



CITY OF SWEET HOME PLANNING COMMISSION MINUTES

January 06, 2022, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

The Planning Commission will hold a meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. Individuals attending public meetings in person will be required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. To view the meeting online visit live.sweethomeor.gov. If you don't have access to the internet, you can call in to +1 971-203-2871 and you'll be asked to choose option #1 to be logged in to the call. Meeting ID: 947 077 522#. This video stream and call-in options meet the requirements for Oregon public meeting law.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM

Roll Call of Commissioners

PRESENT

David Lowman
Laura Wood
Jeffrey Parker
Henry Wolthuis
Greg Stephens
Jamie Melcher
Eva Journey

STAFF

Associate Planner Angela Clegg
Community and Economic Development Director Blair Larsen

Public Comment. This is an opportunity for members of the public to address the Planning Commission on topics that are not listed on the agenda.

None

Meeting Minutes:

- a) 2021-12-16 Planning Commission Meeting Minutes

Motion to approve the minutes made by Melcher, seconded by Journey.

Roll Call voting Yea: Melcher, Wolthuis, Parker, Stephens, Journey, Lowman, Wood

Public Hearings

None

Staff Updates on Planning Projects:

2020 Draft Development Code Review

Clegg gave an update on the edits to the Draft Development Code.

Larsen gave an update on the TSP and Housing Needs Analysis.

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Staff and Committee continued their review of the 2020 Draft Development Code.

Clegg Asked the Committee whether they felt the need for a Planning Commission meeting on January 20, 2022. The Committee states that they didn't see a need for a second meeting in January.

The Commission voted for the 2022 Chairman and Vice Chairman.

Commissioner Journey moved to elect Jeffrey Parker as the Chairman, seconded by Wolthuis.

Commissioner Journey moved to elect Henry Wolthuis as the Vice Chairman, seconded by Lowman.

Roll Call Voting Yea: Lowman, Wood, Parker, Wolthuis, Stephens, Melcher, Journey

Adjournment

The meeting was adjourned 7:35 PM

Persons interested in commenting on these issues should submit testimony in writing to the Community and Economic Development Department Office located in City Hall prior to the hearing or attend the meeting and give testimony verbally. Persons who wish to testify will be given the opportunity to do so by the Chair of the Commission at the Planning Commission meeting. Such testimony should address the zoning ordinance criteria which are applicable to the request. The Sweet Home Planning Commission welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Commission may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend

The failure of an issue to be raised in a hearing, in person or by letter, or failure to provide sufficient specificity to afford the decision maker an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals based on that issue.

A copy of the application, all documents and evidence relied upon by the applicant and applicable criteria are available for inspection at no cost and a copy will be provided at reasonable cost. A copy of the staff report will be available for inspection at no cost at least seven days prior to the hearing and a copy will be provided at reasonable cost. Please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.



Jeffrey Parker Chairperson
Sweet Home Planning Commission

Respectfully submitted by Angela Clegg, Associate Planner