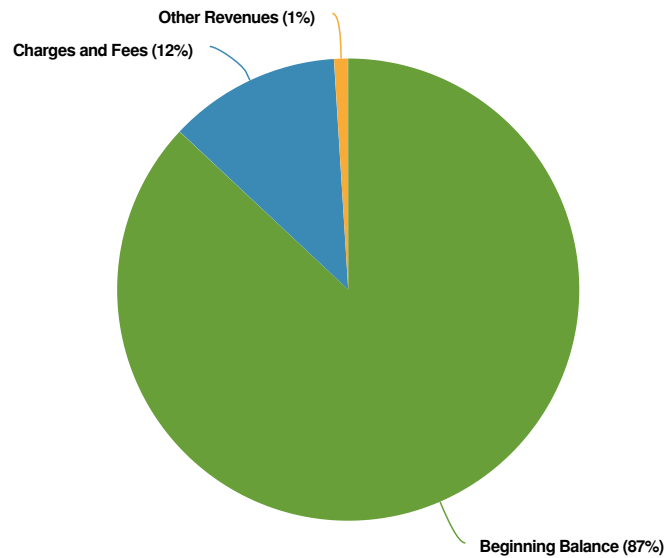
Summary

The City of Sweet Home is projecting \$662.76k of revenue in FY2022, which represents a 8.7% increase over the prior year. There are no budgeted expenditures for the 2022 proposed budget.

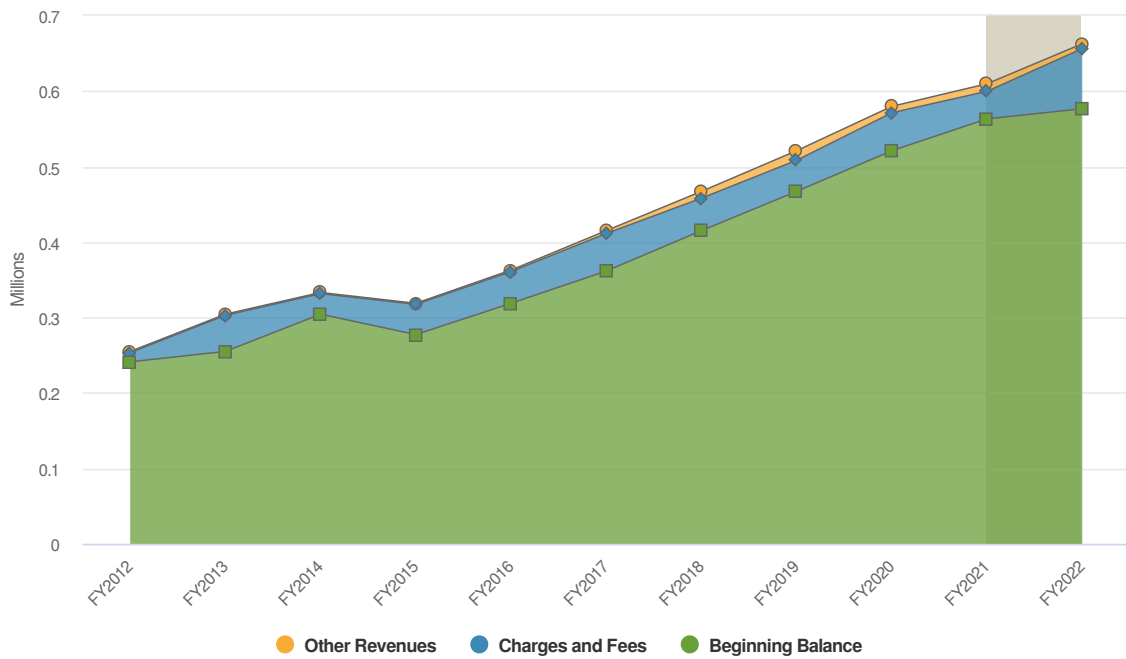


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

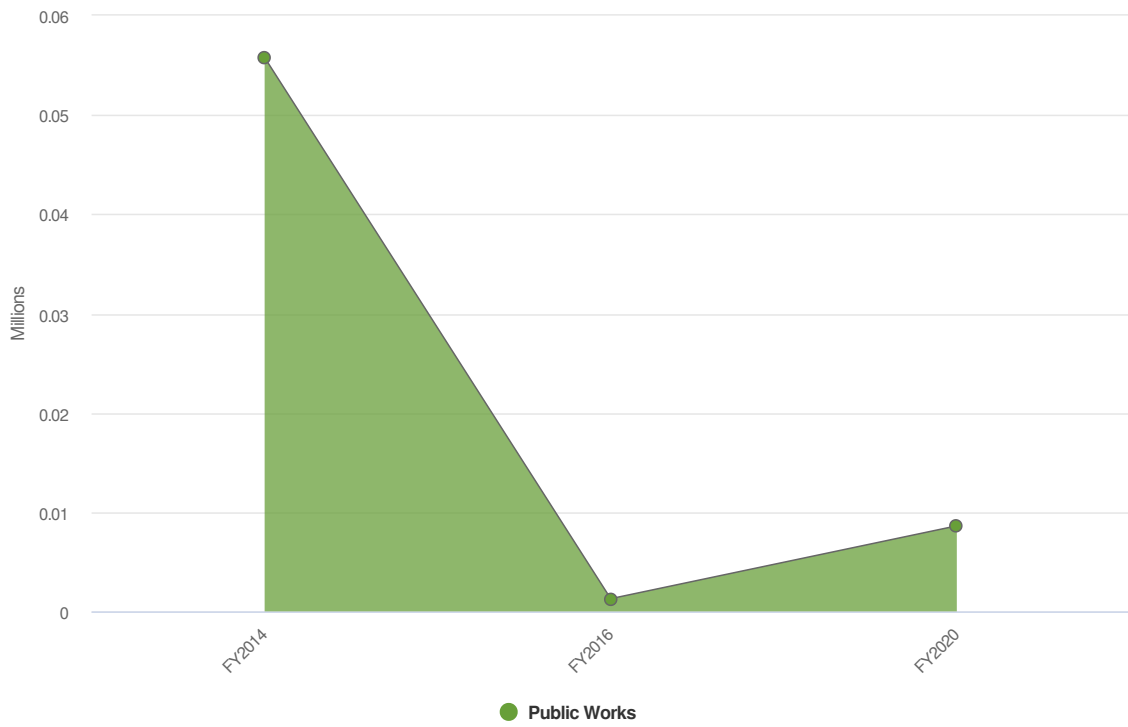


Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	501-000-300-000	\$467,096.43	\$521,011.12	\$563,230.00	\$576,571.00
Total Beginning Balance:		\$467,096.43	\$521,011.12	\$563,230.00	\$576,571.00
Other Revenues					
Interest	501-009-361-010	\$11,232.20	\$7,716.37	\$9,000.00	\$5,455.00
Interest on Assessments	501-009-361-012	\$1,460.02	\$780.04	\$1,000.00	\$1,000.00
Total Other Revenues:		\$12,692.22	\$8,496.41	\$10,000.00	\$6,455.00
Charges and Fees					
System Development Charges	501-009-340-022	\$37,610.00	\$41,454.00	\$35,000.00	\$78,233.00
Assessment Principal	501-009-355-010	\$3,612.47	\$8,822.75	\$1,500.00	\$1,500.00
Total Charges and Fees:		\$41,222.47	\$50,276.75	\$36,500.00	\$79,733.00
Total Revenue Source:		\$521,011.12	\$579,784.28	\$609,730.00	\$662,759.00

Expenditures by Function

Budgeted and Historical Expenditures by Function

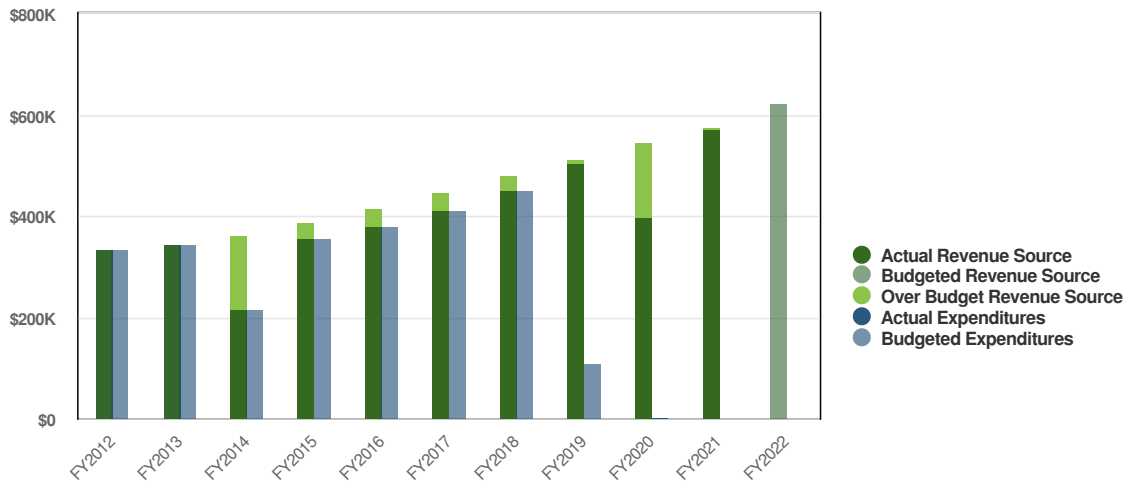


Name	Account ID	FY2020 Actual	FY2022 Budgeted
Expenditures			
Public Works			
Professional Services	501-009-433-320	\$8,614.19	\$0.00
Total Public Works:		\$8,614.19	\$0.00
Total Expenditures:		\$8,614.19	\$0.00



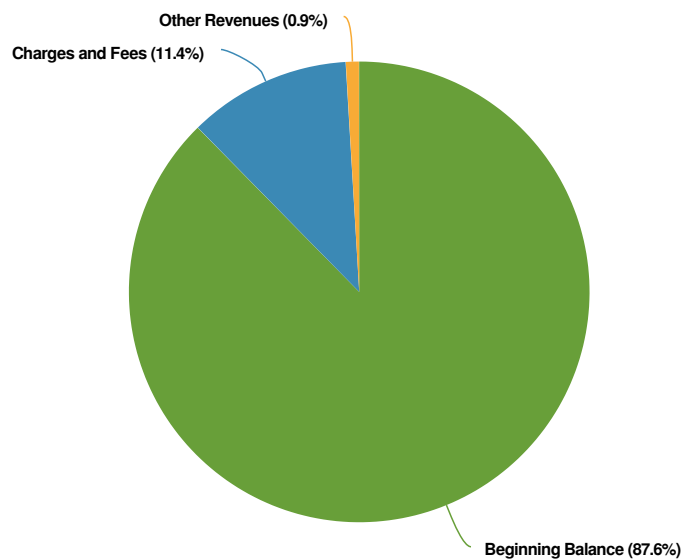
Summary

The City of Sweet Home is projecting \$623.49k of revenue in FY2022, which represents a 9.2% increase over the prior year. There are no budgeted expenditures for the 2022 approved budget.

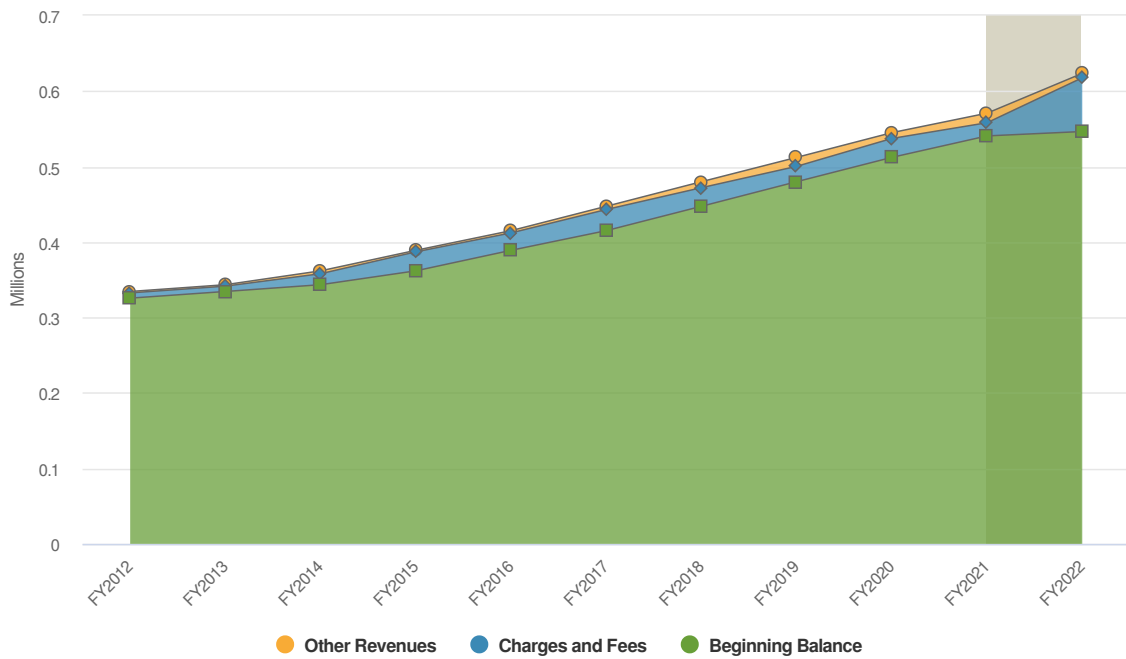


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEG. WORKING CAPITAL	551-000-300-000	\$479,925.18	\$512,163.25	\$540,591.00	\$546,415.00
Total Beginning Balance:		\$479,925.18	\$512,163.25	\$540,591.00	\$546,415.00
Other Revenues					
Interest	551-009-361-010	\$11,242.27	\$7,345.22	\$12,000.00	\$5,193.00
Interest on Assessments	551-009-361-012	\$653.45	\$337.23	\$650.00	\$650.00
Total Other Revenues:		\$11,895.72	\$7,682.45	\$12,650.00	\$5,843.00
Charges and Fees					
System Development Charges	551-009-340-022	\$19,317.00	\$24,305.00	\$16,500.00	\$70,227.00
Assessment Principal	551-009-355-010	\$1,025.35	\$762.00	\$1,000.00	\$1,000.00
Total Charges and Fees:		\$20,342.35	\$25,067.00	\$17,500.00	\$71,227.00
Total Revenue Source:		\$512,163.25	\$544,912.70	\$570,741.00	\$623,485.00

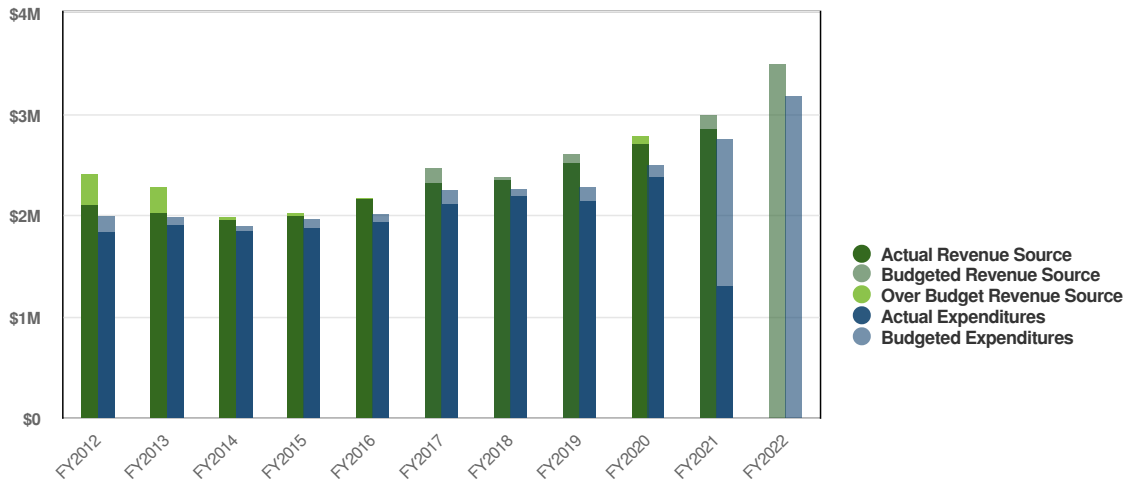


Water

The Water Fund accounts for the resources and expenses related to the supply, treatment and distribution of water to utility customers in Sweet Home. User fees provide the necessary resources for this enterprise fund.

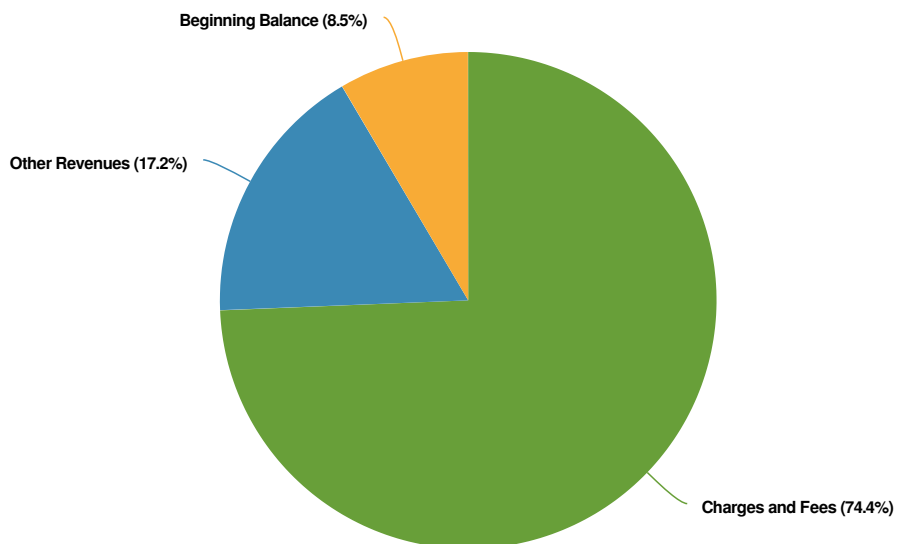
Summary

The City of Sweet Home is projecting \$3.5M of revenue in FY2022, which represents a 17% increase over the prior year. Budgeted expenditures are projected to increase by 15.5% or \$428.19K to \$3.19M in FY2022.

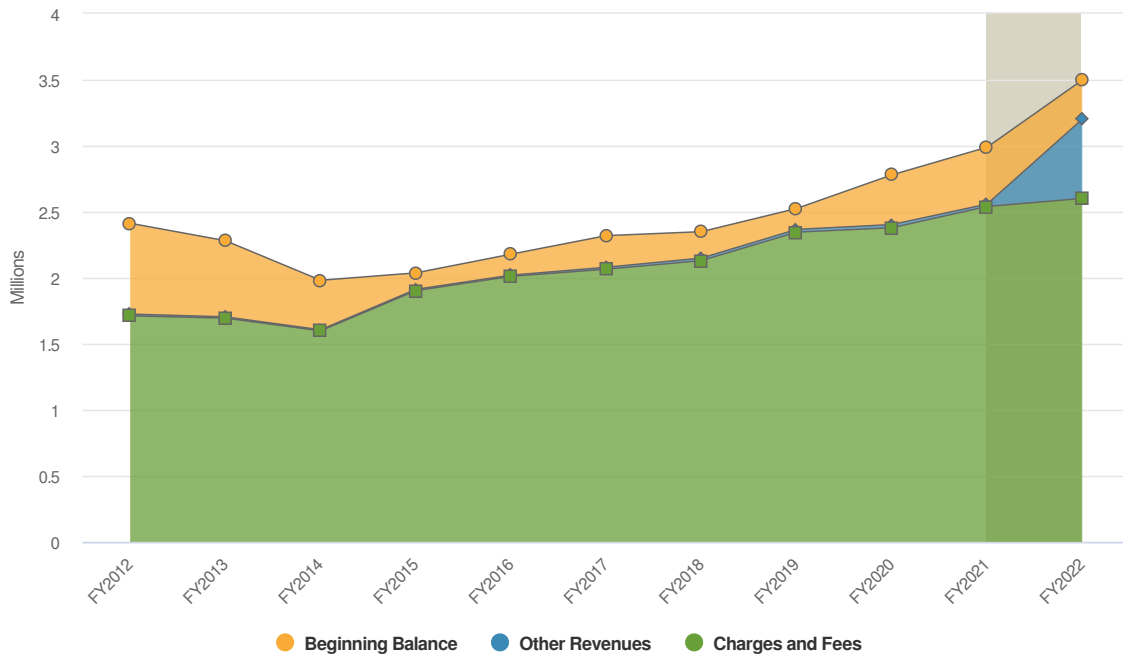


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source



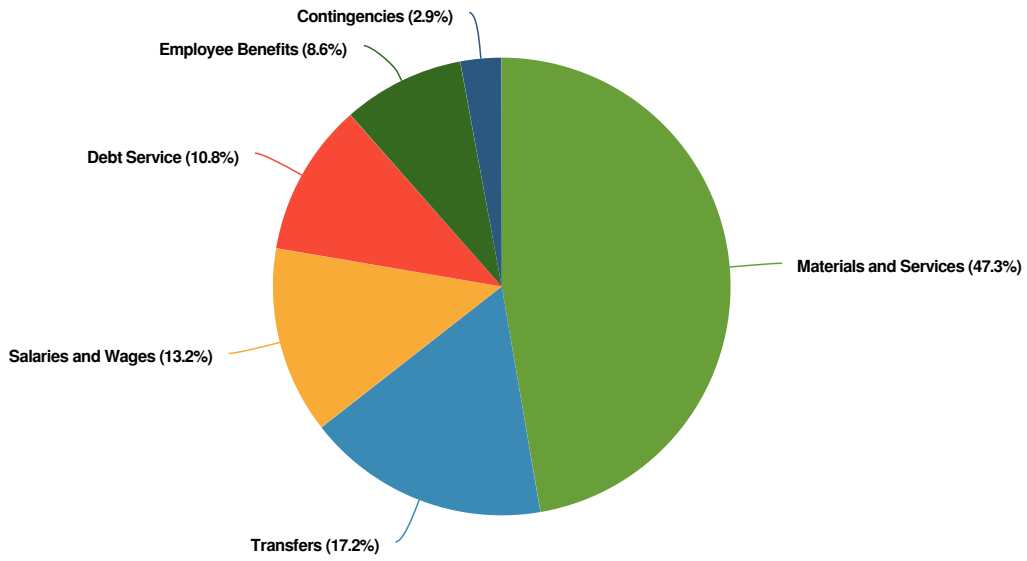
Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	500-000-300-000	\$158,366.61	\$376,263.38	\$430,798.00	\$296,175.00
Total Beginning Balance:		\$158,366.61	\$376,263.38	\$430,798.00	\$296,175.00
Other Revenues					
INTEREST	500-000-361-000				\$5,050.00
MISC. REVENUES	500-000-390-001				\$13,175.00
Interest	500-009-361-010	\$8,735.32	\$5,661.74	\$5,000.00	\$0.00
Miscellaneous Revenues	500-009-395-011	\$12,159.44	\$18,144.34	\$13,175.00	\$582,000.00
Total Other Revenues:		\$20,894.76	\$23,806.08	\$18,175.00	\$600,225.00
Charges and Fees					
WATER USER FEES	500-000-340-001				\$2,570,580.00
WATER CONNECTION FEES	500-000-340-002				\$30,000.00
User Fees	500-009-340-021	\$2,317,575.50	\$2,349,160.10	\$2,519,526.00	\$0.00
Utility Connection Fees	500-009-340-025	\$27,703.00	\$29,612.00	\$20,000.00	\$0.00
Total Charges and Fees:		\$2,345,278.50	\$2,378,772.10	\$2,539,526.00	\$2,600,580.00
Total Revenue Source:		\$2,524,539.87	\$2,778,841.56	\$2,988,499.00	\$3,496,980.00

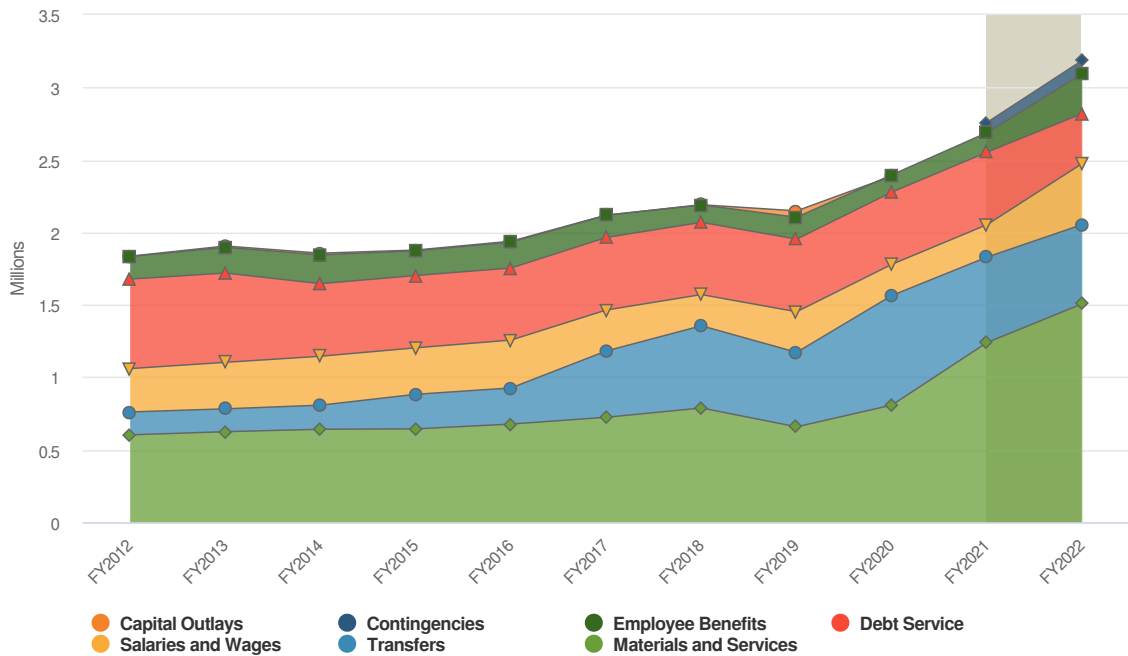


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Contingencies					
Contingency	500-009-490-000	\$0.00	\$0.00	\$70,143.00	\$92,549.00
Total Contingencies:		\$0.00	\$0.00	\$70,143.00	\$92,549.00
Salaries and Wages					
Staff Pay	500-009-433-110	\$253,851.52	\$179,797.41	\$185,401.00	\$234,477.00
Overtime	500-009-433-130	\$437.03	\$1,110.08	\$2,500.00	\$2,575.00
Staff Pay	500-009-333-110	\$25,648.78	\$34,357.16	\$35,937.00	\$184,542.00
Total Salaries and Wages:		\$279,937.33	\$215,264.65	\$223,838.00	\$421,594.00
Employee Benefits					
Group Insurance	500-009-433-210	\$84,779.17	\$66,867.04	\$76,841.00	\$107,579.00
FICA/Medicare	500-009-433-220	\$19,220.34	\$13,705.50	\$14,376.00	\$18,135.00
Retirement	500-009-433-230	\$28,973.40	\$21,466.33	\$22,251.00	\$28,139.00
Unemployment Contribution	500-009-433-250	\$370.32	\$81.27	\$188.00	\$237.00
Workers' Compensation	500-009-433-260	\$5,161.92	\$3,711.78	\$5,258.00	\$6,522.00
Group Insurance	500-009-333-210	\$6,620.85	\$4,840.60	\$4,996.00	\$68,622.00
FICA/Medicare	500-009-333-220	\$1,942.84	\$2,559.89	\$2,750.00	\$14,117.00
Retirement	500-009-333-230	\$3,651.72	\$5,395.88	\$5,643.00	\$23,516.00
Unemployment Contribution	500-009-333-250	\$38.65	\$11.53	\$36.00	\$185.00
Workers' Compensation	500-009-333-260	\$301.14	\$558.07	\$2,661.00	\$6,897.00
Total Employee Benefits:		\$151,060.35	\$119,197.89	\$135,000.00	\$273,949.00
Capital Outlays					
Projects & Improvements	500-009-433-730	\$540.00	\$0.00		\$0.00
Machinery	500-009-433-741	\$18,969.17	\$0.00		\$0.00
Vehicles	500-009-433-742	\$6,468.61	\$135.00		\$0.00
Buildings	500-009-333-720	\$18,020.00	-\$9,010.00		\$0.00
Total Capital Outlays:		\$43,997.78	-\$8,875.00		\$0.00
Debt Service					
Debt Service - Principal	500-009-470-801	\$345,539.13	\$348,391.06	\$356,284.00	\$344,675.00
Debt Service - Interest	500-009-470-802	\$155,676.79	\$149,824.48	\$143,932.00	\$0.00
Total Debt Service:		\$501,215.92	\$498,215.54	\$500,216.00	\$344,675.00
Materials and Services					
OFFICE SUPPLIES	500-220-419-610		\$6.99		\$0.00
Memberships/Dues	500-009-433-310	\$2,248.50	\$872.50	\$2,000.00	\$2,020.00
Subscriptions	500-009-433-311	\$856.00	\$149.84	\$1,000.00	\$1,010.00
Professional Services	500-009-433-320	\$39,408.44	\$27,517.51	\$25,250.00	\$35,503.00
Labor Relations	500-009-433-321	\$0.00	\$4,445.67		\$0.00
Technical Services	500-009-433-340	\$12,931.57	\$24,810.07	\$33,330.00	\$35,000.00
Easements	500-009-433-400	\$1,158.46	\$1,247.25	\$1,250.00	\$1,263.00
Custodial Services	500-009-433-423	\$326.14	\$499.62	\$500.00	\$505.00
Equipment Repair & Maintenance	500-009-433-430	\$7,320.99	\$3,353.84	\$7,500.00	\$7,575.00
Building Repair & Maintenance	500-009-433-431	\$1,963.56	\$2,857.24	\$2,000.00	\$7,020.00
Grounds Maintenance	500-009-433-432	\$123.49	\$26.29	\$570.00	\$576.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Equipment/Vehicle Rental	500-009-433-442	\$2,065.89	\$1,638.48	\$2,020.00	\$2,040.00
Insurance	500-009-433-520	\$0.00	\$33,109.57	\$35,000.00	\$3,723.00
Advertising	500-009-433-540	\$155.00	\$642.80	\$1,000.00	\$1,010.00
Duplicating & Printing	500-009-433-550	\$665.61	\$474.57	\$500.00	\$505.00
Training/Travel	500-009-433-580	\$3,765.55	\$1,420.72	\$5,000.00	\$5,050.00
Office Supplies	500-009-433-610	\$965.40	\$696.84	\$5,000.00	\$5,050.00
Cleaning Supplies	500-009-433-611	\$267.41	\$146.53	\$500.00	\$505.00
Operating Supplies	500-009-433-612	\$58,241.34	\$81,726.52	\$116,655.00	\$700,000.00
Uniforms/Clothing	500-009-433-613	\$2,300.91	\$1,791.53	\$2,500.00	\$2,525.00
Tools & Small Equipment	500-009-433-614	\$10,408.92	\$5,253.52	\$1,500.00	\$2,515.00
Bank Expense	500-009-433-615	\$0.00	\$300.00		\$0.00
Furniture	500-009-433-617	\$69.04	\$37.96	\$500.00	\$1,505.00
Postage	500-009-433-618	\$3.42	\$191.55	\$0.00	\$0.00
Computers	500-009-433-619	\$353.17	\$1,947.75		\$0.00
Natural Gas	500-009-433-621	\$2,833.47	\$2,793.33	\$2,300.00	\$2,400.00
Electricity	500-009-433-622	\$5,471.57	\$4,301.34	\$5,775.00	\$7,000.00
Phone	500-009-433-623	\$4,508.77	\$3,805.76	\$6,000.00	\$1,000.00
TV/Internet	500-009-433-624	\$1,578.56	\$3,263.76	\$2,500.00	\$6,000.00
Gasoline/Fuel	500-009-433-626	\$9,981.95	\$7,946.15	\$10,000.00	\$12,000.00
Food & Beverage	500-009-433-630	\$24.12	\$11.73	\$100.00	\$0.00
Special Events	500-009-433-803	\$0.00	\$15.88		\$0.00
Administrative Chrgs for Svc	500-009-433-812	\$0.00	\$0.00	\$108,844.00	\$120,009.00
Finance Chrgs for Svc	500-009-433-813	\$0.00	\$0.00	\$70,319.00	\$73,132.00
Overtime	500-009-333-130	\$3.30	\$0.00		\$15,000.00
Memberships/Dues	500-009-333-310		\$0.00	\$500.00	\$1,505.00
Subscriptions	500-009-333-311	\$470.87	\$0.00		\$0.00
Professional Services	500-009-333-320	\$478,765.14	\$547,202.80	\$580,640.00	\$7,000.00
Labor Relations	500-009-333-321	\$0.00	\$545.32		\$0.00
Technical Services	500-009-333-340	\$7,528.09	\$7,144.41	\$662.00	\$17,000.00
Equipment Repair & Maintenance	500-009-333-430	\$628.24	\$27,902.02	\$10,100.00	\$50,000.00
Building Repair & Maintenance	500-009-333-431	\$0.00	\$6,582.26		\$2,000.00
Equipment/Vehicle Rental	500-009-333-442	\$72.00	\$0.00		\$0.00
Insurance	500-009-333-520		\$0.00		\$25,000.00
Advertising	500-009-333-540	\$162.50	\$10.00		\$0.00
Training/Travel	500-009-333-580	\$376.75	\$0.00	\$2,000.00	\$2,500.00
Office Supplies	500-009-333-610	\$0.00	\$210.47		\$2,000.00
Operating Supplies	500-009-333-612	\$3.93	\$0.00	\$0.00	\$55,000.00
Uniforms/Clothing	500-009-333-613				\$2,500.00
Tools & Small Equipment	500-009-333-614				\$15,000.00
Postage	500-009-333-618	\$112.50	\$0.00	\$150.00	\$150.00
Computers	500-009-333-619	\$0.00	\$812.71		\$2,500.00
Utilities	500-009-333-620	\$0.00	\$0.00		\$82,500.00
Phone	500-009-333-623	\$0.00	\$236.03	\$360.00	\$1,200.00
Food & Beverage	500-009-333-630	\$13.10	\$0.00		\$0.00
Special Events	500-009-333-803	\$2.44	\$0.00		\$0.00
Administrative Chrgs for Svc	500-009-333-812	\$0.00	\$0.00	\$119,075.00	\$117,915.00
Finance Chrgs for Svc	500-009-333-813	\$0.00	\$0.00	\$76,929.00	\$71,856.00
Total Materials and Services:		\$658,136.11	\$807,949.13	\$1,239,829.00	\$1,507,067.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Transfers					
Transfer Out for Services	500-010-491-020	\$162,252.00	\$327,938.00		\$0.00
Transfer Out for Capital	500-010-491-040	\$351,677.00	\$428,383.00	\$589,536.00	\$546,922.00
Total Transfers:		\$513,929.00	\$756,321.00	\$589,536.00	\$546,922.00
Total Expense Objects:		\$2,148,276.49	\$2,388,073.21	\$2,758,562.00	\$3,186,756.00

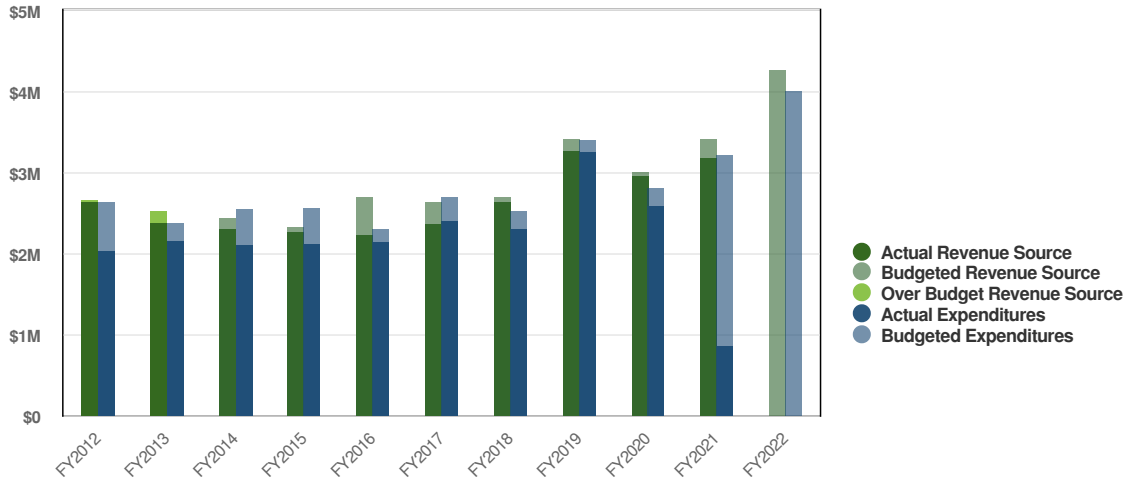


Wastewater

The Wastewater Enterprise Fund accounts for the resources and expenses related to the collection and treatment of the City's sewage. The primary source of revenue is user fees paid by utility customers.

