

Ordinance Bill No. 1.

Ordinance Number One.

An Ordinance establishing Rules of Order for the government of the City Council of Sweet Home, Linn County, Oregon.

The People of the City of Sweet Home do ordain as follows.

Section 1.

The City Council shall meet in regular session twice a month, as follows; On the first and third Tuesdays of every month, in the City Hall, at the hour of seven O'Clock P.M. from September 1st to April 1st; and at the hour of seven and one half P.M. from April 1st to September 1st. The City Council at any meeting may adjourn to the next regular meeting by a majority vote, or to such other date as the City Council may designate by a majority vote, but such order shall apply only to the time named.

Section 2.

The Mayor shall preside at all meetings of the City Council, when present. In his absence, the Recorder shall preside. In the absence of both the Mayor and Recorder, the members present shall select one of their number to preside.

Section 3.

A majority of the members of the City Council shall constitute a quorum. The absence of a majority or a quorum is sufficient majority to determine any question or matter other than the final passage of an ordinance, or the appointment or removal of an officer.

Section 4.

Should there not be a quorum present at any meeting, it shall be the duty of the Marshal to at once notify each absentee, if within the city limits, that his presence is required immediately at the council chamber. Should there still not be a quorum, then the members present shall adjourn to the next regular meeting or to an earlier day. The proceedings shall be recorded by the Recorder, if present; and in his absence, the members present shall designate one of their number to record the proceedings.

Section 5.

The presiding officer shall call the Council to order at every meeting, and immediately thereafter the roll shall be called and those present and

Section 6.

Council to order, a quorum being present, the presiding officer shall call the Council to order at every meeting, and

...ances. By unanimous consent, or by a two-thirds vote of the Council
or present a bill may be read the second time by title only.

Section 12.

...second reading of the bill, the presiding officer shall state,
...second reading of the bill, and it is now ready for commit-
...or in order for its third reading. No bill shall be amend-
...until it has been read twice.

Section 13.

...so amended as to make it necessary in the opinion of the
...it should be engrossed, it may be referred to the Recorder for
...he shall at the next regular meeting thereafter report
...a correctly engrossed copy of such amended bill.

Section 14.

...bill shall be read the third time during the same session at which it
...introduced, except by unanimous consent of the Council, expressed by an
...affirmative vote on calling the roll of the Council.

Section 15.

...the final question after the second reading of a bill shall be, "shall the
...bill be read a third time now?" No amendment shall be received for dis-
...ussion after the third reading of any bill, but it shall be in order at
...all times before the final passage of a bill to refer it, upon motion, with
...instruction to make particularly designated amendments.

Section 16.

...at the third reading of the bill, the presiding officer shall say "shall
...the bill pass" The Recorder shall then call the roll and enter the eyes
...noon the journal.

Section 17.

...after the passage of the bill, the presiding officer shall say "shall the
...title of the bill stand as the title of the Ordinance?"

Section 18.

...Recorder shall number all ordinances passed in order of their passage,
...each ordinance shall be known by its appropriate number.
...ordinances shall be signed by the Mayor and the Recorder before being
...ished.
...ordinances shall be published by posting a copy thereof in three pub-
...places within ~~the~~ days after the passage of an ordinance
...to the Mayor, if not approved by him.

Section 19.

...inance shall take effect until thirty days after its passage by the
...ill and approval by the Mayor, unless the same shall have been passed
...his veto; and in that case it shall take effect thirty days after
...final passage.
...ances necessary for the immediate preservation of the peace, health

and amendment or commitment of Ordinance Bills,
the Reading of Ordinance Bills,
Communications and Resolutions,

12th, New Business,

13th, Bills against the City and other financial business.

Messages and communications from the Mayor shall always be in order.
All questions relating to the priority of business shall be decided by
the Mayor without debate.

Section 7.

The presiding officer shall always preserve order and decorum. He shall decide all questions of order, subject to an appeal to the Council. In all cases of appeal from the decision of the presiding officer, the question shall be stated as follows; "Shall the decision of the presiding officer be sustained?" The presiding officer shall rise in his place to state all motions and propositions. Questions and motions shall be put in the following form; - "As many as favor the motion, say aye". "As many as are opposed, say no". In case the presiding officer shall be in doubt as to the result, or a division be called for before the announcement of the vote, the Council shall divide; those of the affirmative first arising and being counted, and then those of the negative. The presiding officer shall have no vote, except in case of a tie vote of the members of the Council; and in that case the presiding officer shall be required to vote.

Section 8.

