



# City of Sweet Home Residential Water/Sewer Account Application

Today's Date: \_\_\_\_\_ Date Service Needed: \_\_\_\_\_

Are you a new resident to the City of Sweet Home?  Yes  No

**Primary Applicant: (PLEASE PRINT)**

Rent  Own

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License or State ID #: \_\_\_\_\_ Email: \_\_\_\_\_

Service Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City State Zip

**Co- Applicant: (MUST BE PRESENT)**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License or State ID #: \_\_\_\_\_ Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

**Property Owner:**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City State Zip

A deposit of \$150.00 is required BEFORE service is turned on. This deposit will be applied to the closing bill and any remaining credit will be refunded. If the customer moves to a new City service the deposit may be transferred provided there are no past due amounts owed and the current account is scheduled to be closed within 3 days. All customer accounts must be in good standing before any deposit is refunded.

Accounts are due when mailed and payable by the 15<sup>th</sup> of the month. If the account is not paid in full by the 15<sup>th</sup>, it is "past due" and considered to be delinquent. Service disconnect/delinquency notices are mailed to those accounts which are "past due" and a copy sent to the property owner, if applicable. As provided by law, Delinquent accounts constitute a lien upon the real property for which the service was provided and the Property Owner is ultimately responsible for payment of this account. If the amount due is not paid prior to 5:00 p.m. of date on the service disconnect/delinquency notice, service MAY be interrupted and a reinstatement fee of \$40.00 will be added to the account if a work order is prepared instructing personnel to interrupt service for non-payment of account, not necessarily when the service is physically interrupted.

I hereby promise to pay all bills for such service when due, and abide by all ordinances regulating the use of City utilities and any other rules and regulations which may be adopted by the City Council concerning said service. My signature also indicates I have received the "City of Sweet Home-Important Information about your water/sewer account" pamphlet.

\_\_\_\_\_  
Applicant Signature Date

\_\_\_\_\_  
Co-Applicant Signature Date

**For Office Use Only**

Deposit:  Paid Amount: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_  
 Waived  Transfer from Account # \_\_\_\_\_

Clerk: \_\_\_\_\_ Property Owner Name: \_\_\_\_\_ Owner Acct # \_\_\_\_\_  
Co-Applicant Name: \_\_\_\_\_ Lot # \_\_\_\_\_