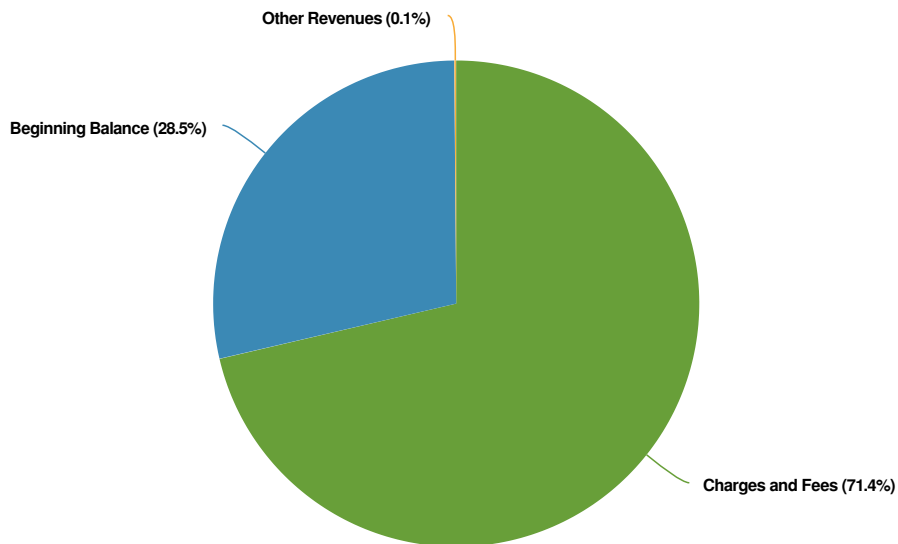
Summary

The City of Sweet Home is projecting \$4.28M of revenue in FY2022, which represents a 25.1% increase over the prior year. Budgeted expenditures are projected to increase by 24.8% or \$796.22K to \$4.01M in FY2022.

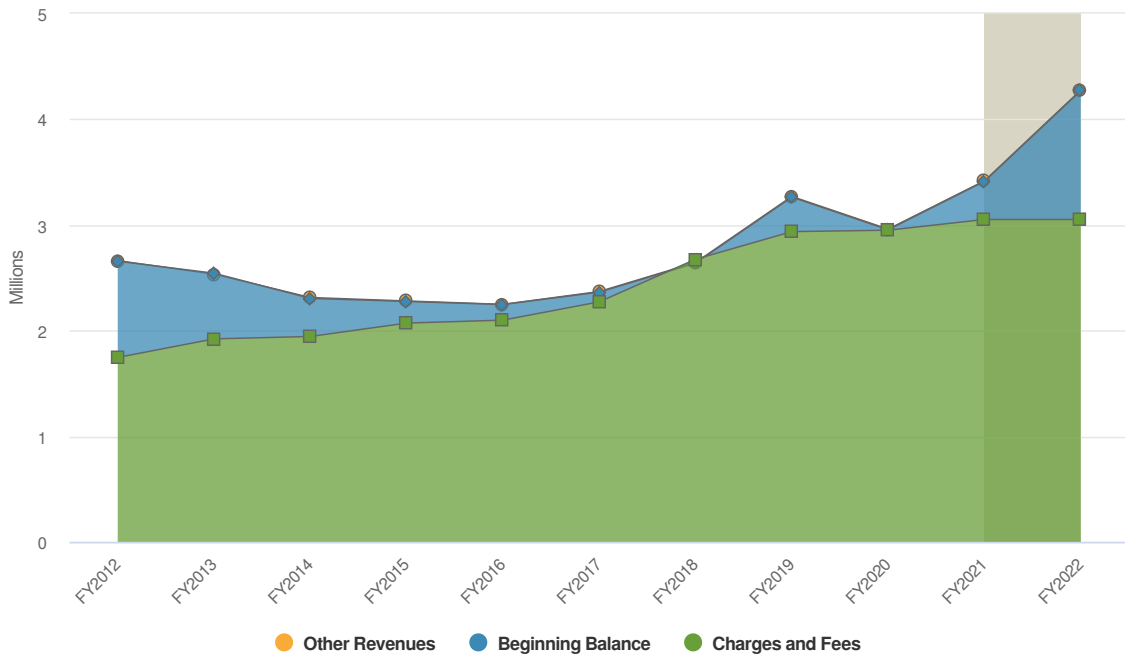


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

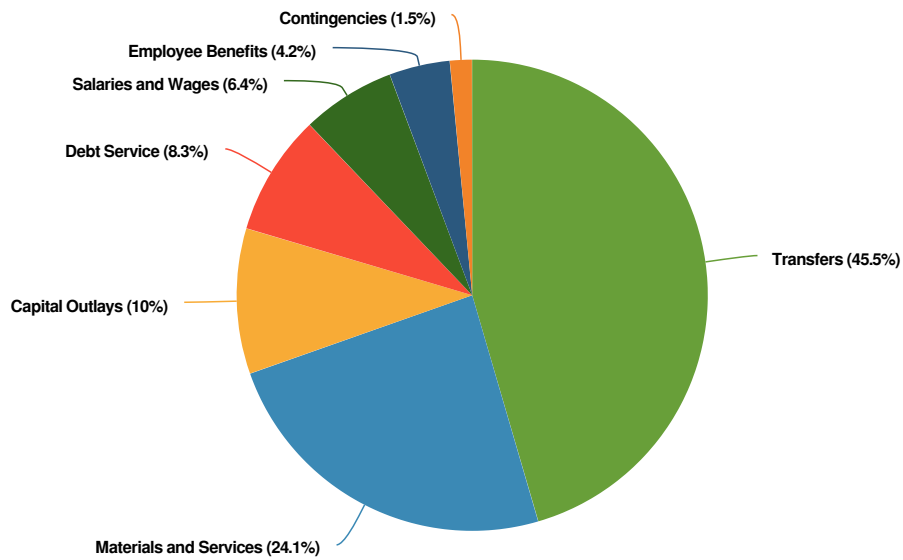


Grey background indicates budgeted figures.

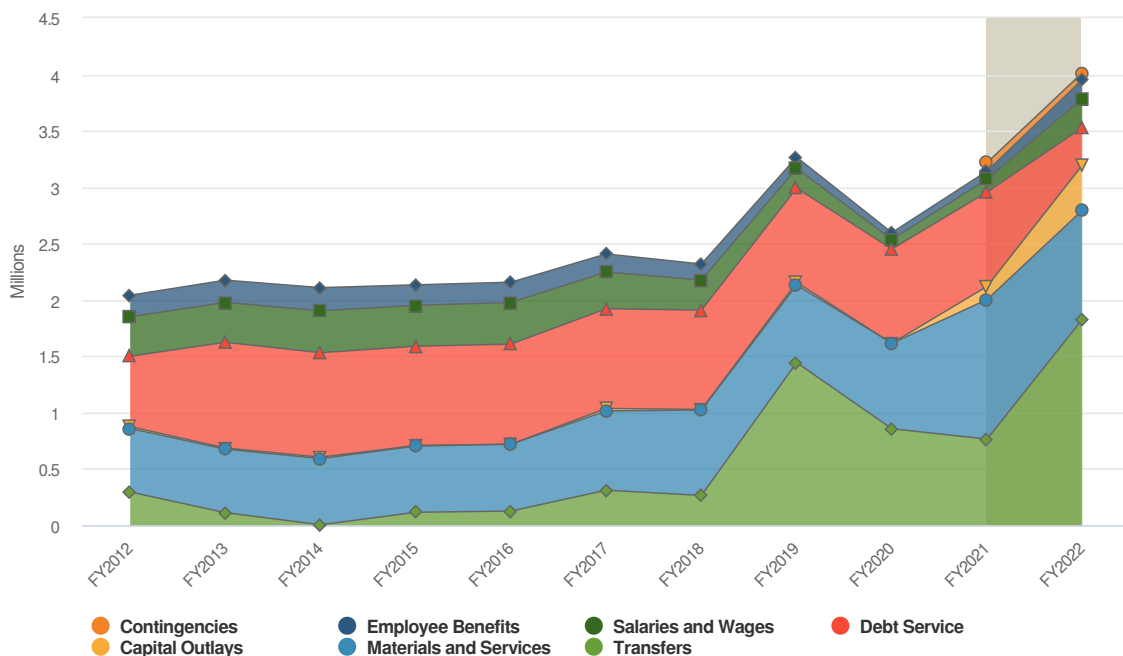
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	550-000-300-000	\$326,839.29	\$4,181.24	\$360,648.00	\$1,219,486.00
Total Beginning Balance:		\$326,839.29	\$4,181.24	\$360,648.00	\$1,219,486.00
Other Revenues					
Interest	550-009-361-010	\$5,983.66	\$4,126.33	\$4,000.00	\$3,973.00
Miscellaneous Revenues	550-009-395-011	\$227.70	\$2,006.28	\$1,000.00	\$1,000.00
Total Other Revenues:		\$6,211.36	\$6,132.61	\$5,000.00	\$4,973.00
Charges and Fees					
Utility User Fees	550-009-340-021	\$2,936,392.30	\$2,949,964.43	\$3,051,402.00	\$3,051,402.00
Total Charges and Fees:		\$2,936,392.30	\$2,949,964.43	\$3,051,402.00	\$3,051,402.00
Total Revenue Source:		\$3,269,442.95	\$2,960,278.28	\$3,417,050.00	\$4,275,861.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Contingencies					
Contingency	550-009-490-001	\$0.00	\$0.00	\$75,069.00	\$60,633.00
Total Contingencies:		\$0.00	\$0.00	\$75,069.00	\$60,633.00
Salaries and Wages					
Staff Pay	550-009-432-110	\$139,193.43	\$50,713.42	\$75,707.00	\$71,578.00
Overtime	550-009-432-130	\$1,284.31	\$0.00	\$3,000.00	\$2,000.00
Staff Pay	550-009-332-110	\$35,648.18	\$34,356.79	\$35,937.00	\$184,542.00
Total Salaries and Wages:		\$176,125.92	\$85,070.21	\$114,644.00	\$258,120.00
Employee Benefits					
Group Insurance	550-009-432-210	\$48,878.14	\$29,675.24	\$38,549.00	\$38,093.00
FICA/Medicare	550-009-432-220	\$10,526.79	\$3,865.38	\$6,022.00	\$5,629.00
Retirement	550-009-432-230	\$18,152.29	\$5,361.88	\$9,086.00	\$8,591.00
Unemployment Contribution	550-009-432-250	\$195.67	\$1,609.53	\$79.00	\$75.00
Workers' Compensation	550-009-432-260	\$2,257.35	\$1,016.36	\$2,147.00	\$1,992.00
GROUP INSURANCE	550-310-432-210		\$2,122.60		\$0.00
FICA	550-310-432-220		\$236.00		\$0.00
EMPLOYMENT	550-310-432-250		\$3,173.11		\$0.00
Group Insurance	550-009-332-210	\$8,930.81	\$4,841.04	\$4,996.00	\$68,622.00
FICA/Medicare	550-009-332-220	\$1,344.16	\$2,560.04	\$2,750.00	\$14,120.00
Retirement	550-009-332-230	\$7,757.58	\$5,396.13	\$5,643.00	\$23,516.00
Unemployment Contribution	550-009-332-250	\$45.77	\$11.87	\$36.00	\$185.00
Workers' Compensation	550-009-332-260	\$385.39	\$558.10	\$2,661.00	\$6,868.00
Total Employee Benefits:		\$98,473.95	\$60,427.28	\$71,969.00	\$167,691.00
Capital Outlays					
Buildings	550-009-432-720	\$0.00	\$0.00	\$117,188.00	\$0.00
Projects & Improvements	550-009-432-730	\$360.00	\$0.00		\$0.00
Machinery	550-009-432-741	\$3,146.47	\$0.00		\$400,000.00
Vehicles	550-009-432-742	\$18,957.96	\$415.00		\$0.00
Total Capital Outlays:		\$22,464.43	\$415.00	\$117,188.00	\$400,000.00
Debt Service					
Debt Service - Principal	550-009-470-801	\$691,194.00	\$704,613.00	\$718,442.00	\$285,893.00
Debt Service - Interest	550-009-470-802	\$145,314.00	\$131,895.00	\$118,066.00	\$46,983.00
Total Debt Service:		\$836,508.00	\$836,508.00	\$836,508.00	\$332,876.00
Materials and Services					
Memberships/Dues	550-009-432-310	\$714.00	\$522.50	\$1,010.00	\$1,010.00
Subscriptions	550-009-432-311	\$323.91	\$146.04	\$0.00	\$200.00
Professional Services	550-009-432-320	\$74,478.73	\$59,455.19	\$74,647.00	\$74,647.00
Labor Relations	550-009-432-321	\$567.00	\$2,460.01	\$2,000.00	\$2,500.00
Technical Services	550-009-432-340	\$20,672.21	\$16,920.35	\$20,200.00	\$20,402.00
Custodial Services	550-009-432-423	\$217.47	\$341.65	\$0.00	\$0.00
Equipment Repair & Maintenance	550-009-432-430	\$2,181.23	\$12,159.72	\$6,100.00	\$12,200.00
Building Repair & Maintenance	550-009-432-431	\$1,303.16	\$1,904.86	\$1,600.00	\$6,600.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Grounds Maintenance	550-009-432-432	\$82.35	\$17.53	\$2,020.00	\$1,000.00
Equipment/Vehicle Rental	550-009-432-442	\$1,560.35	\$10,984.44	\$1,010.00	\$1,020.00
Insurance	550-009-432-520	\$0.00	\$29,358.24	\$30,826.00	\$17,834.00
Advertising	550-009-432-540	\$42.21	\$39.65	\$1,000.00	\$1,000.00
Duplicating & Printing	550-009-432-550	\$535.51	\$420.28	\$500.00	\$500.00
Training/Travel	550-009-432-580	\$931.64	\$3,339.25	\$4,550.00	\$3,000.00
Office Supplies	550-009-432-610	\$676.88	\$396.44	\$3,000.00	\$2,500.00
Cleaning Supplies	550-009-432-611	\$323.18	\$97.69	\$250.00	\$250.00
Operating Supplies	550-009-432-612	\$10,522.80	\$11,770.26	\$20,500.00	\$20,705.00
Uniforms/Clothing	550-009-432-613	\$1,695.39	\$1,108.05	\$2,500.00	\$2,500.00
Tools & Small Equipment	550-009-432-614	\$1,505.24	\$3,959.32	\$2,600.00	\$3,500.00
Bank Expense	550-009-432-615	\$0.00	\$200.00		\$0.00
Furniture	550-009-432-617	\$46.06	\$25.31	\$1,500.00	\$1,515.00
Postage	550-009-432-618	\$2.27	\$12.02	\$0.00	\$0.00
Computers	550-009-432-619	\$176.64	\$2,133.50		\$0.00
Natural Gas	550-009-432-621	\$565.01	\$536.01	\$600.00	\$606.00
Electricity	550-009-432-622	\$2,554.53	\$2,174.38	\$3,000.00	\$3,000.00
Phone	550-009-432-623	\$2,515.00	\$2,351.25	\$8,000.00	\$2,500.00
TV/Internet	550-009-432-624	\$1,026.33	\$2,122.79	\$1,000.00	\$1,010.00
Gasoline/Fuel	550-009-432-626	\$5,606.52	\$6,076.24	\$5,600.00	\$5,600.00
Food & Beverage	550-009-432-630	\$29.07	\$5.37	\$0.00	\$0.00
Special Events	550-009-432-803	\$0.00	\$10.60		\$0.00
Administrative Chrgs for Svc	550-009-432-812	\$0.00	\$0.00	\$102,041.00	\$79,637.00
Finance Chrgs for Svc	550-009-432-813	\$0.00	\$0.00	\$71,705.00	\$52,580.00
Overtime	550-009-332-130	\$3.30	\$0.00		\$15,000.00
Memberships/Dues	550-009-332-310	\$0.00	\$0.00	\$750.00	\$750.00
Professional Services	550-009-332-320	\$549,148.61	\$551,135.72	\$596,600.00	\$90,000.00
Labor Relations	550-009-332-321	\$1,134.00	\$397.80		\$0.00
Technical Services	550-009-332-340	\$7,078.10	\$7,189.37	\$7,000.00	\$13,500.00
Equipment Repair & Maintenance	550-009-332-430	\$93.95	\$13,524.85	\$30,300.00	\$35,000.00
Building Repair & Maintenance	550-009-332-431	\$0.00	\$0.00		\$1,500.00
Equipment/Vehicle Rental	550-009-332-442	\$48.00	\$0.00	\$1,000.00	\$4,000.00
Insurance	550-009-332-520		\$0.00		\$17,000.00
Advertising	550-009-332-540	\$162.50	\$34.00	\$0.00	\$0.00
Training/Travel	550-009-332-580	\$271.28	\$114.80	\$2,000.00	\$3,000.00
Office Supplies	550-009-332-610	\$0.00	\$203.48		\$1,500.00
Operating Supplies	550-009-332-612	\$51.28	\$13,088.19	\$0.00	\$104,000.00
Uniforms/Clothing	550-009-332-613				\$2,000.00
Tools & Small Equipment	550-009-332-614				\$5,000.00
Postage	550-009-332-618	\$112.50	\$0.00	\$0.00	\$0.00
Computers	550-009-332-619	\$0.00	\$812.71		\$1,500.00
Electricity	550-009-332-622	\$0.00	\$0.00		\$75,000.00
Phone	550-009-332-623	\$0.00	\$236.01	\$0.00	\$1,000.00
Food & Beverage	550-009-332-630	\$58.10	\$2.45		\$0.00
Special Events	550-009-332-803	\$2.10	\$0.00		\$0.00
Administrative Chrgs for Svc	550-009-332-812	\$0.00	\$0.00	\$136,358.00	\$169,229.00
Finance Chrgs for Svc	550-009-332-813	\$0.00	\$0.00	\$95,821.00	\$111,733.00
Total Materials and Services:		\$689,018.41	\$757,788.32	\$1,237,588.00	\$968,528.00



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Transfers					
Transfer Out for Services	550-010-491-020	\$162,252.00	\$356,548.00		\$0.00
Transfer Out for Capital	550-010-491-040	\$1,280,419.00	\$499,136.00	\$764,000.00	\$1,825,333.00
Total Transfers:		\$1,442,671.00	\$855,684.00	\$764,000.00	\$1,825,333.00
Total Expense Objects:		\$3,265,261.71	\$2,595,892.81	\$3,216,966.00	\$4,013,181.00

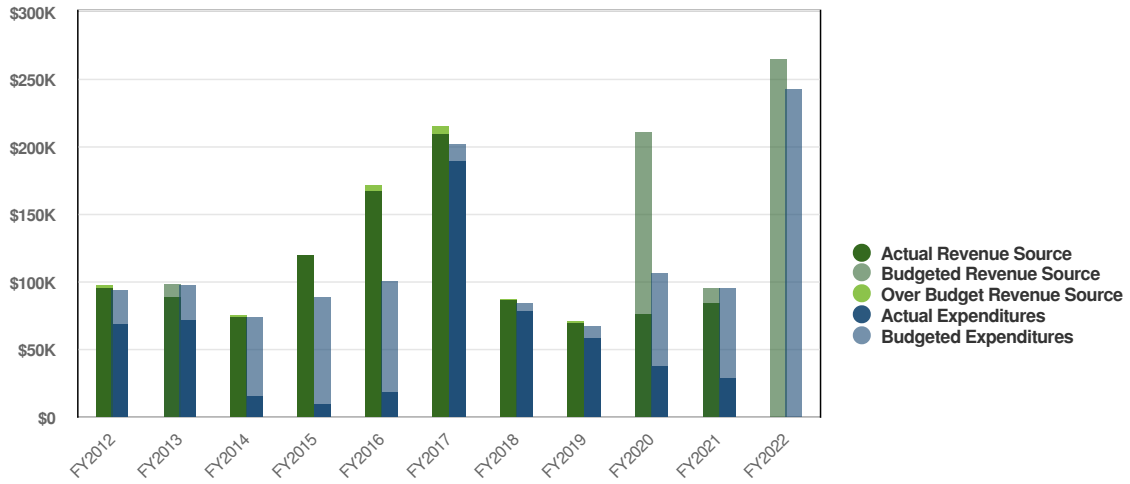


Storm Water Drainage

The Storm Water Fund accounts for the resources and expenses related to the maintenance of the City's storm water drainage system. The primary source of revenue for this fund is user fees paid by an equivalent dwelling unit (EDU).

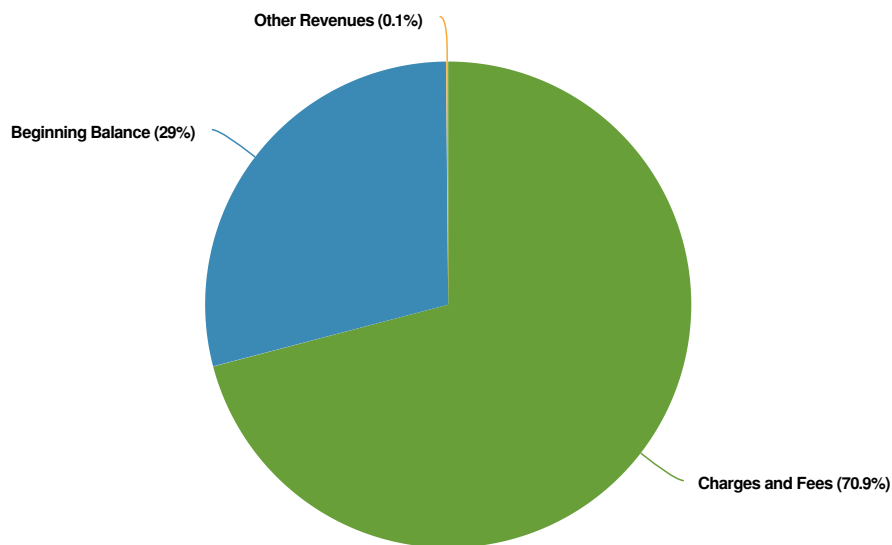
Summary

The City of Sweet Home is projecting \$265.9K of revenue in FY2022, which represents a 178.5% increase over the prior year. Budgeted expenditures are projected to increase by 155.1% or \$148.11K to \$243.59K in FY2022.

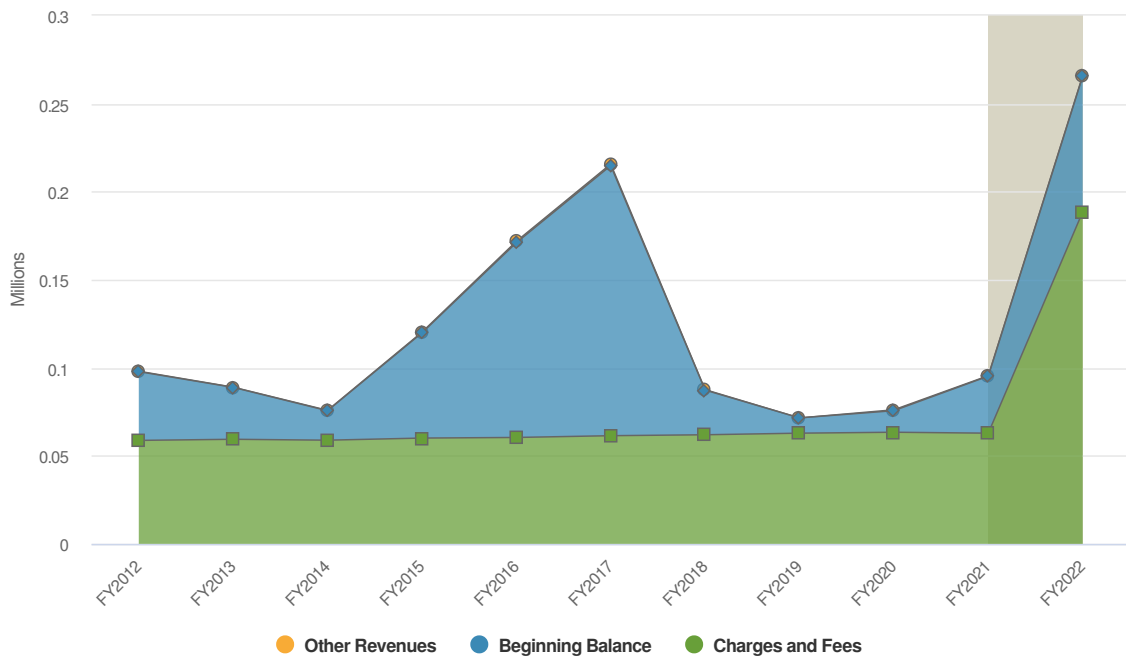


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

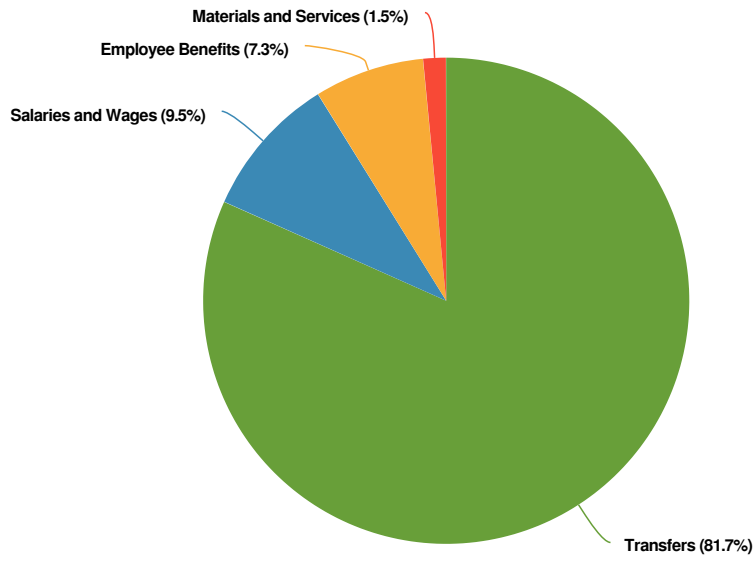


Grey background indicates budgeted figures.

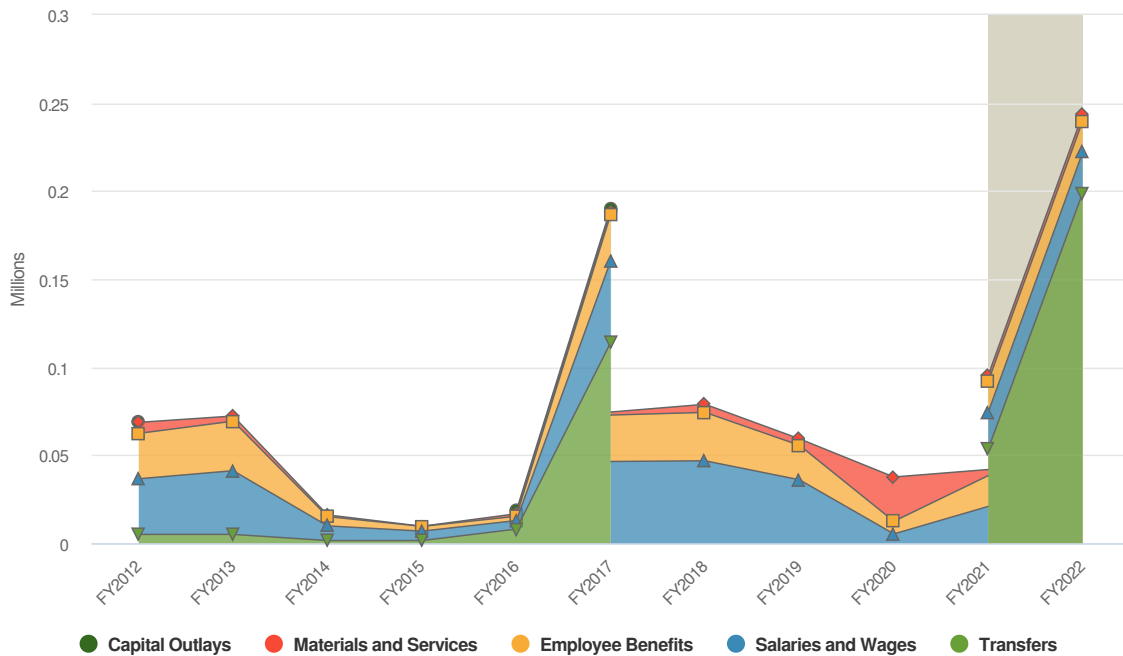
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
BEGINNING FUND BALANCE	560-000-300-000	\$8,682.35	\$12,245.12	\$32,382.00	\$77,000.00
Total Beginning Balance:		\$8,682.35	\$12,245.12	\$32,382.00	\$77,000.00
Other Revenues					
Interest	560-009-361-010	-\$30.20	\$499.06	\$250.00	\$350.00
Total Other Revenues:		-\$30.20	\$499.06	\$250.00	\$350.00
Charges and Fees					
Utility User Fees	560-009-340-022	\$62,851.36	\$63,385.09	\$62,851.00	\$188,553.00
Total Charges and Fees:		\$62,851.36	\$63,385.09	\$62,851.00	\$188,553.00
Total Revenue Source:		\$71,503.51	\$76,129.27	\$95,483.00	\$265,903.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Salaries and Wages					
Staff Pay	560-009-434-110	\$36,009.94	\$5,256.82	\$20,897.00	\$23,094.00
Total Salaries and Wages:		\$36,009.94	\$5,256.82	\$20,897.00	\$23,094.00
Employee Benefits					
Group Insurance	560-009-434-210	\$11,647.77	\$4,949.19	\$12,786.00	\$12,619.00
FICA/Medicare	560-009-434-220	\$2,702.89	\$510.04	\$1,599.00	\$1,766.00
Retirement	560-009-434-230	\$4,599.84	\$0.00	\$2,508.00	\$2,772.00
Unemployment Contribution	560-009-434-250	\$48.06	\$1,589.65	\$21.00	\$23.00
Workers' Compensation	560-009-434-260	\$588.58	\$125.78	\$593.00	\$642.00
Total Employee Benefits:		\$19,587.14	\$7,174.66	\$17,507.00	\$17,822.00
Materials and Services					
TECHNICAL SERVICES	560-360-431-300		\$1,112.00		\$0.00
Overtime	560-009-434-130	\$124.31	\$0.00	\$100.00	\$100.00
Professional Services	560-009-434-320	\$1,836.00	\$4,093.50	\$1,000.00	\$1,200.00
Labor Relations	560-009-434-321	\$1,701.00	\$141.75		\$0.00
Technical Services	560-009-434-340	\$0.00	\$10,147.89	\$1,000.00	\$1,050.00
Equipment Repair & Maintenance	560-009-434-430	\$0.00	\$0.00	\$600.00	\$606.00
Insurance	560-009-434-520	\$0.00	\$9,555.76		\$0.00
Operating Supplies	560-009-434-612	\$0.00	\$13.72	\$750.00	\$750.00
Tools & Small Equipment	560-009-434-614	\$0.00	\$96.17		\$0.00
Total Materials and Services:		\$3,661.31	\$25,160.79	\$3,450.00	\$3,706.00
Transfers					
Transfer Out for Capital	560-010-491-040	\$0.00	\$0.00	\$53,629.00	\$198,970.00
Total Transfers:		\$0.00	\$0.00	\$53,629.00	\$198,970.00
Total Expense Objects:		\$59,258.39	\$37,592.27	\$95,483.00	\$243,592.00

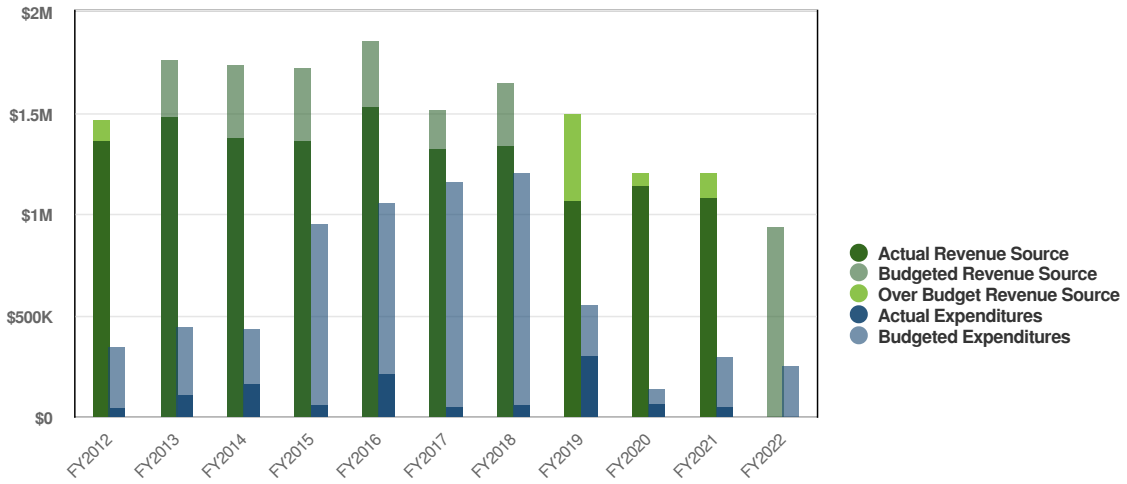


Street Maint. Capital Fund

Accumulated funds from a road transfer in the 1990s between Linn County and Sweet Home are held in this fund for future construction and maintenance of City streets.

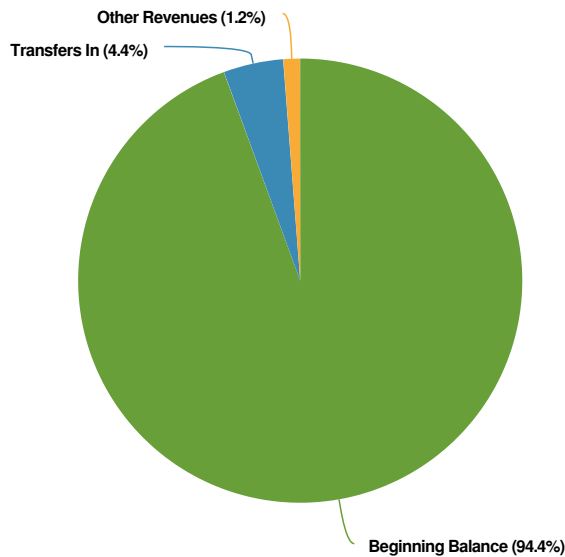
Summary

The City of Sweet Home is projecting \$942.58K of revenue in FY2022, which represents a 13% decrease over the prior year. Budgeted expenditures are projected to decrease by 16.5% or \$49.5K to \$250.5K in FY2022.