The following standing Committees shall be appointed by the Mayor at the first meeting of the Council in each year:--

1st, Committee on Ordinances,

2nd, Committee on Ways and Means,

3rd, Committee on Accounts and Expenses,

4th, Committee on Streets and Public Property,

5th, Committee on Licenses,

6th, Committee on Health and Police.

All standing committees shall be appointed by the Mayor unless otherwise ordered by the Council, and said Committees shall serve for one year.

Section 9.

Each committee shall report in writing, signed by the Chairman, to the Council, at the next regular meeting, unless further time be granted, upon all matters referred to it, and all such reports shall be filed and kept by the Recorder, and by him spread upon the minutes.

The presiding officer may appoint such special committees as may be necessary, from time to time, and said committees shall report in writing at the time named by the presiding officer.

Section 10.

Proposed ordinances shall be known as ordinance bills and shall be numbered consecutively and be filed and preserved by the Recorder, unless otherwise ordered by the Council. If objection is made to the introduction of an ordinance bill, it shall lie over until the next regular meeting of the Council, except when reported by a committee, or unless otherwise ordered by the Council.

Section 11.

All ordinances shall be read before the Council three times before being passed. The presiding officer shall give notice at each reading whether it is the first, second or third reading. If the bill be objected to on its first reading, the presiding officer shall state the question as follows; "Shall the bill be rejected?" If the motion prevails, then no further action shall be taken on the bill. If no objection be made, or if objection or motion to reject be lost, the bill shall be read the second

Section 20.

All unfinished business shall be attended to before new business is introduced.

Section 21.

No motion shall be debated until it has been seconded and distinctly announced by the presiding officer, and the same reduced to writing by the Recorder. A motion may be withdrawn at any time before amendment, with the consent of the second. Every member, when a question is put, shall vote thereon, unless excused by the Council for special reason offered, but no member shall be permitted to vote on any question in which he has a direct pecuniary interest. Two or more members may demand and receive the eyes and noses on any question.

Section 22.

Every member shall stand and address the presiding officer when he desires to make any motion or offer any remarks. He shall at all times confine himself to the question and avoid personalities. If objection is made, no member shall speak more than once on the same question at any one meeting without the consent of the Council. When more than one member shall arise at the same time, the presiding officer shall designate the member to first speak. When a member is called to order, he shall sit down until the presiding officer shall have decided whether he is in order or not, and every question of order shall be decided by the presiding officer subject to appeal to the Council by any member.

Section 23.

When a question is under debate, no motion shall be received, but the following privileged questions, which shall have precedence in the following order:--

- 1st. To adjourn.
- 2nd. For a call of the Council.
- 3rd. To lay on the table.
- 4th. To postpone to a day certain.
- 5th. To commit.
- 6th. To ascend.
- 7th. To postpone indefinitely.

Section 24.

Appointment of officers shall be by "viva voce", and a majority of all members of the Council shall be necessary to constitute a choice.

Section 25.

In all cases not provided for by these Rules, the Council shall be governed by the rules and practices as laid down in "Cushings Law and Practices of Legislative Assemblies."

Section 26.

Upon the final passage of an ordinance it shall be enrolled or copied in a well bound book kept by him for that purpose and then be presented to the Mayor for his signature; and thereafter each Ordinance shall be likewise presented and enrolled or copied in said book; and said book shall be known as "The Ordinance Book", and the same shall be taken and accepted as the Ordinances of the City of *Sweet Home*.

Section 27.

... that ... of Sweet
... functions and duties.

Section 28.

This Ordinance shall be in full force and effect immediately upon the ex-
piration of five days after its posting, as herein before provided.

Section 29.

Enacted and passed by the City Council this 2 day of January, 1906.

Approved by the Mayor this 2 day of January, 1906.

Attest:

Mounts Storsy
Mayor of the City of Sweet Home.

W. A. Davis

Recorder of the City of Sweet Home.

State of Oregon,)
County of Lind,) ss.

W. A. Davis

I, *W. A. Davis*, duly elected, qualified and acting Recorder of the city of Sweet Home,
County, Oregon, do hereby certify, that on the 3 day of January, 1906, I
duly posted, correct and exact copies of the above entitled Ordinance
in three public places within the corporate limits of said City, to-wit:

at *McCoy's Post Office*
at *W. A. Davis Store*
at *R. R. Watkins Store*

and all true copies of said Ordinance were so posted as that they could
be easily read by all persons, and remained so posted during the time re-
quired by law.

Done at Sweet Home, Oregon, this 3 day of January, 1906.

(seal)

W. A. Davis
Recorder of the City of Sweet Home.