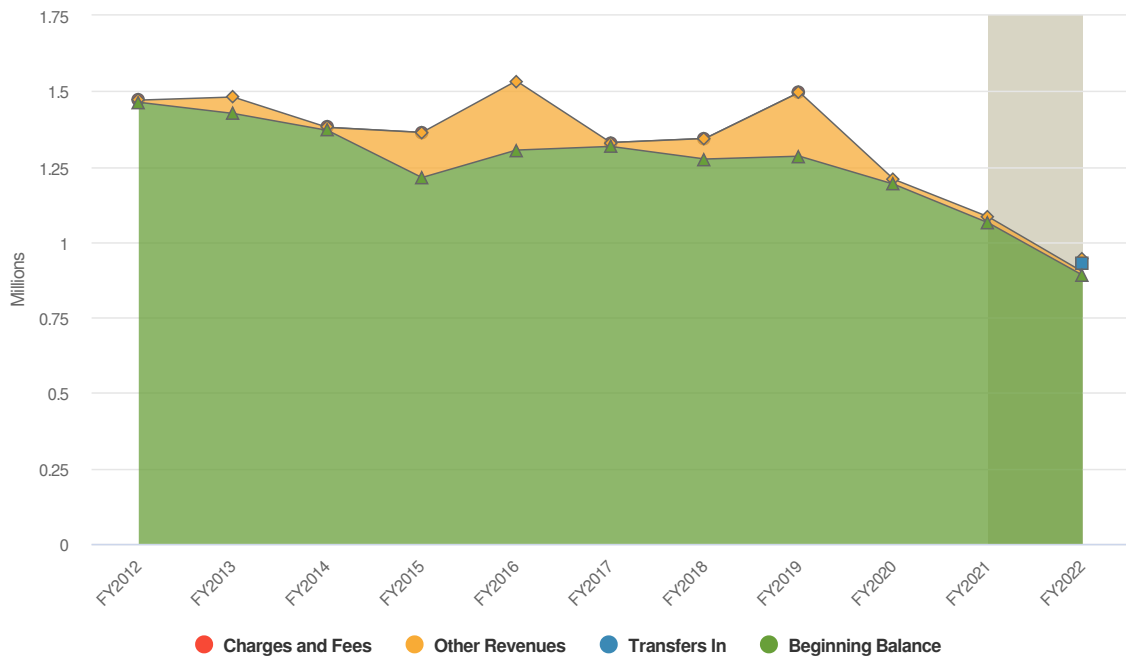


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

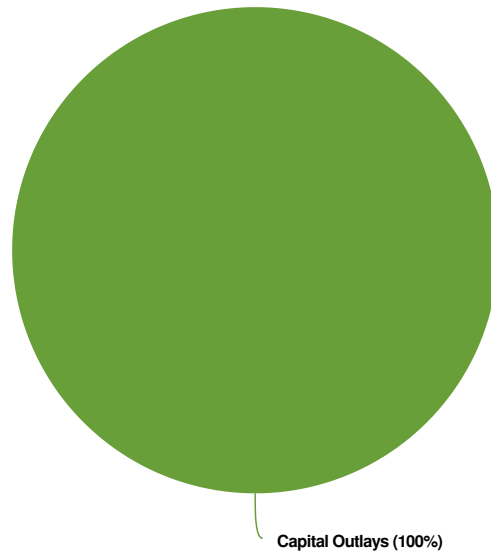


Grey background indicates budgeted figures.

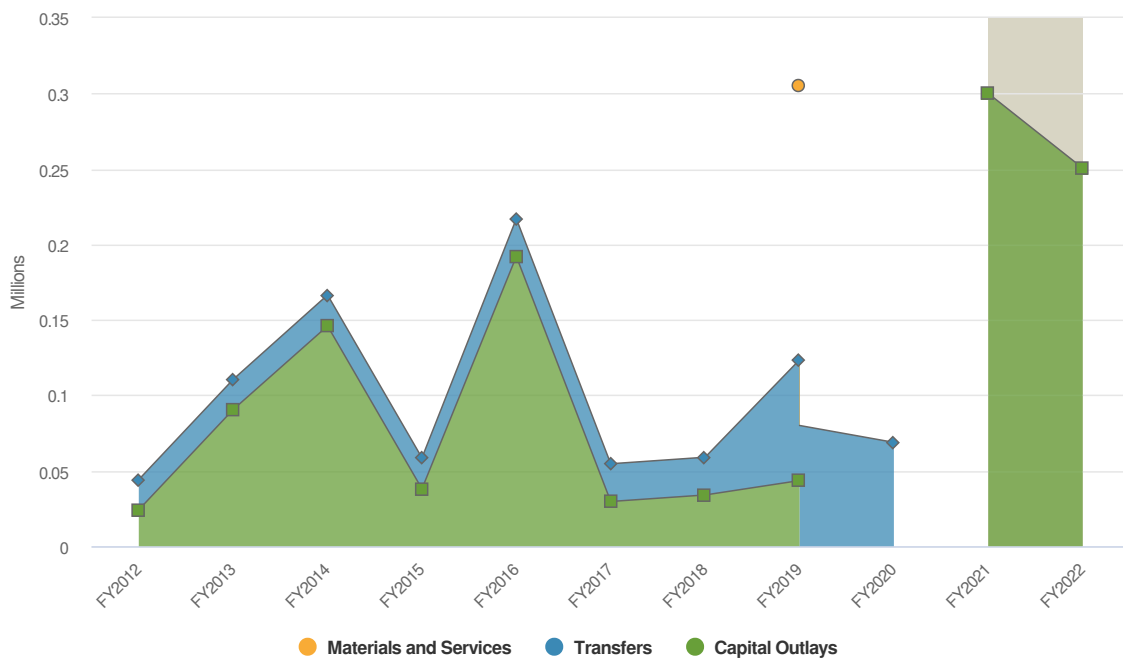
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Transfers In					
Transfer In for Capital	570-010-391-040				\$41,237.00
Total Transfers In:					\$41,237.00
Beginning Balance					
Beginning Fund Balance	570-000-300-000	\$1,284,298.78	\$1,191,435.88	\$1,063,577.00	\$889,942.00
Total Beginning Balance:		\$1,284,298.78	\$1,191,435.88	\$1,063,577.00	\$889,942.00
Other Revenues					
Grants	570-000-370-000	\$181,279.00	\$0.00	\$0.00	\$0.00
Interest	570-009-361-010	\$27,835.16	\$16,070.86	\$20,134.00	\$11,400.00
Interest on Assessments	570-009-361-012	\$3.48	\$0.00	\$0.00	\$0.00
Miscellaneous Revenues	570-009-395-011	\$2,698.25	\$0.00	\$0.00	\$0.00
Total Other Revenues:		\$211,815.89	\$16,070.86	\$20,134.00	\$11,400.00
Charges and Fees					
Capital Improv. Assessment	570-009-355-010	\$87.47	\$0.00	\$0.00	\$0.00
Total Charges and Fees:		\$87.47	\$0.00	\$0.00	\$0.00
Total Revenue Source:		\$1,496,202.14	\$1,207,506.74	\$1,083,711.00	\$942,579.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Capital Outlays					
Construction	570-009-431-731	\$0.00	\$0.00	\$300,000.00	\$250,500.00
Vehicles	570-009-431-742	\$43,487.26	\$0.00		\$0.00
Total Capital Outlays:		\$43,487.26	\$0.00	\$300,000.00	\$250,500.00
Materials and Services					
SRTS/ODOT PROJECT MATCH	570-455-431-736	\$181,279.00	\$0.00		\$0.00
Total Materials and Services:		\$181,279.00	\$0.00		\$0.00
Transfers					
Transfer Out for Capital	570-010-491-040	\$80,000.00	\$68,799.00		\$0.00
Total Transfers:		\$80,000.00	\$68,799.00		\$0.00
Total Expense Objects:		\$304,766.26	\$68,799.00	\$300,000.00	\$250,500.00

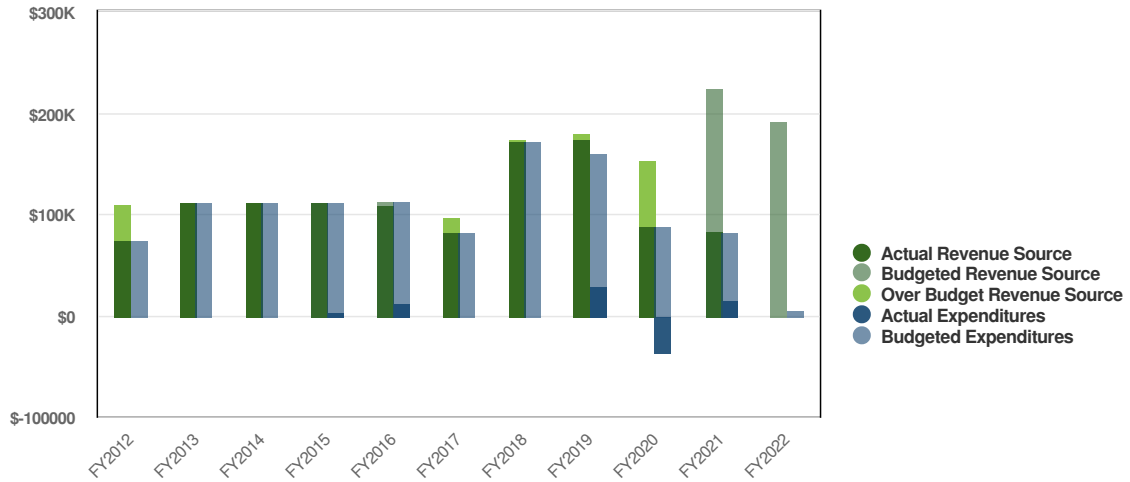


Water Capital Fund

Expenditures from this fund are used to build and improve on the water distribution system including replacement of failed water lines and installation of new lines. Revenues from bond sales, grants, loans and transfers from operating funds furnish this fund.

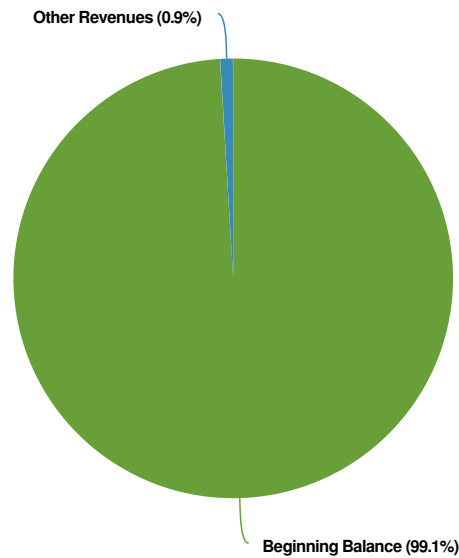
Summary

The City of Sweet Home is projecting \$192.38k of revenue in FY2022, which represents a 14.4% decrease over the prior year. Budgeted expenditures are projected to decrease by 170.1% or \$139.81k to \$-57,619 in FY2022.

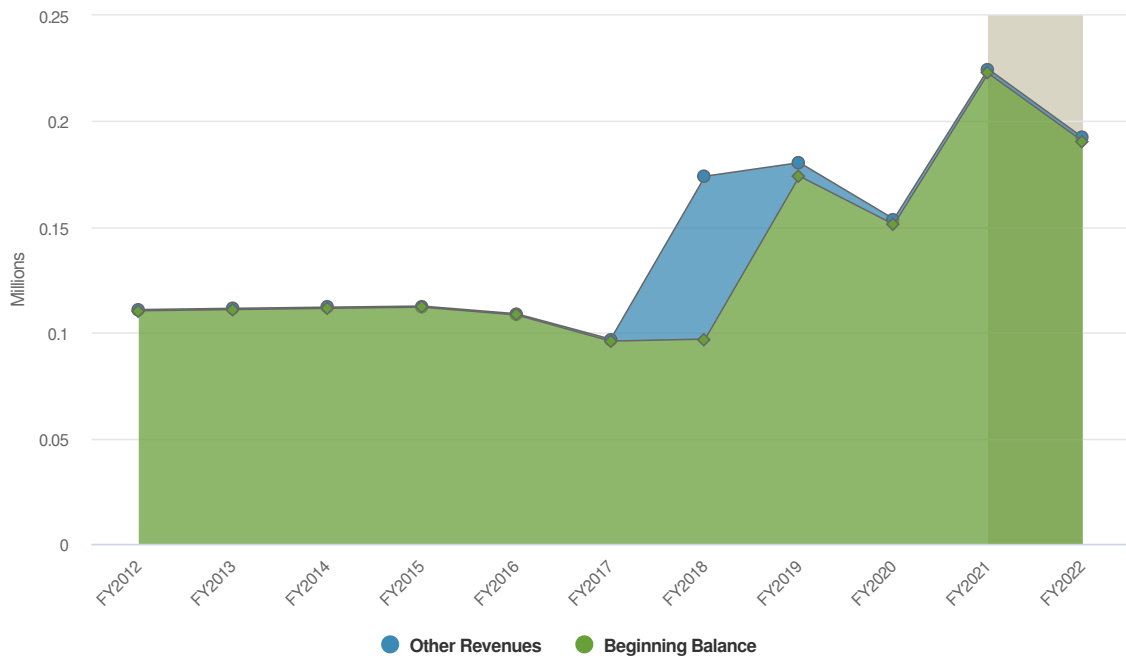


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

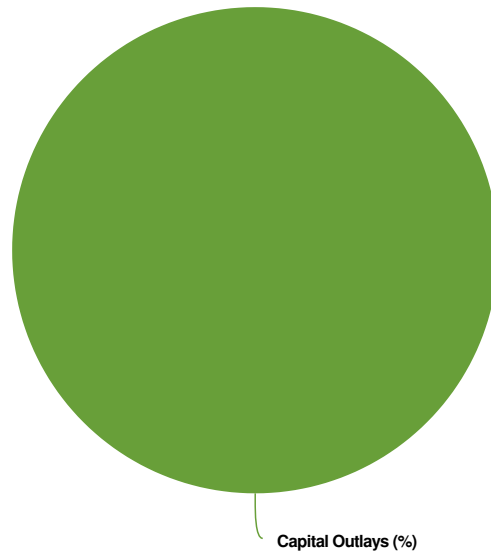


Grey background indicates budgeted figures.

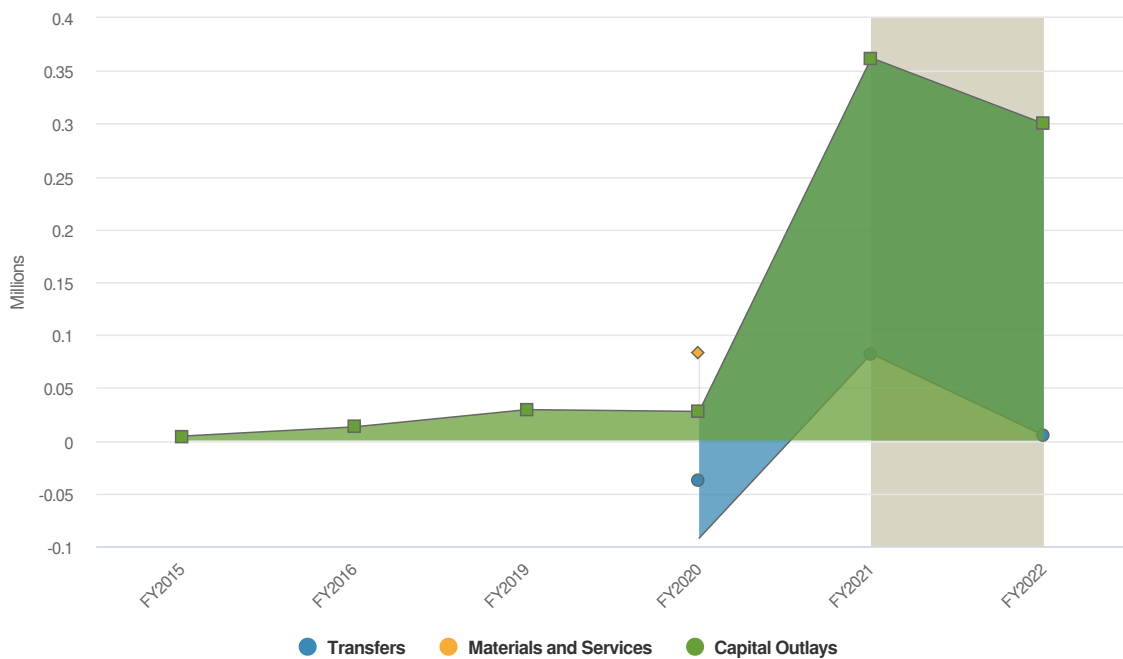
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	502-000-300-000	\$174,003.28	\$151,163.47	\$222,718.00	\$190,560.00
Total Beginning Balance:		\$174,003.28	\$151,163.47	\$222,718.00	\$190,560.00
Other Revenues					
Interest	502-009-361-010	\$3,727.71	\$2,576.76	\$2,000.00	\$1,821.00
Miscellaneous Revenues	502-009-395-011	\$2,698.25	\$0.00		\$0.00
Total Other Revenues:		\$6,425.96	\$2,576.76	\$2,000.00	\$1,821.00
Total Revenue Source:		\$180,429.24	\$153,740.23	\$224,718.00	\$192,381.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Capital Outlays					
Buildings	502-009-433-720	\$0.00	\$0.00	\$117,188.00	\$0.00
Projects & Improvements	502-009-433-730	\$0.00	\$16,856.62	\$245,000.00	\$300,000.00
Machinery	502-009-433-741	\$0.00	\$10,710.00		\$0.00
Vehicles	502-009-433-742	\$29,265.77	\$0.00		\$0.00
Total Capital Outlays:		\$29,265.77	\$27,566.62	\$362,188.00	\$300,000.00
Materials and Services					
Professional Services	502-009-433-320	\$0.00	\$51,359.50	\$0.00	\$0.00
Technical Services	502-009-433-340	\$0.00	\$31.25		\$0.00
Equipment Repair & Maintenance	502-009-433-430	\$0.00	\$4,225.00		
Total Materials and Services:		\$0.00	\$55,615.75		
Transfers					
Transfer In for Capital	502-010-391-040	\$0.00	-\$120,000.00	-\$280,000.00	-\$295,119.00
Total Transfers:		\$0.00	-\$120,000.00	-\$280,000.00	-\$295,119.00
Total Expense Objects:		\$29,265.77	-\$36,817.63	\$82,188.00	\$4,881.00

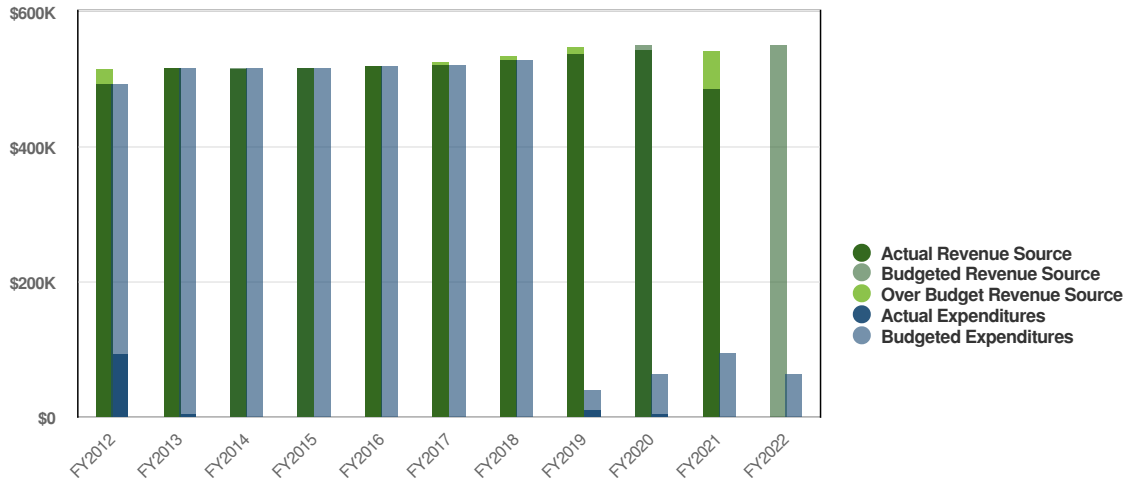


Wastewater Capital Fund

Expenditures from this fund are used to build and improve on the wastewater collection system including replacement of failed sewer lines and installation of new lines. Revenues from bond sales, grants, loans and transfers from operating funds furnish this fund.

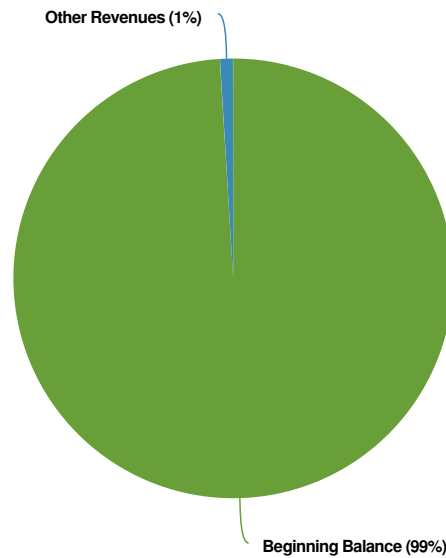
Summary

The City of Sweet Home is projecting \$550.88K of revenue in FY2022, which represents a 13.3% increase over the prior year. Budgeted expenditures are projected to decrease by 31.6% or \$30K to \$65K in FY2022.

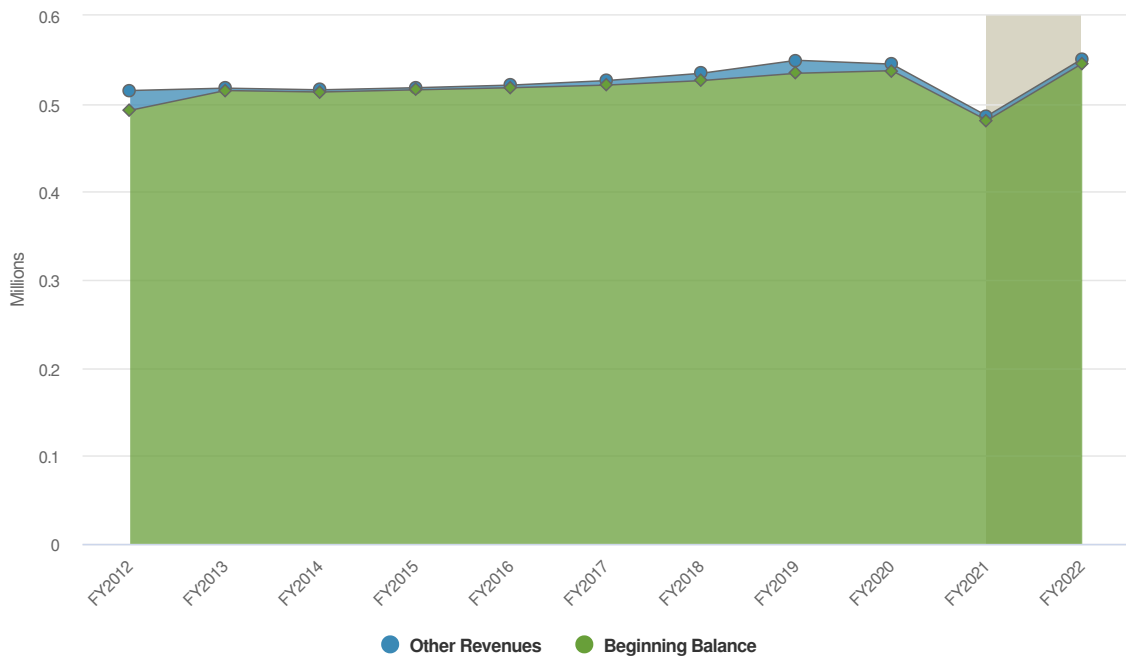


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

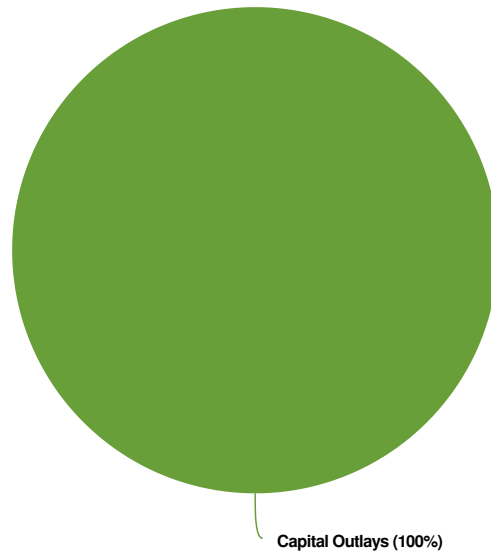


Grey background indicates budgeted figures.

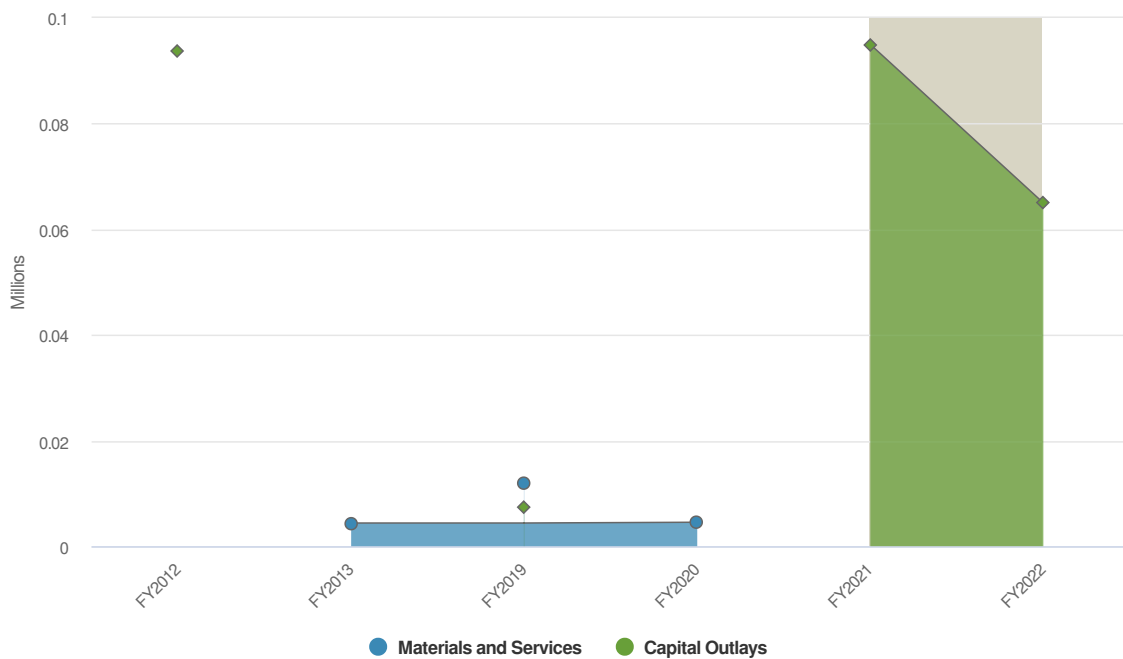
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	552-000-300-000	\$534,506.79	\$537,466.62	\$481,065.00	\$545,600.00
Total Beginning Balance:		\$534,506.79	\$537,466.62	\$481,065.00	\$545,600.00
Other Revenues					
Interest	552-009-361-010	\$12,071.45	\$7,457.01	\$5,000.00	\$5,275.00
Miscellaneous Revenues	552-009-395-011	\$2,698.25	\$0.00		\$0.00
Total Other Revenues:		\$14,769.70	\$7,457.01	\$5,000.00	\$5,275.00
Total Revenue Source:		\$549,276.49	\$544,923.63	\$486,065.00	\$550,875.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
------	------------	---------------	---------------	-----------------	-----------------

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Capital Outlays					
Projects & Improvements	552-009-432-730	\$0.00	\$0.00	\$95,000.00	\$65,000.00
Machinery	552-009-432-741	-\$2,195.00	\$0.00		\$0.00
Vehicles	552-009-432-742	\$9,614.87	\$0.00		\$0.00
Total Capital Outlays:		\$7,419.87	\$0.00	\$95,000.00	\$65,000.00
Materials and Services					
Professional Services	552-009-432-320	\$0.00	\$1,659.00		\$0.00
Operating Supplies	552-009-432-612	\$0.00	\$2,876.52		\$0.00
Tools & Small Equipment	552-009-432-614	\$4,390.00	\$0.00		\$0.00
Total Materials and Services:		\$4,390.00	\$4,535.52		\$0.00
Total Expense Objects:		\$11,809.87	\$4,535.52	\$95,000.00	\$65,000.00

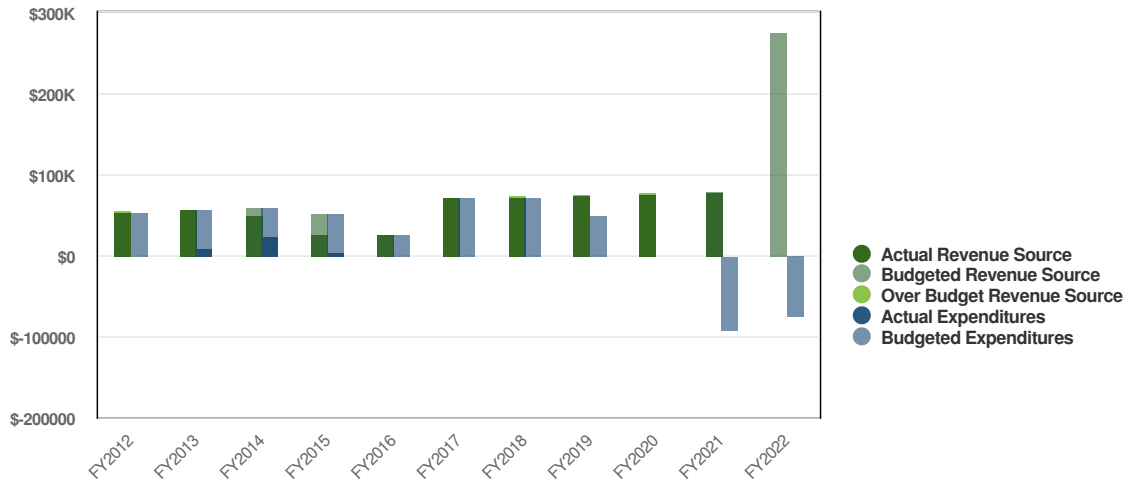


Storm Water Capital Construction Fund

Expenditures from this fund are used to build and improve on the storm water system including replacement of failed storm drains and installation of new drains and lines. Revenues from bond sales, grants, loans and transfers from operating funds furnish this fund.

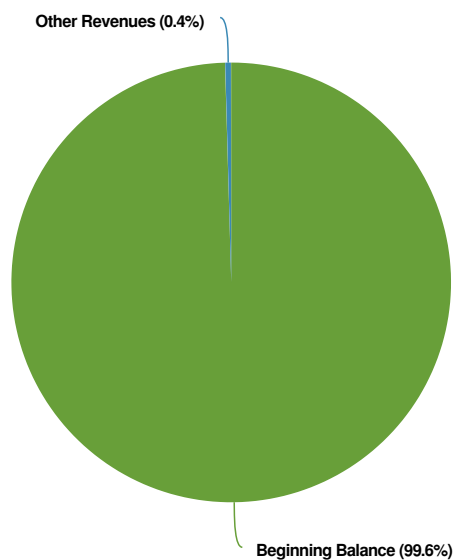
Summary

The City of Sweet Home is projecting \$275.85k of revenue in FY2022, which represents a 250% increase over the prior year. Budgeted expenditures are projected to increase by 19.2% or \$17.53k to \$-73,970 in FY2022.

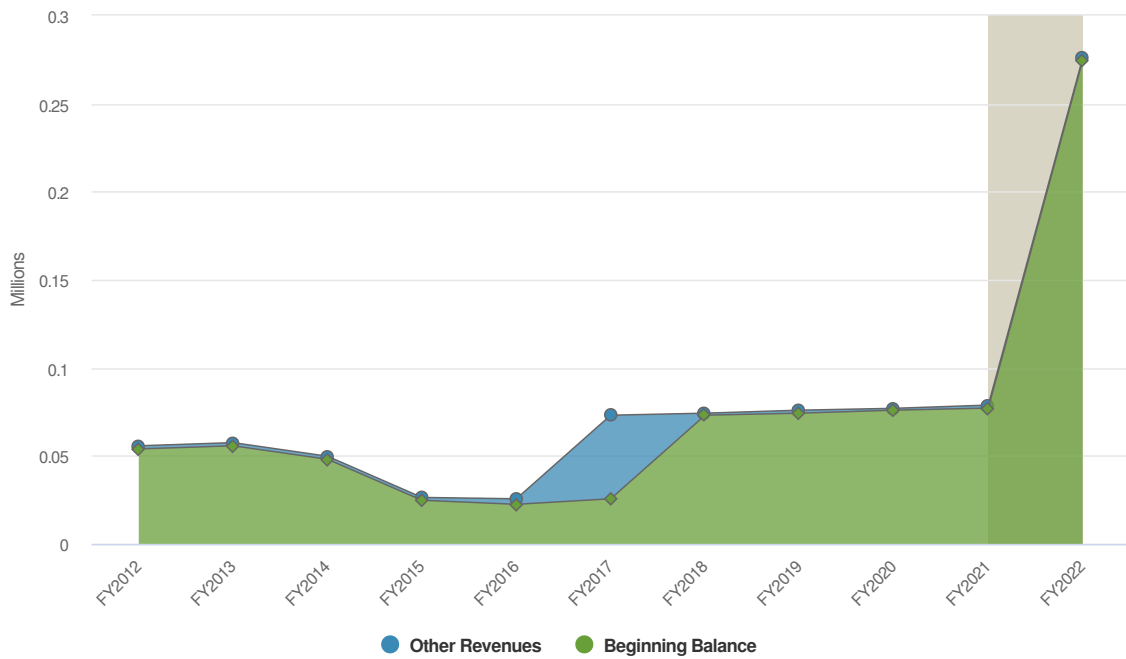


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

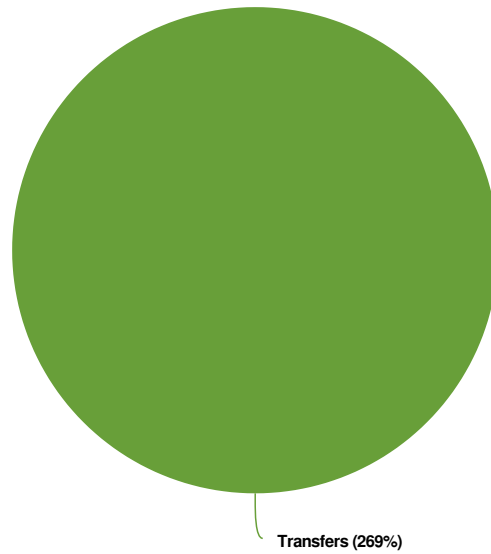


Grey background indicates budgeted figures.

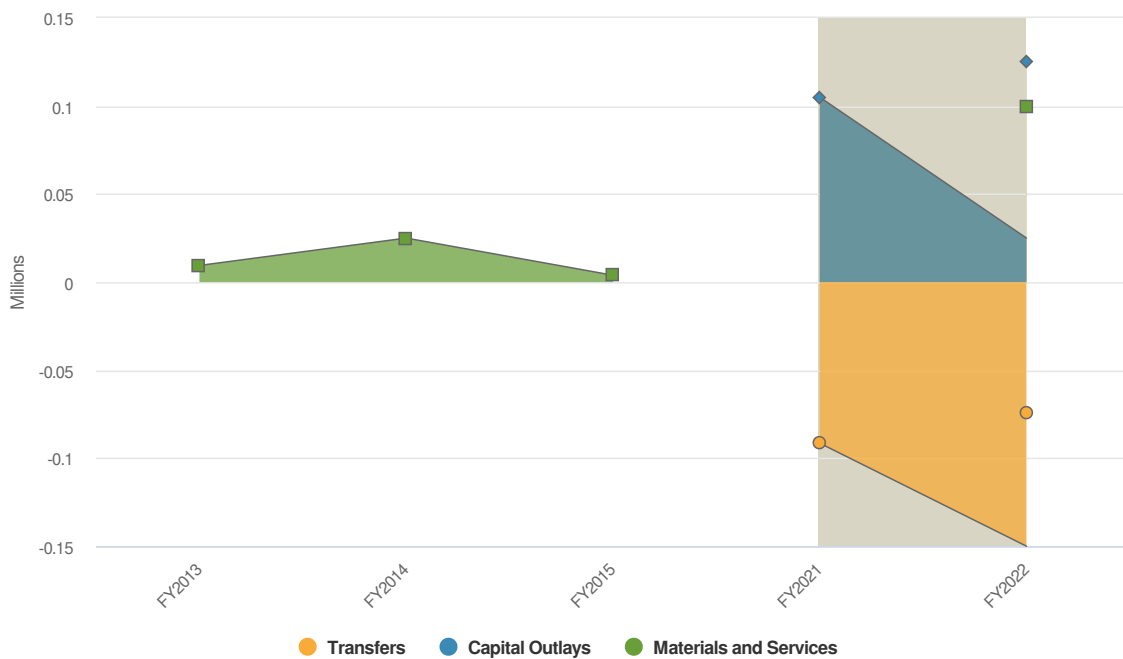
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	562-000-300-000	\$74,212.79	\$75,905.79	\$77,106.00	\$274,650.00
Total Beginning Balance:		\$74,212.79	\$75,905.79	\$77,106.00	\$274,650.00
Other Revenues					
Interest	562-009-361-010	\$1,693.00	\$1,056.19	\$1,700.00	\$1,200.00
Total Other Revenues:		\$1,693.00	\$1,056.19	\$1,700.00	\$1,200.00
Total Revenue Source:		\$75,905.79	\$76,961.98	\$78,806.00	\$275,850.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2021 Budgeted	FY2022 Budgeted
Expense Objects			
Capital Outlays			
Projects & Improvements	562-009-434-730	\$105,000.00	\$25,000.00
Total Capital Outlays:		\$105,000.00	\$25,000.00
Materials and Services			
Professional Services	562-009-434-320		\$100,000.00
Total Materials and Services:			\$100,000.00
Transfers			
Transfer In for Capital	562-010-391-040	-\$196,499.00	-\$198,970.00
Total Transfers:		-\$196,499.00	-\$198,970.00
Total Expense Objects:		-\$91,499.00	-\$73,970.00

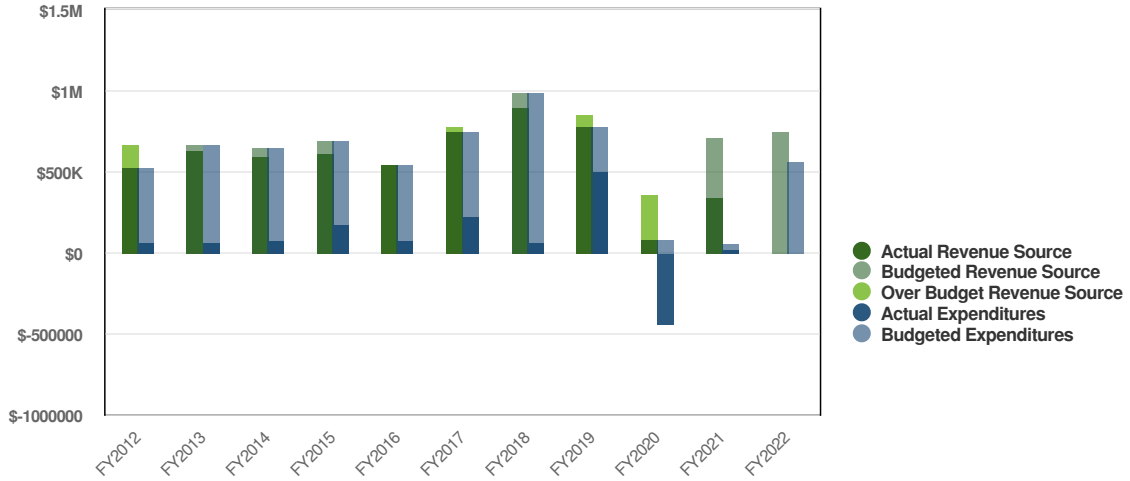


Water Depreciation Fund

This fund was developed after a 2000 rate study which indicated the City was risking a financial crisis without adequate reserves for major maintenance and repairs. The fund is used to cover upgrades and replacements throughout the water system and its resources come from the Water Fund in the form of a transfer equal to the prior year depreciation of the water system.

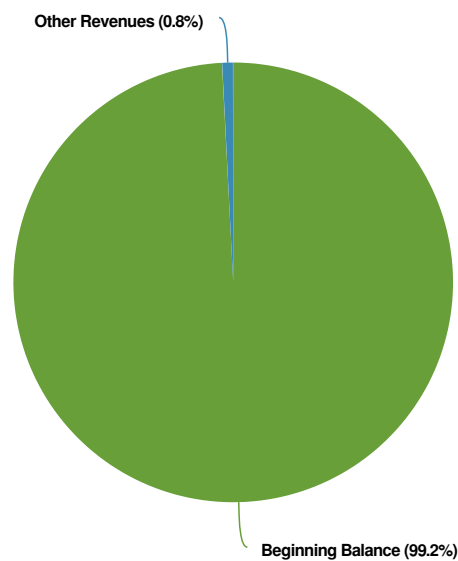
Summary

The City of Sweet Home is projecting \$748.12K of revenue in FY2022, which represents a 4.9% increase over the prior year. Budgeted expenditures are projected to increase by 876.8% or \$510.92K to \$569.2K in FY2022.

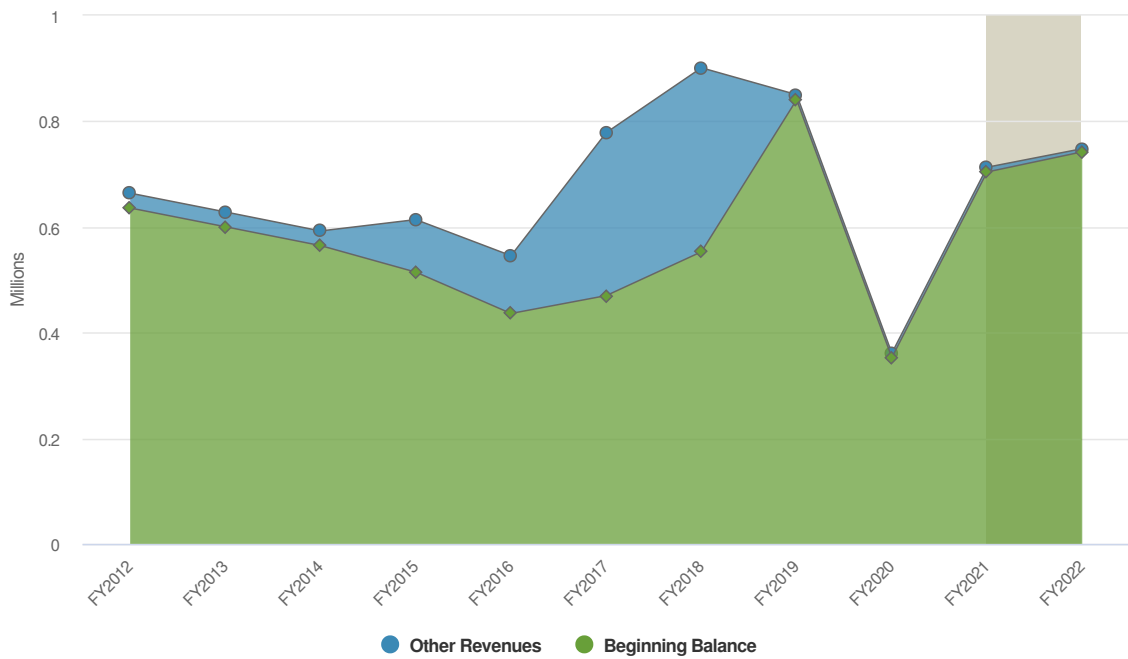


Revenues by Source

Approved 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source

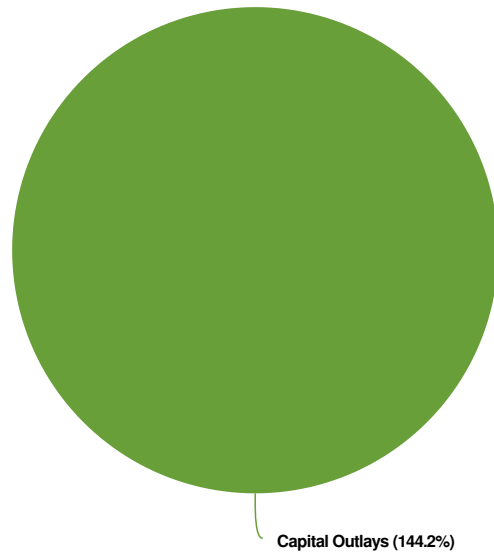


Grey background indicates budgeted figures.

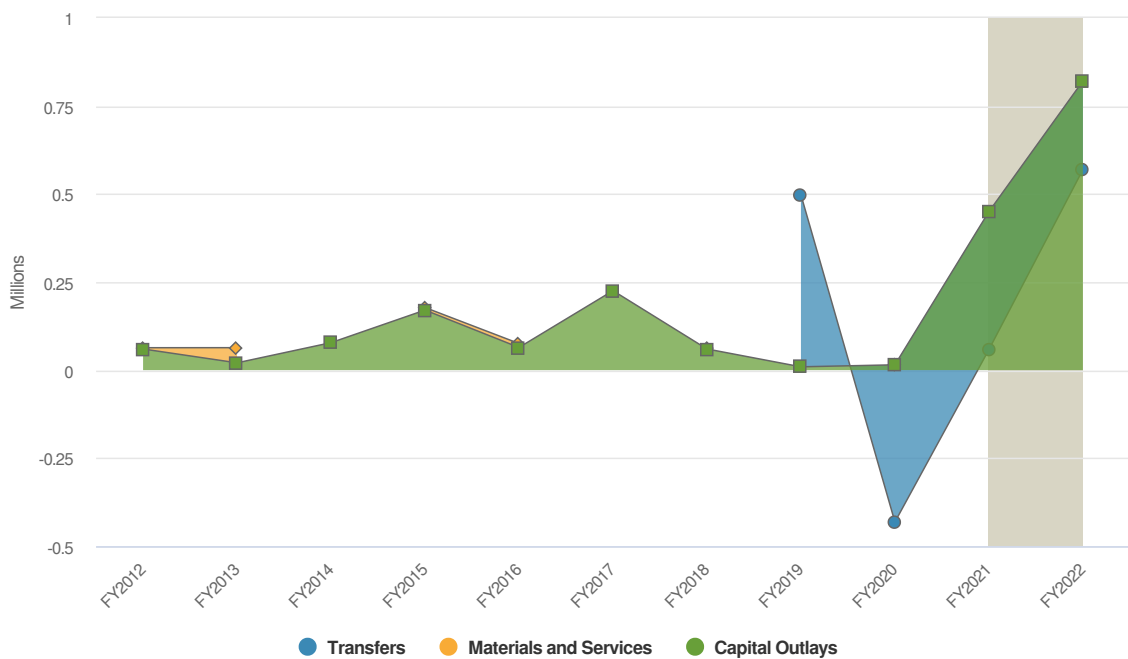
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	503-000-300-000	\$840,778.28	\$352,686.35	\$703,967.00	\$742,120.00
Total Beginning Balance:		\$840,778.28	\$352,686.35	\$703,967.00	\$742,120.00
Other Revenues					
Interest	503-009-361-010	\$9,621.82	\$8,395.65	\$9,000.00	\$6,000.00
Total Other Revenues:		\$9,621.82	\$8,395.65	\$9,000.00	\$6,000.00
Total Revenue Source:		\$850,400.10	\$361,082.00	\$712,967.00	\$748,120.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects					
Capital Outlays					
Projects & Improvements	503-009-433-730	\$9,390.75	\$15,097.71	\$375,000.00	\$821,000.00
Construction	503-009-433-731	\$0.00	\$0.00	\$75,000.00	\$0.00
Total Capital Outlays:		\$9,390.75	\$15,097.71	\$450,000.00	\$821,000.00
Materials and Services					
Professional Services	503-009-433-320	\$0.00	\$190.00		\$0.00
Operating Supplies	503-009-433-612	\$0.00	\$7.90		\$0.00
Total Materials and Services:		\$0.00	\$197.90		\$0.00
Transfers					
Transfer In for Capital	503-010-391-040	-\$311,677.00	-\$446,334.00	-\$391,727.00	-\$251,803.00
Transfer Out for Capital	503-010-491-040	\$800,000.00	\$0.00		\$0.00
Total Transfers:		\$488,323.00	-\$446,334.00	-\$391,727.00	-\$251,803.00
Total Expense Objects:		\$497,713.75	-\$431,038.39	\$58,273.00	\$569,197.00

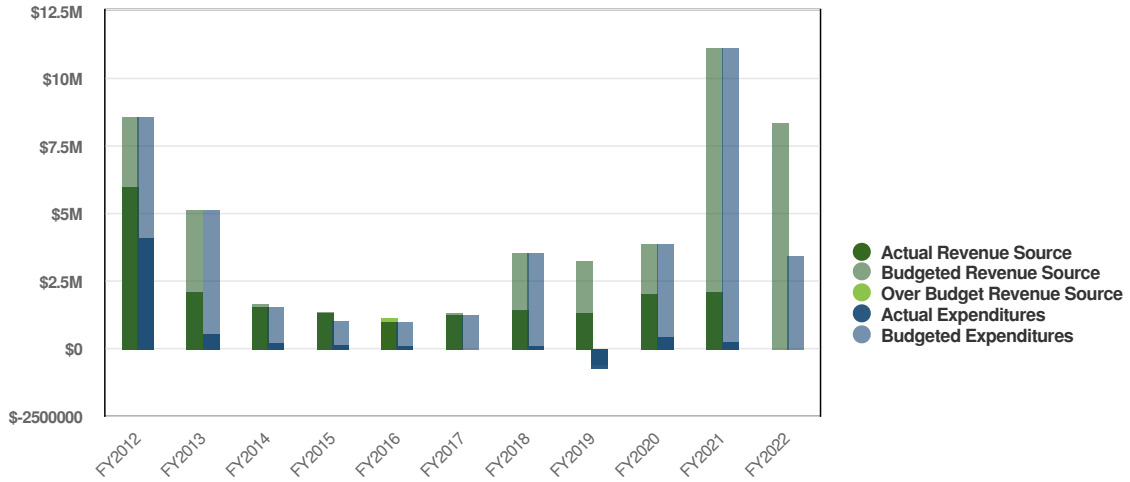


Wastewater Depreciation

This fund was developed after a 2000 rate study which indicated the City was risking a financial crisis without adequate reserves for major maintenance and repairs. The fund is used to cover upgrades and replacements throughout the wastewater system and its resources come from the Wastewater Fund in the form of a transfer equal to the prior year depreciation of the water system. For 2021 and future fiscal years, this fund will see significant activity as the City begins the rehabilitation project of the Wastewater Treatment Plant with expected completion in fiscal year 2024.

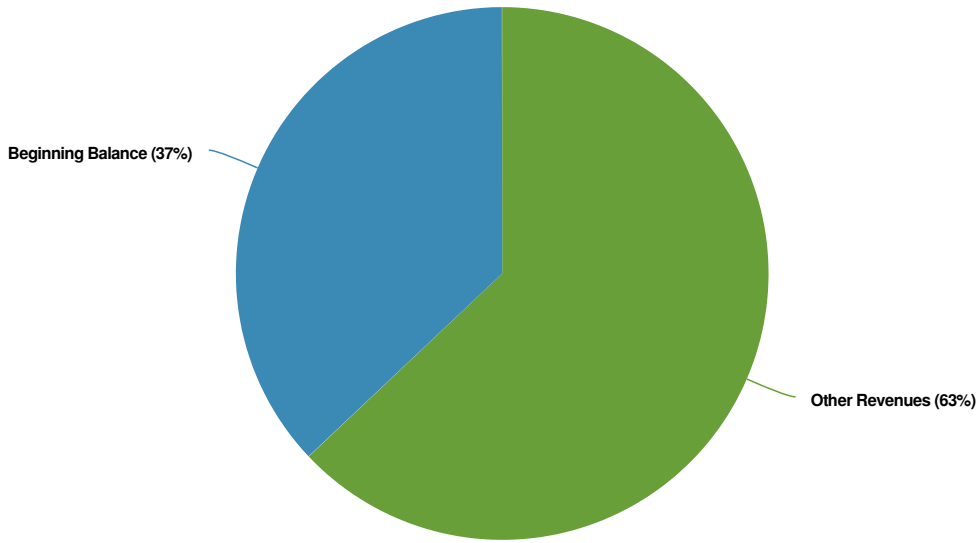
Summary

The City of Sweet Home is projecting \$8.38M of revenue in FY2022, which represents a 24.8% decrease over the prior year. Budgeted expenditures are projected to decrease by 69.2% or \$7.71M to \$3.43M in FY2022.

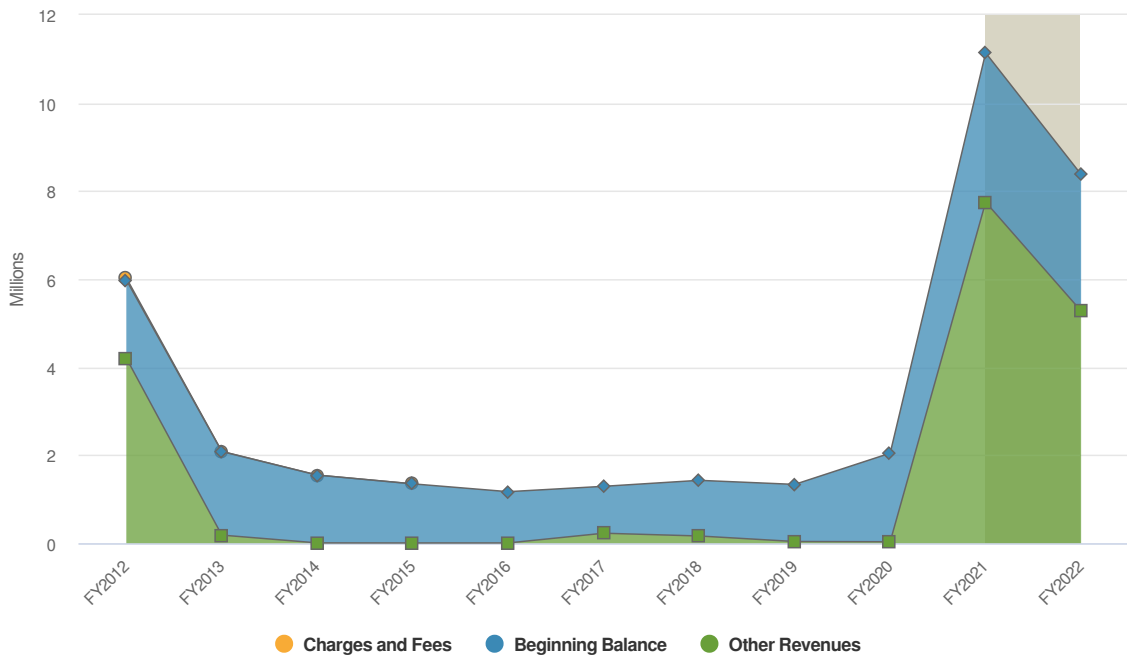


Revenues by Source

Projected 2022 Revenues by Source



Budgeted and Historical 2022 Revenues by Source



Grey background indicates budgeted figures.

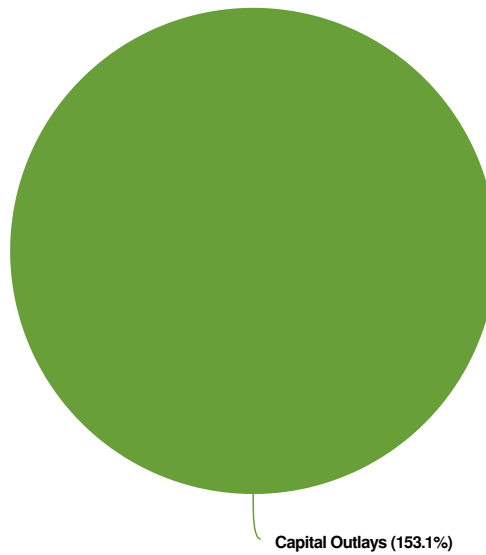
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
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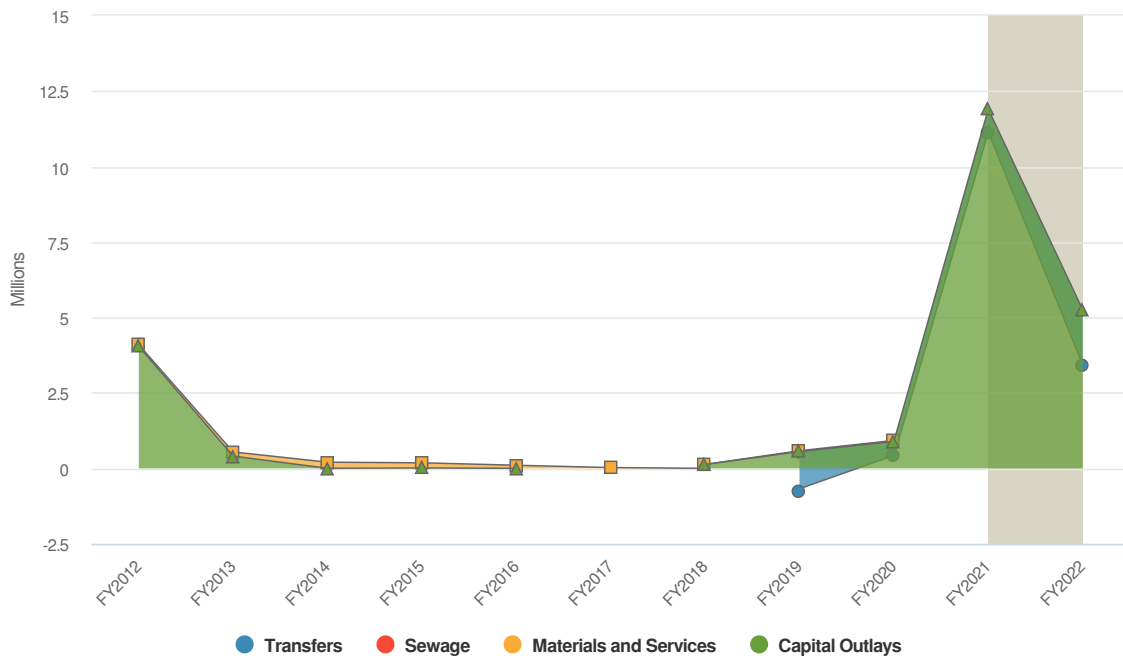
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Revenue Source					
Beginning Balance					
Beginning Fund Balance	553-000-300-000	\$1,297,460.32	\$2,011,908.65	\$3,391,673.00	\$3,102,750.00
Total Beginning Balance:		\$1,297,460.32	\$2,011,908.65	\$3,391,673.00	\$3,102,750.00
Other Revenues					
State Capital Grant	553-009-334-040	\$0.00	\$0.00	\$7,708,725.00	\$5,255,000.00
Interest	553-009-361-010	\$38,408.51	\$28,110.62	\$40,000.00	\$19,875.00
Miscellaneous Revenues	553-009-395-011	\$0.00	\$5,000.00		\$0.00
Total Other Revenues:		\$38,408.51	\$33,110.62	\$7,748,725.00	\$5,274,875.00
Total Revenue Source:		\$1,335,868.83	\$2,045,019.27	\$11,140,398.00	\$8,377,625.00

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2019 Actual	FY2020 Actual	FY2021 Budgeted	FY2022 Budgeted
Expense Objects				
Capital Outlays				
Projects & Improvements	\$4,950.00	\$3,000.00		\$0.00
Construction	\$553,248.08	\$890,535.96	\$11,902,458.00	\$5,255,000.00
Total Capital Outlays:	\$558,198.08	\$893,535.96	\$11,902,458.00	\$5,255,000.00
Sewage				
PHASE#1- WW FACILITY UPGRADE	-\$68,568.08			
Total Sewage:	-\$68,568.08			
Materials and Services				
Professional Services	\$7,188.00	\$6,553.97	\$0.00	\$0.00
Equipment Repair & Maintenance	\$18,585.10	\$24,575.95		\$0.00
Advertising	\$408.00	\$0.00	\$0.00	\$0.00
Training/Travel	\$0.00	\$1,792.61		\$0.00
Total Materials and Services:	\$26,181.10	\$32,922.53		\$0.00
Transfers				
Transfer In for Capital	-\$1,260,419.00	-\$497,204.00	-\$762,060.00	-\$1,822,557.00
Total Transfers:	-\$1,260,419.00	-\$497,204.00	-\$762,060.00	-\$1,822,557.00
Total Expense Objects:	-\$744,607.90	\$429,254.49	\$11,140,398.00	\$3,432,443.00

CAPITAL IMPROVEMENTS



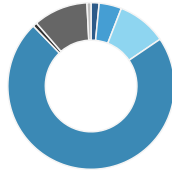
Capital Improvements: One-year Plan

Total Capital Requested

\$8,035,346

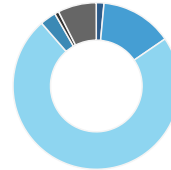
16 Capital Improvement Projects

Total Funding Requested by Department



● Police (2%)	\$125,000
● Water Distribution (4%)	\$350,000
● Water Treatment (10%)	\$771,000
▲ 1/3 ▼ TOTAL	\$8,035,346

Total Funding Requested by Source



● Public Safety Levy (1%)	\$120,000
● Water (14%)	\$1,121,000
● Wastewater (73%)	\$5,873,846
▲ 1/3 ▼ TOTAL	\$8,030,346

Police Requests

Itemized Requests for 2022

Technology upgrades for Jail Audio and Training Room	\$20,000
The Police Department Training Room was designed as a conference room when the building was built in 2000 but did not contain any technology for meetings and training. The City wishes to upgrade the facilities to meet today's training and meeting...	
Patrol Vehicle Replacement - K9 Vehicle	\$50,000
Patrol Vehicle Replacement. The Department's current K9 vehicle is due to be replaced. The existing vehicle is a 2013 Chevy Tahoe that was donated to our Department by Deschutes County. This allowed us to get the program up and running...	
Slide - Gate Operator replacement	\$15,000
The slide gate operator needs to be replaced on the gate for our secured lot. The current slide-gate operator is original and was installed in 1999. Currently, it is not functioning on a consistent basis and is therefore left open.	
Patrol Vehicle	\$40,000
Purchase a marked patrol vehicle for our fleet. The intent will be to ensure that our vehicles remain up to date and as maintenance free as possible.	
Total: \$125,000	



Water Treatment Requests

Itemized Requests for 2022

WTP Finish Water & Backwash Pumping Project	\$520,000
--	------------------

The Water Treatment Plant (WTP) needs a Variable Flow Device and Backflow pumps to increase efficiency. The Variable Flow Device, or VFD, is installed to limit the flow of water from the WTP. Currently, the water system is an all on or all off...

WTP Fluoride System Replacement	\$86,000
--	-----------------

Replace existing fluoride system afor the WTP which has failed.

WTP Streaming Current Monitors (SCM)	\$65,000
---	-----------------

Replace failed SCMs that are at the end of expected service life.

Vacuum Sludge Recirculation	\$100,000
------------------------------------	------------------

A process involved in the treatment of the City's water that has not worked as intended for some time increasing other material costs.

Total: \$771,000

Water Distribution Requests

Itemized Requests for 2022

Small Diameter Water Line Replacement	\$200,000
--	------------------

Design and construct new water mains to replace aging 2" water distribution mains. Project will be phased determined by funding, includes street overlay.

Water Master Plan Update	\$150,000
---------------------------------	------------------

Evaluate, model, and document long-range planning for the water distribution system.

Total: \$350,000

Sewage Treatment Requests

Itemized Requests for 2022

Wastewater Treatment Plant Construction Services	\$553,846
---	------------------

Engineering construction inspection & oversight for the WWTP.

Wastewater Treatment Plant Rehabilitation	\$5,255,000
--	--------------------

Rehabilitate and construct new components to Wastewater Treatment Plant.

Total: \$5,808,846

Sewage Collection Requests

Itemized Requests for 2022

Sewer System Rehabilitation Program

\$65,000

Identify and replace aging manhole structures, rehabilitate sewer collection system pipelines and laterals and target I&I reduction in older areas of town.

Total: \$65,000

Highways & Streets Requests

Itemized Requests for 2022

Street Overlay/Chip Seal Maintenance Program

\$600,000

Overlay and/or chip seal various roads for surface preventive maintenance. Fiscal year 2022 is funded by ODOT exchange funds with future funds coming from state gas tax monies.

Highway 20 STIP

\$250,500

In collaboration with the Oregon Department of Transportation, the City is constructing sidewalks, bike lanes along US20 and adding mid-block crossings to improve safety. The City's contribution to the overall project is \$300,000. Nearly \$50k...

Total: \$850,500

Pub. Works Requests

Itemized Requests for 2022

38th Avenue and Long Street Drainage Improvements

\$65,000

Increase capacity on undersized culverts on Long St. from 37th Ave. to 38th Ave., and improve grade for efficient stormwater conveyance.

Total: \$65,000

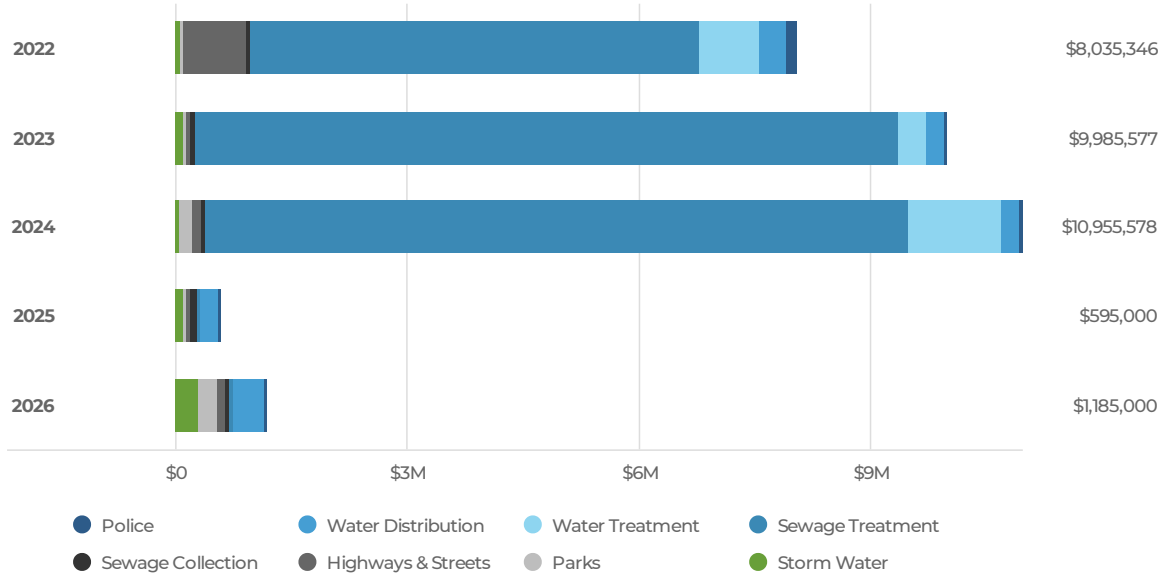


Capital Improvements: Multi-year Plan

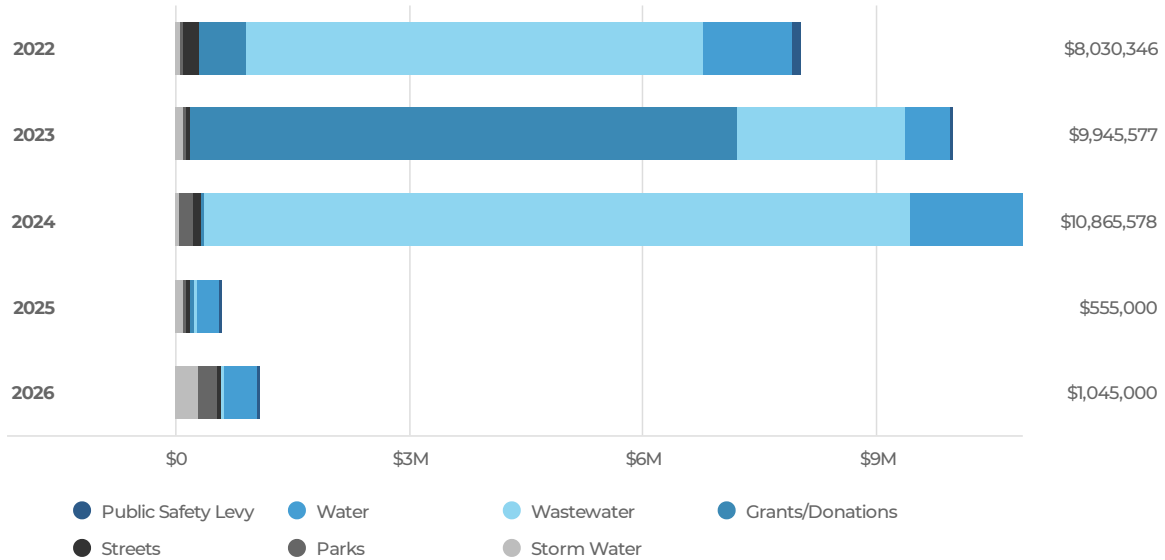
Total Capital Requested
\$30,756,501

31 Capital Improvement Projects

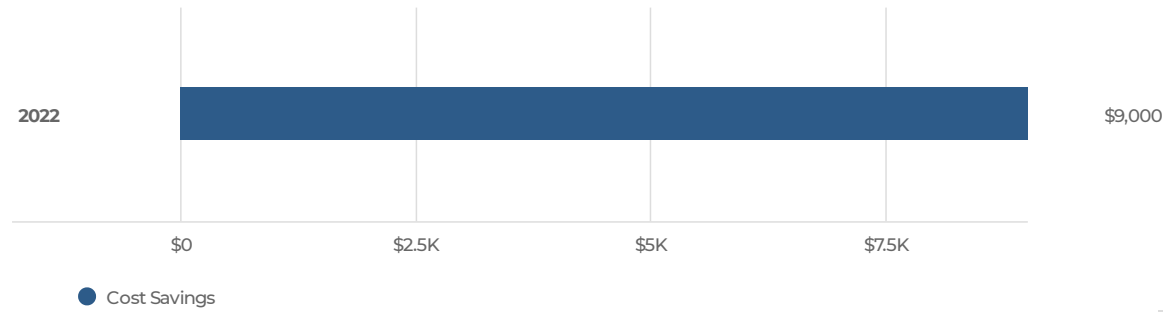
Total Funding Requested by Department



Total Funding Requested by Source



Cost Savings & Revenues



Water Distribution Requests

Itemized Requests for 2022-2027

Small Diameter Water Line Replacement	\$1,000,000
Design and construct new water mains to replace aging 2" water distribution mains. Project will be phased determined by funding, includes street overlay.	
EZ Valves Installation	\$140,000
Install hot-tap style EZ Valves to improve isolation on existing City water mains to provide improved ability to shut down sections of mains during emergency repairs.	
Canyon Creek Pump Station	\$250,000
Design and construct water booster station on Tenth Street to resolve low pressure issues in the Canyon Creek subdivision.	
Water Master Plan Update	\$150,000
Evaluate, model, and document long-range planning for the water distribution system.	
Total: \$1,540,000	

Police Requests

Itemized Requests for 2022-2027

Technology upgrades for Jail Audio and Training Room**\$20,000**

The Police Department Training Room was designed as a conference room when the building was built in 2000 but did not contain any technology for meetings and training. The City wishes to upgrade the facilities to meet today's training and meeting...

Patrol Vehicle Replacement - K9 Vehicle**\$50,000**

Patrol Vehicle Replacement. The Department's current K9 vehicle is due to be replaced. The existing vehicle is a 2013 Chevy Tahoe that was donated to our Department by Deschutes County. This allowed us to get the program up and running...

Slide - Gate Operator replacement**\$15,000**

The slide gate operator needs to be replaced on the gate for our secured lot. The current slide-gate operator is original and was installed in 1999. Currently, it is not functioning on a consistent basis and is therefore left open.

Patrol Vehicle**\$200,000**

Purchase a marked patrol vehicle for our fleet. The intent will be to ensure that our vehicles remain up to date and as maintenance free as possible.

Total: \$285,000

Water Treatment Requests

Itemized Requests for 2022-2027

WTP Finish Water & Backwash Pumping Project	\$520,000
The Water Treatment Plant (WTP) needs a Variable Flow Device and Backflow pumps to increase efficiency. The Variable Flow Device, or VFD, is installed to limit the flow of water from the WTP. Currently, the water system is an all on or all off...	
WTP SCADA Automation Upgrades	\$195,000
Update SCADA system, stabilizing and improving functionality of the water treatment process. This new SCADA will integrate with the new WWTP SCADA system.	
WTP Fluoride System Replacement	\$86,000
Replace existing fluoride system afor the WTP which has failed.	
WTP Emergency Generator Project	\$1,000,000
Design and construct backup emergency generator for the WTP. The existing WTP was constructed without a backup emergency generator. If power is lost to the WTP and cannot product water, the result would be a water outage for the...	
WTP Streaming Current Monitors (SCM)	\$65,000
Replace failed SCMs that are at the end of expected service life.	
WTP Turbidimeters Meters Replacement	\$50,000
Replace turbidimeter meters and controllers that are at end of life. These are required by OHA.	
WTP Raw Water Control Valve Replacement	\$100,000
Place raw water control valve that has failed.	
Vacuum Sludge Recirculation	\$300,000
A process involved in the treatment of the City's water that has not worked as intended for some time increasing other material costs.	
Total: \$2,316,000	

Sewage Treatment Requests

Itemized Requests for 2022-2027

Wastewater Treatment Plant Construction Services	\$1,661,539
Engineering construction inspection & oversight for the WWTP.	
Wastewater Treatment Plant Rehabilitation	\$22,338,462
Rehabilitate and construct new components to Wastewater Treatment Plant.	
Total: \$24,000,001	

Sewage Collection Requests

Itemized Requests for 2022-2027

Sewer System Rehabilitation Program **\$325,000**

Identify and replace aging manhole structures, rehabilitate sewer collection system pipelines and laterals and target I&I reduction in older areas of town.

Total: \$325,000

Highways & Streets Requests

Itemized Requests for 2022-2027

Street Overlay/Chip Seal Maintenance Program **\$1,000,000**

Overlay and/or chip seal various roads for surface preventive maintenance. Fiscal year 2022 is funded by ODOT exchange funds with future funds coming from state gas tax monies.

Highway 20 STIP **\$250,500**

In collaboration with the Oregon Department of Transportation, the City is constructing sidewalks, bike lanes along US20 and adding mid-block crossings to improve safety. The City's contribution to the overall project is \$300,000. Nearly \$50k...

Total: \$1,250,500

Parks Requests

Itemized Requests for 2022-2027

Strawberry Park Improvements **\$100,000**

Design and construct sidewalk from Westwood Lane and improve playground space, drainage system and remove the chain link path section. Design and construct parking lot, loop trail, improve irrigation system, add garden space, trees and creek...

Upper Sankey Park Improvements **\$200,000**

Improvements to BMX facility, Trails, parking lot, restrooms, and pedestrian bridge.

Northside Park Improvements **\$60,000**

Design and construct playground and river access trail. Install ramp/stairs/railing, signage, tables, benches, pet stations, trash cans, BBQ, gardens, trees and creek plants. Design 24-25 and construct 25-26.

Hobart Wildlife Habitat Improvements **\$20,000**

Design and construct approach roadway from 35th Avenue. Add gardens, trees and creek plants

Ashbrook Park Improvements **\$70,000**

Design and construct new restroom, curb and sidewalk on Juniper Street frontage, and pave parking lot.

Total: \$450,000



Pub. Works Requests

Itemized Requests for 2022-2027	
38th Avenue and Long Street Drainage Improvements	\$65,000
Increase capacity on undersized culverts on Long St. from 37th Ave. to 38th Ave., and improve grade for efficient stormwater conveyance.	
Stormwater Master Plan Update	\$100,000
Evaluate, model, and document long range planning for stormwater conveyance system.	
Catch Basin Installation	\$25,000
Install catch basins, with associated pipe at 12th Ave., Elm St., and Larch St.	
Cotton Creek Drainage Improvements	\$100,000
Design, acquire environmental permits, and acquire easements/maintenance agreements for Cotton Creek drainage work to relieve bottleneck in the drainage system from 9th Ave. to Poplar St.	
Cotton Creek Drainage Improvements (Construction)	\$300,000
Construct Cotton Creek drainage work to relieve bottleneck in the drainage system from 9th Ave. to Poplar St.	
Total: \$590,000	



DEBT



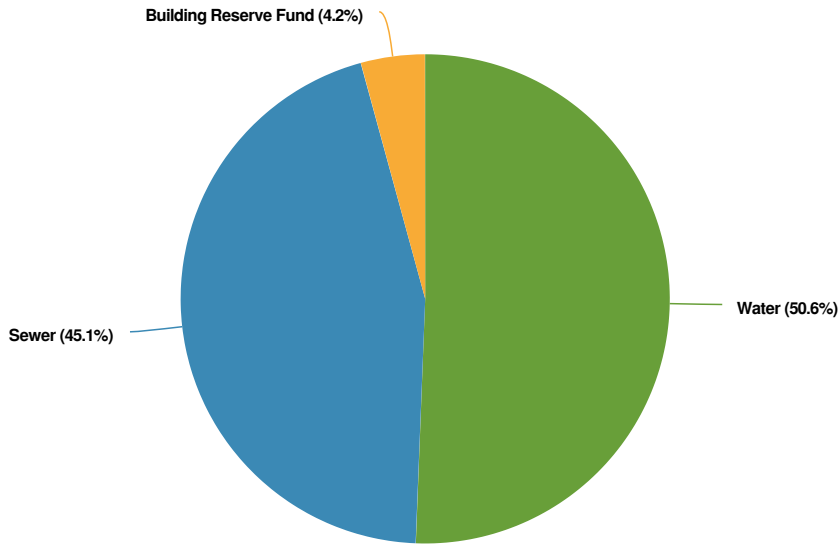
Government-wide Debt Overview



\$14,115,250

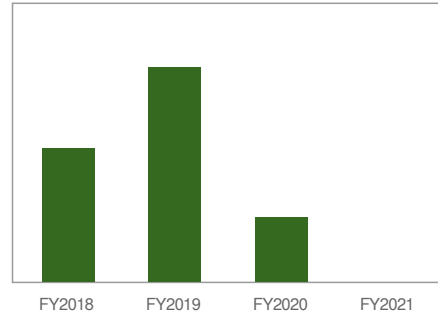
-\$1,159,343 (-7.59% vs. 2020 year)

Debt by Fund



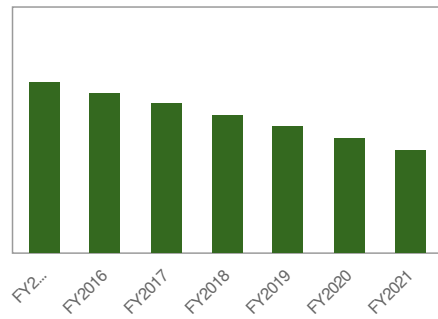
	FY2021
All Funds	Actual
Public Safety	\$0
Sewer	\$6,371,306
Building Reserve Fund	\$599,249
Water	\$7,144,695
Total All Funds:	\$14,115,250

Public Safety



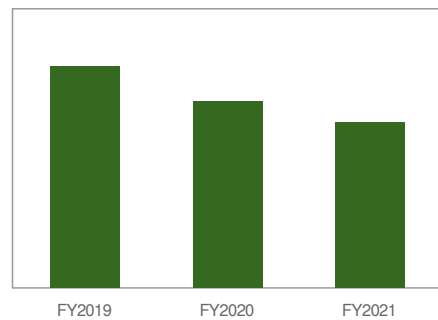
Public Safety
Public Safety
Total Public Safety:

Sewer



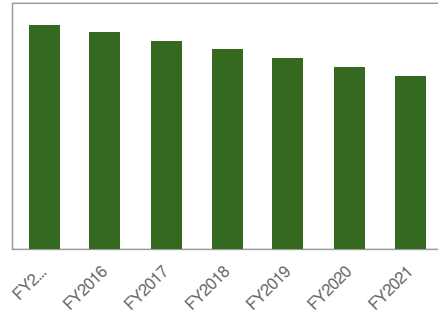
	FY2021
Sewer	Actual
Sewer	\$6,371,306
Total Sewer:	\$6,371,306

Building Reserve Fund



	FY2021
Building Reserve Fund	Actual
Building Reserve Fund	\$599,249
Total Building Reserve Fund:	\$599,249

Water



	FY2021
Water	Actual
Water	\$7,144,695
Total Water:	\$7,144,695

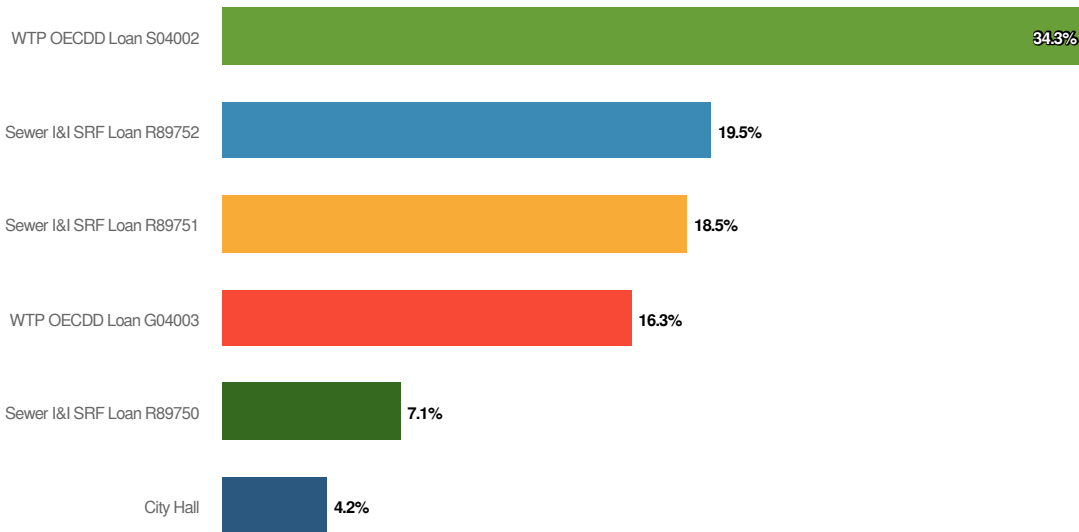
Debt Snapshot



\$14,115,250

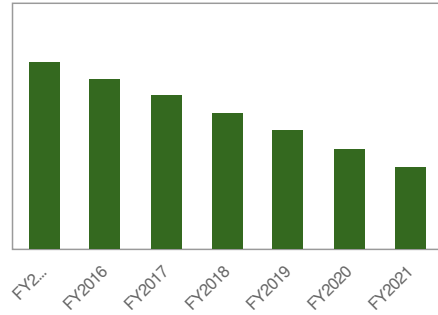
-\$1,159,343 (-7.59% vs. 2020 year)

Debt by Type



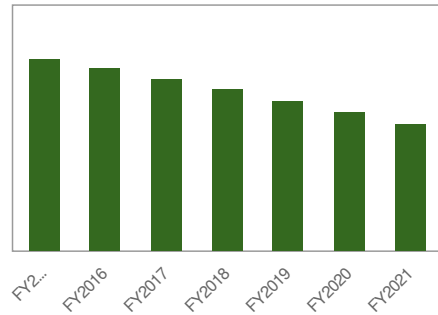
	FY2021
Debt	Actual
Sewer I&I SRF Loan R89750	\$1,005,914
Sewer I&I SRF Loan R89751	\$2,615,392
Sewer I&I SRF Loan R89752	\$2,750,000
WTP OECCD Loan S04002	\$4,839,196
WTP OECCD Loan G04003	\$2,305,499
SHPD Charger 2017	\$0
SHPD Charger 2018	\$0
City Hall	\$599,249
Total Debt:	\$14,115,250

Sewer I&I SRF Loan R89750



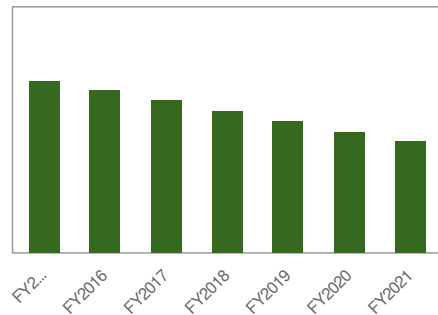
	FY2021
Sewer I&I SRF Loan R89750	Actual
Sewer I&I SRF Loan R89750	\$1,005,914
Total Sewer I&I SRF Loan R89750:	\$1,005,914

Sewer I&I SRF Loan R89751



	FY2021
Sewer I&I SRF Loan R89751	Actual
Sewer I&I SRF Loan R89751	\$2,615,392
Total Sewer I&I SRF Loan R89751:	\$2,615,392

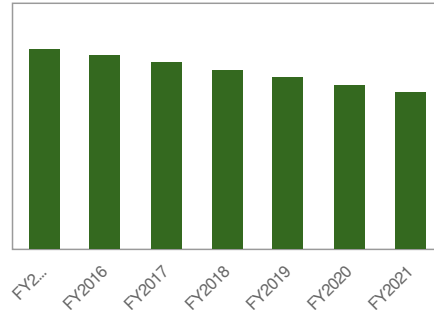
Sewer I&I SRF Loan R89752



	FY2021
Sewer I&I SRF Loan R89752	Actual
Sewer I&I SRF Loan R89752	\$2,750,000
Total Sewer I&I SRF Loan R89752:	\$2,750,000

WTP OECDL Loan S04002

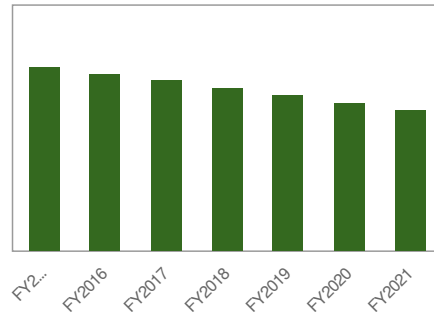
The original loan for the construction of the Water Treatment Plant off 47th Ave, this loan is payable to Business Oregon at a rate of 1.0% per annum. The City originally borrowed \$7.25 million for the plant before needing a second loan (G04003) to complete construction. The anticipated payoff is slated for December 2039.



	FY2021
WTP OECDL Loan S04002	Actual
WTP OECDL Loan S04002	\$4,839,196
Total WTP OECDL Loan S04002:	\$4,839,196

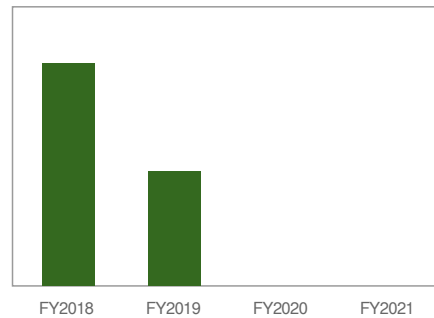
WTP OECDL Loan G04003

Used to finalize construction of the Water Treatment Plant off 47th Ave, this loan was payable to Business Oregon before being refunded using full-faith and credit bonds sold on the open market. The anticipated payoff is slated for December 2034 and incurs 1.73% interest per annum.



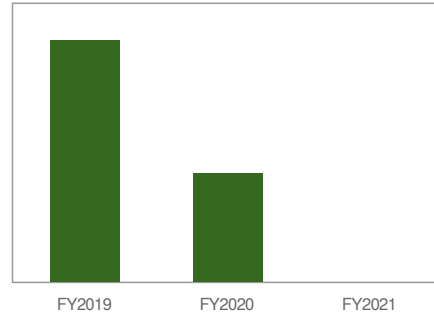
	FY2021
WTP OECDL Loan G04003	Actual
WTP OECDL Loan G04003	\$2,305,499
Total WTP OECDL Loan G04003:	\$2,305,499

SHPD Charger 2017



SHPD Charger 2017
SHPD Charger 2017
Total SHPD Charger 2017:

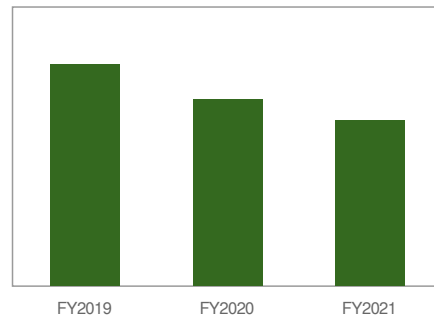
SHPD Charger 2018



SHPD Charger 2018
SHPD Charger 2018
Total SHPD Charger 2018:

City Hall

In 2019, the City remodeled the current City Hall facility at 3225 Main Street which formerly housed the U.S. Forest Service. The City Council at the time chose to fund the "loan" for this facility using an interfund loan which meant the City did not have to go out for a loan or bond to fund the remodel. The loan from the Water Depreciation Fund must be paid back within 10 years at an interest rate of 2.5%.



	FY2021
City Hall	Actual
City Hall	\$599,249
Total City Hall:	\$599,249

APPENDIX



POLICE REQUESTS



Technology upgrades for Jail Audio and Training Room

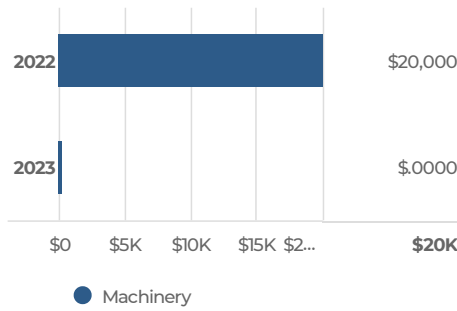
The Police Department Training Room was designed as a conference room when the building was built in 2000 but did not contain any technology for meetings and training. The City wishes to upgrade the facilities to meet today's training and meeting needs while also providing a new space to use given the increased COVID restrictions and web based meetings as a result. Additionally, the audio in the holding cells is minimal and needs to be updated to comply with today's requirements when holding individuals for transport or short-term holding.

Submitted By	Jeff Lynn, Police Chief
Request Owner	Jeff Lynn, Police Chief
Department	Police
Type	Other

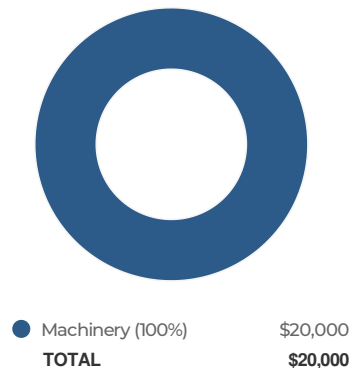
Capital Cost

Total Budget (all years)
\$20K

Capital Cost by Year



Capital Cost for All Years

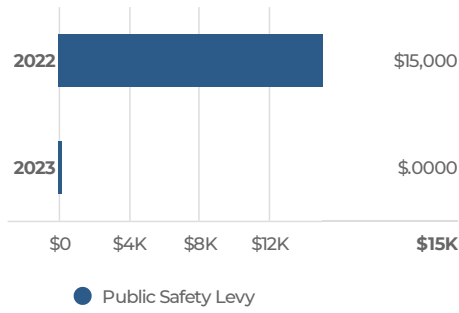


Capital Cost Breakdown		
Capital Cost	FY2022	FY2023
Machinery	\$20,000	
Total	\$20,000	

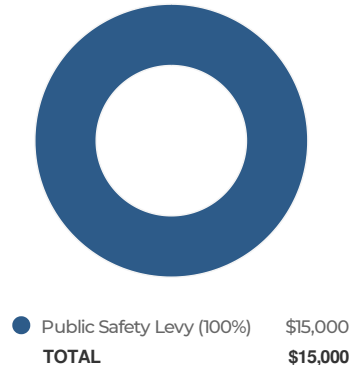
Funding Sources

Total Budget *(all years)*
\$15K

Funding Sources by Year



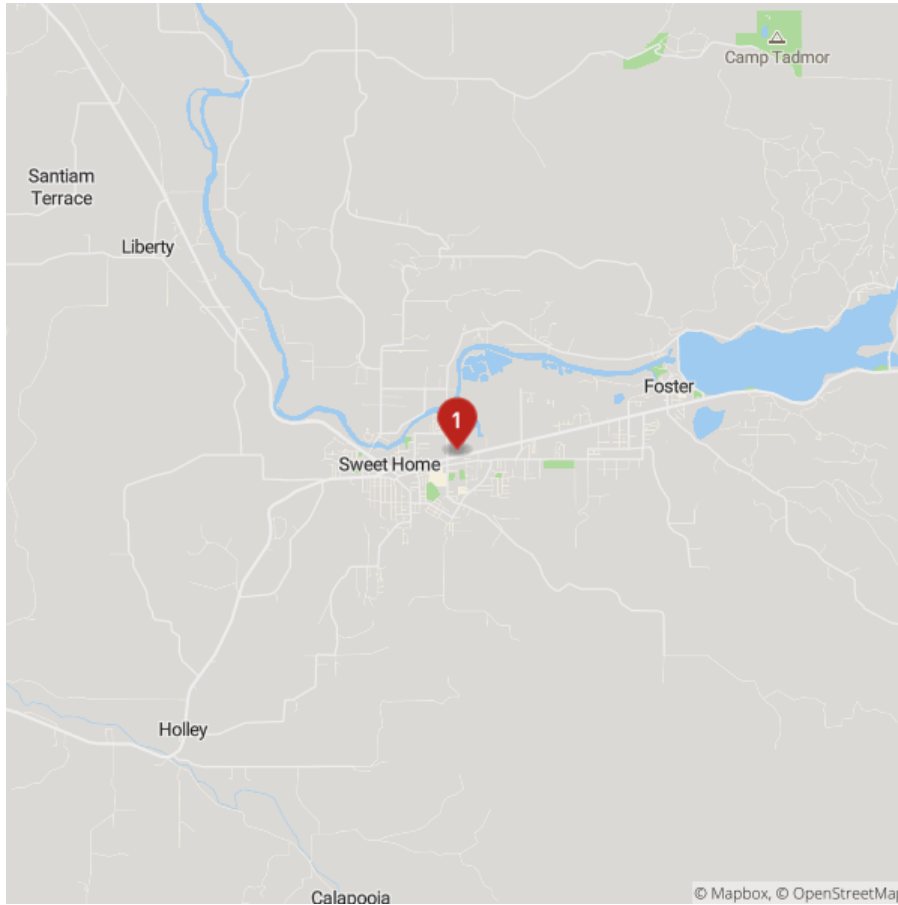
Funding Sources for All Years



Funding Sources Breakdown		
Funding Sources	FY2022	FY2023
Public Safety Levy	\$15,000	
Total	\$15,000	

Project Location

Address: 1950 Main Street



Patrol Vehicle Replacement - K9 Vehicle

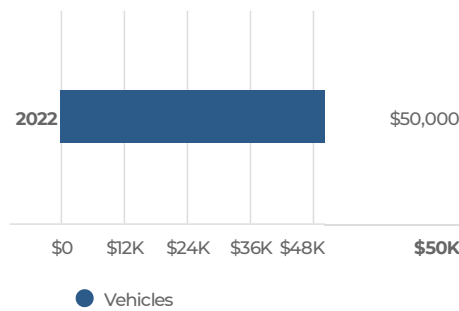
Patrol Vehicle Replacement. The Department's current K9 vehicle is due to be replaced. The existing vehicle is a 2013 Chevy Tahoe that was donated to our Department by Deschutes County. This allowed us to get the program up and running with limited expenditures. During the previous fiscal year we had planned to replace the vehicle with the assistance of a USDA grant. The grant opportunity fell through due to COVID-19. Those budgeted funds have not been used and will be carried forward to assist with the funding of this capital project.

Submitted By	Jeff Lynn, Police Chief
Request Owner	Jeff Lynn, Police Chief
Est. Start Date	08/02/2021
Est. Completion Date	09/01/2021
Department	Police
Type	Other

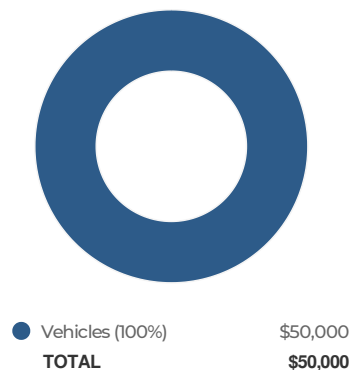
Capital Cost

Total Budget *(all years)*
\$50K

Capital Cost by Year



Capital Cost for All Years

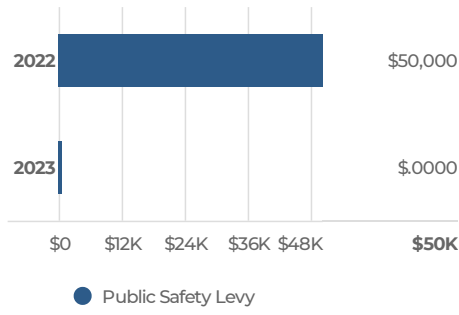


Capital Cost Breakdown	
Capital Cost	FY2022
Vehicles	\$50,000
Total	\$50,000

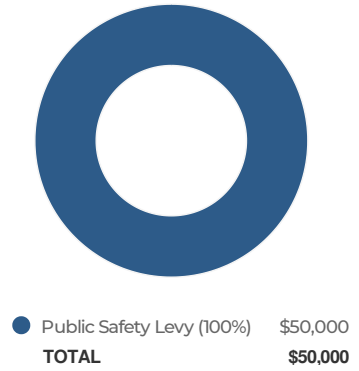
Funding Sources

Total Budget (all years)
\$50K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown		
Funding Sources	FY2022	FY2023
Public Safety Levy	\$50,000	
Total	\$50,000	

Slide - Gate Operator replacement

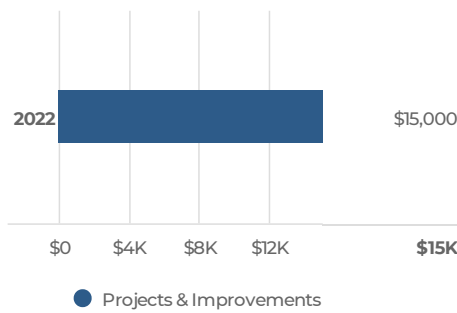
The slide gate operator needs to be replaced on the gate for our secured lot. The current slide-gate operator is original and was installed in 1999. Currently, it is not functioning on a consistent basis and is therefore left open.

Submitted By	Jeff Lynn, Police Chief
Request Owner	Jeff Lynn, Police Chief
Est. Start Date	07/01/2021
Est. Completion Date	07/30/2021
Department	Police
Type	Other

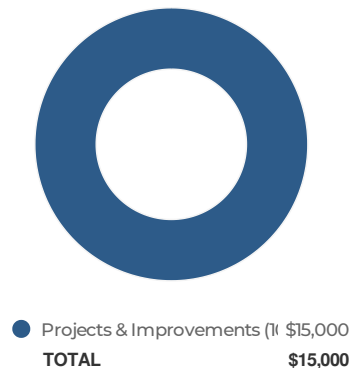
Capital Cost

Total Budget *(all years)*
\$15K

Capital Cost by Year



Capital Cost for All Years

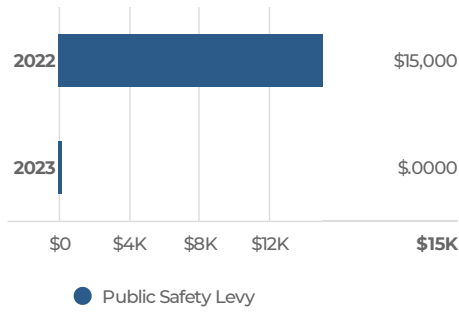


Capital Cost Breakdown	
Capital Cost	FY2022
Projects & Improvements	\$15,000
Total	\$15,000

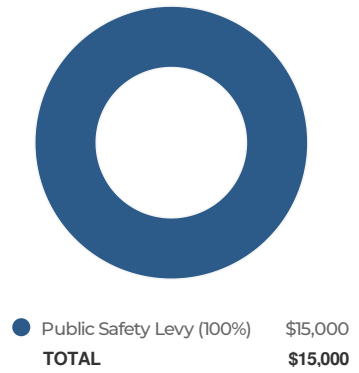
Funding Sources

Total Budget *(all years)*
\$15K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown		
Funding Sources	FY2022	FY2023
Public Safety Levy	\$15,000	
Total	\$15,000	

Patrol Vehicle

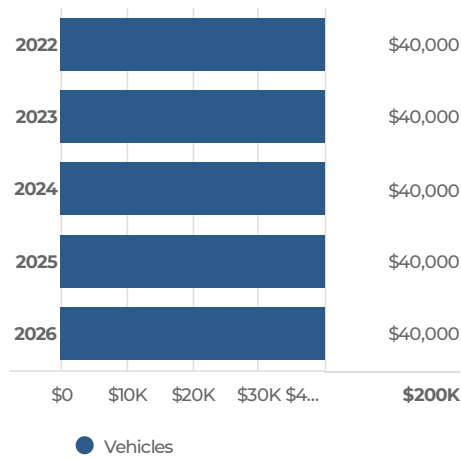
Purchase a marked patrol vehicle for our fleet. The intent will be to ensure that our vehicles remain up to date and as maintenance free as possible.

Submitted By	Jeff Lynn, Police Chief
Request Owner	Jeff Lynn, Police Chief
Department	Police
Type	Other

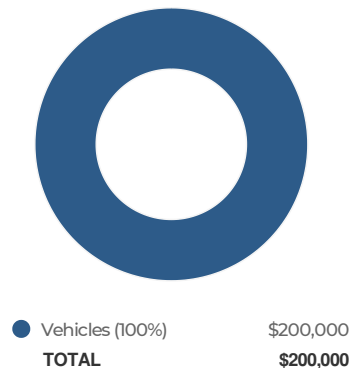
Capital Cost

Total Budget *(all years)*
\$200K

Capital Cost by Year



Capital Cost for All Years

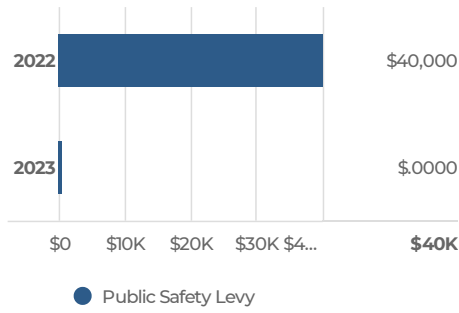


Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Vehicles	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Total	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000

Funding Sources

Total Budget (all years)
\$40K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown		
Funding Sources	FY2022	FY2023
Public Safety Levy	\$40,000	
Total	\$40,000	

WATER DISTRIBUTION REQUESTS



Small Diameter Water Line Replacement

Design and construct new water mains to replace aging 2" water distribution mains. Project will be phased determined by funding, includes street overlay.

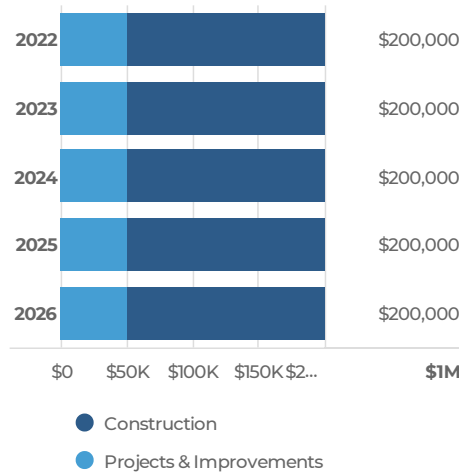
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2020
Department	Water Distribution
Type	Other

Request Details	
SDC Eligibility	Yes

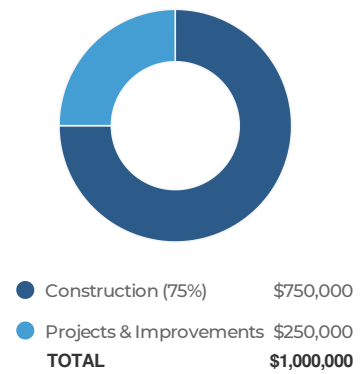
Capital Cost

Total Budget *(all years)*
\$1M

Capital Cost by Year



Capital Cost for All Years



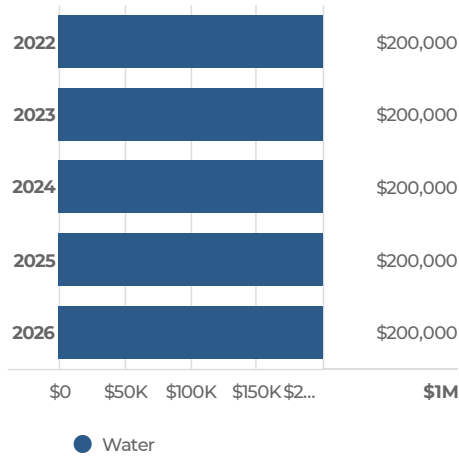
Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Projects & Improvements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Construction	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Total	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000



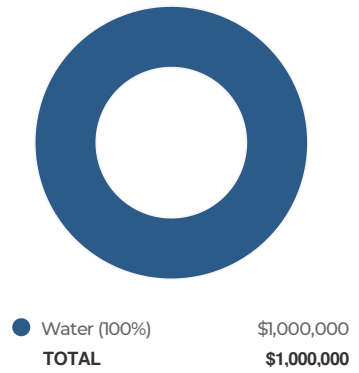
Funding Sources

Total Budget (all years)
\$1M

Funding Sources by Year

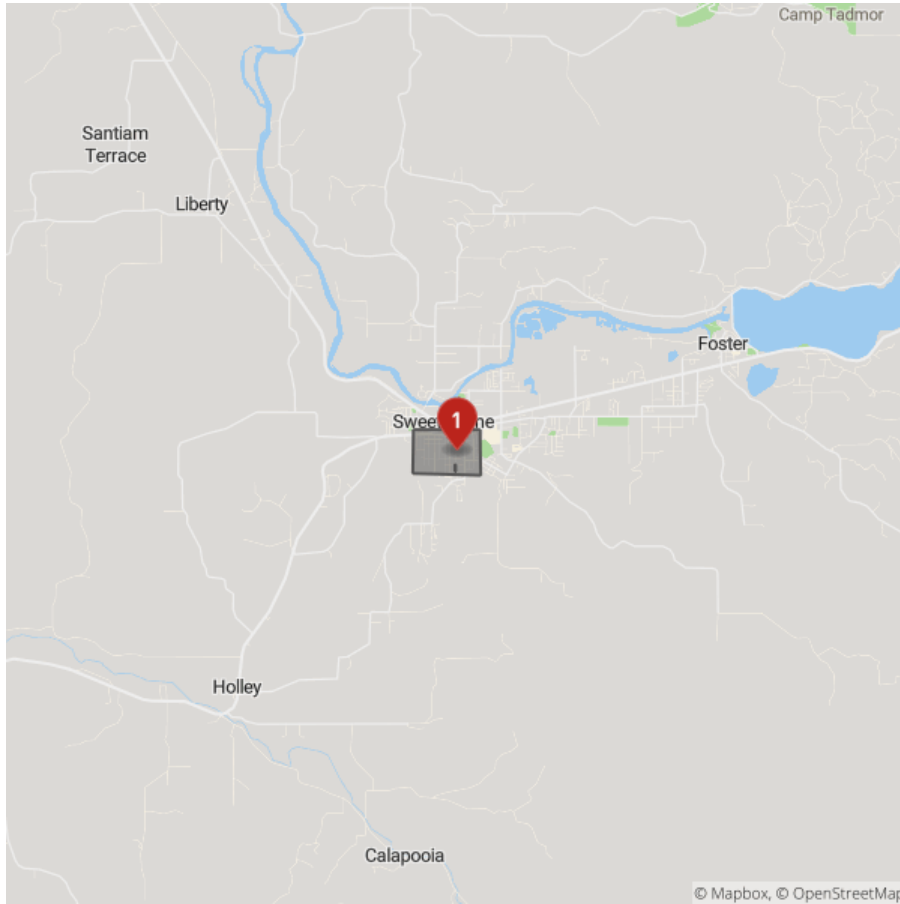


Funding Sources for All Years



Funding Sources Breakdown					
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026
Water	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Total	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

Project Location



EZ Valves Installation

Install hot-tap style EZ Valves to improve isolation on existing City water mains to provide improved ability to shut down sections of mains during emergency repairs.

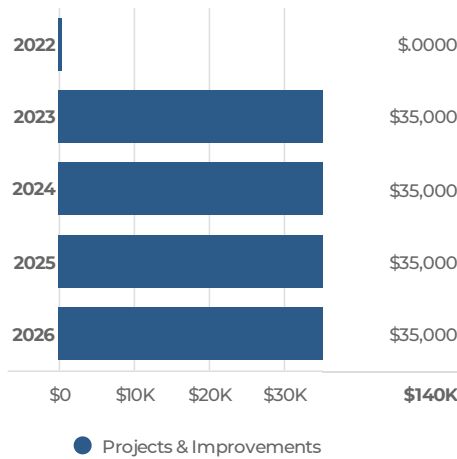
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2026
Department	Water Distribution
Type	Other

Request Details	
SDC Eligibility	No

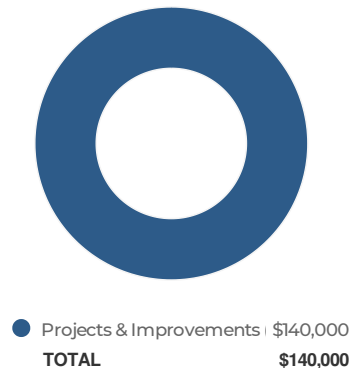
Capital Cost

Total Budget (all years)
\$140K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

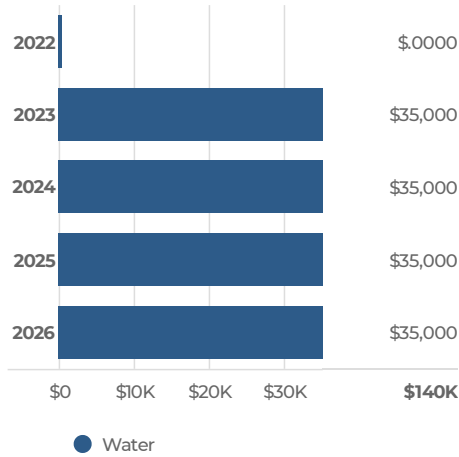
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Projects & Improvements		\$35,000	\$35,000	\$35,000	\$35,000
Total		\$35,000	\$35,000	\$35,000	\$35,000



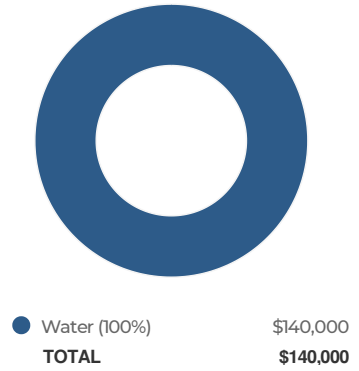
Funding Sources

Total Budget (all years)
\$140K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown					
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026
Water		\$35,000	\$35,000	\$35,000	\$35,000
Total		\$35,000	\$35,000	\$35,000	\$35,000

Canyon Creek Pump Station

Design and construct water booster station on Tenth Street to resolve low pressure issues in the Canyon Creek subdivision.

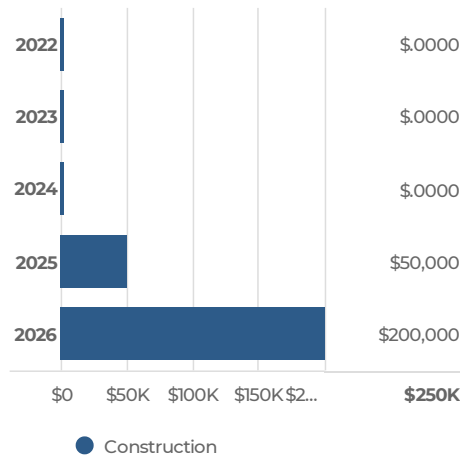
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2023
Department	Water Distribution
Type	Other

Request Details	
SDC Eligibility	Yes

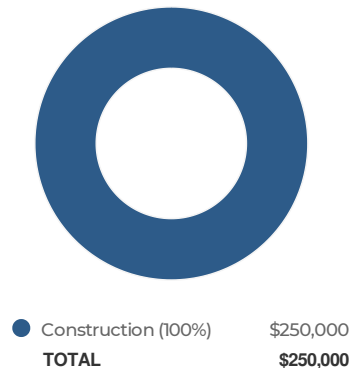
Capital Cost

Total Budget *(all years)*
\$250K

Capital Cost by Year



Capital Cost for All Years

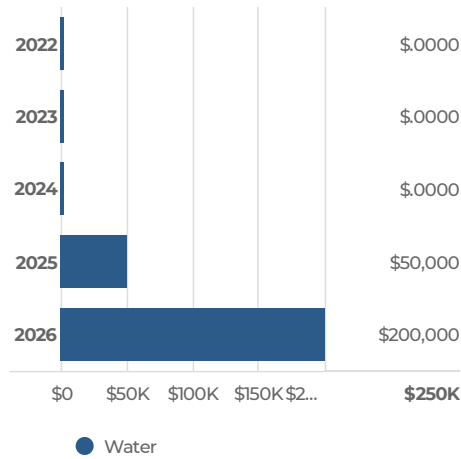


Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Construction				\$50,000	\$200,000
Total				\$50,000	\$200,000

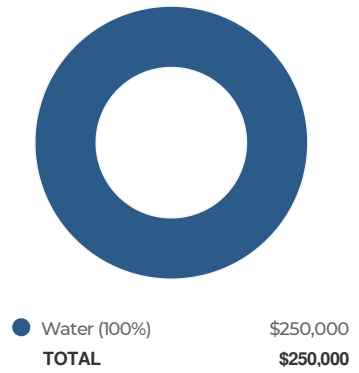
Funding Sources

Total Budget (all years)
\$250K

Funding Sources by Year

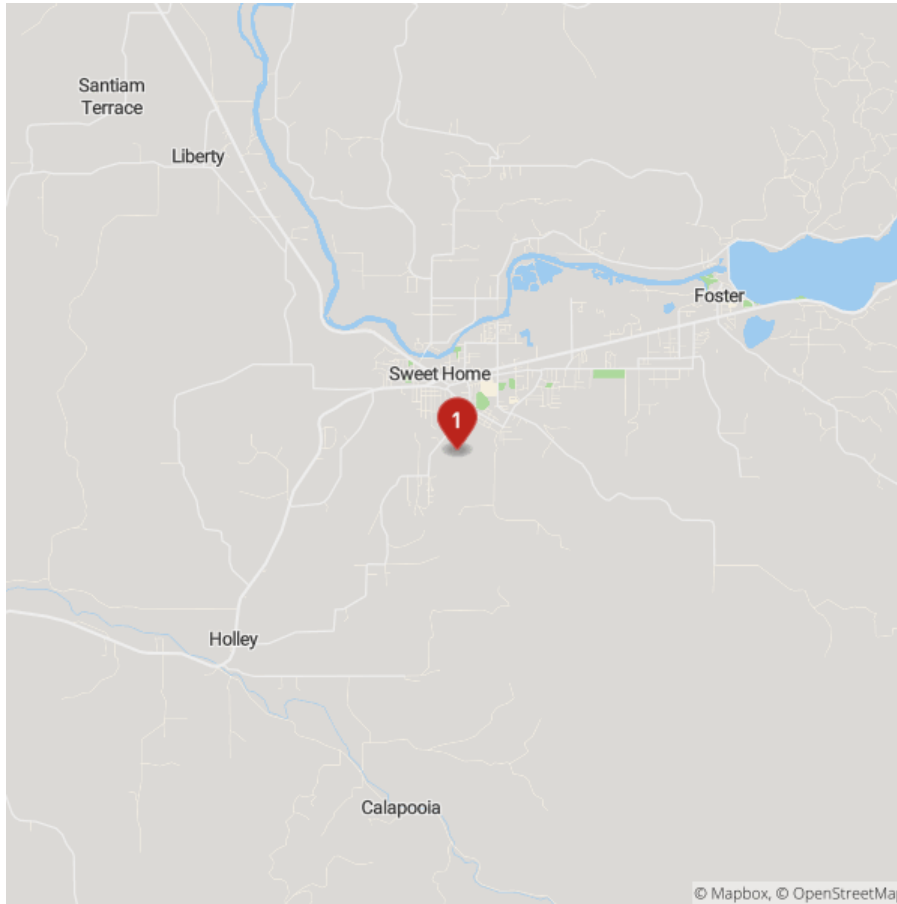


Funding Sources for All Years



Funding Sources Breakdown					
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026
Water				\$50,000	\$200,000
Total				\$50,000	\$200,000

Project Location



Water Master Plan Update

Evaluate, model, and document long-range planning for the water distribution system.

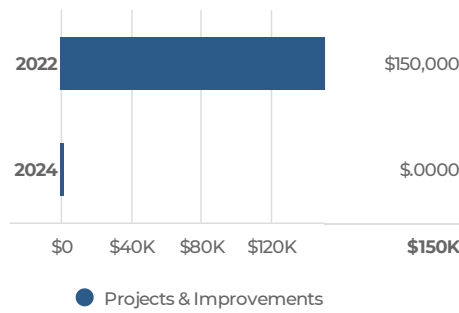
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2022
Department	Water Distribution
Type	Other

Request Details	
SDC Eligibility	Yes

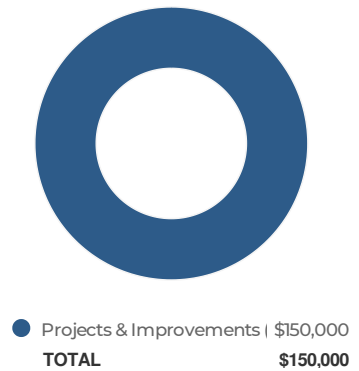
Capital Cost

Total Budget *(all years)*
\$150K

Capital Cost by Year



Capital Cost for All Years

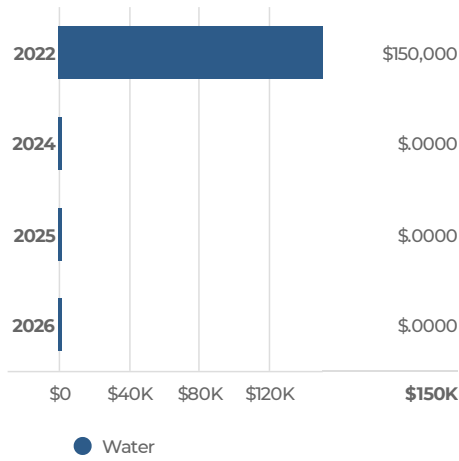


Capital Cost Breakdown		
Capital Cost	FY2022	FY2024
Projects & Improvements	\$150,000	
Total	\$150,000	

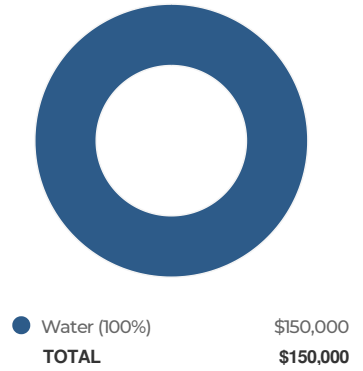
Funding Sources

Total Budget (all years)
\$150K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown				
Funding Sources	FY2022	FY2024	FY2025	FY2026
Water	\$150,000			
Total	\$150,000			

WATER TREATMENT REQUESTS



WTP Finish Water & Backwash Pumping Project

The Water Treatment Plant (WTP) needs a Variable Flow Device and Backflow pumps to increase efficiency. The Variable Flow Device, or VFD, is installed to limit the flow of water from the WTP. Currently, the water system is an all on or all off system. When the system is "all on," water is pushed out into the distribution system at 100% flow regardless of system needs. The VFD slowly opens the flow of water from the plant to the distribution system to prevent pounding water into the system which contributes to leaks in water lines. The backflow device maintains appropriate pressures in the water distribution system during the times which the WTP is entering a backwash mode. Backwashing is a component of preventative maintenance in which water is pulled back through the filtering mediums from the other direction. When this occurs, water pressures drop in the distribution system leaving the system vulnerable to low-flows. Low-flows can lead to water not reaching a residence or business among other issues. The backflow pump ensures that water is pushed into the distribution system from the City's water reservoirs to maintain standard pressure and service to customers on the distribution lines.

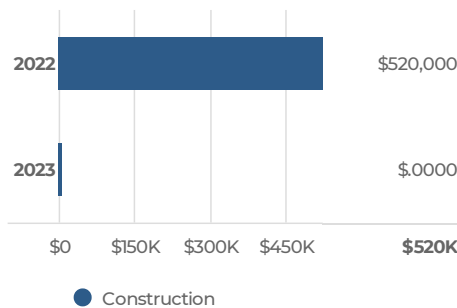
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	06/30/2020
Est. Completion Date	07/01/2022
Department	Water Treatment
Type	Other

Request Details	
SDC Eligibility	No

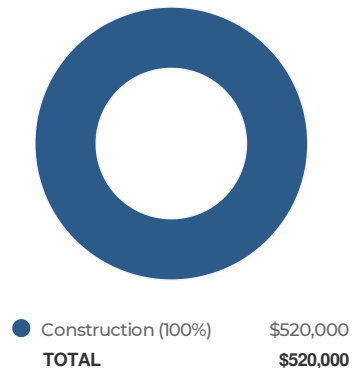
Capital Cost

Total Budget *(all years)*
\$520K

Capital Cost by Year



Capital Cost for All Years

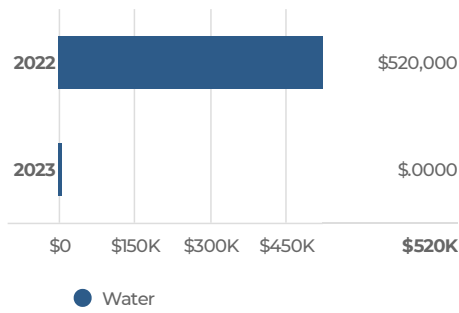


Capital Cost Breakdown		
Capital Cost	FY2022	FY2023
Construction	\$520,000	
Total	\$520,000	

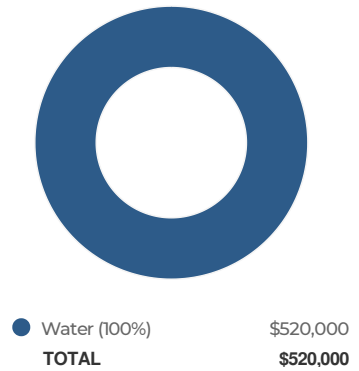
Funding Sources

Total Budget (all years)
\$520K

Funding Sources by Year

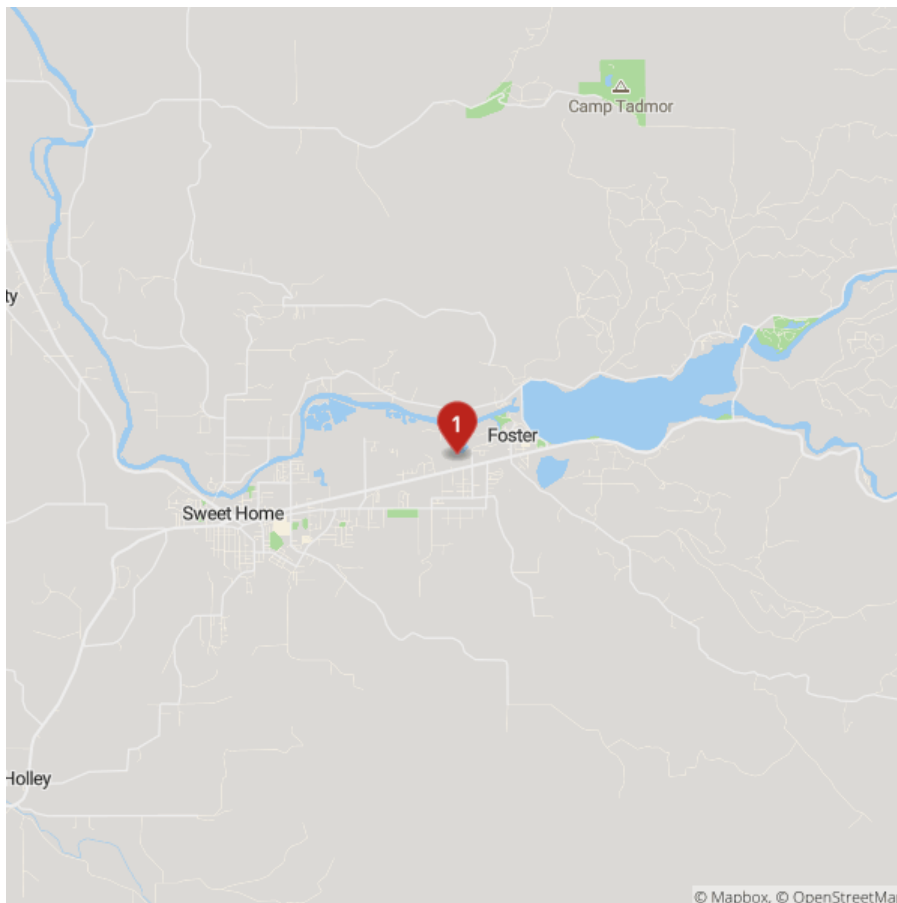


Funding Sources for All Years



Funding Sources Breakdown		
Funding Sources	FY2022	FY2023
Water	\$520,000	
Total	\$520,000	

Project Location



WTP SCADA Automation Upgrades

Update SCADA system, stabilizing and improving functionality of the water treatment process. This new SCADA will integrate with the new WWTP SCADA system.

Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Water Treatment
Type	Other

Request Details	
SDC Eligibility	No

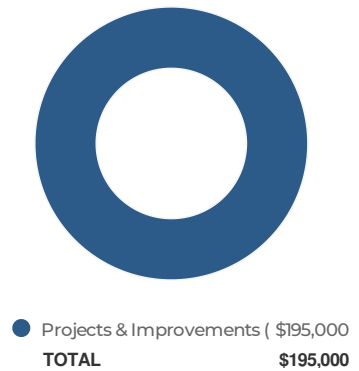
Capital Cost

Total Budget (all years)
\$195K

Capital Cost by Year



Capital Cost for All Years



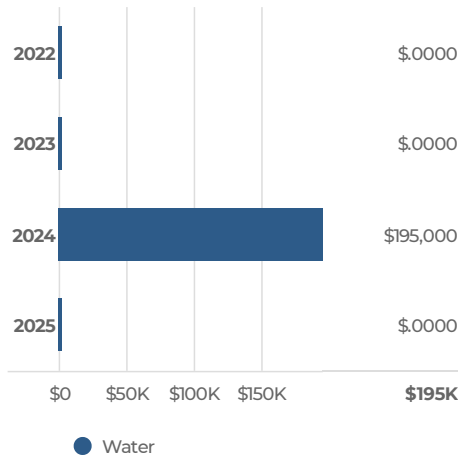
Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025
Projects & Improvements			\$195,000	
Total			\$195,000	

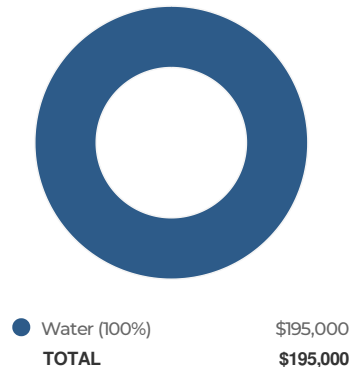
Funding Sources

Total Budget (all years)
\$195K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown				
Funding Sources	FY2022	FY2023	FY2024	FY2025
Water			\$195,000	
Total			\$195,000	

Project Location



WTP Fluoride System Replacement

Replace existing fluoride system afor the WTP which has failed.

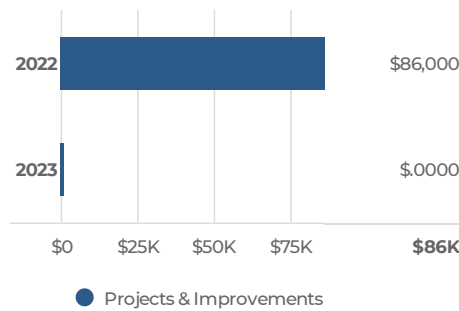
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2022
Department	Water Treatment
Type	Other

Request Details	
SDC Eligibility	No

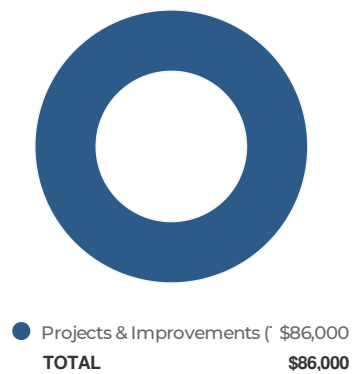
Capital Cost

Total Budget (all years)
\$86K

Capital Cost by Year



Capital Cost for All Years

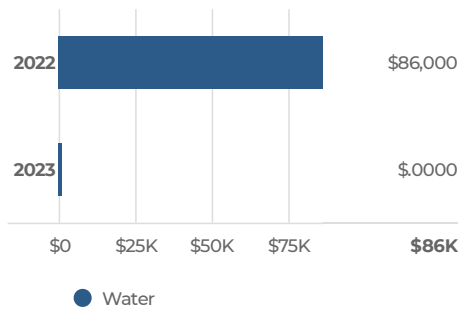


Capital Cost Breakdown		
Capital Cost	FY2022	FY2023
Projects & Improvements	\$86,000	
Total	\$86,000	

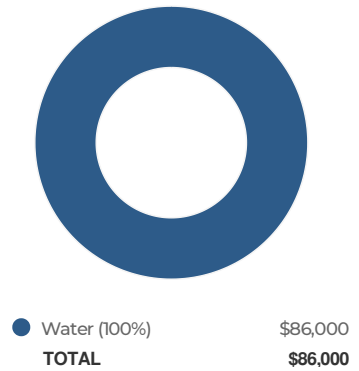
Funding Sources

Total Budget (all years)
\$86K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown		
Funding Sources	FY2022	FY2023
Water	\$86,000	
Total	\$86,000	

Project Location



WTP Emergency Generator Project

Design and construct backup emergency generator for the WTP. The existing WTP was constructed without a backup emergency generator. If power is lost to the WTP and cannot product water, the result would be a water outage for the community.

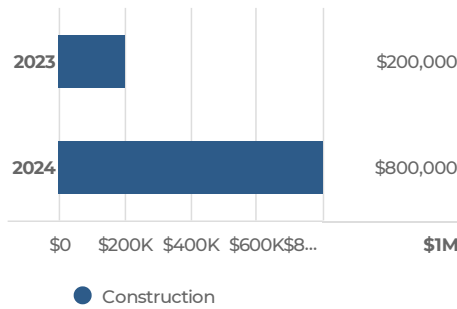
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2024
Department	Water Treatment
Type	Other

Request Details	
SDC Eligibility	No

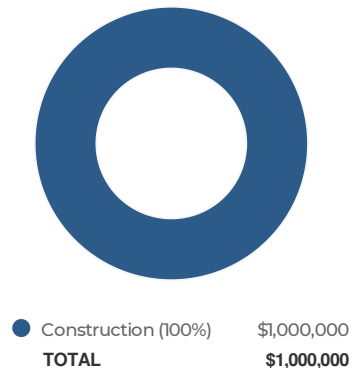
Capital Cost

Total Budget (all years)
\$1M

Capital Cost by Year



Capital Cost for All Years

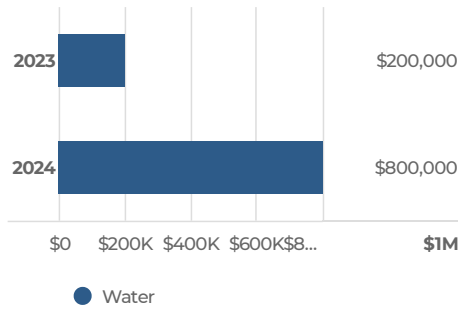


Capital Cost Breakdown		
Capital Cost	FY2023	FY2024
Construction	\$200,000	\$800,000
Total	\$200,000	\$800,000

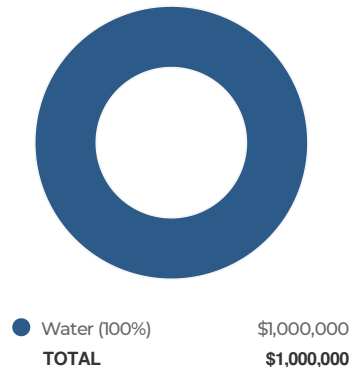
Funding Sources

Total Budget (all years)
\$1M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown		
Funding Sources	FY2023	FY2024
Water	\$200,000	\$800,000
Total	\$200,000	\$800,000

Project Location



WTP Streaming Current Monitors (SCM)

Replace failed SCMs that are at the end of expected service life.

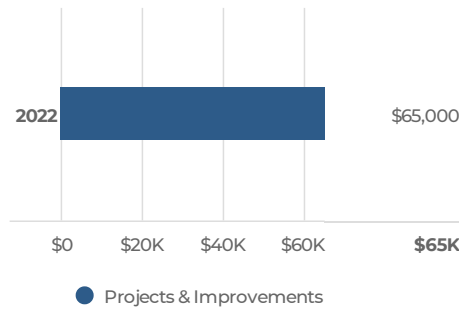
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2022
Department	Water Treatment
Type	Other

Request Details	
SDC Eligibility	No

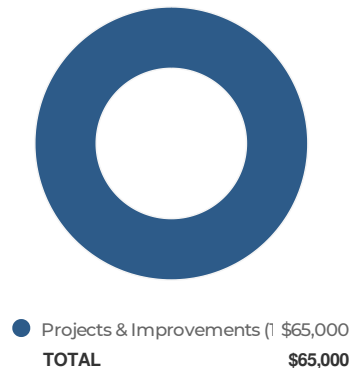
Capital Cost

Total Budget *(all years)*
\$65K

Capital Cost by Year



Capital Cost for All Years

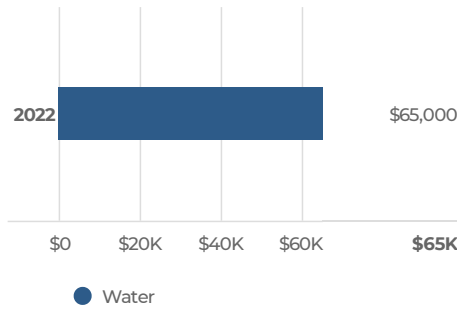


Capital Cost Breakdown	
Capital Cost	FY2022
Projects & Improvements	\$65,000
Total	\$65,000

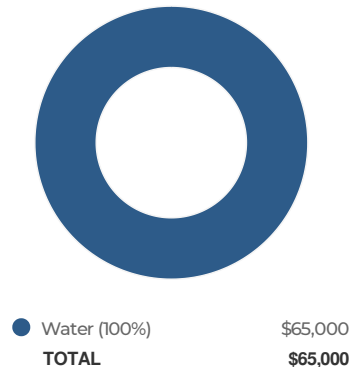
Funding Sources

Total Budget (all years)
\$65K

Funding Sources by Year



Funding Sources for All Years

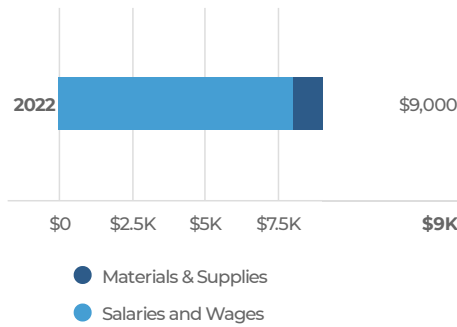


Funding Sources Breakdown	
Funding Sources	FY2022
Water	\$65,000
Total	\$65,000

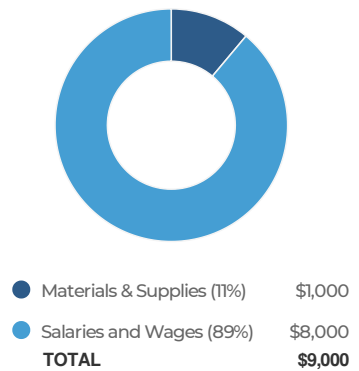
Cost Savings

Total Budget (all years)
\$9K

Cost Savings by Year



Cost Savings for All Years



Cost Savings Breakdown	
Cost Savings	FY2022
Salaries and Wages	\$8,000
Materials & Supplies	\$1,000
Total	\$9,000

Project Location



WTP Turbidimeters Meters Replacement

Replace turbidimeter meters and controllers that are at end of life. These are required by OHA.

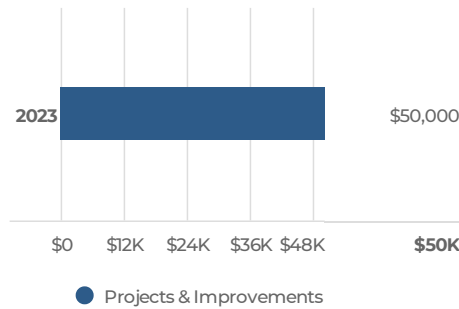
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Water Treatment
Type	Other

Request Details	
SDC Eligibility	No

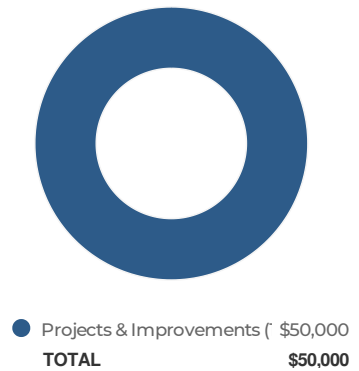
Capital Cost

Total Budget (all years)
\$50K

Capital Cost by Year



Capital Cost for All Years



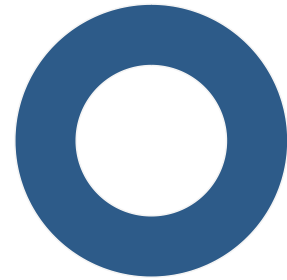
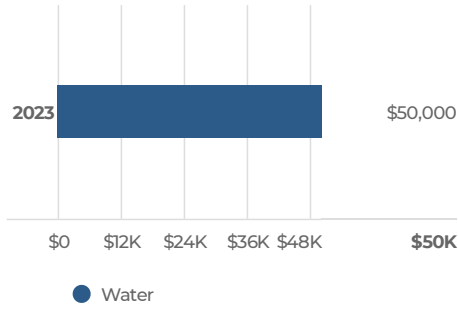
Capital Cost Breakdown	
Capital Cost	FY2023
Projects & Improvements	\$50,000
Total	\$50,000

Funding Sources

Funding Sources by Year

Funding Sources for All Years

Total Budget (all years)
\$50K



● Water (100%)
TOTAL \$50,000

Funding Sources Breakdown	
Funding Sources	FY2023
Water	\$50,000
Total	\$50,000

Project Location



WTP Raw Water Control Valve Replacement

Place raw water control valve that has failed.

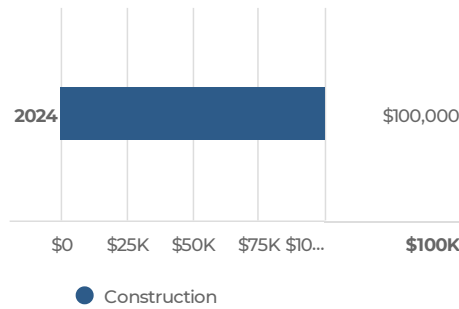
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Water Treatment
Type	Other

Request Details	
SDC Eligibility	No

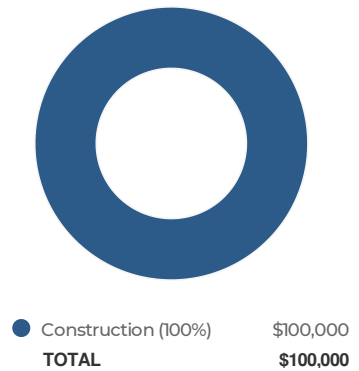
Capital Cost

Total Budget *(all years)*
\$100K

Capital Cost by Year



Capital Cost for All Years



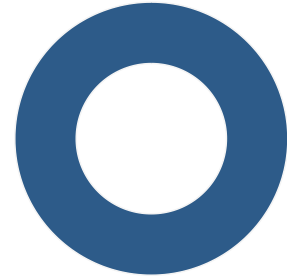
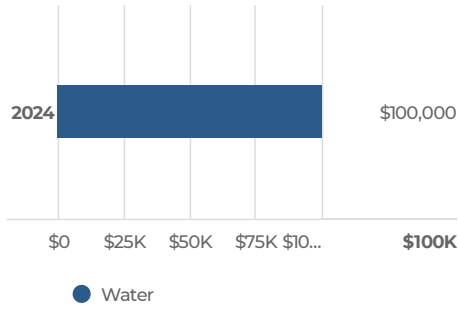
Capital Cost Breakdown	
Capital Cost	FY2024
Construction	\$100,000
Total	\$100,000

Funding Sources

Funding Sources by Year

Funding Sources for All Years

Total Budget (all years)
\$100K



● Water (100%)
TOTAL \$100,000

Funding Sources Breakdown	
Funding Sources	FY2024
Water	\$100,000
Total	\$100,000

Project Location



Vacuum Sludge Recirculation

A process involved in the treatment of the City's water that has not worked as intended for some time increasing other material costs.

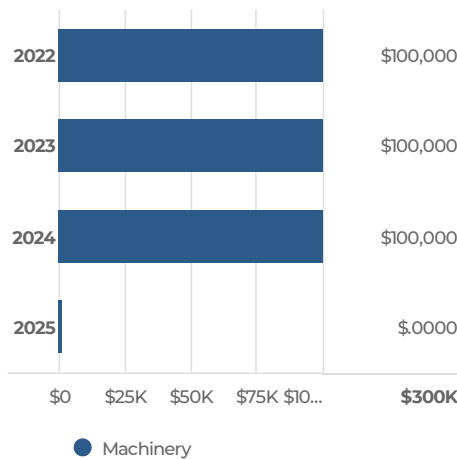
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2024
Department	Water Treatment
Type	Other

Request Details	
SDC Eligibility	No

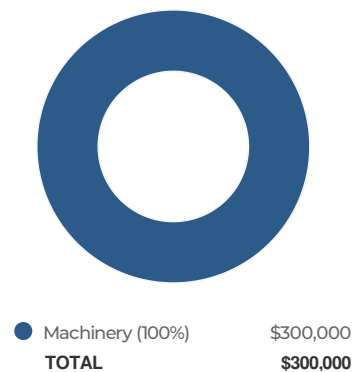
Capital Cost

Total Budget (all years)
\$300K

Capital Cost by Year



Capital Cost for All Years



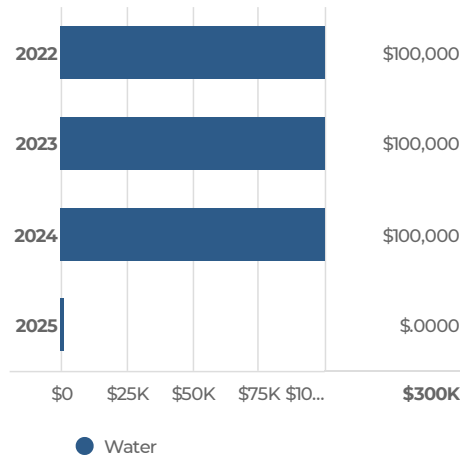
Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025
Machinery	\$100,000	\$100,000	\$100,000	
Total	\$100,000	\$100,000	\$100,000	

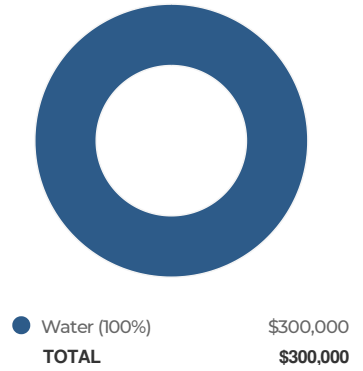
Funding Sources

Total Budget (all years)
\$300K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown				
Funding Sources	FY2022	FY2023	FY2024	FY2025
Water	\$100,000	\$100,000	\$100,000	
Total	\$100,000	\$100,000	\$100,000	

Project Location

Address: 1500 47th Ave., Sweet Home, OR 97386



SEWAGE TREATMENT REQUESTS



Wastewater Treatment Plant Construction Services

Engineering construction inspection & oversight for the WWTP.

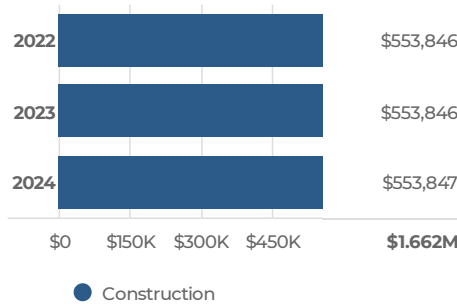
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Department	Sewage Treatment
Type	Other

Request Details	
SDC Eligibility	No

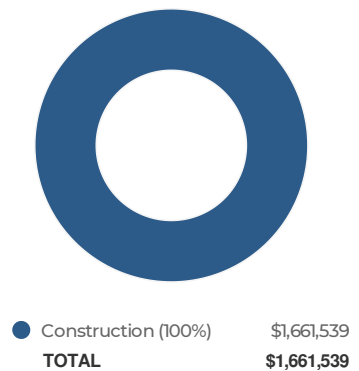
Capital Cost

Total Budget (all years)
\$1.662M

Capital Cost by Year



Capital Cost for All Years

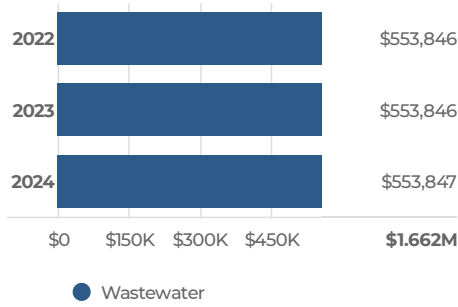


Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	FY2024
Construction	\$553,846	\$553,846	\$553,847
Total	\$553,846	\$553,846	\$553,847

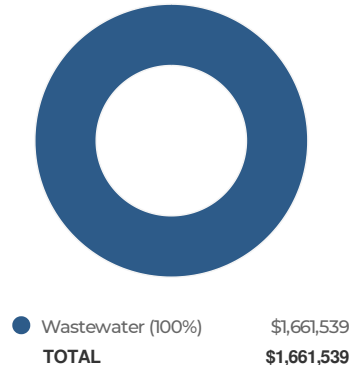
Funding Sources

Total Budget (all years)
\$1.662M

Funding Sources by Year

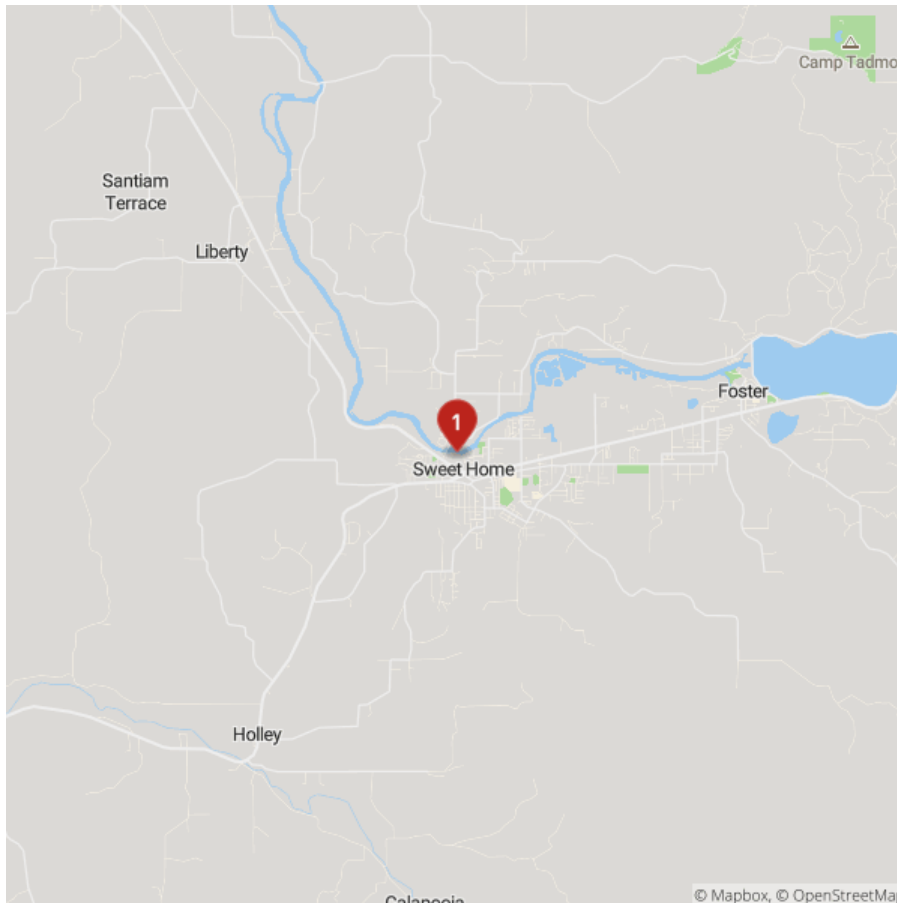


Funding Sources for All Years



Funding Sources Breakdown			
Funding Sources	FY2022	FY2023	FY2024
Wastewater	\$553,846	\$553,846	\$553,847
Total	\$553,846	\$553,846	\$553,847

Project Location



Wastewater Treatment Plant Rehabilitation

Rehabilitate and construct new components to Wastewater Treatment Plant.

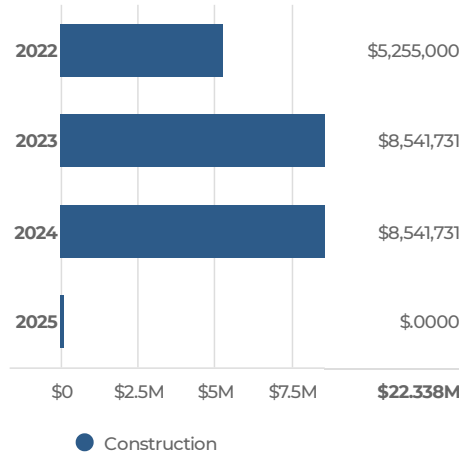
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Department	Sewage Treatment
Type	Other

Request Details	
SDC Eligibility	Yes

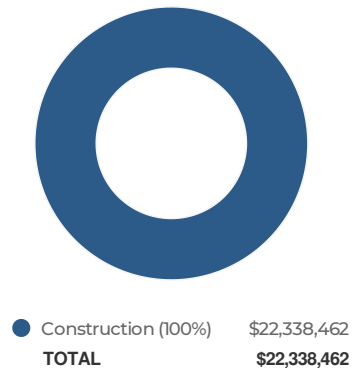
Capital Cost

Total Budget (all years)
\$22.338M

Capital Cost by Year



Capital Cost for All Years

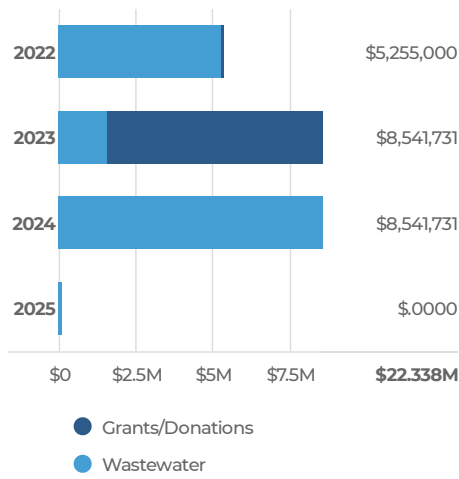


Capital Cost Breakdown				
Capital Cost	FY2022	FY2023	FY2024	FY2025
Construction	\$5,255,000	\$8,541,731	\$8,541,731	
Total	\$5,255,000	\$8,541,731	\$8,541,731	

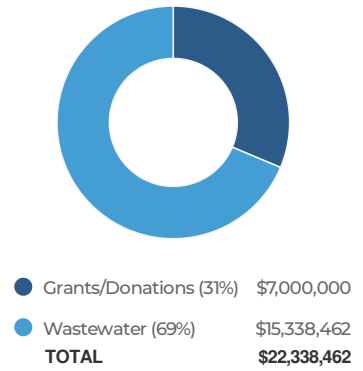
Funding Sources

Total Budget (all years)
\$22.338M

Funding Sources by Year



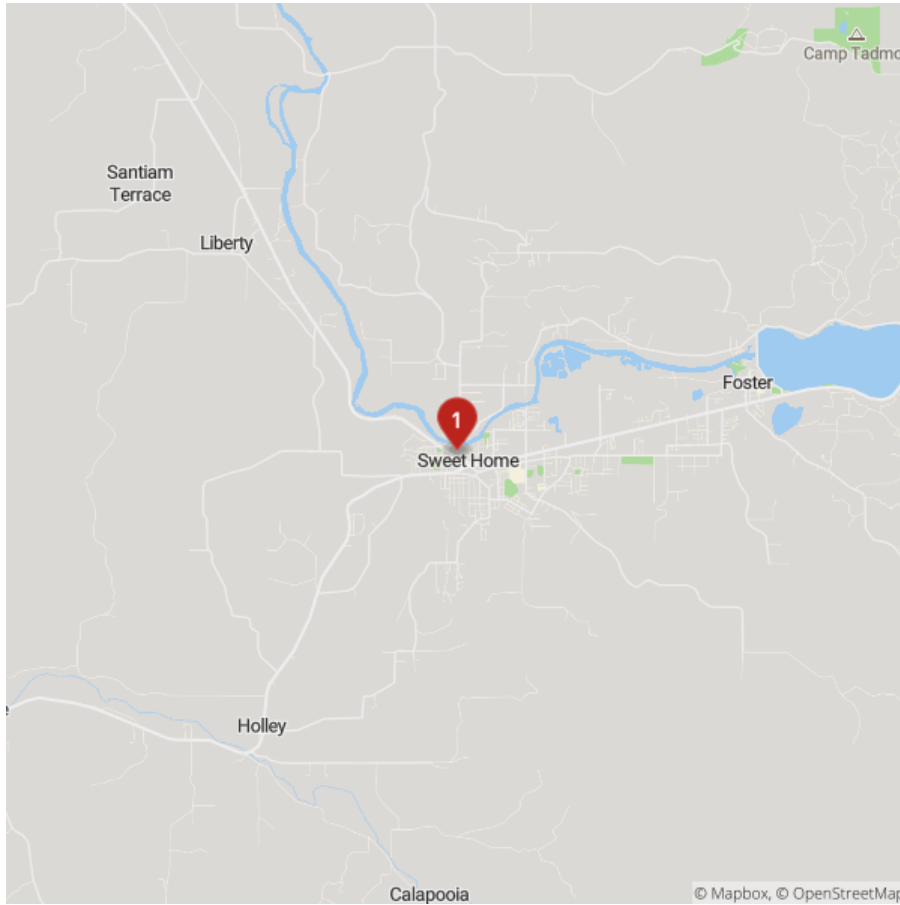
Funding Sources for All Years



Funding Sources Breakdown				
Funding Sources	FY2022	FY2023	FY2024	FY2025
Wastewater	\$5,255,000	\$1,541,731	\$8,541,731	
Grants/Donations		\$7,000,000		
Total	\$5,255,000	\$8,541,731	\$8,541,731	

Project Location

Address: 1073 Pleasant Valley Road



SEWAGE COLLECTION REQUESTS



Sewer System Rehabilitation Program

Identify and replace aging manhole structures, rehabilitate sewer collection system pipelines and laterals and target I&I reduction in older areas of town.

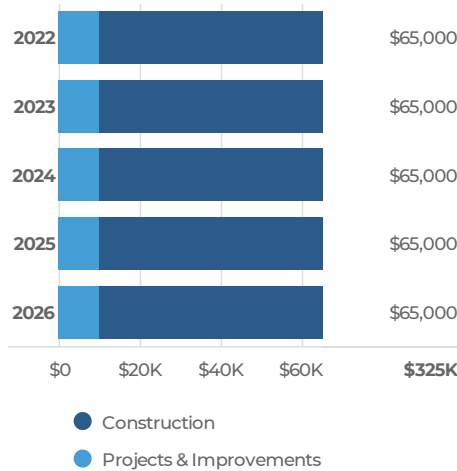
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2026
Department	Sewage Collection
Type	Other

Request Details	
SDC Eligibility	No

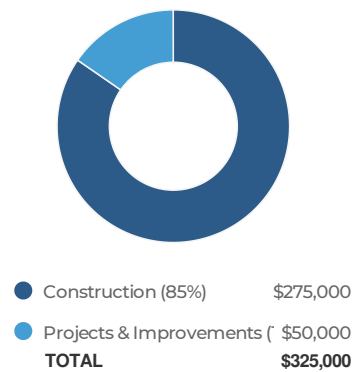
Capital Cost

Total Budget (all years)
\$325K

Capital Cost by Year



Capital Cost for All Years

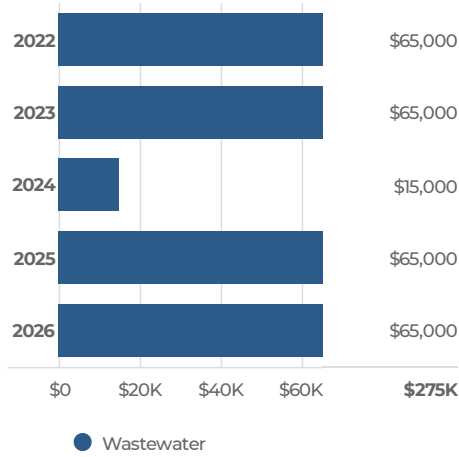


Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Projects & Improvements	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Construction	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000
Total	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000

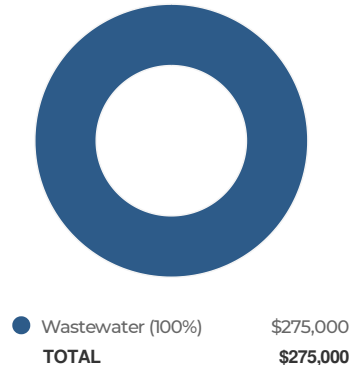
Funding Sources

Total Budget (all years)
\$275K

Funding Sources by Year

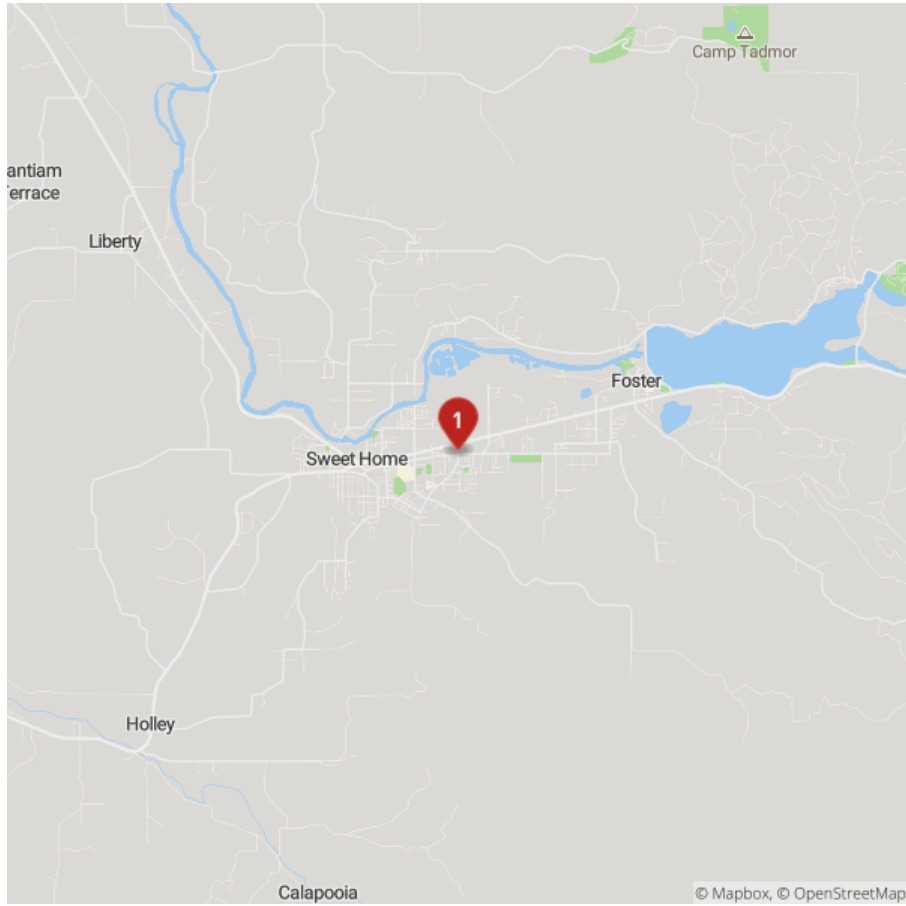


Funding Sources for All Years



Funding Sources Breakdown					
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026
Wastewater	\$65,000	\$65,000	\$15,000	\$65,000	\$65,000
Total	\$65,000	\$65,000	\$15,000	\$65,000	\$65,000

Project Location



PARKS REQUESTS



Strawberry Park Improvements

Design and construct sidewalk from Westwood Lane and improve playground space, drainage system and remove the chain link path section. Design and construct parking lot, loop trail, improve irrigation system, add garden space, trees and creek plants and improve wetland borders. Design and construct restroom.

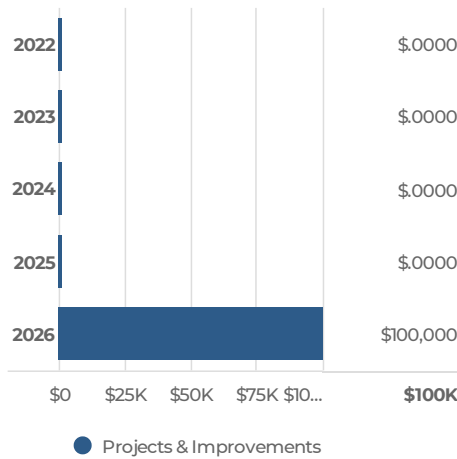
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Parks
Type	Other

Request Details	
SDC Eligibility	Yes

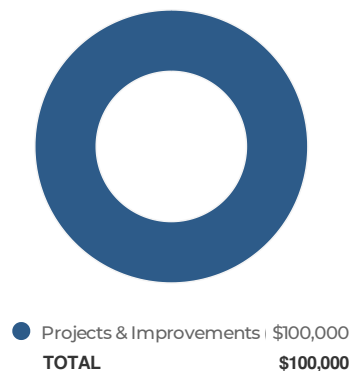
Capital Cost

Total Budget (all years)
\$100K

Capital Cost by Year



Capital Cost for All Years

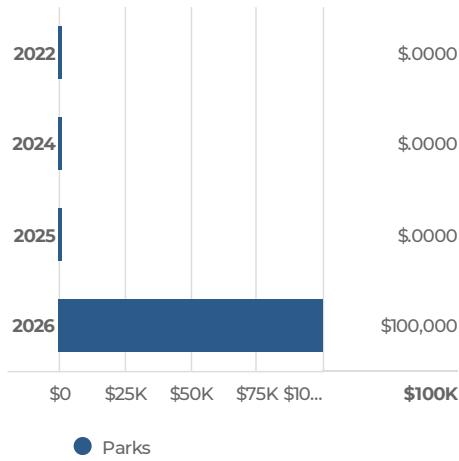


Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Projects & Improvements					\$100,000
Total					\$100,000

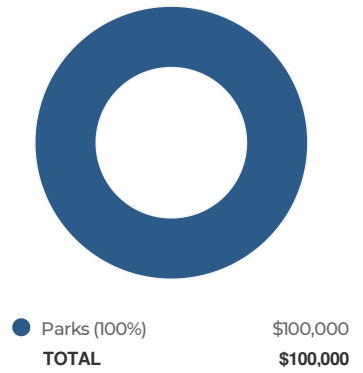
Funding Sources

Total Budget (all years)
\$100K

Funding Sources by Year

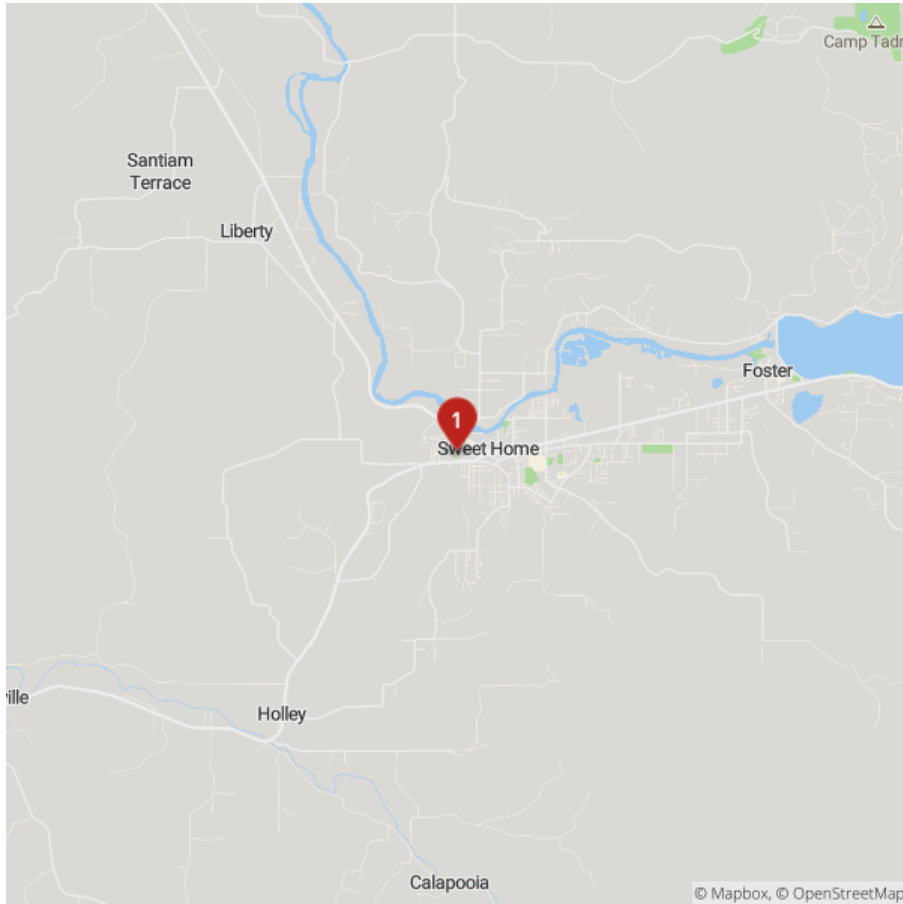


Funding Sources for All Years



Funding Sources Breakdown				
Funding Sources	FY2022	FY2024	FY2025	FY2026
Parks				\$100,000
Total				\$100,000

Project Location



Upper Sankey Park Improvements

Improvements to BMX facility, Trails, parking lot, restrooms, and pedestrian bridge.

Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Parks
Type	Other

Request Details	
SDC Eligibility	Yes

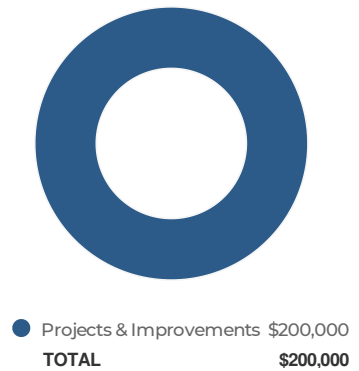
Capital Cost

Total Budget (all years)
\$200K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

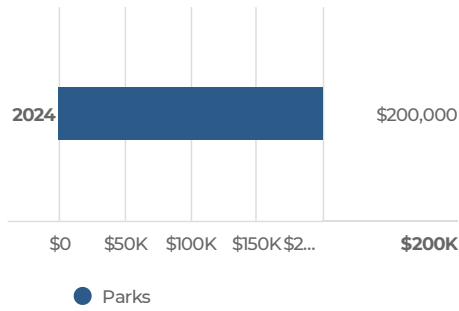
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Projects & Improvements			\$200,000		
Total			\$200,000		



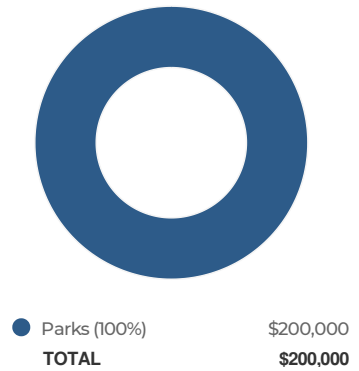
Funding Sources

Total Budget (all years)
\$200K

Funding Sources by Year

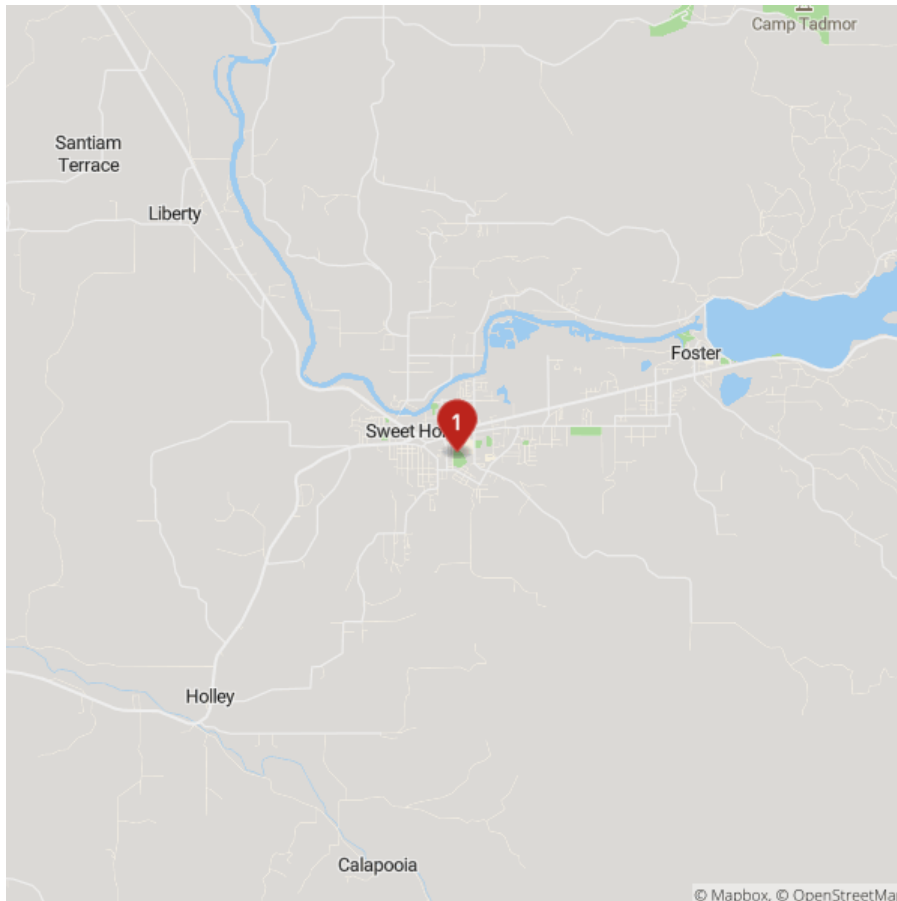


Funding Sources for All Years



Funding Sources Breakdown	
Funding Sources	FY2024
Parks	\$200,000
Total	\$200,000

Project Location



Northside Park Improvements

Design and construct playground and river access trail. Install ramp/stairs/railing, signage, tables, benches, pet stations, trash cans, BBQ, gardens, trees and creek plants. Design 24-25 and construct 25-26.

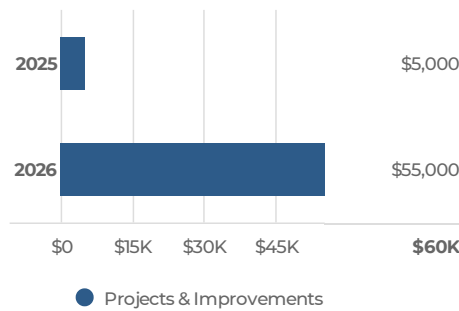
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2026
Department	Parks
Type	Other

Request Details	
SDC Eligibility	Yes

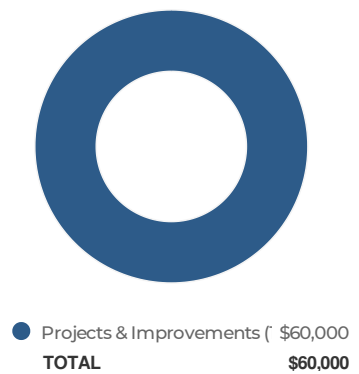
Capital Cost

Total Budget (all years)
\$60K

Capital Cost by Year



Capital Cost for All Years

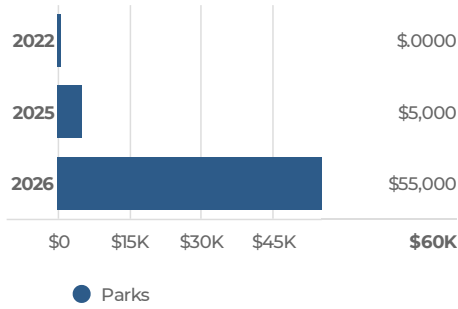


Capital Cost Breakdown		
Capital Cost	FY2025	FY2026
Projects & Improvements	\$5,000	\$55,000
Total	\$5,000	\$55,000

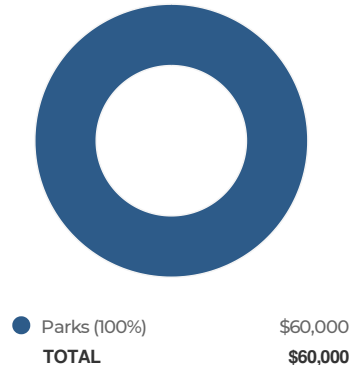
Funding Sources

Total Budget (all years)
\$60K

Funding Sources by Year

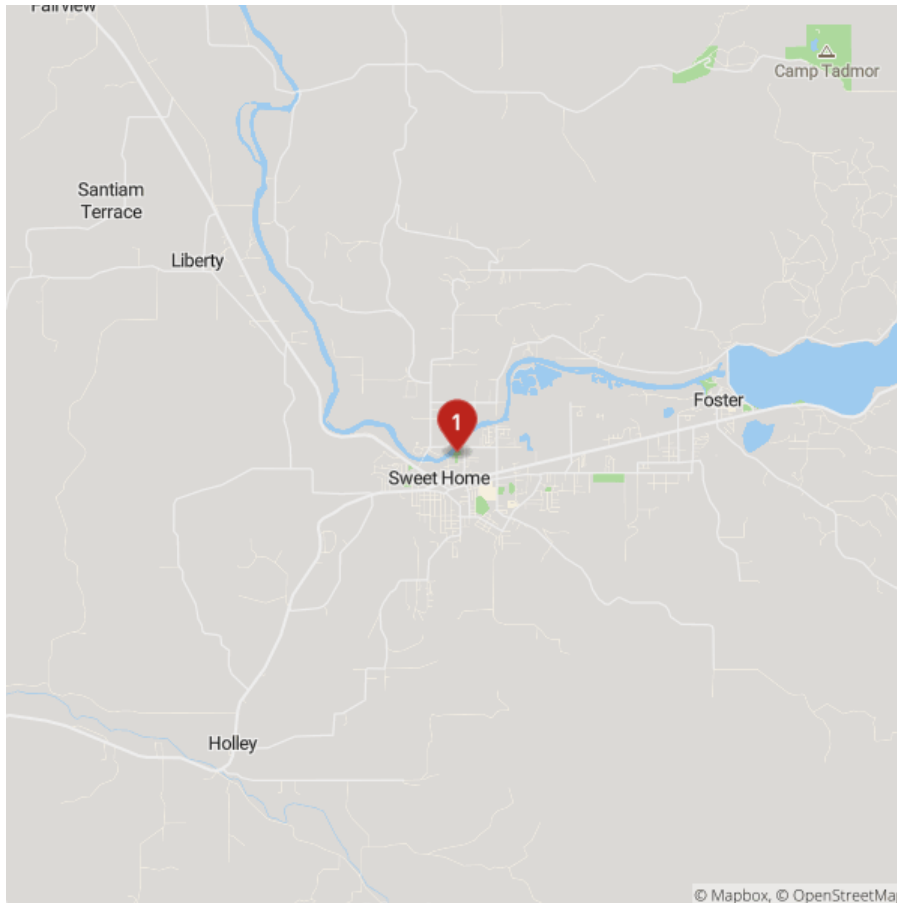


Funding Sources for All Years



Funding Sources Breakdown			
Funding Sources	FY2022	FY2025	FY2026
Parks		\$5,000	\$55,000
Total		\$5,000	\$55,000

Project Location



Hobart Wildlife Habitat Improvements

Design and construct approach roadway from 35th Avenue.
Add gardens, trees and creek plants

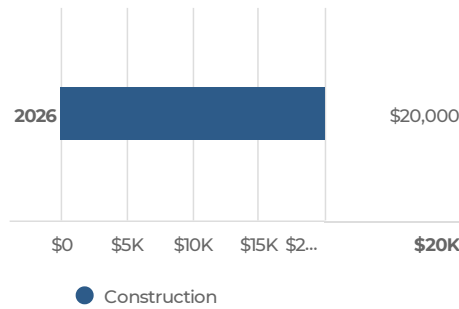
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	NPDES Permit #101657
Est. Completion Date	06/30/2028
Department	Parks
Type	Other

Request Details	
SDC Eligibility	Yes

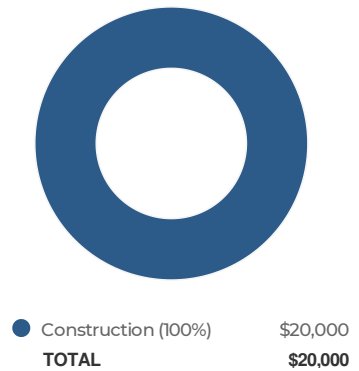
Capital Cost

Total Budget (all years)
\$20K

Capital Cost by Year



Capital Cost for All Years



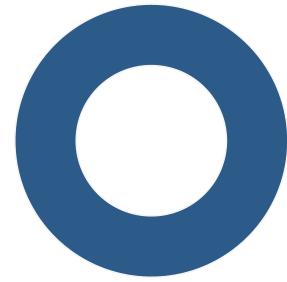
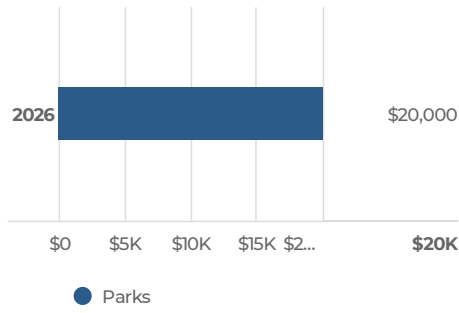
Capital Cost Breakdown	
Capital Cost	FY2026
Construction	\$20,000
Total	\$20,000

Funding Sources

Funding Sources by Year

Funding Sources for All Years

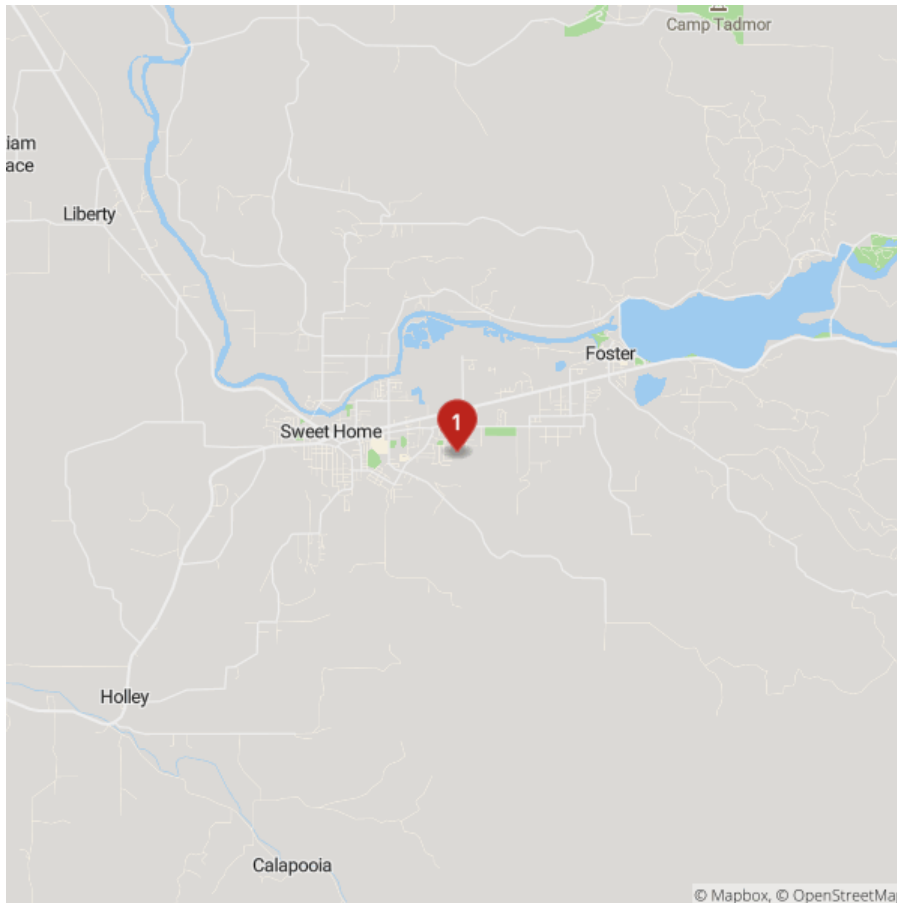
Total Budget (all years)
\$20K



● Parks (100%)
TOTAL \$20,000

Funding Sources Breakdown	
Funding Sources	FY2026
Parks	\$20,000
Total	\$20,000

Project Location



Ashbrook Park Improvements

Design and construct new restroom, curb and sidewalk on Juniper Street frontage, and pave parking lot.

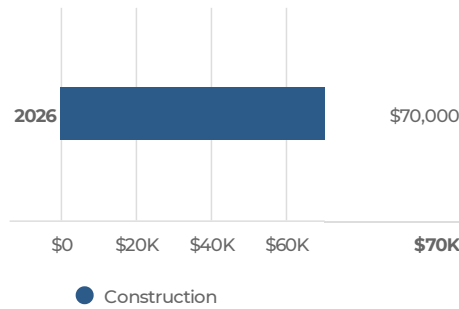
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Department	Parks
Type	Other

Request Details	
SDC Eligibility	Yes

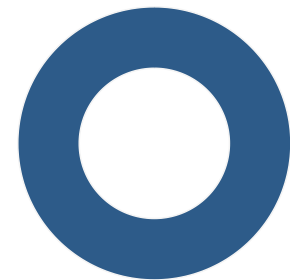
Capital Cost

Capital Cost by Year

Total Budget (all years)
\$70K



Capital Cost for All Years



● Construction (100%) \$70,000
TOTAL \$70,000

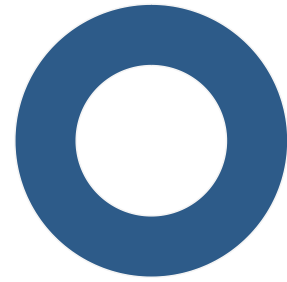
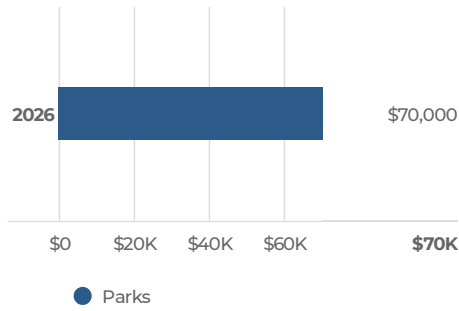
Capital Cost Breakdown	
Capital Cost	FY2026
Construction	\$70,000
Total	\$70,000

Funding Sources

Funding Sources by Year

Funding Sources for All Years

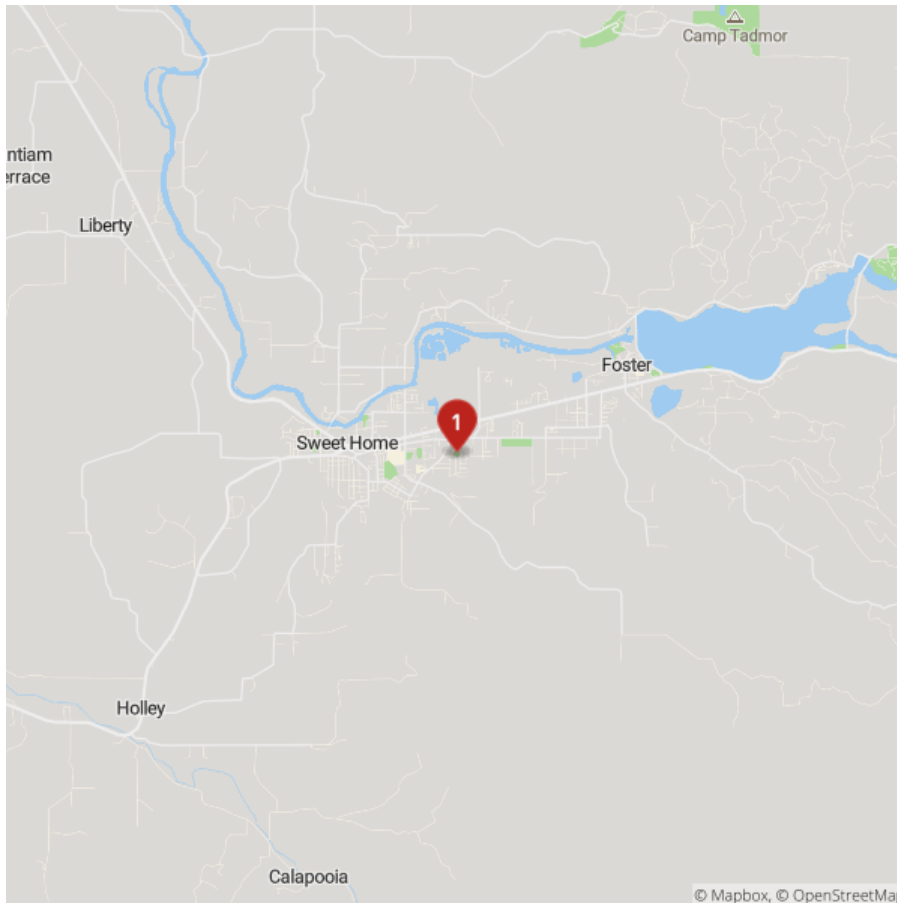
Total Budget (all years)
\$70K



● Parks (100%)
TOTAL \$70,000

Funding Sources Breakdown	
Funding Sources	FY2026
Parks	\$70,000
Total	\$70,000

Project Location



STORM WATER REQUESTS



38th Avenue and Long Street Drainage Improvements

Increase capacity on undersized culverts on Long St. from 37th Ave. to 38th Ave., and improve grade for efficient stormwater conveyance.

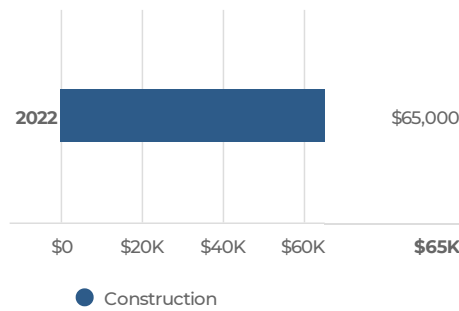
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2022
Department	Storm Water
Type	Other

Request Details	
SDC Eligibility	Yes

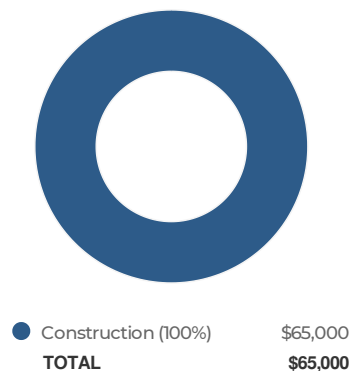
Capital Cost

Total Budget (all years)
\$65K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown	
Capital Cost	FY2022
Construction	\$65,000
Total	\$65,000



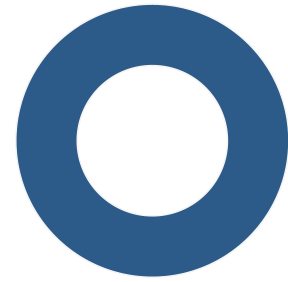
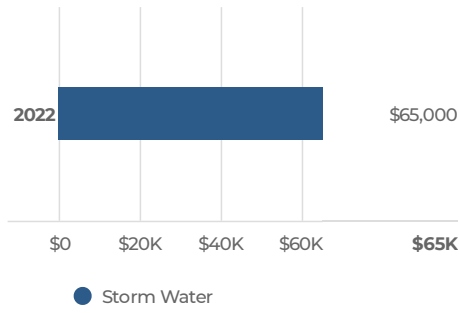
Funding Sources

Funding Sources by Year

Funding Sources for All Years

Total Budget (all years)

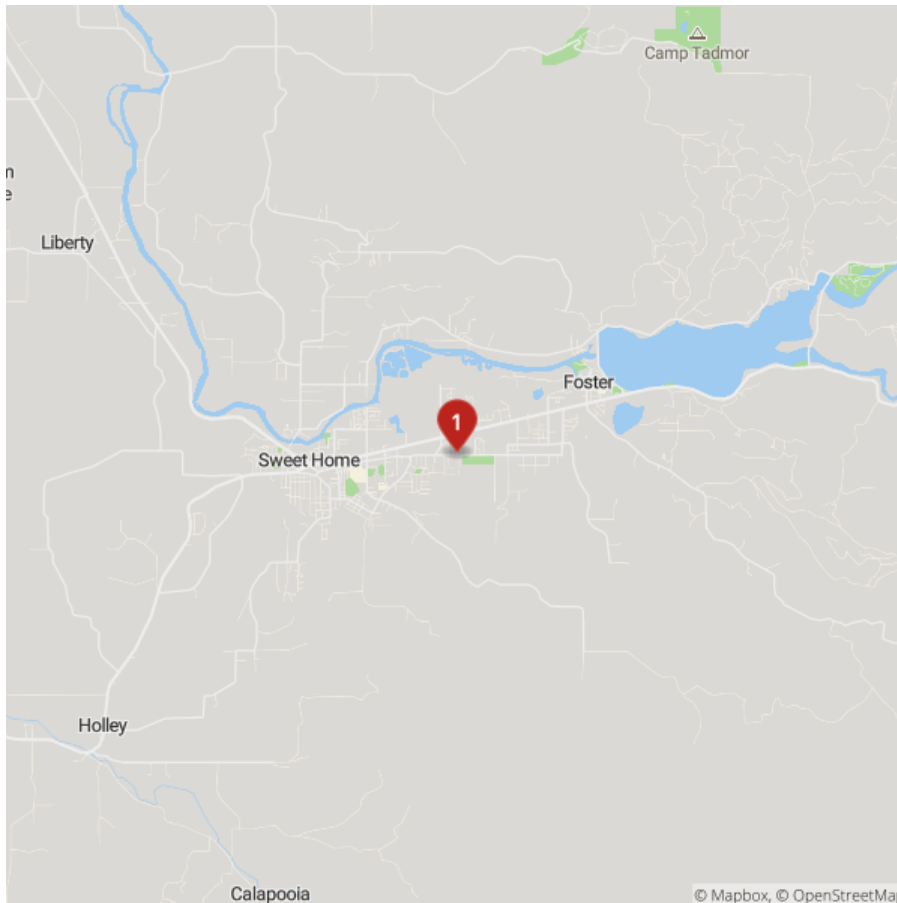
\$65K



● Storm Water (100%) \$65,000
TOTAL \$65,000

Funding Sources Breakdown	
Funding Sources	FY2022
Storm Water	\$65,000
Total	\$65,000

Project Location



Stormwater Master Plan Update

Evaluate, model, and document long range planning for stormwater conveyance system.

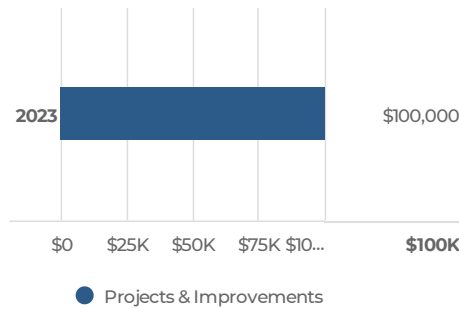
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Storm Water
Type	Other

Request Details	
SDC Eligibility	Yes

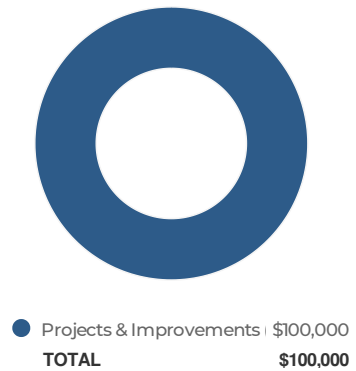
Capital Cost

Total Budget (all years)
\$100K

Capital Cost by Year



Capital Cost for All Years



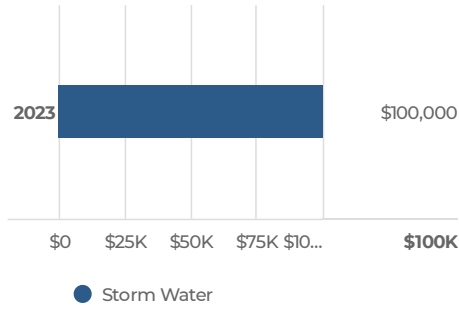
Capital Cost Breakdown	
Capital Cost	FY2023
Projects & Improvements	\$100,000
Total	\$100,000



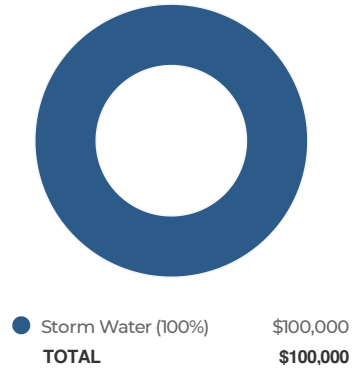
Funding Sources

Total Budget *(all years)*
\$100K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown	
Funding Sources	FY2023
Storm Water	\$100,000
Total	\$100,000

Catch Basin Installation

Install catch basins, with associated pipe at 12th Ave., Elm St., and Larch St.

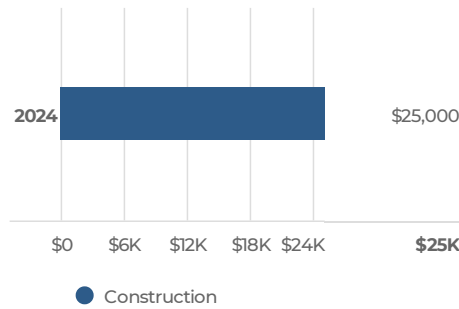
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Storm Water
Type	Other

Request Details	
SDC Eligibility	No

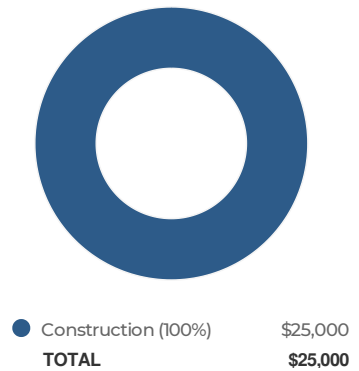
Capital Cost

Total Budget *(all years)*
\$25K

Capital Cost by Year



Capital Cost for All Years

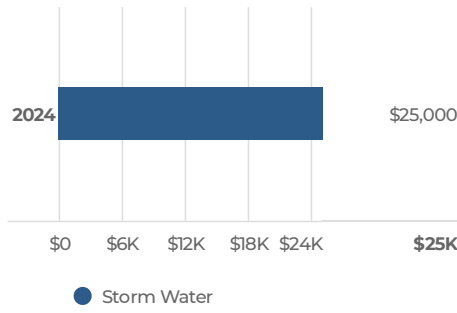


Capital Cost Breakdown	
Capital Cost	FY2024
Construction	\$25,000
Total	\$25,000

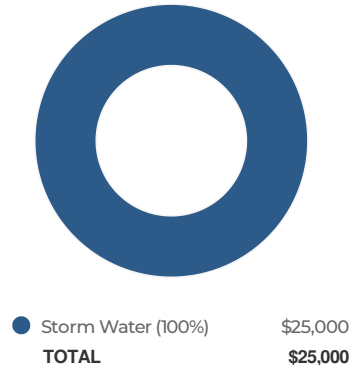
Funding Sources

Total Budget (all years)
\$25K

Funding Sources by Year

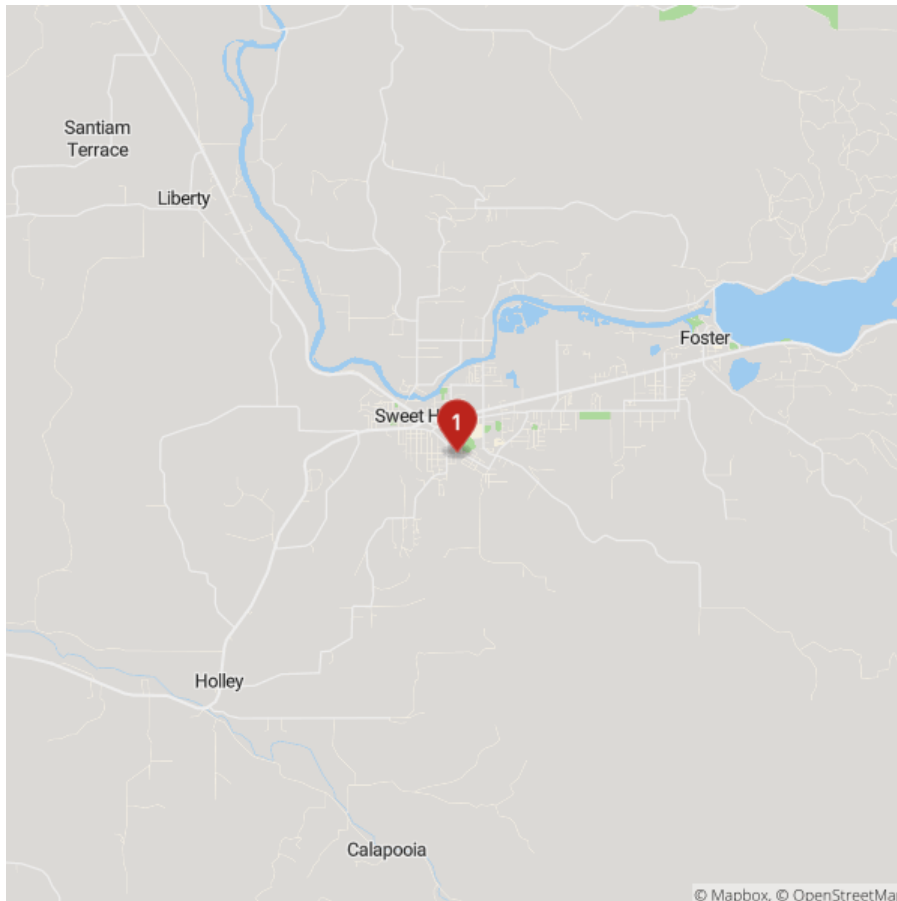


Funding Sources for All Years



Funding Sources Breakdown	
Funding Sources	FY2024
Storm Water	\$25,000
Total	\$25,000

Project Location



Cotton Creek Drainage Improvements

Design, acquire environmental permits, and acquire easements/maintenance agreements for Cotton Creek drainage work to relieve bottleneck in the drainage system from 9th Ave. to Poplar St.

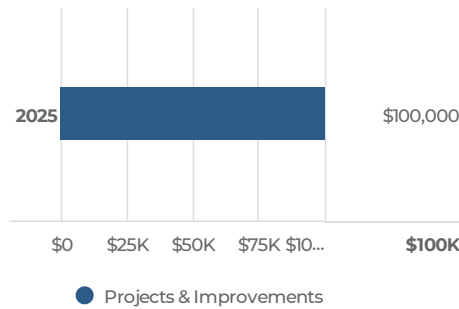
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2025
Department	Storm Water
Type	Other

Request Details	
SDC Eligibility	Yes

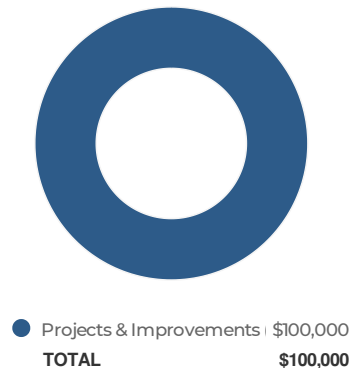
Capital Cost

Total Budget *(all years)*
\$100K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown	
Capital Cost	FY2025
Projects & Improvements	\$100,000
Total	\$100,000

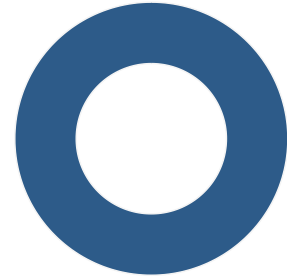
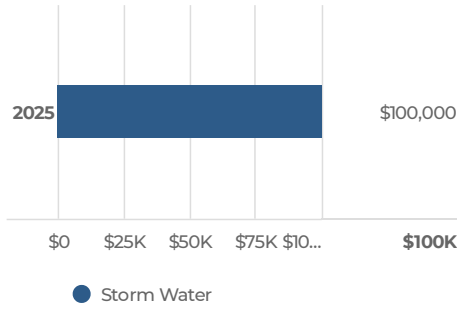


Funding Sources

Funding Sources by Year

Funding Sources for All Years

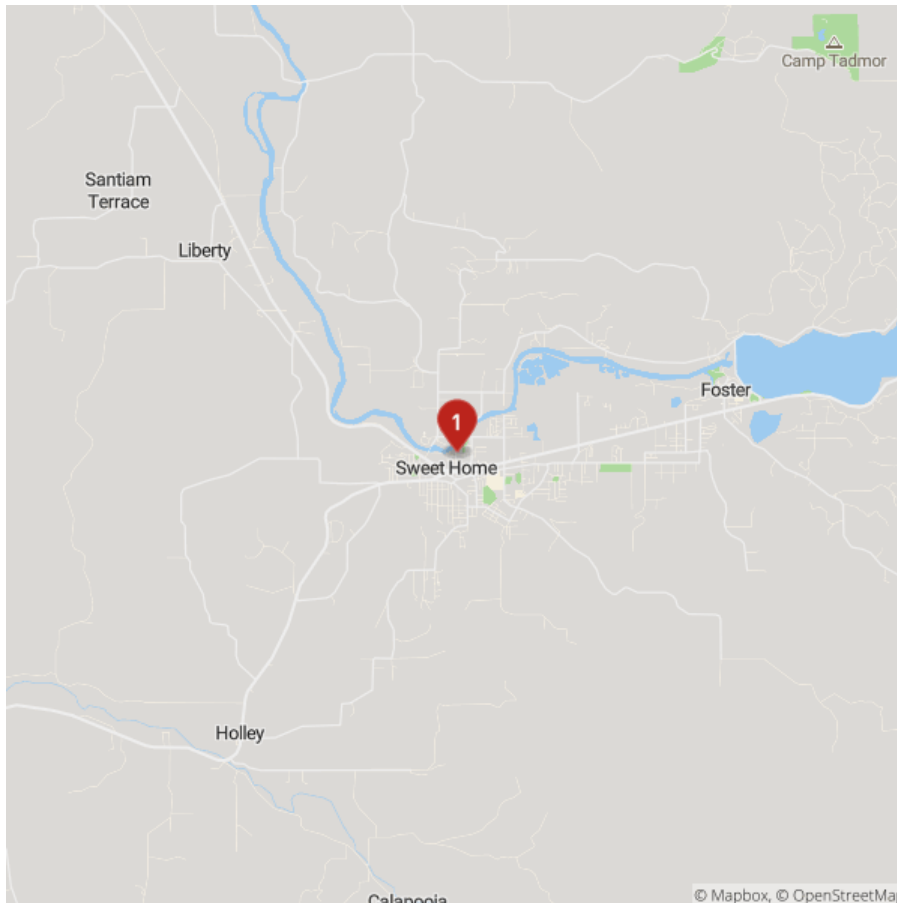
Total Budget (all years)
\$100K



● Storm Water (100%) \$100,000
TOTAL \$100,000

Funding Sources Breakdown	
Funding Sources	FY2025
Storm Water	\$100,000
Total	\$100,000

Project Location



Cotton Creek Drainage Improvements (Construction)

Construct Cotton Creek drainage work to relieve bottleneck in the drainage system from 9th Ave. to Poplar St.

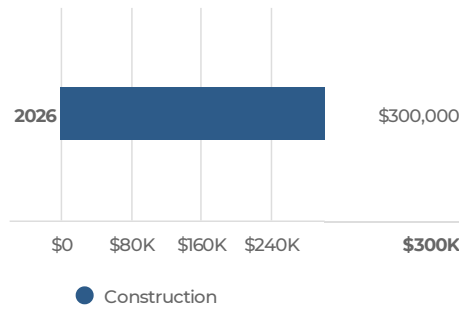
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2025
Est. Completion Date	06/30/2026
Department	Storm Water
Type	Other

Request Details	
SDC Eligibility	Yes

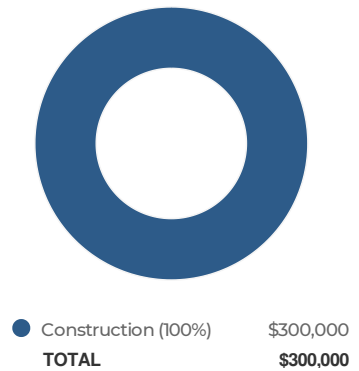
Capital Cost

Total Budget *(all years)*
\$300K

Capital Cost by Year



Capital Cost for All Years



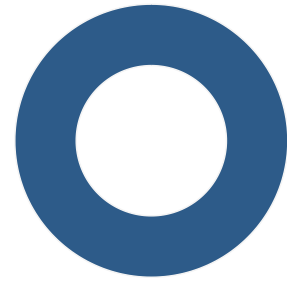
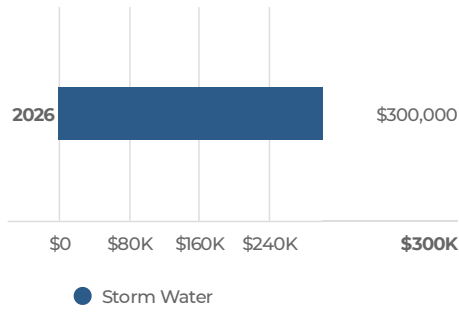
Capital Cost Breakdown	
Capital Cost	FY2026
Construction	\$300,000
Total	\$300,000

Funding Sources

Funding Sources by Year

Funding Sources for All Years

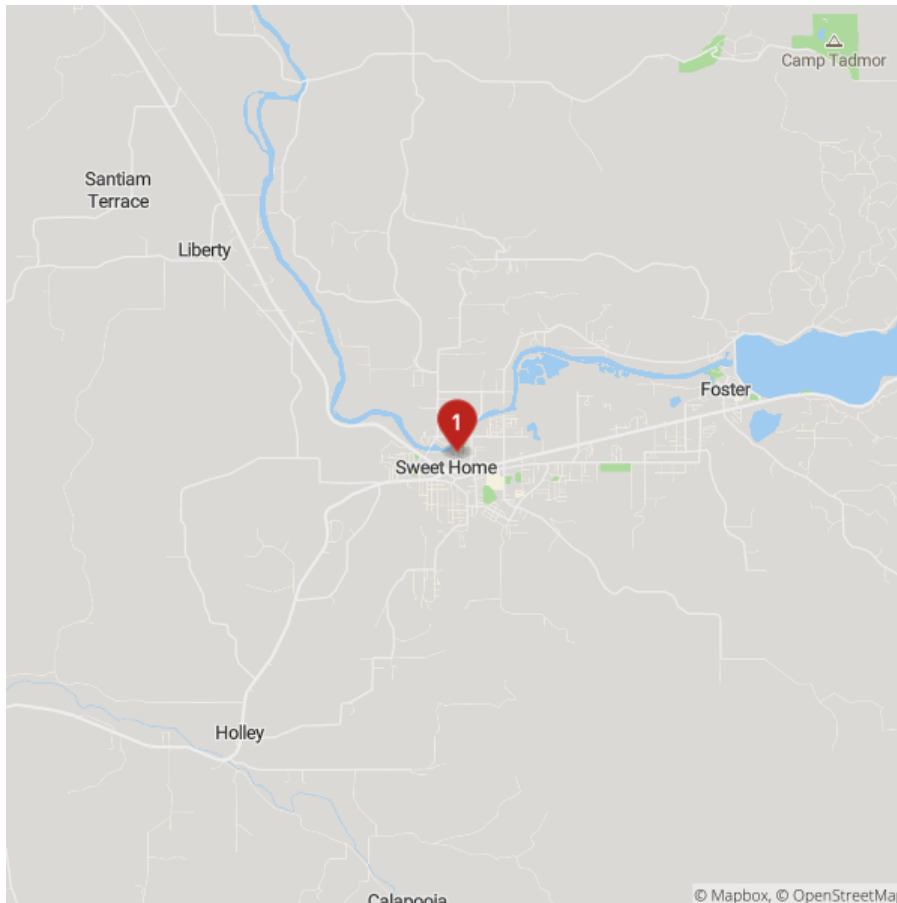
Total Budget (all years)
\$300K



● Storm Water (100%) \$300,000
TOTAL \$300,000

Funding Sources Breakdown	
Funding Sources	FY2026
Storm Water	\$300,000
Total	\$300,000

Project Location



HIGHWAYS & STREETS REQUESTS



Street Overlay/Chip Seal Maintenance Program

Overlay and/or chip seal various roads for surface preventive maintenance.

Fiscal year 2022 is funded by ODOT exchange funds with future funds coming from state gas tax monies.

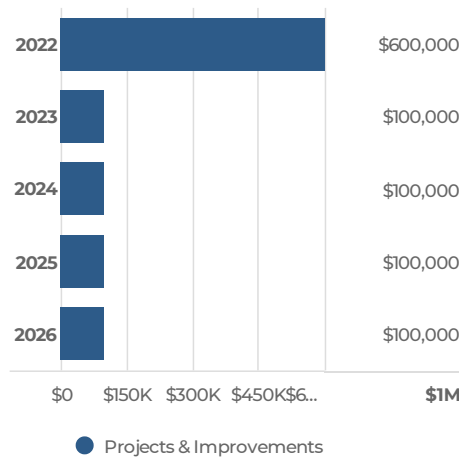
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2022
Department	Highways & Streets
Type	Other

Request Details	
SDC Eligibility	No

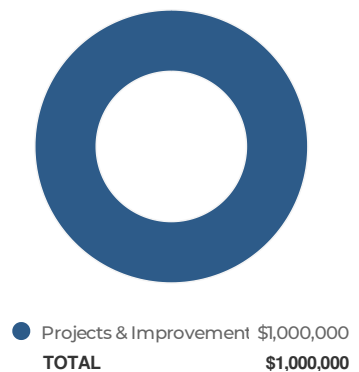
Capital Cost

Total Budget (all years)
\$1M

Capital Cost by Year



Capital Cost for All Years

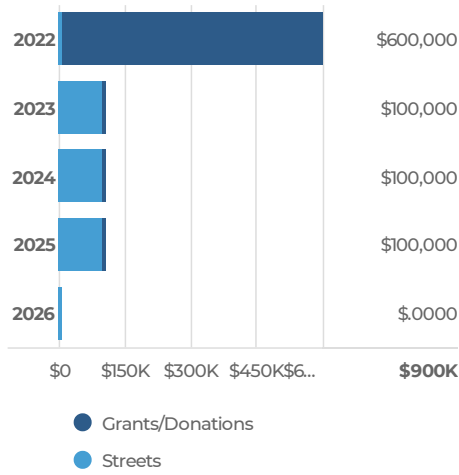


Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Projects & Improvements	\$600,000	\$100,000	\$100,000	\$100,000	\$100,000
Total	\$600,000	\$100,000	\$100,000	\$100,000	\$100,000

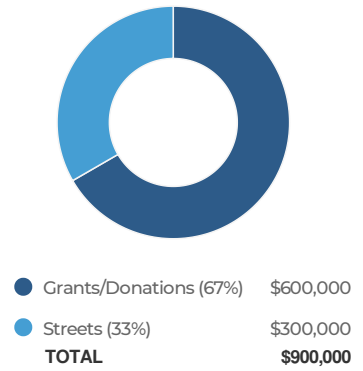
Funding Sources

Total Budget (all years)
\$900K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown					
Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026
Streets		\$100,000	\$100,000	\$100,000	
Grants/Donations	\$600,000				
Total	\$600,000	\$100,000	\$100,000	\$100,000	

Highway 20 STIP

In collaboration with the Oregon Department of Transportation, the City is constructing sidewalks, bike lanes along US20 and adding mid-block crossings to improve safety. The City's contribution to the overall project is \$300,000. Nearly \$50k has been contributed to-date with the remaining expected to be used during the 2022 fiscal year.

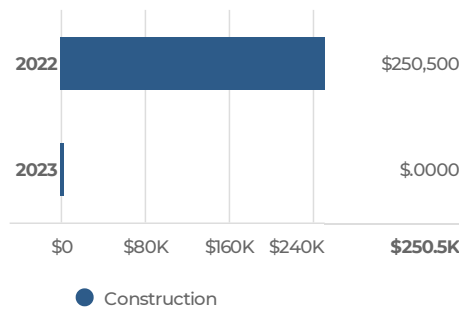
Submitted By	Greg Springman, Public Works Director
Request Owner	Greg Springman, Public Works Director
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2022
Department	Highways & Streets
Type	Other

Request Details	
SDC Eligibility	No

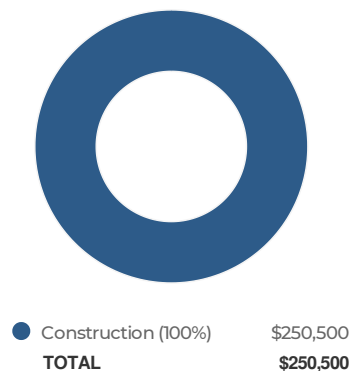
Capital Cost

Total Budget *(all years)*
\$250.5K

Capital Cost by Year



Capital Cost for All Years

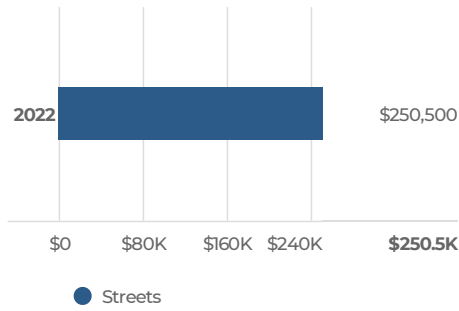


Capital Cost Breakdown		
Capital Cost	FY2022	FY2023
Construction	\$250,500	
Total	\$250,500	

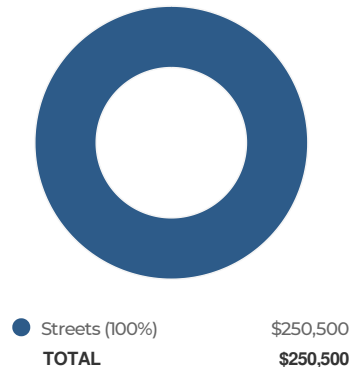
Funding Sources

Total Budget (all years)
\$250.5K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown	
Funding Sources	FY2022
Streets	\$250,500
Total	\$250,500

Project Location

Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)



Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.



Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.